

Cromwell Water Pollution Control Authority

Special Meeting

Monday, May 20, 2019

6:30PM Room 224/5

1. Call to Order

Chairman Alice Kelly called the meeting to order at 6:45PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Allan, Spotts, Robert Jahn. Also Present: Liaison Richard Newton, Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Chairman Alice Kelly made a motion to approve the agenda, 2nd by Member Robert Jahn. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. March 14, 2019 Special Meeting: **Per Chairman Alice Kelly this meeting cannot approve/amend minutes for the March 14, 2019 Special Meeting, due to not all the CWPCA meeting members being present at this time**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time
- b. Staff Report: Employment of another sewer employee and the seasonal sewer position has been filled

6. Citizen Comments: None at this time

7. New Business:

- a. Marianne Sylvester, Finance Director to Attend to Discuss Public Works/CWPCA Facility Funding & Budgeting: Marianne Sylvester was not to attend this meeting, she will probably attend in September
- b. Approve the Sewer Administrator as the Designee for signing between Town and Property Owner the Agreement for Private Property Inflow Removal Program: **Member Allan Spotts made a motion to approve Richard Peck, Sewer Administrator as the Designee for signing between Town and Property Owner the Agreement for Private Property Inflow Removal Program, 2nd by Member Robert Jahn. All in Favor. Motion Passed.**
- c. Developers Permit-Agreement with Covenant Village. Discussion & Action: **Member Allan Spotts made a motion to approve Developers Permit-Agreement with Covenant Village, 2nd by Member Robert Jahan. All in Favor. Motion Passed.**

8. Old Business

- a. Public Works/CWPCA Facility: Town forces are clearing the area before they start the full process. A fund has been set up to cover the costs. Request made to check what the CWPCA cost will be if any.
- b. Arbor Meadows (off Field Rd) – Construction of Sewer Mains Ongoing: Project is going well, approximately 95% complete. More work to be completed on Field Rd. Will need approval for use once completed
- c. Sanitary Sewer I/I Project – VMS Construction Project Nearing Completion: Project is almost completed, working on punch list – sealing of joints and seams. Cardinal reviews/inspects the work being completed & revisions made if needed.

9. Bills & Correspondence: None at this time

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: Nothing to report at this time
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Nothing to report at this time
- c. Bond & SIF Status: Nothing to report at this time

11. Miscellaneous: Nothing to report at this time

12. Adjournment: Member Robert Jahn made a motion to adjourn the meeting at 7:14PM, 2nd by Member Allan Spotts. All in favor. Meeting adjourned

Respectfully Submitted By:

Laura Criscuolo, CWPCA Commission Clerk