

CROMWELL WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
MONDAY, OCTOBER 19, 2015  
7:00 PM ROOM 224/225  
**MINUTES**

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**1. Call to Order**

Chairman Alice Kelly called the meeting to order at 7:00 PM.

**2. Roll Call and Seating of Alternates**

Present: Chairman Alice Kelly, Members: Robert Jahn, Timothy Griffin, Kenneth Slade

Also Present: Sewer Administrator Richard Peck, Commission Clerk Sarah Voog

Excused: Vice Chairman Eric Zeilor

**3. Approve/Amend Agenda**

**Robert Jahn made a motion to approve the agenda, 2<sup>nd</sup> by Timothy Griffin.**

**All in Favor. Motion Passed.**

**4. Approve/Amend Minutes**

a. September 14, 2015 Regular Meeting

**Kenneth Slade made a motion to approve the minutes as presented, 2<sup>nd</sup> by Timothy Griffin.**

**Vote: Yes: Alice Kelly, Timothy Griffin, Kenneth Slade**

**Abstain: Robert Jahn** (not present at minutes meeting)

**Motion Passed.**

**5. Report of Chairman**

a. Member's Report

b. Staff Report

Alice Kelly asked if there were any reports not included on the agenda and there were none.

**6. Citizen Comments**

Alice Kelly asked if there were any citizen comments and there were none.

**7. New Business**

a. 2016 Annual Meeting Schedule – Review/Accept

The Authority members reviewed the 2016 meeting schedule.

**Timothy Griffin made a motion to approve the 2016 Annual Meeting Schedule as presented, 2<sup>nd</sup> by Robert Jahn.**

**All in Favor. Motion Passed.**

**8. Old Business**

a. Northwoods Estates (Bucks Crossing & Fawn Run), Phase 1- Pending Release

Rich Peck said that the developer is working on the project to complete the punchlist items for the remaining site work and the as-built plans are expected to be completed soon. He said he thinks the project will be ready for final release by the November meeting.

b. I/I Program - Discussion on Draft Sump Pump/Inflow Disconnection Financial Assistance Grant Policy

Rich Peck gave a report of the I&I study/project and key points in the coverletter for the DEEP submission for clean water funding to new member Kenneth Slade. He noted that the proposed project is about \$750,000 and will take several months and maybe much longer for DEEP to review the funding request. He said that a large sum of money was earmarked to address the removal of inflow in approximately 18 known residential locations that were identified in the study done by Cardinal Engineering with more funds for about 38 potential locations. He explained that the right time of the year to identify sump pump or other types of inflow is when ground water is high or after a significant rainfall.

Discuss was held on specific language changes and omissions to the preliminary Draft Sump Pump/Inflow Disconnection Financial Assistance Grant Policy. Specific attention was given to the non-compliance charges section. Alice Kelly asked that the sewer code be reviewed for appropriate language to include in the grant policy and for potential revisions.

**Robert Jahn made a motion that upon approval by the CWPCA the draft policy will be sent to the Town Attorney for review before implementation of the Sump Pump/Inflow Disconnection Financial Assistance Grant Policy, 2<sup>nd</sup> by Timothy Griffin.**

**All in Favor. Motion Passed.**

## 9. Bills and Correspondence

None

## 10. Financial Reports

- a. Receivables/Delinquent Assessment & Usage Account Updates  
Reviewed, No Action

- b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR  
Discussion was held on having the older CNR line items identified by the year of inception. Staff said they would talk with the finance director to see if relabeling is a possibility.

Rich peck commented that about 25 homes in the area of the north end of Main Street are currently serviced by MDC with the potential for future development.

- c. Bond & SIF Status  
Reviewed, No Action

## 11. Miscellaneous

- a. CAWPCA Fall Workshop – State Sewer Authority Invitation ([www.CAWPCA.org](http://www.CAWPCA.org))  
Sarah Voog discussed the upcoming CAWPCA Fall Workshop on November 6, 2015 (8:30 AM to 12:30 PM). She explained that the CAWPCA (Connecticut Association of Water Pollution Control Authorities) is essentially the State Sewer Authority and that the Association membership has grown from a few members to hundreds over the last several years. She said that it is has gained significant recognition by the State of CT DEEP and other wastewater industry organizations both in CT and the Northeast states. She commented that in the past few years there has been a tremendous increase in sponsorship that has enabled the CAWPCA to implement a website with many resources available for both the public and members of the wastewater

community. She noted that a legislative tracking program was recently subscribed to that offers real-time information on upcoming legislation proposed and adopted and it will be available very soon as a link on the website.

**12. Adjournment**

**Robert Jahn made a motion to adjourn the meeting at 7:46 PM, 2<sup>nd</sup> by Timothy Griffin.**

**All in Favor. Meeting Adjourned.**

Respectfully Submitted By,

Sarah Voog  
CWPCA Commission Clerk