

Cromwell Water Pollution Control Authority
Regular Meeting
Monday, November 13, 2023
7:00PM Room# 222
Minutes

RECEIVED FOR RECORD
Nov 14, 2023 09:19A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donahue, Member Geoff Oryell, Also Present: Sewer Administrator Daniel Parisi, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Vice Chairman Eric Zeilor made a motion to approve the agenda; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. September 11, 2023 Regular Meeting: Vice Chairman Eric Zeilor made a motion to approve the September 11, 2023 Regular Meeting Minutes; 2nd by Member Bob Donohue. All in Favor with Geoff Oryell abstaining. Motion Passed.
- b. October 16, 2023 Regular Meeting: Member Bob Donohue made a motion to approve the October 16, 2023 Regular Meeting Minutes; 2nd by Member Geoff Oryell. All in Favor with Vice Chairman Eric Zeilor abstaining. Motion Passed.

5. Report of Chairman

- a. Member's Report: Nothing to report at this time
- b. Staff Report-Nothing to report at this time

6. Citizen Comments: No Citizens in Attendance

7. New Business:

- a. 2024 Meeting Dates-CWPCA: Vice Chairman Eric Zeilor made a motion to approve the 2023 Meeting Dates-CWPCA; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.
- b. Permit Fees: Sewer Administrator Daniel Parisi discussed what a Sewer Permit Fee entails, approximate cost, assessment process and procedures. Sewer Administrator Daniel Parisi will do a comparison of residential and businesses in four to five towns with permit fees and bring the information to the CWPCA Meeting when the information is obtained.

8. Old Business:

- a. Evergreen Road Relief Sewer: Sewer Administrator Daniel Parisi provided an update; Daniel Parisi spoke to Cardinal Engineering Associates on November 13, 2023; the plans are progressing. Sewer Administrator Daniel Parisi will obtain

more information about the process, procedure and costs associated with the Wetlands.

9. Bills & Correspondence:

- a. Cardinal Engineering Associates-Evergreen Relief Sewer Invoice# 4-2482, \$11, 976.56: **Vice Chairman Eric Zeilor made a motion to approve the Cardinal Engineering Associates-Evergreen Relief Sewer Invoice# 4-2482 in the amount of \$11, 976.56; 2nd by Member Geoff Oryell. All in Favor. Motion Passed.**

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: Report is not available by the Tax Collector at this time
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Daniel Parisi provided report. There is an error with the report it is for 2023 should be 2024.
- c. Bond & SIF Status: No Change-No Report Provided at this time

11. Miscellaneous:

- a. Sewer Administrator Daniel Parisi provided an update on easements regarding the process and procedures for manholes and how the process/procedure is handled for private properties. The manholes are not underwater. Sewer Administrator Daniel Parisi has spoken with Bruce (Planning & Development). Sewer Administrator Daniel Parisi will further discuss easements and manholes with Bruce and Jon Harriman.

12. Adjournment: Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 7:21PM, 2nd by Member Geoff Oryell. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk