

**Cromwell Water Pollution Control Authority**

**Regular Meeting**

**Monday, September 11, 2023**

**7:00PM Council Chambers**

**Minutes**

SEPT 12 2023  
8:12 PM  
CROMWELL, CT  
JAN CLERK  
CROMWELL, CT

**1. Call to Order**

Chairman Alice Kelly called the meeting to order at 7:00PM

**2. Roll Call and Seating of Alternates**

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donahue,  
Also Present: Sewer Administrator Daniel Parisi, Clerk Laura Criscuolo

**3. Approve/Amend Agenda**

**Vice Chairman Eric Zeilor made a motion to approve the agenda; 2nd by Member Bob Donahue. All in Favor. Motion Passed.**

**4. Approve/Amend Minutes**

**a. July 10, 2023 Regular Meeting: Vice Chairman Eric Zeilor made a motion to approve the July 10, 2023 Regular Meeting Minutes; 2nd by Member Bob Donahue. All in Favor. Motion Passed.**

**5. Report of Chairman**

- a. Member's Report: Nothing to report at this time
- b. Staff Report: Nothing to report at this time

**6. Citizen Comments: No Citizens in Attendance**

**7. New Business:**

**a. Line Item Transfers 2022-2023-D. Parisi Memo: Vice Chairman Eric Zeilor made a motion to approve the line item transfer of funds from 26008000 CNR Sewer Fund in the amount of \$20, 000.00 into the Sewer Usage Budget 2023-2024 (15803000-79260) for items for the new plow/truck, extra items, utility body, lift gate and spray in bed liner as recommended by Sewer Administrator Daniel Parisi's Memo dated September 11, 2023; 2nd by Member Bob Donahue. All in Favor. Motion Passed.**

**b. Evergreen Road Relief Sewer-Progress Report: Sewer Administrator Daniel Parisi discussed the progress/status of the Evergreen Road Relief Sewer. It is in the preliminary design phase with the expectation to have a design to review at the next CWPCA Meeting.**

**8. Old Business:**

- a. Phase V Rehabilitation-Pipe Lining Project-Construction in has been completed: Sewer Administrator Daniel Parisi provided an update of the progress & mentioned we are waiting for a final bill.

**9. Bills & Correspondence:**

- a. Cardinal Engineering Associates – Evergreen Road Relief Sewer Invoice #1-2482-\$14, 750.00: **Vice Chairman Eric Zeilor made a motion to approve the Cardinal Engineering Associates – Evergreen Road Relief Sewer Invoice #1-2482 in the amount of \$14, 750.00; 2nd by Member Bob Donohue. All in Favor. Motion Passed.**
- b. Cardinal Engineering Associates – Evergreen Road Relief Sewer Invoice #2-2482-\$3, 900.00: **Vice Chairman Eric Zeilor made a motion to approve the Cardinal Engineering Associates – Evergreen Road Relief Sewer Invoice #2-2482 in the amount of \$3,900.00; 2nd by Member Bob Donohue. All in Favor. Motion Passed.**
- c. Cardinal Engineering Associates – Evergreen Road Relief Sewer Invoice #30-223-1 - \$607.60: **Vice Chairman Eric Zeilor made a motion to approve the Cardinal Engineering Associates – Evergreen Road Relief Sewer Invoice #30-223-1 in the amount of \$607.60; 2nd by Member Bob Donohue. All in Favor. Motion Passed.**

**10. Financial Reports**

- a. Receivables/Delinquent Assessments & Usage Account Updates: Sewer Administrator Daniel Parisi mentioned this report is not available at this time.
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Daniel Parisi provided report.
- c. Bond & SIF Status: Sewer Administrator Daniel Parisi provided report. Sewer Administrator Daniel Parisi mentioned the name Shunpike Pump Station will be changed to Evergreen Relief Sewer on the report

11. Miscellaneous: Nothing to report at this time

**12. Adjournment: Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 7:08PM, 2<sup>nd</sup> by Member Bob Donahue. All in favor. Meeting adjourned.**

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk