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Feb 15, 2023 09:40A  
John Doyle  
TOWN CLERK  
CROMWELL, CT

**Cromwell Water Pollution Control Authority**  
**Regular Meeting**

**Monday, February 13, 2023**

**7:00PM Council Chambers**

**Minutes**

**1. Call to Order**

Chairman Alice Kelly called the meeting to order at 7:00PM.

Vice Chairman Eric Zeilor made a motion to suspend the Regular Meeting at 7:03PM, 2<sup>nd</sup> by Member Ed Kosinski. All in Favor. Motion Passed.

Vice Chairman Eric Zeilor made a motion to re-open the Regular Meeting at 7:08PM, 2<sup>nd</sup> by Member Ed Kosinski. All in Favor. Motion Passed.

**2. Roll Call and Seating of Alternates**

Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donohue, Ed Kosinski,  
Also Present: Sewer Administrator Richard Peck, Clerk Laura Criscuolo

**3. Approve/Amend Agenda**

Vice Chairman Eric Zeilor made a motion to add to New Business 7B of this agenda to discuss the acceptance of money for sewer projects under the American Rescue Plan from Town of Cromwell only not from any other accounts, 2<sup>nd</sup> by Member Ed Kosinski. All in Favor to accept minutes as amended. Motion Passed.

**4. Approve/Amend Minutes**

- a. November 14, 2022 Regular Meeting: Vice Chairman Eric Zeilor made a motion to approve the November 14, 2022 Regular Meeting Minutes with Member Matthew DiDomizio resigning, 2<sup>nd</sup> by Chairman Alice Kelly. Member Bob Donohue abstaining. All in Favor. Motion Passed.
- b. January 23, 2023 Regular Meeting: Member Bob Donohue made a motion to approve the January 23, 2023 Regular Meeting Minutes, 2<sup>nd</sup> by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.

**5. Report of Chairman**

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Nothing to report at this time

**6. Citizen Comments: None in Attendance**

**7. New Business**

- a. CWPCA 2023-2024 Proposed Sewer Assessment Budget, Usage Budget, CNR Fund and EDU Rate-Review and Action: Vice Chairman Eric Zeilor made a motion for all new business & proposals to refer to the Public Hearing that the council made, 2<sup>nd</sup> by Member Ed Kosinski. All in Favor. Motion Passed.

- b. American Rescue Plan: Chairman Alice Kelly made a motion not to accept any monies coming from the Capital Non-Recurring in the amount of \$300K. CWPCA proposal is money should be coming from American Rescue Plan, Chairman Alice Kelly requests this to be sent to Town Manager & Mayor, 2<sup>nd</sup> by Member Ed Kosinski. All in Favor. Motion Passed.

**8. Old Business:**

- a. Phase V Rehabilitation: Sewer Administrator discussed status of Pipe Lining Project Anticipated to start in March

**9. Bills & Correspondence:** None at this time

**10. Financial Reports:**

- a. Receivables/Delinquent Assessments & Usage Account Updates: Sewer Administrator Richard Peck provided report
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Richard Peck provided report.
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided report

**11. Miscellaneous:**

- a. Chairman Alice Kelly acknowledged & thanked Sewer Administrator Richard Peck for his presentation at the Town Council Meeting regarding why we are looking at the \$300K
- b. Member Ed Kosinski resigned, CWPCA thanked him for his membership
- c. Member Matthew DiDomizio resigned
- d. Vice Chairman Eric Zeilor made a motion to approve funds needed to post the Sewer Administrator job posting on relevant job sites, with a cap of \$2500.00; this will be reviewed at monthly CWPCA Meetings.

**12. Adjournment:** Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 7:20PM, 2<sup>nd</sup> by Chairman Alice Kelly. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk