


Cromwell Water Pollution Control Authority
Regular Meeting
Monday, January 23, 2023
7:00PM Council Chambers

Minutes

RECEIVED FOR RECORD
Jan 24, 2023 09:15A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:05PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donohue
Ed Kosinski, Also Present: Sewer Administrator Richard Peck, Director Lou Spina, Town
Counsel Liaison Al Waters, Clerk Laura Criscuolo

3. Approve/Amend Agenda: Vice Chairman Eric Zeilor made a motion to amend the agenda & add to New Business 1A. Executive Session, 2nd by Member Ed Kosinski. All in favor. Motion Passed.

4. Approve/Amend Minutes

November 14, 2022 Regular Meeting: Approval/Amendment to Minutes is tabled to the February 13, 2023 Regular Meeting; due to lack of attendance at tonight's meeting

5. Report of Chairman

Member's Report: Nothing to report at this time

Staff Report: Nothing to report at this time

6. Citizen Comments: No Citizens in Attendance

7. New Business:

1A. Executive Session: Vice Chairman Eric Zeilor made a motion to go into Executive Session at 7:08PM, 2nd by Member Ed Kosinski. All in favor. Motion Passed. Member Bob Donohue made a motion that return time from Executive Session was 7:23PM & Back in session at 7:26PM, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.

A. 100 Berlin Road-Proposed Sewer Plans, Discussion & Action-Presentation by Jim Cassidy P.E. of Hallisey, Pierson & Cassidy (Discussion/Action on Connection Fees): Vice Chairman Eric Zeilor made a motion to move forward with the proposed sanitary sewer designed specifications at 100 Berlin Road to meet the criteria per the Memo from Richard

Peck & John Harriman to James Cassidy dated 12/07/22, 2nd by Member Bob Donahue. All in Favor. Motion Passed. Member Ed Kosinski made a motion for the recommendation to approve the reduction of Connection Fees in the amount of \$143K; 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.

- B. Discussion & Action on FY 2023-2024 EDU Rate, Usage, Assessment & CNR Budgets and to Move to Public Hearing in February-Separate Budget Packet Enclosed: Vice Chairman Eric Zeilor made a motion to accept the proposed Sewer Assessment Budget 2023-2024 in the amount of \$33K, 2nd by Member Bob Donohue. All in Favor. Motion Passed. EDU Rate: Vice Chairman Eric Zeilor made a motion to approve the proposed Sewer Usage Budget 2023-2024 EDU Rate of \$285 as proposed & discussed, 2nd by Member Bob Donohue. All in Favor. Motion Passed.**

Usage: Member Ed Kosinski made a motion to approve the Sewer Usage Budget 2023-2024 proposed usage in the amount of \$2, 611, 845, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.

CNR Budget: Vice Chairman Eric Zeilor made a motion to approve the Sewer CNR Budget 2023-2024 proposed CNR Budget in the amount of \$300K, 2nd by Member Bob Donohue. All in Favor. Motion Passed.

Vice Chairman Eric Zeilor made a motion to bring the proposed Sewer Budgets 2023-2024 to the February 13, 2023 Regular Meeting, 2nd by Member Ed Kosinski. All in Favor. Motion Passed.

- C. Arbor Meadows Phase IV-DP-A Review Agreement (Discussion/Action): Member Ed Kosinski made a motion to accept the DP-A as proposed & for the Chairperson to sign the Agreement for Arbor Meadows Phase IV & V, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.**

- D. Arbor Meadows Phase II-R. Peck Memo, Final Inspection 2 Year Bond Release: Vice Chairman Eric Zeilor made a motion to approve the recommended Bond release for the Arbor Meadows Phase II Sewer Project's 2 year Maintenance Bond in the amount of \$7000 and any unexpended SIF, as recommended by Richard Peck, Sewer Administrator, 2nd by Member Bob Donohue. All in Favor. Motion Passed.**

8. Old Business:

- a. Phase V Rehabilitation-Pipe Lining Project Anticipated to Start in February: Paperwork still in process**

9. Bills & Correspondence:

- a. Cardinal Engineering-Contract Administration of Phase V Rehab-Invoice #26-2236-1 in the amount of \$1000.00: **Member Ed Kosinski made a motion to pay Cardinal Engineering-Contract Administration of Phase V Rehab-Invoice #26-2236-1 in the amount of \$1000.00, 2nd by Vice Chairman Eric Zeilor. All in favor. Motion Passed.**

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: Sewer Administrator Richard Peck provided report.
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Richard Peck provided report.
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided report

11. Miscellaneous: Nothing to report at this time

12. Adjournment: Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 8:17PM, 2nd by Member Ed Kosinski. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk