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Cromwell Water Pollution Control Authority

Regular Meeting

Monday, October 17, 2022

7:00PM Council Chambers

Minutes

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:03PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donohue Ed Kosinski Matthew DiDomizio, Also Present: Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Vice Chairman Eric Zeilor made a motion to approve the agenda; 2nd by Member Ed Kosinski. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. September 12, 2022 Regular Meeting: **Vice Chairman Eric Zeilor made a motion to approve the September 12, 2022 Regular Meeting Minutes, 2nd by Member Ed Kosinski. All in Favor with Chairman Alice Kelly abstaining. Motion Passed.**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time
b. Staff Report: Nothing to report at this time

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6. Citizen Comments: No Citizens in Attendance

7. New Business:

- a. 170 Evergreen Rd. Subdivision-Presentation by SLR International Corporation: Kevin Gibbons, P.E. from SLR International Corporations presented the Sanitary Sewer Design project. **Vice Chairman Eric Zeilor made a motion to approve the Sanitary Sewer Design as presented and to include the memo from Sewer Administrator Richard Peck & Jon Harriman, P.E., 2nd by Member Ed Kosinski. All in Favor. Motion Passed.**
- b. Discussion/Action on Proposed 2023 CWPCA Meeting Dates: **Member Ed Kosinski made a motion to approve the Proposed 2023 CWPCA Meeting Dates, 2nd by Member Matthew DiDomizio. All in Favor. Motion Passed.**
- c. Vista Estates Sewer Project-R. Peck Memo: **Member Ed Kosinski made a motion to approve & accept the Vista Estates sewers for use and to release the Performance & Payment Bond of \$169, 000 upon the developer submitting the required Maintenance Bond of \$25, 000 to be retained for the**

sewer project for a period of two years from acceptance, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.

8. Old Business:

- a. Phase V Rehabilitation-Construction Agreement Signed
- b. Cardinal Engineering's Updated Feasibility Study-Tabled to November

9. Bills & Correspondence:

- a. Cardinal Engineering-Preparation of Bid Documents-Invoice#24-2236-1 in the amount of \$1000.00: **Vice Chairman Eric Zeilor made a motion to approve the Cardinal Engineering-Preparation of Bid Documents-Invoice#24-2236-1 in the amount of \$1000.00, 2nd by Member Matthew DiDomizio. All in Favor. Motion Passed.**
- b. Cardinal Engineering-Bid Award Assistance (LS)-Invoice#25-2236-1 in the amount of \$2000.00: **Member Matthew DiDomizio made a motion to approve Cardinal Engineering-Bid Award Assistance (LS)-Invoice#25-2236-1 in the amount of \$2000.00, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.**

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: Sewer Administrator Richard Peck no report provided
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Richard Peck provided report.
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided report

11. Miscellaneous: Nothing to report at this time

12. Adjournment: Member Matthew DiDomizio made a motion to adjourn the meeting at 7:30 PM, 2nd by Vice Chairman Eric Zeilor. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk