


Cromwell Water Pollution Control Authority

Regular Meeting

Monday, January 24, 2022

7:00PM Council Chambers

Minutes

RECEIVED FOR RECORD
Jan 25, 2022 11:06A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:01PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donohue,
Also Present: Public Works Director Bill Russo, Town Councilman Al Waters, Sewer
Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Vice Chairman Eric Zeilor made a motion to approve the agenda; 2nd by Member Bob Donohue. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. December 13, 2021 Regular Meeting: **Vice Chairman Eric Zeilor made a motion to approve the December 13, 2021 Regular Meeting, 2nd by Member Bob Donohue. All in Favor. Motion Passed.**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Sewer Administrator introduced Town of Cromwell Public Works Director Bill Russo & discussed adding a Sewer Maintenance position to the Sewer Department. The position is currently in review with the Town of Cromwell.

6. Citizen Comments: None in Attendance

7. New Business

- a. Cardinal Engineering-Presentation-Recommendation of Improvements to the Shunpike PS Sewer System Area: Joseph Cermolla, President of Cardinal Engineering; gave a presentation of recommendations of improvements to the Shunpike PS Sewer System Area.
- b. Discussion and Action on FY 2022-2023 EDU Rate, Usage, Assessment & CNR Budgets and to Move to Public Hearing in February-Separate Budget Packet Enclosed: Sewer Administrator Richard Peck discussed handout of Proposed FY 2022-2023 EDU Rate, Usage, Assessment & CNR Budgets and to Move to Public Hearing in February, 2022. **Vice Chairman Eric Zeilor made a motion on the proposed Sewer Assessment Budget 2022-2023 balance sheet for the total budget of \$33,000.00, 2nd by Member Bob Donohue. All in Favor. Motion**

Passed. Vice Chairman Eric Zeilor made a motion to approve the Proposed Sewer Usage Budget 2022-2023 Balance Sheet in the amount of \$2,407,980.00 for the total budget & to approve the proposed EDU Rate of \$275.00 as proposed by Sewer Administrator Richard Peck, 2nd by Member Bob Donohue. All in Favor. Motion Passed. Vice Chairman Eric Zeilor made a motion to approve the proposed CNR non-recurring capital for \$1,023, 000.00 for the Shunpike Pump Station Sanitary Sewer Area Improvements & Vacuum System, 2nd by Member Bob Donohue. All in Favor. Motion Passed. Sewer Administrator Richard Peck will make the discussed edits to the Proposed FY 2022-2023 Budget Packet.

8. Old Business

- a. New Facility Bond Payment Information Sheet: Sewer Administrator Richard Peck included the New Facility Bond Information Sheet in the CWPCA Meeting Packet & discussed the information provided

9. Bills & Correspondence: None at this time

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: Sewer Administrator Richard Peck provided report
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Richard Peck provided report
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided report

11. Miscellaneous:

- a. Dept of Planning & Development Violation Notice of Flooding of the Sanitary Sewer easement off Shunpike Road: Chairman Alice Kelly is recommending that Sewer Administrator Richard Peck be included and fully involved in any & all discussions and correspondences that involve sewer.

12. Adjournment: Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 8:48PM, 2nd by Member Bob Donohue. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk