

Cromwell Water Pollution Control Authority
Regular Meeting
Monday, November 8, 2021
7:00PM Room 219

Minutes

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JoAnn Doyle
TOWN CLERK
CROMWELL, CT



1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:03PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donohue, Also
Present: Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Vice Chairman Eric Zeilor made a motion to approve the agenda; 2nd by Member Bob Donohue. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. September 13, 2021 Public Hearing/Regular Meeting: **Vice Chairman Eric Zeilor made a motion to approve the September 13, 2021 Public Hearing/Regular Meeting, 2nd by Member Bob Donohue. All in Favor. Motion Passed.**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time.
b. Staff Report: Sewer Administrator Richard Peck reported that Director of Public Works Lou Spina resigned; Jon Harriman, Town Engineer; is assisting in the interim

6. Citizen Comments: None Attended

7. New Business

- a. Discussion/Action on Proposed 2022 CWPCA Meeting Dates: **Vice Chairman Eric Zeilor made a motion to approve the proposed 2022 CWPCA Meeting dates, 2nd by Member Bob Donohue. All in Favor. Motion Passed.**
- b. Arbor Meadows Phase I-Maintenance Phase, R. Peck Memo-Project Release: **Vice Chairman Eric Zeilor made a motion to approve the recommended Bond release for the Arbor Meadows Phase I Sewer Project's 2-year Maintenance Bond in the amount of \$25, 000 and any unexpended SIF, 2nd by Member Bob Donohue. All in Favor. Motion Passed.**

8. Old Business

- a. Cardinal Engineering-Phase V Rehabilitation & Updating NIT Feasibility Study: Sewer Administrator Richard Peck discussed the status & processes of the Cardinal Engineering Phase V Rehabilitation & Updating NIT Feasibility Study

9. **Bills & Correspondence:** None at this time

10. **Financial Reports**

- a. Receivables/Delinquent Assessments & Usage Account Updates: Sewer Administrator Richard Peck provided & discussed reports.
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Richard Peck provided & discussed report.
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided & discussed report.

11. **Adjournment:** Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 7:21PM, 2nd by Member Bob Donohue. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk