

**Cromwell Water Pollution Control Authority**

**Regular Meeting**

**Monday, May 10, 2021**

**7:00PM Town Council Room**

**Minutes**

RECEIVED FOR RECORD  
May 11, 2021 09:24A  
JoAnn Doyle  
TOWN CLERK  
CROMWELL, CT

*PL*

**1. Call to Order**

Vice Chairman Eric Zeilor called the meeting to order at 7:01PM

**2. Roll Call and Seating of Alternates**

Present: Vice Chairman Eric Zeilor, Member Bob Donohue, Member Allan Spotts,  
Also Present: Sewer Administrator Richard Peck, Clerk Laura Criscuolo

**3. Approve/Amend Agenda**

**Member Bob Donohue made a motion to approve the agenda; 2nd by Member Allan Spotts. All in Favor. Motion Passed.**

**4. Approve/Amend Minutes**

- a. March 8, 2021 Public Hearing/Regular Meeting: **Vice Chairman Eric Zeilor requested to table the approval of the March 8, 2021 Public Hearing/Regular Meeting to the next meeting due to not enough members present at this meeting.**

**5. Report of Chairman**

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Sewer Administrator Richard Peck discussed the suggestion from Louis Spina to trade in the 1989 John Deere 710 backhoe loader that is out of service. The Town of Cromwell is planning to purchase with their budget a John Deere 410 backhoe loader and contribute some of the attachments from the 1989 John Deere 710 backhoe loader to the John Deere 410 backhoe loader. This will be put towards common share

**6. Citizen Comments:** None at this time

**7. New Business:** None at this time

**8. Old Business**

- a. Public Works/CWPCA Facility – Discussion on an Agreement including Shared Costs: Sewer Administrator Richard Peck provided an email from Marianne Sylvester regarding the New Facility Cost Sharing and the Transfer Station/Garage Preliminary Construction Cost Estimate. Sewer Administrator Richard Peck & CWPCA Members discussed the Public Works/CWPCA Facility Agreement & Shared Costs.

b. Cromwell Village at 150 Country Squire, Sewer Construction Complete, Discussion & Action-R. Peck Memo: **Member Bob Donohue made a motion to approve & accept the Cromwell Village sanitary sewers for use as outlined in the DP-A, and to release the Performance and Payment Bond of \$106, 000 upon the developer submitting the required Maintenance Bond of \$15, 000 that will be retained for the sewer project for a period of two years from acceptance; 2nd by Member Allan Spotts. All in Favor. Motion Passed.**

c. Arbor Meadows Phase III-In Construction: Phase III is nearing completion

9. **Bills & Correspondence:** None at this time

10. **Financial Reports**

- a. Receivables/Delinquent Assessments & Usage Account Updates: Sewer Administrator Richard Peck provided & discussed reports.
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Richard Peck provided & discussed report
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided & discussed report.

11. **Miscellaneous:** Nothing to report at this time

12. **Adjournment:** **Member Allan Spotts made a motion to adjourn the meeting at 7:21PM, 2nd by Member Bob Donohue. All in favor. Meeting adjourned.**

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk