


Cromwell Water Pollution Control Authority

Regular Meeting

Monday, November 9, 2020

7:00PM Town Council Room

Minutes

RECEIVED FOR RECORD
Nov 10, 2020 10:40A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:01PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Bob Donohue, Member Edwin Kosinski, Also Present: Councilman Al Waters, Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Vice Chairman Eric Zeilor made a motion to approve the agenda, 2nd by Member Edwin Kosinski. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. September 14, 2020 Regular Meeting: **Vice Chairman Eric Zeilor made a motion to approve the September 14, 2020 Regular Meeting, 2nd by Member Bob Donohue. All in Favor. Motion Passed.**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Nothing to report at this time

6. Citizen Comments: None at this time

7. New Business:

- a. Request for Sewer Extension Waiver at 60 North Road-Letter & Presentation: Presentation by Jim Cassidy from Hallisey, Pearson & Cassidy Engineering Associates, Inc. representing Kevin Cahill; regarding Request for Waiver from Sewer Connection Requirement-60 North Road; waiver from the connection requirement in accordance with Section 193-3(B) of the Cromwell Town Code. **Vice Chairman Eric Zeilor made a motion to approve the request for Sewer Extension Waiver at 60 North Road, 2nd by Member Edwin Kosinski. All in Favor. Motion Passed.**

- b. Sewer Usage Budget Line Item Transfer-R.Peck Memo: **Vice Chairman Eric Zeilor made a motion to approve the request for line item transfers from within the Sewer Usage Budget in the amount of \$11,000.00, 2nd by Member Bob Donahue. All in Favor. Motion Passed.**

- c. Discussion & Action on Phase V Sewer Rehabilitation-Funding-R.Peck Memo: **Member Edwin Kosinski made a motion to approve the request to move funds in the amount of \$300, 000 from the Sewer Fund Balance to the Sewer CNR Fund for the Phase V Sewer Rehabilitation/Construction Project, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.**

8. Old Business

- a. Public Works/CWPCA Facility Nearing Completion: Sewer Administrator discussed progress of Public Works/CWPCA Facility Nearing 99% of completion. Chairman Alice Kelly requests for CWPCA members to have a tour of the Public Works/CWPCA Facility before official opening
- b. Covenant Village: Sewer Construction Completed-Finishing Up Punch List: Punch List is still in progress
- c. Cromwell Village at 150 Country Squire , Sewer Construction in Progress: Sewer Administrator Richard Peck discussed the progress of Sewer Construction
- d. Discussion on Connection Charge for 100 County Line Drive-Tabled-Information From Finance Director on Expenses, etc.: Sewer Administrator Richard Peck to follow up with Finance Director Marianne Sylvester regarding if any funds were returned to the Town of Cromwell & will the funds be a part of the shared fund. Vice Chairman Eric Zeilor to draft a memo regarding expenses to be reviewed at the next CWPCA meeting & proposed to the Town of Cromwell.

9. Bills & Correspondence: None at this time

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: **Chairman Alice Kelly requested for Sewer Administrator Richard Peck to ask Tax Collector Doug Sienna the definition of delinquent usage and delinquent interest. Also to ask why reports are not balancing.**
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: **Sewer Administrator Richard Peck provided updated budget sheets to date**
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided report.

11. Miscellaneous: Vice Chairman Eric Zeilor requested for next meeting an explanation of the costs & what the 28% is of the Public Works/CWPCA Facility

12. Adjournment: Member Edwin Kosinski made a motion to adjourn the meeting at 7:43PM, 2nd by Vice Chairman Eric Zeilor. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk