


Cromwell Water Pollution Control Authority

Regular Meeting

Monday, December 14, 2020

7:00PM Town Council Room

Minutes

RECEIVED FOR RECORD
Dec 15, 2020 10:12A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:01PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Allan Spotts, Member Bob Donohue, Member Edwin Kosinski, Also Present: Councilman Al Waters, Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Vice Chairman Eric Zeilor made a motion to amend the agenda to include to New Business, 7C, Agreement prepared by Vice Chairman Eric Zeilor and to add to Miscellaneous A - Public Works PW Facility CNR Fund Line Item 77343 Transfer Request; 2nd by Member Allan Spotts. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. November 9, 2020 Regular Meeting: **Vice Chairman Eric Zeilor made a motion to approve the November 9, 2020 Regular Meeting, 2nd by Member Edwin Kosinski. All in Favor with Member Allan Spotts abstaining. Motion Passed.**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Nothing to report at this time

6. Citizen Comments: None at this time

7. New Business:

- a. Discussion/Action on Proposed 2021 CWPCA Meeting Dates: **Member Edwin Kosinski made a motion to approve the Proposed 2021 CWPCA Meeting Dates as presented, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.**
- b. Arbor Meadows Phase III-DP-A Discussion & Action: **Vice Chairman Eric Zeilor made a motion to approve the residential developers agreement as submitted for Arbor Meadows, 2nd by Member Allan Spotts. All in Favor. Motion Passed.**
- c. Agreement Prepared by Vice Chairman Eric Zeilor: **Agreement reviewed & discussed, Chairman Alice Kelly suggested for all CWPCA Members to take agreement home to review & to discuss at January 2021 CWPCA Meeting.**

8. Old Business

- a. Public Works/CWPCA Facility Nearing Completion: Sewer Administrator Richard Peck discussed the progress of the Public Works/CWPCA Facility. ETA of completion & move in date is undetermined at this time.
- b. Covenant Village: Sewer Construction Completed-R. Peck Memo: Member Edwin Kosinski made a motion to approve and accept the Covenant Village sewers for use and to release the Performance and Payment Bond of \$128,000 upon the developer submitting the required Maintenance Bond of \$13,000 to be retained for the sewer project for a period of two years from acceptance, 2nd by Member Allan Spotts.
- c. Cromwell Village at 150 Country Squire, Sewer Construction in Progress: Sewer Administrator Richard Peck discussed the progress of Sewer Construction
- d. Discussion on Connection Charge for 100 County Line Drive-Tabled: Discussed to waive the connection fee & keep it business as usual, no action required

9. Bills & Correspondence: None at this time

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: Reports reviewed & discussed. Delinquent interest is a monthly interest at 1 ½ % of what is not paid when due. CWPCA Members rather use the Town of Cromwell Report of Property Tax Collector Type 15 Sewer All. Chairman Alice Kelly & Sewer Administrator Richard Peck to discuss with Tax Collector Doug Sienna how the report is set up & the definition of each line item.
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Richard Peck provided & discussed report
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided & discussed report. All changes will be incorporated in next meeting

11. Miscellaneous

- a. **Public Works PW Facility CNR Fund Line Item 77343 Transfer Request:** Vice Chairman Eric Zeilor made a motion to transfer \$150K out of PW Sewer CNR Line Item 77343 into Sewer Usage Fund Balance, 2nd by Member Edwin Kosinski.

12. Adjournment: Member Edwin Kosinski made a motion to adjourn the meeting at 7:49PM, 2nd by Vice Chairman Eric Zeilor. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk