

Cromwell Water Pollution Control Authority

Regular Meeting

Monday, July 13, 2020

7:00PM Town Council Room

Minutes

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Allan Spotts, Member Bob Donohue, Member Edwin Kosinski, Also Present: Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Member Allan Spotts made a motion to approve the agenda, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. June 8, 2020 Regular Meeting: **Vice Chairman Eric Zeilor made a motion to approve the June 8, 2020 Regular Meeting Minutes, 2nd by Member Edwin Kosinski. All in Favor. Motion Passed**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Nothing to report at this time

6. Citizen Comments: None at this time

7. New Business:

- a. Mary Kate Kupstis at 7A Country Squire asking for a refund of late charge: **Member Alan Spotts made a motion to deny Mary Kate Kupstis at 7A Country Squire a refund of late charge, 2nd by Member Bob Donohue. All in Favor. Motion Passed.**
- b. Discussion & Action on DP-A with Cromwell Village at 150 Country Squire. **Vice Chairman Eric Zeilor made a motion to move forward to approve the Residential Developer's Permit-Agreement, 2nd by Member Bob Donohue . All in Favor. Motion Passed**

8. Old Business

- a. Public Works/CWPCA Facilities: In process, moving forward
- b. Covenant Village: Sewer Construction Completed & Punch List Needs to be finished
- c. Arbor Meadows Phase II – Sewer Construction Completed

9. **Bills & Correspondence:** None at this time

10. **Financial Reports**

- a. Receivables/Delinquent Assessments & Usage Account Updates: **Reports reviewed & discussed. No QDS Report provided. Sewer Administrator Richard Peck to follow up with Doug Sienna, Tax Collector; regarding an explanation of the bounced checks, explanation of the liens and to separate the interest & fees lines**
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: **Reports reviewed & discussed. Sewer Administrator Richard Peck to follow up with Director of Public Works, Lou Spina; if town negotiated contracts on Fuel rates due to Covid 19.**
- c. Bond & SIF Status: Sewer Administrator Richard Peck provided report.

11. **Miscellaneous:**

- a. Sewer Administrator to follow up with Cardinal for budget purposes during the fiscal year, regarding an evaluation of the Shunpike for improvements that may be needed.
- b. Discussion of the process & procedures of the construction on Coles Road
- c. Sewer Administrator Richard Peck to follow up with Mattabassett regarding testing of the waste water for Covid 19 purposes.

12. **Adjournment: Member Allan Spotts made a motion to adjourn the meeting at 7:33PM, 2nd by Member Bob Donohue. All in favor. Meeting adjourned.**

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk