

Cromwell Water Pollution Control Authority

Regular Meeting

Monday, June 8, 2020

7:00PM Town Council Room

Minutes

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00PM

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Jun 09, 2020 09:41A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Allan Spotts, Member Bob Donohue, Member Edwin Kosinski, Also Present: Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Member Allan Spotts made a motion to approve the agenda, 2nd by Member Bob Donohue. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. March 9, 2020 Regular Meeting: **Chairman Alice Kelly requested for an amendment to include in the March 9, 2020 Minutes that Member Allan Spotts & Member Edwin Kosinski were not present at this meeting. Vice Chairman Eric Zeilor made a motion to approve the minutes with the amendment, 2nd by Member Bob Donohue, with Member Allan Spotts & Member Edwin Kosinski abstaining. All in Favor. Motion Passed**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Sewer Administrator Richard Peck mentioned the new business in Cromwell, Tall Man's Ice Cream. Also mentioned that Starbucks & Amazon will be new businesses in Cromwell. Country Squire road re-building is in process

6. Citizen Comments: None at this time

7. New Business:

- a. Discussion on DP-A Insurance Coverage for Sewer Projects – Sent to CIRMA – Sewer Administrator Richard Peck mentioned that he spoke to Finance Director Marianne Sylvester regarding this. Workman's Compensation & Liability Insurance is the insurance that is needed.
- b. Line Item Transfers for Utilities & Oil and Property Insurance: Sewer Administrator Richard Peck reviewed attachment Memo regarding Line Item Transfers from within the Sewer Usage Budget in the amount of \$4600.00. **Member Bob Donahue made a motion to approve the requesting line item**

**transfers from within the Sewer Usage Budget in the amount of \$4600.00,
2nd by Member Allan Spotts. All in Favor. Motion Passed**

8. Old Business

- a. Public Works/CWPCA Facilities – Sewer Administrator Richard Peck displayed visual
- b. Covenant Village – Sewer Construction Completed & Needs Final Inspection
- c. Arbor Meadows Phase II – Sewer Construction Completed & Needs Final Inspection

9. Bills & Correspondence: None at this time

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: **Sewer Administrator Richard Peck provided handout**
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: **Sewer Administrator Richard Peck provided handout & discussed the reports**
- c. Bond & SIF Status: **Sewer Administrator Richard Peck provided handout & discussed the report**

11. Miscellaneous:

- a. Sump Pumps - The Private Property Inflow Removal Program has 17 new Requests for Inspections: Sewer Administrator Richard Peck mentioned the letter has been distributed with bills & there has been 17 requests that he will follow up with.
- b. Suggestion for there to be an option to have a virtual CWPCA Meeting – All Members in Agreement
- c. Safety Valve Service discussed & Sewer Administrator explained how he handles the calls/inquiries.

12. Adjournment: Chairman Alice Kelly made a motion to adjourn the meeting at 7:28PM, 2nd by Member Allan Spotts. All in favor. Meeting adjourned.

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk