

**Cromwell Water Pollution Control Authority,  
Regular Meeting**

**Monday, January 27, 2020**

**7:00PM Council Chambers**

**Minutes**

RECEIVED FOR RECORD  
Jun 28, 2020 0921  
Jonn Doil  
TOWN CLERK  
CROMWELL CT

**1. Call to Order**

Chairman Alice Kelly called the meeting to order. at 7:00PM

**2. Roll Call and Seating of Alternates**

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Member Allan Spotts, Member Edwin Kosinski, Also Present: Public Works Director Lou Spina, Sewer Administrator Richard Peck, Clerk Laura Criscuolo

**3. Approve/Amend Agenda**

Sewer Administrator Richard Peck made a recommendation to amend the agenda to correct Edward Kosinski's name to Edwin Kosinski. **Member Allan Spotts made a motion to approve to amend the name correction from Ed'vard Kosinski to Edwin Kosinski, 2nd by Member Edwin Kosinski. All in Favor. Motion Passed.**

**4. Approve/Amend Minutes**

- a. December 16, 2019 Regular Meeting: **Member Allan Spotts made a motion to approve the minutes, 2nd by Member Edwin Kosinski. All in favor with Vice Chairman Eric Zeior Abstaining due to not being present at December 16, 2019 Regular Meeting. Motion Passed.**

**5. Report of Chairman**

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Sewer Administrator Richard Peck reported that the foundation & building structure is being started for the new facility. The Sewer Department wants to include tool storage in the new facility.

**6. Citizen Comments:** None at this time

**7. New Business:**

- a. Discussion and Action on FY 2020-2021 EDU Rate, Usage, and Assessment & CNR Budgets and to Move to Public Hearing in February-Separate Budget Packet Enclosed: **Sewer Administrator Richard Peck discussed handout of Proposed Sewer Assessment Budget 2020-2021 Balance Sheet & handout of Proposed Sewer Usage Budget 2020-2021 Balance Sheet. Vice Chairman Eric Zeior made a motion on the proposed Sewer Assessment Budget 2020-2021 estimated expenditures of \$33,000.00 as proposed, 2nd by Member Allan Spotts. All in Favor. Motion Passed. Member Edwin Kosinski made a motion**

**to approve the Proposed Sewer Usage Budget 2020-2021 in the amount of \$2,055.269.00 and the CNR Fund of \$300,000 and to keep the current EDU Rate of \$275.00, 2nd by Vice Chairman Eric Zeior. All in Favor. Motion Passed.**

- b. Developers Permit-Agreement for Arbor Meadows, Discussion & Action of Phase II Sewers: **Sewer Administrator Richard Peck discussed the hand out of Developers Permit-Agreement for Arbor Meadows, Discussion & Action of Phase II Sewers; the Sewer System is to be completed within 3 weeks of the beginning of Sewer System construction. Vice Chairman Eric Zeior made a motion to approve the Chair to sign the developers agreement of 1/27/2020 for Arbor Meadows, 2nd by Member Allan Spotts. All in Favor. Motion Passed.**

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## **8. Old Business**

- a. Public Works/CWPCA Facilities-Site/Building Construction in Progress: **Construction site remains in ongoing/in progress.**
- b. Covenant. Village – Sewer Construction ongoing: **"Sewer construction remains ongoing/in progress.**

## **9. Bills & Correspondence**

- a. MC Systems Corp-Request to pay Invoice # 120-3 in the amount of \$12, 384.00 for the final payment for the installation of the VT SCADA Pump Station Alarm Monitoring System: **Vice Chairman Eric Zeior made a motion to pay Invoice # 120-3 in the amount of \$12, 384.00 for the final payment for the installation of the VT SCADA Pump Station Alarm Monitoring System, 2nd by Member Allan Spotts. All in Favor. Motion Passed.**

## **10. Financial Reports**

- a. Receivables/Delinquent Assessments & Usage Account Updates: **QDS Handout provided at this meeting.**
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: **Sewer Administrator Richard Peck provided a handout**
- c. Bond & SIF Status: **Sewer Administrator provided a handout.**

## **11. Miscellaneous:**

- a. Member Robert Jahn; was acknowledged for his retirement by the Town Council, Present: Member Robert Jahn, Mayor Enzo Faienza, Town Manager Anthony Salvatore, Councilwoman Jennifer Donohue, Councilman Al Waters
- b. Sewer Administrator Richard Peck will follow up with the CWPCA Financial Assistance Sanitary Sewer Program in the Spring 2020

## **12. Adjournment: Vice Chairman Eric Zeior made a motion to adjourn the meeting at 8:02PM, 2nd by Member Allan Spotts. All in favor. Meeting adjourned.**

Respectfully Submitted By: Laura Criscuolo, CWPCA Commission Clerk