


**Cromwell Water Pollution Control Authority**

**Regular Meeting**

**Monday, December 16, 2019**

**7:00PM Council Chambers**

**Minutes**

RECEIVED FOR RECORD  
Dec 18, 2019 01:29P  
JoAnn Doyle  
TOWN CLERK  
CROMWELL, CT 

**1. Call to Order**

Chairman Alice Kelly called the meeting to order at 7:00PM

**2. Roll Call and Seating of Alternates**

Present: Chairman Alice Kelly, Allan, Spotts, Robert Jahn, Edward Kosinski, Also Present: Sewer Administrator Richard Peck, Finance Director Marianne Sylvester, Clerk Laura Criscuolo

**3. Approve/Amend Agenda**

Sewer Administrator Richard Peck made a recommendation to amend agenda to change the order of 7a & 7b. Member Robert Jahn made a motion to approve to change the order of 7a & 7b, 2nd by Member Allan Spotts. All in Favor. Motion Passed.

**4. Approve/Amend Minutes**

- a. November 18, 2019 Regular Meeting: **Member Robert Jahn made a motion to approve the minutes, 2nd by Member Allan Spotts. All in favor. Motion Passed.**

**5. Report of Chairman**

- a. Member's Report: Nothing to report at this time.
- b. Staff Report: Nothing to report at this time

**6. Citizen Comments: None at this time**

**7. New Business:**

- a. Discussion/Action: Letter Requesting a Waiver to Connect to the Town Sanitary Sewers to a Potential Development at 43 Shadow Lane, follow up with presentation: Sewer Administrator Richard Peck reviewed the attached letter request. James Cassidy from Hallisey, Pearson & Cassidy discussed the expectation of this request. Sewer Administrator Richard Peck agrees with the waiver for this project. **Member Allan Spotts made a motion to approve the development proposal according to the letter dated 12/05/19, 2nd by Member Robert Jahn. All in favor. Motion Passed.**
- b. Finance Director to attend Meeting to discuss various Budget Funds and CWPCA strategies for Financing Shared Costs for new Public Works/CWPCA Facility: **Finance Director Marianne Sylvester discussed the handout of the projection**

**for the Public Works Facility, discussed Debt Services Cost handout,  
discussed Draft Memorandum of Understanding and discussion of the Bond.**

**8. Old Business**

- a. Public Works/CWPCA Facilities-Contractor D'Amato Started Site Construction: Construction site remains ongoing.**
- b. Covenant Village – Sewer Construction ongoing: Sewer construction remains ongoing.**

**9. Bills & Correspondence – None at this time**

**10. Financial Reports**

- a. Receivables/Delinquent Assessments & Usage Account Updates: Chairman Alice Kelly request for Sewer Administrator Richard Peck to ask Tax Collector Doug Sienna to provide QDS report for January meeting**
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Nothing to report at this time**
- c. Bond & SIF Status: No action is needed at this time for Car Wash and Carrier Group; it is a Maintenance Bond**

**11. Miscellaneous: Nothing to report at this time**

**12. Adjournment: Member Allan Spotts made a motion to adjourn the meeting at 7:45PM, 2nd by Member Robert Jahn. All in favor. Meeting adjourned**

Respectfully Submitted By:

Laura Criscuolo, CWPCA Commission Clerk