

Cromwell Water Pollution Control Authority
Regular Meeting
Monday, November 18, 2019
7:00PM Council Chambers
MINUTES

RECEIVED FOR RECORD
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JoAnn Doyle
TOWN CLERK
CROMWELL, CT

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Allan, Spotts, Robert Jahn. Also Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Member Allan Spotts made a motion to approve the agenda, 2nd by Member Robert Jahn. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. September 9, 2019 Regular Meeting: **Member Allan Spotts made a motion to approve the minutes, 2nd by Member Robert Jahn. All in favor. Motion Passed.**

5. Report of Chairman

- a. Member's Report: Chairman Alice Kelly attended the Ground Breaking Ceremony.
- b. Staff Report: Sewer Administrator Richard Peck discussed the purchase & approximate cost of new server for computer data storage and websites that are hosted, such as GIS map information. Sewer Administrator Richard Peck discussed the updating of computer software and hardware for Windows 10 & Microsoft Office 2019.

6. Citizen Comments: None at this time

7. New Business:

- a. Power Point Presentation by Safety Valve on an offered sewer line protection plan, protection plan offered to many municipalities in CT: Edward Michael from Safety Valve gave presentation. Sewer Administrator Richard Peck will get the process in motion for Safety Valve.
- b. Discussion/Action on Proposed 2020 CWPCA Meeting Dates: **Member Allan Spotts made a motion to approve the proposed 2020 CWPCA meeting dates, 2nd by Member Robert Jahn. All in favor. Motion Passed.**

8. Old Business

- a. Public Works/CWPCA Facilities-Contractor D'Amato Started Site Construction: Construction site remains ongoing by D'Amato, timeframe is unknown at this time.
- b. Covenant Village – Sewer Construction ongoing: Sewer construction remains ongoing & is going well. Carrier Group has completed Phase I

9. **Bills & Correspondence** – None at this time

10. **Financial Reports**

- a. Receivables/Delinquent Assessments & Usage Account Updates: No report from QDS. Chairman Alice Kelly spoke to Doug Sienna, Tax Collector regarding the spreadsheets. Chairman Alice Kelly request QDS report at next meeting
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Nothing to report at this time
- c. Bond & SIF Status: Chairman Alice Kelly mentioned the bond for Car Wash expires 12/22/2019, Carrier Group bond expires 12/06/19

11. **Miscellaneous:** Nothing to report at this time

12. **Adjournment:** Member Robert Jahn made a motion to adjourn the meeting at 8:01PM, 2nd by Member Allan Spotts. All in favor. Meeting adjourned

Respectfully Submitted By:

Laura Criscuolo, CWPCA Commission Clerk