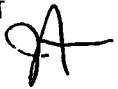


Cromwell Water Pollution Control Authority
Regular Meeting
Monday, November 19, 2018
7:00 PM Room 224/225
Minutes

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Nov 21, 2018 01:25P
JOAN AHLQUIST
TOWN CLERK
CROMWELL, CT



1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:05PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Robert Jahn, Allan Spotts.
Also Present: Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Add Invoice No. 2236/16, P.O. #20180691-00 to section 9C Bills & Correspondence.
Member Robert Jahn made a motion for addition to agenda, 2nd by Member Allan Spotts. All in Favor. Motion Passed.

4. Approve/Amend Minutes

a. A motion to approve October 15, 2018 Regular Meeting. **Member Allan Spotts made a motion to approve October 15, 2018 Regular Meeting minutes, 2nd by Member Robert Jahn. All in Favor. Motion Passed.**

5. Report of Chairman

- a. Member's Report – Nothing to Report at this time
- b. Staff Report – Nothing to Report at this time

6. Citizen Comments

No Citizen Comments at this time

7. New Business

a. Proposed Sanitary Sewers for Covenant Village Town Center Project, Milone & MacBroom Presentation, Discussion & Action, R.Peck Memo: Presented by Ted Hart on behalf of Covenant Village. Sewer Administrator Richard Peck recommended approval as of October 25, 2018. **Vice Chairman Eric Zeilor made a motion to approve the memos and recommendations dated 10/23/18 & 10/29/18. 2nd by Member Robert Jahn. All in Favor. Motion Passed.**

b. Discussion/Action on Proposed 2019 CWPCA Meeting Dates: January 28, 2019 change to January 14, 2019. December 9, 2019 change to December 16, 2019. **Member Robert Jahn made a motion to approve changes to 2019 calendar. 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.** Special Budget Meeting has been scheduled for December 17, 2018.

c. Arbor Meadows DP-A Approval: **Member Robert Jahn made a motion to approve Arbor Meadows DP-A. 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.**

8. Old Business

a. Sanitary Sewer I/I Project-VMS Construction Company, Project is nearing completion: Project is anticipated to be completed by our December 2018 CWPCA Meeting.

b. SCADA Pump Station Monitoring System: Working with Verizon on wireless set-up it remains in progress

c. Town of Cromwell Public Works/CWPCA Facilities-RFP Advertised: Proposals due by December 3, 2018

9. Bills and Correspondence

a. Cardinal Engineering – Request to Approve to Pay Invoice No.2236/15 in the Amount of \$22,556.10 for Construction Phase, Contract Administration & Rep Services: **Vice Chairman Eric Zeilor made a motion to approve to pay Invoice No.2236/15 in the Amount of \$22,556.10 for Construction Phase, Contract Administration & Rep Services, 2nd by Member Allan Spotts as recommended by Sewer Administrator. All in Favor. Motion Passed.**

b. VMS Construction – Request to approve to pay Application #5 (10-1-18 to 10-31-18) in the amount of \$76, 460.89 for completed contract work. Reviewed by inspector John Albert & Cardinal Eng. Warren Baethge. **Vice Chairman Eric Zeilor made a motion to approve to pay Application #5 (10-1-18 to 10-31-18) in the amount of \$76,460.89 for completed contract work, 2nd by Member Robert Jahn. All in Favor. Motion Passed.**

c. Cardinal Engineering – Request to Approve to Pay Invoice No.2236/16 in the Amount of \$21,042.00 for Inflow/Infiltration Study: **Vice Chairman Eric Zeilor made a motion to approve to pay Invoice No.2236/16 in the amount of \$21,042.00 for Inflow/Infiltration Study, 2nd by Member Robert Jahn. All in Favor. Motion Passed.**

10. Financial Reports

a. Receivables/Delinquent Assessment & Usage Account Updates: Nothing to report at this time

b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Nothing to report at this time

c. Bond & SIF Status: Nothing to report at this time

11. Miscellaneous:

a. Historical Account of Sanitary Sewer Infrastructure Improvement Projects: Chairman Alice Kelly request additional information be provided in this report; such as get information from Mattabassett to show the benefits and add this information to the report. Suggestions: to put the Historical Account of Sanitary Sewer Infrastructure Improvement Projects on the Town of Cromwell website to show the history of the Sewer Department sewer rehabilitation and development projects, add to the sewer bills the website information for the Sewer Department. Acknowledgement/Thank you to the Sewer Department & Sewer Administrator Richard Peck from the Commission Board.

12. Adjournment

Member Robert Jahn made a motion to adjourn the meeting at 8:03PM, 2nd by Vice Chairman Eric Zeilor. All in favor. Meeting adjourned

Respectfully Submitted By:
Laura Criscuolo
CWPCA Commission Clerk