


Cromwell Water Pollution Control Authority
Special Meeting
Thursday, August 23, 2018
6:00PM Room 219
Minutes

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JOAN AHLQUIST
TOWN CLERK
CROMWELL, CT 

1. Call to Order

Chairman Alice Kelly called the meeting to order at 6:00 PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Sewer Administrator Richard Peck, Clerk Laura Criscuolo, Members: Robert Jahn, Allan Spotts

3. Approve/Amend Agenda

A motion to approve agenda July 9, 2018 Regular Meeting with correction of Allan Spotts last name spelling. **Chairman Alice Kelly made a motion to approve July 9, 2018 Regular meeting minutes, with a correction of Allan Spotts last name spelling. All in Favor. Motion Passed.**

4. New Business

Discussion to approve award of sewer pump stations SCADA Monitoring System to NIC Systems Corp. in the amount of \$61,970.00 reviewed by our Sewer Administrator Richard Peck. **Chairman Alice Kelly made a motion to approve award of sewer pump stations SCADA Monitoring System to NIC Systems Corp. in the amount of \$61,970.00, All in favor. Motion Passed.**

5. Old Business

Sanitary Sewer I/II Project – VMS Construction Company, Project Work Ongoing. Work is expected to be done by end of September, early October.

6. Bills and Correspondence

- a. Cardinal Engineering: Request to approve to Pay Invoice No.2236/12 in the amount of \$13,885.20 for construction phase, as recommended by Richard Peck, Sewer Administrator. **Member Allan Spotts made a motion to approve to pay Invoice No.2236/12 in the amount of \$13,885.20 for construction phase. All in favor. Motion Passed**
- b. VMS Construction: Request to approve to pay Application #2 (7-1-18 to 7-31-18) PO#20181268-00 in the amount of \$379,442.92 for completed contract work. Reviewed by inspector John Albert & Cardinal Eng. Joseph Cermola III. **Member Robert Jahn made a motion to approve PO#20181268-00 in the amount of \$379, 442.92 on of recommendation of Sewer Administrator. All in favor. Motion Passed**

7. Financial Reports

- a. Alice Kelly(Chairman), Richard Peck(Sewer Administrator), Doug Sienna (Tax Collector) are meeting with QDS on 8/30/18 at 1pm in Doug Sienna, Tax Collector office; to discuss having a separate more user friendly report for sewers

8. Miscellaneous:

Discussion to have a motion from the commission if changing the report has an additional fee to allow Alice Kelly, Chairman, to use her discretion to approve the reporting fee if necessary. Chairman Alice Kelly will email the committee with the changes. **Chairman Alice Kelly made a motion, 2nd by Eric Zeilor Vice Chairman, to give Chairman Alice Kelly approval to use her discretion if changing the report has an additional fee to approve the fee if necessary. All in Favor. Motion Passed.**

9. Adjournment

Chairman Alice Kelly made a motion to adjourn the meeting at 6:18PM, 2nd by Robert Jahn. All in favor. Meeting adjourned

Respectfully Submitted By:

Laura Criscuolo

Laura Criscuolo
CWPCA Commission Clerk