

CROMWELL WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
MONDAY, APRIL 11, 2016
7:00 PM, ROOM 222
MINUTES

1. Call to Order

Acting Chairman Robert Jahn called the meeting to order at 7:01 PM.

2. Roll Call and Seating of Alternates

Present: Robert Jahn, Timothy Griffin, Kenneth Zeilor

Absent: Chairman Alice Kelly, Vice-Chairman Eric Zeilor

Also Present: Sewer Administrator Richard Peck, Commission Clerk Sarah Voog

3. Approve/Amend Agenda

**Timothy Griffin made a motion to approve the agenda, 2nd by Kenneth Slade.
All in Favor. Motion Passed.**

4. Approve/Amend Minutes

a. February 18, 2016 Public Hearing & Special Meeting

The Minutes of the Public Hearing/Special Meeting were reviewed.

**Timothy Griffin made a motion to approve the minutes as presented, 2nd by
Kenneth Slade.**

All in Favor. Motion Passed.

5. Report of Chairman

a. Member's Report – No Reports were made by the commissioners.

b. Staff Report – Discuss Seasonal Hire

Rich Peck discussed that he would be hiring the seasonal full-time person earlier this year. He noted that Jeremy Reneson has been transferred to the Highway Department over a month ago, so the department is already down on staffing and any additional funds needed for wages can come from his unused salary under the regular wages line item. The members, by general consensus, agreed.

6. Citizen Comments

There were no citizens present

7. New Business

There was no new business to present.

8. Old Business

a. I/I Program – Draft 3 Sump Pump/Inflow Disconnection Financial Assistance Grant Policy

Timothy Griffin made a motion to table the draft policy, 2nd by Kenneth Slade.

All in Favor. Motion Passed.

b. Northwoods Estates 2 - Final Release Pending-Update

Rich Peck explained that in this phase there are areas in the pipe with incorrect pitch that need to be fixed and a few other items on the punch list that need to be completed before the project can be released. It was noted that the project is past the 2-year release time, but is not yet in compliance.

9. Bills and Correspondence - None

10. Financial Reports

- a. Receivables/Delinquent Assessment & Usage Account Updates
 - b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR
 - c. Bond & SIF Status – Pending Project Addressed on Meeting Agenda
- Items 10. a-c were reviewed with no action.

11. Miscellaneous

- a. DEEP Clean Water Fund List- Visit Website

Rich Peck discussed that the DEEP Clean Water Funding (CWF) priority list that puts the CWPCA tie for the 98th position for funding consideration out of 114. Members requested that the item be put back on the agenda so the whole Board could review the matter.

Sarah Voog noted that the CAWPCA Spring Meeting and Workshop will be held Friday, May 6th and that DEEP will be attending to give an update on new regulations/procedures for clean water funding requests/approvals.

12. Adjournment

**Timothy Griffin made a motion to adjourn the meeting at 7:13 PM.
All in Favor. Meeting Adjourned.**

Respectfully Submitted By,

**Sarah A. Voog
CWPCA Commission Clerk**