

CROMWELL WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
MONDAY, May 8, 2017  
7:00 PM ROOM 224/225

MINUTES

RECEIVED FOR FILING  
5-15-2017 at 9:37 AM.  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.

*Lisa Caracaglia*  
TOWN CLERK

1. Call To Order  
Chairman Alice Kelly called the meeting to order at 7:00 PM.
2. Roll Call and Seating of Alternates  
Present: Chairman Alice Kelly, Timothy Griffin, Robert Jahn, Kenneth Slade  
Also present: Sewer Administrator Richard Peck,  
Absent: Vice-Chair Eric Zeilor, Town Council Liaison Richard Newton
3. Approve/Amend Agenda  
Robert Jahn made motion to approve agenda as presented. Second: Ken Slade  
**All in Favor. Motion Passed**
4. Approve/Amend Minutes – March 13, 2017 Regular Meeting  
Robert Jahn made a motion to approve the minutes as presented. Timothy Griffin Second.  
**Motion Passed.** Kenneth Slade recused as he did not attend the March 13 meeting.
5. Report of Chairman
  - a. Member's Report
  - b. Staff ReportAll reports covered under agenda items.
6. Citizen Comments  
There were no citizen comments
7. New Business
  - a. Paramount Construction request for sewer waiver. Richard Peck recommended the authority grant the waiver as the property has no direct access to sewers (1,000 feet away). He spoke with Jon Harriman and Wesley Bell regarding the request and both had no problem with a waiver.  
Motion: Timothy Griffin - Approve the waiver with the condition that all criteria regarding septic system is met. Second: Kenneth Slade. **All in favor. Motion Passed.**
8. Old Business
  - a. Cardinal Engineering Agreement for Engineering Design and Construction Contract Administration.  
Richard Peck informed the Authority that this agreement between the CWPCA and Cardinal Engineering for Engineering Design and Construction Contract Administration Cromwell Sanitary Sewer System I/I Removal Project has been reviewed by Murtha and Cullina. This agreement is in the amount of \$264,000. He went over the small revisions and recommended the Approval of the Authority for the Chair to sign.  
Motion: Kenneth Slade: The Chair to sign the agreement Robert Jahn second.  
**All in favor. Motion passed.**

9. Bills and Correspondence

a. Sewer Use Refund Approval for 45 Shunpike Road (Kmart and Xpect)

Richard Peck informed the Authority that the businesses have closed before the yearly Sewer Use Bill period starting April 1, 2017. They have paid their Sewer Use accounts in full (\$1,767.55) and are requesting a refund. If any activity starts at this site, a sewer use will again be instituted.

Motion: Kenneth Slade - Approve to refund Shunpike-West Limited Partnership, C/O HB Nitkin Group, 230 Mason Street, Greenwich CT for overpayment of Bill #2017-06-102411 in the amount of \$1,767.55.

Second: Robert Jahn. **All in favor. Motion passed.**

10. Financial Reports

a. Receivables/Delinquent Assessment & Usage Account Updates

b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR

c. Bond & SIF Status

Robert Jahn asked why the amount given by the Director of Mattabassett District Facility Operations for Cromwell's 2017 Assessment to the Council was less than what we included in our budget. Richard Peck explained that all of the towns experienced the same since our budget is finalized before the Mattabassett District. With the lower Mattabassett assessment, we will not be taking the amount in our budget from the fund balance to balance our needs.

The Chair requested Commissioner Jahn to meet with Revenue Collector Sienna to go over the report and regarding the areas: fee of \$41.39; lien of \$510.33; Interest of \$835.31 for a better understanding. Areas referred to as taxes are to be changed. If a new report is needed, the Authority will pay.

11. Miscellaneous - None

12. Adjournment

The meeting was adjourned at 7:45 p.m. Motion: Robert Jahn Second: Tim Griffin

Respectfully Submitted

*Alice Kelly*

*R. Peck*

Alice Kelly, CWPCA Chair