

CROMWELL WATER POLLUTION CONTROL AUTHORITY
PUBLIC HEARING/SPECIAL MEETING
FRIDAY, FEBRUARY 20, 2015
7:00 PM ROOM 224-225
MINUTES

1. Call Public Hearing to Order

Chairman Alice Kelly called the Public Hearing to order at 7:03 PM.

2. Introduction of Authority Members

The Authority members introduced themselves as Alice Kelly, Chairman, Robert Jahn and Timothy Griffin.

Alice Kelly noted that Richard Peck, Sewer Administrator and Sarah Voog, CWPCA Commission Clerk were also present.

3. Reading of the Call of Hearing

Notice is hereby given that a Public Hearing, at which all interested parties desiring to be heard will be afforded the opportunity to be heard, will be held by the Cromwell Water Pollution Control Authority at 7:00 PM on Friday, February 20, 2015, in Room 224/225 of the Cromwell Town Hall, 41 West Street, Cromwell, Connecticut for the purpose of:

1. Consideration of the Proposed 2015/2016 Sewer Assessment Budget
2. Consideration of the Proposed 2015/2016 Sewer Usage Budget
3. Consideration of the Proposed 2015/2016 Sewer User EDU Rate of \$235
4. Consideration of the Proposed 2015/2016 Expenditure of \$700,000 for CNR Funding-Sewer Rehab, Phase IV Continuation (Action on I&I Study Recommendations)

Copies of the Proposed Assessment/Usage/CNR Budgets and Sewer User EDU Rate are on file in the office of the Cromwell Town Clerk and will be available for inspection by the public during normal business hours beginning on Tuesday, February 10, 2015.

--- Please Note: If the above meeting is canceled, for unforeseen circumstances, the reschedule date is set for Friday, February 27, 2015 at 7:00 PM, in Room 224/225 of the Cromwell Town Hall, 41 West Street, Cromwell, Connecticut.

Dated at Cromwell, Connecticut this 4th day of February 2015

Alice Kelly, CWPCA Chairman

Sarah Voog read the call of the meeting into the record.

4. Citizens Comments

The purpose of this hearing is to receive comments on the Item(s) in the call only, comments on other matters will not be allowed. To be fair to all those in attendance a time limit of five (5) minutes for each comment will be established, a person speaking that has met the limit will have to wait until all others have commented to be recognized again. All persons commenting must identify themselves by name and address so that their comments can be recognized in the recordings.

Chairman Kelly asked if there were any Citizen Comments and there were none.

5. Read Any Correspondence Into Record

Chairman Kelly asked if there was any correspondence for the record and there was none.

6. Close Hearing- Thank all in Attendance

Chairman Kelly made a motion to close the Public Hearing at 7:05 PM, 2nd by Timothy Griffin.

All in Favor. Hearing Closed.

CWPCA 2/20/15
Special Meeting Minutes Begin Here

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:05 PM.

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Robert Jahn, Timothy Griffin

Also Present: Sewer Administrator Richard Peck, Commission Clerk Sarah Voog (also present as staff member)

3. Report of Chairman

a. Member's Report

b. Staff Report

There were no reports not cover on the agenda.

4. Approve/Amend Minutes

a. January 30, 2015 Budget Workshop/Special Meeting

There was a brief discussion on the outlet charge line item motion. It was agreed that it would be clarified later on the agenda.

Robert Jahn made a motion to approve the Minutes of January 30, 2015, 2nd by Timothy Griffin.

All in Favor. Motion Passed.

5. Citizen Comments

There were no citizen comments.

6. Bills and Correspondence

None

7. Business

a. 40 Sebethe Drive Resubdivision #15-05 – Request for Approval

b. Lot #1 Sebethe Drive Site Plan #15-06 – proposed 74,431 SF Office Building, Request for Approval

Jim Cassidy of Hallisey Pearson & Cassidy, representing Developer Kadeka LLC, gave a presentation on the proposed sewer plan for 7a.&b., P&Z applications 15-05 &15-06, 40 Sebethe Drive Resubdivision and corresponding proposed lots. He explained that the private driveway now servicing 40 Sebethe Drive would be reconstructed to become a Town road with a cul-de-sac at the end. He said the design will incorporate the security gate for access to the sewer main in the rear of the property, as recommended by the Sewer Administrator. He said the lots and sewer line would be reconfigured to create room for a new buildable lot and a new section of sewer main to service the lot (commonly known as lot #1) up the hill on Sebethe Drive. He said the proposed building for lot #1 is an office building of approximately 75,000 square feet. Rich Peck said he and Jon Harriman (Town Engineer) met with Mr. Cassidy to discuss the project proposal. Mr. Peck said that the projected flows are well within the capacity of the pipeline servicing that area. Alice Kelly asked if the project will have gravity sewer service and Mr. Cassidy said the grading plans were design so that it would.

**Timothy Griffin made a motion to approve the sanitary sewer design as recommended by Sewer Administrator Richard Peck, with the condition that comments 1-7 of the memo from Richard Peck and Jon Harriman dated 2/11/15 be addressed, 2nd by Robert Jahn.
All in Favor. Motion Passed.**

- c. Consideration of 2015/2016 Proposed Sewer Assessment/Usage/CNR Budgets & Sewer User EDU Rate - Review & Action
**Robert Jahn made a motion to approve the 2015-2016 Sewer Assessment Budget of \$58,000, 2nd by Timothy Griffin.
All in Favor. Motion Passed.**

**Timothy Griffin made a motion to approve the 2015-2016 Sewer Usage Budget of \$1,904,214.
All in Favor. Motion Passed.**

Discussion was held regarding the CNR funding source for the continuation of the Sewer Rehabilitation IV. Alice Kelly asked Richard Peck to write a memo to Town Attorney, Kari Olsen for clarification of acceptable uses of the Outlet Charge (connection fee) funds from within the Assessment Fund.

**Robert Jahn made a motion to approve the 2015-2016 CNR Budget as proposed with funding source to be determine upon the Town Attorney's review, 2nd by Timothy Griffin.
All in Favor. Motion Passed.**

**Robert Jahn made a motion to approve the 2015-2016 Sewer User Rate at \$235.00 per EDU, 2nd by Timothy Griffin.
All in Favor. Motion Passed.**

8. Financial Reports

- a. Receivables/Delinquent Assessment & Usage Account Updates
- b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR
- c. Bond & SIF Status

Items 8. a - c were reviewed with no action.

9. Miscellaneous

- a. Cromwell's Mattabassett District 2015-2016 Sewer Use Fee- Supports Budgeted Figure
No Action.

10. Adjournment

**Robert Jahn made a motion to adjourn the meeting at 7:53 PM, 2nd by Timothy Griffin.
All in Favor. Motion Passed.**

Respectfully Submitted By,

**Sarah A. Voog
CWPCA Commission Clerk**