

CROMWELL WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
MONDAY, MARCH 9, 2015
7:00 PM ROOM 224/225
MINUTES

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00 PM.

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Robert Jahn, Timothy Griffin

Also Present: Town Council Liaison Richard Newton, Sewer Administrator Richard Peck, Commission Clerk Sarah Voog

Absent: Vice Chairman Eric Zeilor

3. Approve/Amend Agenda

**Robert Jahn made a motion to approve the agenda, 2nd by Timothy Griffin
All in Favor. Motion Passed.**

4. Approve/Amend Minutes

a. February 20, 2015 Public Hearing & Special Meeting

Robert Jahn made a motion to approve the February 20, 2015 Public Hearing Minutes, 2nd by Timothy Griffin.

All in Favor. Motion Passed.

Robert Jahn made a motion to approve the February 20, 2015 Special Meeting Minutes, 2nd by Timothy Griffin.

Discussion was held.

Vote Yes: Alice Kelly, Timothy Griffin

Abstain: Robert Jahn

5. Report of Chairman

a. Member's Report

Chairman Kelly asked Rich Peck to monitor the buffer proposal for the 40 Sebethe Dr project with regard to the sewer easement. She asked that he make sure that no trees or shrubs are planted near enough to the right-of-way to cause issues with the sewer main.

b. Staff Report

Rich Peck said he had no comments not covered on the agenda.

6. Citizen Comments

There were no citizen comments.

7. New Business

There was no new business.

8. Old Business

a. Northwoods Estates (Bucks Crossing & Fawn Run), Phase 1- Pending Release

Rich Peck said the Developer is working on the sewer as-built but that otherwise there has been no movement.

b. Northwoods Estates (Bucks Crossing & Fawn Run), Phase 3 – Project Update

Rich Peck said that once the weather gets better the sewer project will resume.

c. Outlet Charges/Connection Fees Discussion/Possible Action & CNR Funding

Allocation- Kari Olson Email Response

Rich Peck reviewed Town Attorney Kari Olson's response to the budget questions posed at the last meeting. Robert Jahn asked for better clarification on the appropriation of Assessment funds for CNR purposes. Chairman Kelly requested Rich Peck ask Attorney Olson to specifically address Commissioner Jahn's concern regarding whether Assessment funds can be transferred to the CNR line item to be used for the Sewer I/I Rehabilitation.

d. Facility Update – Executive Session, Separate Item

Chairman Kelly noted that there would be no Executive Session on Item 8.d.

Discussion was held on the current status of the project and what some of the next steps will be.

9. Bills and Correspondence

- a. Cardinal Engineering Request for Payment of Invoice 2168/13, in the Amount of \$2,947.50.

Rich Peck discussed the work performed by Cardinal Engineering for Invoice 2168/13. He recommended approval of payment based on his review of the submission.

Robert Jahn approved the appropriation for payment of Invoice 2168/13, 2nd by Timothy Griffin.

All in Favor. Motion Passed.

10. Financial Reports

- a. Receivables/Delinquent Assessment & Usage Account Updates
- b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR
- c. Bond & SIF Status

The Authority members reviewed with no action Items 10. a-c.

11. Miscellaneous

None

12. Adjournment

Robert Jahn made a motion to adjourn the meeting at 7:35 PM, 2nd by Timothy Griffin.

All in Favor. Meeting Adjourned.

Respectfully Submitted By:

Sarah A. Voog
CWPCA Commission Clerk