

CROMWELL WATER POLLUTION CONTROL AUTHORITY REGULAR
MEETING
MONDAY, APRIL 13, 2015 7:00 PM ROOM 224/225
MINUTES

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00 PM.

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Robert Jahn, Timothy Griffin

Also Present: Town Council Liaison Richard Newton, Sewer Administrator Richard Peck,

Absent: Vice Chairman Eric Zeilor, Commission Clerk Sarah Voog

3. Approve/Amend Agenda

**Robert Jahn made a motion to approve the agenda, 2nd by Timothy Griffin
All in Favor. Motion Passed.**

4. Approve/Amend Minutes

a. March 9, 2015 Regular Meeting

**Timothy Griffin made a motion to approve the March 9, 2015 Minutes, 2nd by Robert Jahn.
Vote Yes: Alice Kelly, Timothy Griffin, Robert Jahn. Motion Passed.**

5. Report of Chairman

a. Member's Report

Chairman Kelly said she had no comments.

b. Staff Report

Rich Peck said he had no comments not covered on the agenda.

6. Citizen Comments

There were no citizen comments.

7. New Business

a. County Line Drive Sewer

Sewer Administrator Rich Peck discussed and showed a detailed map of the proposed sewer design of a force main to serve the current phase of development to be located adjacent to County Line Drive by Cardinal Engineering (March 24, 2015 letter to Town Engineer Jonathan Harriman) for a cost of \$5,000.

Timothy Griffin made a motion to approve the \$5,000 for the proposed sewer design by Cardinal Engineering, 2nd by Robert Jahn.

Vote Yes: Alice Kelly, Timothy Griffin, Robert Jahn. Motion Passed.

Sewer Administrator Rich Peck requested an additional \$6,000 for pipes and other materials that are needed to start the construction by the Sewer department for the County Line sewer project.

Timothy Griffin made a motion to approve the \$6,000 for the proposed sewer design by Cardinal Engineering, 2nd by Robert Jahn.

Vote Yes: Alice Kelly, Timothy Griffin, Robert Jahn. Motion Passed

8. Old Business

a. Northwoods Estates (Bucks Crossing & Fawn Run), Phase 1 **Project Status No Change**

b. Northwoods Estates (Bucks Crossing & Fawn Run), Phase 3 – **Project Status Same**

c. CNR Funding – Sewer Rehab Phase IV Continuation - Request Approval to transfer \$700,000 from Assessment Funds to the CNR Line Item.

Robert Jahn made a motion to approve the transfer of \$700,000 from Assessment Funds to the CNR Line Item for discussion 2nd Timothy Griffin

At the March 9, 2015 meeting, Chairman Kelly requested Rich Peck ask Attorney Olson to specifically address Commissioner Jahn's concern regarding whether Assessment funds can be transferred to the CNR line item to be used for the Sewer I/I Rehabilitation.

Chairman Kelly read into the record the March 11, 2015 1:10 pm email from Attorney Olson regarding the CNR Fund:

"Dear Rich: Per our discussion, I believe that you do have the right to transfer either assessment funds or user funds to the CNR provided, however, that you allocate the transferred money to a project that this a proper purpose for using those funds. In other words, you need to ensure that assessment funds are used on for "assessment fund" type projects per the general statutes (like the I&I Study and rehabilitation project upon which I previously opined) and similarly that user funds are used for proper "usage fund" purposes."

There was no further discussion regarding Attorney Olson opinion that the transfer as requested is proper.

Vote: Yes, Alice Kelly, Timothy Griffin

Abstain: Robert Jahn

Motion Passed.

9. Bills and Correspondence – None

10. Financial Reports

- a. Receivables/Delinquent Assessment & Usage Account Updates
- b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR
- c. Bond & SIF Status

The Authority members reviewed with no action Items 10. a-c.

11. Miscellaneous

- a. Certification/Training Update
Sewer Administrator Rich Peck has completed CTAM-100 and CTAM-200 Asset Management Program. CTAM-300 program is scheduled to start in May. This is a four phase program. He also informed the Authority that Gary Brennan, Wayne Pierson and Jeremy Reneson were re-certified PACP/LACP & MACP USERS valid for 3 years from date of issuance 4-3-2015.
- b. New Website PSA – So Called "Flushable" Wipes
Chairman Kelly spoke about the notices in the Chronicle on page 6 – Sewer Fees Payment and "Flushable" Wipes and on page 13 – monthly notice regarding our regular meetings. Chairman requested that an additional PSA included that homeowners are responsible for the sewer lateral from their property to the street and that these "Flushable" wipes are not dissolvable and can block their lateral. Sewer Administrator Peck informed the Authority that replacements of various pumps are now grinder type because of problems. Commissioner Jahn questioned about notice to the nursing homes regarding flushing these wipes. A request to have a notice to be sent reminding the management of this.

12. Adjournment

Robert Jahn made a motion to adjourn the meeting at 7:35 PM, 2nd by Timothy Griffin.

All in Favor. Meeting Adjourned.

Respectfully Submitted By:

Alice M. Kelly
CWPCA Chairman