

CROMWELL WATER POLLUTION CONTROL AUTHORITY
 REGULAR MEETING
 MONDAY, MAY 11, 2015
 7:00 PM ROOM 224/225
MINUTES

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00 PM.

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Robert Jahn, Timothy Griffin
 Also Present: Town Council Liaison Richard Newton

3. Approve/Amend Agenda

Robert Jahn made a motion to approve the agenda, 2nd by Timothy Griffin.
All in Favor. Motion Passed.

4. Approve/Amend Minutes

a. April 13, 2015 Regular Meeting

Timothy Griffin made a motion to approve the April 13, 2015 minutes as presented, 2nd by Robert Jahn.

Vote: Yes: Alice Kelly, Robert Jahn, Timothy Griffin

Abstain: Eric Zeilor (not present for minutes meeting)

Motion Passed.

5. Report of Chairman

a. Member's Report

Chairman Kelly commented that she attended the CAWPCA Workshop on May 8th and discussed with DEEP Director Denise Ruzicka the problems with non-dissolvable wipes in the sewer system. Sarah Voog said two PSA's regarding non-flushable products/FOG and an outline of homeowner's responsibilities regarding their sewer connection were published very recently in the Rare Reminder and the Chronicle and are also available to the public on the website.

Eric Zeilor said that this year has been the best for information made available to the public on the annual billing and other important sewer related matters. He complemented the Sewer Department staff on doing a great job with public outreach.

b. Staff Report

Sarah Voog said she attended and passed the Tax Collector's Certification Course 1. Alice Kelly asked if she wanted to continue on to the 2nd course. She said she would like to since they will be covering topics such as bankruptcy and foreclosure procedures & policies. The Authority members, by general consensus, approved of Sarah Voog attending Course 2 of the Tax Collector's Certification to be held in the fall.

6. Citizen Comments

None

7. New Business

None

8. Old Business

- a. Northwoods Estates (Bucks Crossing & Fawn Run), Phase 1- Pending Release
- b. Northwoods Estates (Bucks Crossing & Fawn Run), Phase 3 – Project Update (Email - R Peck All Phases)

The Authority members reviewed Items 8. a. & b. with no action.

9. Bills and Correspondence

None

10. Financial Reports

- a. Receivables/Delinquent Assessment & Usage Account Updates
Robert Jahn asked about account credits and Sarah Voog said that we don't refund the accounts that over pay as some property owners want to make small payments towards their next bill.
- b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR
 - 1. Line Item Transfer from Part-time Wages (71200) to Overtime Wages (71300)
Eric Zeilor made a motion to approve the line item transfer request from within the 2014-2015 Sewer Usage Budget to cover overtime wages as follows:
\$6000.00 from 15803000-71200 Part-Time Wages to 15803000-71300 Overtime Wages, 2nd by Robert Jahn.
All in Favor. Motion Passed.
- c. Bond & SIF Status
Reviewed, no action.

11. Miscellaneous

Chairman Kelly commented that there will be a ribbon cutting for the Mattabassett District Water Pollution Control Facility June 18th.

12. Adjournment

Chairman Kelly made a motion adjourn the meeting at 7:19 PM, 2nd by Eric Zeilor.
All in Favor. Meeting Adjourned.

Respectfully Submitted By,

Sarah A. Voog
CWPCA Commission Clerk