

CROMWELL WATER POLLUTION CONTROL AUTHORITY REGULAR MEETING
MONDAY, June 13, 2016 7:00 PM ROOM 224/225

MINUTES

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00 PM.

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor , Robert Jahn, Timothy Griffin, Kenneth Slade

Also Present: Town Council Liaison Richard Newton, Sewer Administrator Richard Peck,

Absent: Commission Clerk Sarah Voog

3. Approve/Amend Agenda

Chair Kelly asked if there were any amendments to the agenda. Richard Peck asked that Cardinal Engineering Admendment #4 be added to New Business b.

Eric Zeilor made a motion to approve the amended agenda, 2nd by Robert Jahn.

All in Favor. Motion Passed.

4. Approve/Amend Minutes

a. April 11, 2016 Regular Meeting –Corrections: Ken Slade not Zeilor; Richard Newton present.

Motion: To approve as amended – Kenneth Slade Second: Robert Jahn

Yes: Kenneth Slade, Tim Griffin, Robert Jahn

Abstained: Alice Kelly, Eric Zeilor **Motion Passed**

b. May 9, 2016 Regular Meeting – Correction: Ken Slade was absent

Motion: To approve as amended – Kenneth Slade Second: Robert Jahn

Yes: Alice Kelly, Tim Griffin, Robert Jahn

Abstained: Eric Zeilor, Kenneth Slade **Motion Passed**

5. Report of Chairman

a. Member's Report

Chairman Kelly said she had no comments.

b. Staff Report

Rich Peck said all is covered on the agenda.

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6/16/2016 at 10:27 AM.

TOWN CLERK'S OFFICE

CROMWELL, CONN.

Gloria Brenderaast, Asst.
TOWN CLERK

6. Citizen Comments

There were no citizen comments.

7. New Business

a. Resident of 13 Wightman Place claims that property pin were removed by the sewer department during sewer installation in 1968 and should be replaced. The request is for the sewer department to pay for property survey and pins. The resident cannot find any pins on his property so it is not just the area of sewers. Mr. Peck provided a drawn map of the property showing the sewer installation.

Motion: Not to have his property survey based on pins missing since 1968 – Eric Zeilor

Second: Timothy Griffin **Motion Passed:** All in favor.

b. Cardinal Engineering Project #2168 - Amendment 4 - \$5000.00 – DEEP replied to Cardinal Engineering regarding the report sent to DEEP and want to meet with all on June 23. The request is for approval from the CWPCA for funding of meetings and complying with providing any additional information.

Motion: Approve \$5,000 to move forward with Cardinal Engineering to attend CT DEEP meetings based on work actually done and invoiced. Eric Zeilor Second: Timothy Griffin

Motion Passed – all in favor

8. Old Business

- a. I/I Program –Sump Pump/Inflow Disconnection Financial Assistance Grant Policy (Draft 3)
Richard Peck reported that the policy was sent to Town Attorney on May 16, 2016 for review and comment. Also he received a May 16, 2016 return email confirmation. Still waiting for Town Attorney Response.
- b. Discussion of Sewer Rehab. Phase IV Project Funding
Mr. Peck draft memo for the continuation of Cardinal Engineering Services of the Phase IV Sewer Infiltration/Inflow (I&I) Rehabilitation. This firm has done all of the analysis of our system and it would be cost effective to continue with Cardinal for the rehabilitation. To date only studies of the sewer system has been done. Mr. Peck has spoken with Finance Director to go before the Council's approval for a continuation of Cardinal Engineering Services.

Sewer Administrator Richard Peck gave an overview of his concerns regarding the present sewer infrastructure. His recommendation is that we proceed with improving and rectifying areas of disrepair with the funding that we now have. These areas are outlined in the Cardinal Engineering report at a cost of approximately \$1.2 million.

The Authority requested that he send out a priority listing of all areas to the Authority well in advance of our next meeting. This will give Commissioners a chance for a full review of the document.

After discussion, the Authority requested that Mr. Peck set up meeting with the Director of Public Works regarding Phase IV Sewer I&I Rehabilitation project. Also that the Director of Public Works attend CWPCA meeting when CWPCA will review the I&I Rehabilitation scope.

- c. Northwoods Estates Phase 2 **Final Release Pending – No action**

9. Bills and Correspondence – None

10. Financial Reports

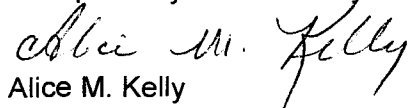
- a. Receivables/Delinquent Assessment & Usage Account Updates
- b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR
- c. Bond & SIF Status

11. Miscellaneous

12. Adjournment

Robert Jahn made a motion to adjourn the meeting at 7:34 PM, 2nd by Timothy Griffin. All in Favor. Meeting Adjourned.

Respectfully Submitted By:


Alice M. Kelly
CWPCA Chair