

09-20-17A10:46 RCVD

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY SEPTEMBER 13, 2017
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
9-20-2017 at 10:46 AM
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Antonia Sybil
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, E. Weners,
S. Slade, A. Waters, T. Tokarz
Absent: F. Emanuele (due to a school function)
Also Present: Chief of Police D. LaMontagne, Director of Public Works L. Spina,
Director of Finance M. Sylvester, Labor Attorney K. Weinstock, Public and Press

A. CALL TO ORDER

Mayor Faienza called the Regular Meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

Ed Weners led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Mayor Faienza asked that the agenda be amended:

Ca. EXECUTIVE SESSION

2. Negotiation Strategy
 - a. Police Union sick leave pool.
 - b. Action

E. CITIZEN'S COMMENTS (Move to after approval of agenda)

(M. NEW BUSINESS) Moved from later in the agenda.

1. Union Grievance -UE-222
 - a. Step 3, Kevin McKnight

M. NEW BUSINESS

5. Approve Resolution authorizing Town Manager, Anthony J. Salvatore to sign the Personal Services Agreement for financial assistance to the Cromwell Landing Park Project, STEAP GRANT #2011-19.

O. APPOINTMENTS

4. Planning and Zoning
 - a. John Keithan, alternate, Term expires November 2017

P. RESIGNATIONS

1. CWPCA
 - a. Ken Slade

Motion made by R. Newton seconded by S. Slade and *unanimously carried* to approve amending the agenda.

Motion made by S. Slade seconded by R. Newton and *unanimously carried* to approve the agenda as amended.

E. CITIZEN'S COMMENTS (Moved from later in the agenda)

1. J. Hasbrouck, Nooks Hill Road-Spoke regarding item M4. Letter attached from A. Caruso regarding the same.
2. L. Polke, Harrison Drive-Spoke regarding Library Hours. Letter attached from J. Slifer regarding the same.
3. L. Pentlicki, Nooks Hill Road-Spoke regarding item M4
4. L. Ouellette, Evergreen Road-Spoke regarding item M1.
5. A. Pentlicki, Nooks Hill Road-Spoke regarding item M4.
6. R. Waters, South Street-Spoke regarding various issues.

Ca. EXECUTIVE SESSION

2. Negotiation Strategy

a. Police Union sick leave pool.

b. Action

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to go into Executive Session at 7:20 p.m.

Town Manager Salvatore, Chief D. LaMontagne and Labor Attorney K. Weinstock were invited into Executive Session.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to come out of Executive Session at 8:07 p.m.

Motion made by R. Newton seconded by E. Wenners and *unanimously carried* to authorize the Town Manager to sign a Memorandum of Understanding for voluntary sick leave donations with the Cromwell Police Union.

M. NEW BUSINESS

1. Union Grievance -UE-222 (moved to beginning of agenda)

a. Step 3, Kevin McKnight

Union Representative Sherry Bryant presented the union's side of the grievance.

Public Works Director L. Spina presented the town's side of the grievance.

A lengthy discussion was held with questions asked by the Councilors.

Labor Attorney K. Weinstock was present to counsel the Town.

K. McKnight addressed the Council stating that he was sorry and didn't intend any malice.

Motion made by R. Newton seconded by E. Wenners and *carried* to rescind two days of the suspension and uphold a 1day suspension.

Aye: T. Tokarz, A. Waters, E. Faienza, R. Newton, E. Wenners

Nay: S. Slade

Motion carries

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT

Board of Education - P. Sousa updated the Council on recent Board of Education activities.

E. CITIZEN COMMENTS (moved to after Approval of Agenda)

F. MAYOR'S REPORT

Mayor Faienza reported on the following items:

- The Evergreen Hill Park Walking Trail is open.
- The Pension Committee update.
- Town Hall Dress Down Day was held for Hurricane Relief.
- A Back-to-School Drive was held by Billy Prevette.
- State Rep. Carpino was able to get a grant for 150 School Bags; they were presented to the Youth Service Department for the back-to-school program.
- A Grand Opening is scheduled for Fibre Dust on New Lane on September 19th at 4:00 p.m.
- Al Floyd of Floyd Manufacturing is the recipient of NAACP's 2017 one of twenty-five most influential African American Men and Women.
- He is working with Recreation Director C. Rusack planning the Annual Christmas Tree Lighting which will be held on Saturday, December 2nd at 4:30 p.m.
- He and staff continue to monitor the State Budget.
- The Cromwell Division of the Chamber is meeting tomorrow at 7:45 at the Mattabassett District.
- He presented American Legion Commander L. Gagnon's letter regarding Valour Green.
- Informed the Council that Ed Wasicki donated the model of the USS Constitution to the Town, which is displayed under the Arch Window on the 1st floor.

G. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- Introduced Sean Hughes to the Council. Sean is interning with the Town for two months.
- The Evergreen Hill Park Walking Trail is in; plans are in the works for a trail from Willowbrook up the hill.
- The Haughton, Gorski and Gilead Suits are status-quo. The Town hasn't received anything formal in regard to Office Alicia.
- The Fire District is looking to add equipment to the Town Hall Tower to increase coverage throughout the town.
- Yuriko Danaher was hired to fill the vacant Office Assistant/Floater position in the Town Manager's Office.
- Interviews will be held shortly for the part-time Human Resources Coordinator and the Building Superintendent.

- Interviews have been held for the Youth Services Coordinator.
- They are trying to clear up confusion on whether the Town or Board of Education owns the Little League Fields.
- Presented updates from Jon Harriman regarding Capital Improvement Projects and Stuart Popper regarding an EDC update. (Attached to minutes)

H. CHIEF OF POLICE'S REPORT

Chief LaMontagne reported:

- The Monthly Incident Reports were distributed for July and August.
- Officer Mitchell Brooks will complete his Field Training Program on October 4th.
- Officer Ryan Wobrock will graduate from the Academy on September 19th.
- Distracted Driving Enforcement Series was done.
- On August 31st a DUI Check-point was held.
- Over two weekends they worked on the river with the Coast Guard; Sgt. Kogut participated in the patrol to enforcement State infractions. Chief LaMontagne gave kudos to Sgt. Kogut for the good work he does.
- Donations for Hurricane; P.D. was happy to participate and reached extra deep in their pockets both to help the hurricane victims and because the Mayor and Town Manager pledged to match all donations.

I. PUBLIC WORKS DIRECTOR'S REPORT

Public Works Director Spina reported:

- Pavement Management - Ranney Rd, Timber Hill Rd and Evergreen (Washington to Shunpike) is scheduled to be milled and resurfaced beginning the last week of September/first week of October.
- Evergreen Hill Park - (aka Hoffman Hill) - walking trail is complete.
- Valour Green - progressing nicely, American Legion is currently in the fundraising stage and should begin installing pavers soon.
- Building Maintenance Supervisor - panel of facility professionals completed the first round on Tuesday and expect to schedule interviews for the top candidates next week.

J. FINANCIAL

1. Tax Refunds

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve tax refunds 1-8.

2. Discussion and action to waive the RFQ/RFP process and authorize Mesirow Financial, represented by Richard Thivierge and John Healey, to provide the underwriting services for the Town of Cromwell for the purpose of financing capital needs.

Finance Director M. Sylvester presented the item.

Motion made by R. Newton seconded by S. Slade and *unanimously carried* to waive the RFQ/RFP process and authorize Mesirow Financial, represented by Richard Thivierge and John Healey, to provide the underwriting services for the Town of Cromwell for the purpose of financing capital needs.

K. FINANCE DIRECTOR'S REPORT

Finance Director Sylvester reported:

- Budget Reports for F/Y 17/18 and 16/17 were included in the packet.
- They are in the final stages of closing out the 16/17 budget.
- Operating surplus roughly in the neighborhood of one-million dollars.
- They were careful budgeting State Aid; hopefully that will carry us through.
- We are expected to maintain a two month operating expense in fund balance to keep our AAA rating.

L. STAFF REPORTS

None

M. NEW BUSINESS

1. *Union Grievance -UE-222 (moved to beginning of agenda)*
 - a. *Step 3, Kevin McKnight*

2. Discussion and action to accept property on Field Road.

Town Manager Salvatore presented the item.

Motion made by E. Wenners seconded by R. Newton and *unanimously carried* to accept the property on 113 Field Road 00239400 at no cost to the town.

3. Discuss proposal of a joint effort with Portland for Fireworks.

Town Manager Salvatore presented the item.

The Councilors each had a chance to state their opinion.

Motion made by S. Slade seconded by A. Waters and *carried* to move forward and open up discussions on a joint effort with Portland for Fireworks.

The consensus of the Council was to leave it up to the Mayor to create a sub-committee.

Aye: T. Tokarz, A. Waters, E. Faienza, R. Newton, S. Slade

Nay: E. Wenners

Motion carries

4. Discussion only on 35 Nooks Hill Road town owned property.

This item was placed on the agenda at the request of Councilor Slade who was approached by residents asking to have 35 Nooks Hill Road permanently designated as open space.

A discussion followed whether the Council has the authority to declare permanent open space status.

The Town Manager was tasked with obtaining a legal opinion on the matter.

5. Approve Resolution authorizing Town Manager, Anthony J. Salvatore to sign the Personal Services Agreement for financial assistance to the Cromwell Landing Park Project, STEAP GRANT #2011-19.

Town Manager Salvatore presented the item.

Motion made by R. Newton seconded by S. Slade and *unanimously carried* to approve Resolution authorizing Town Manager, Anthony J. Salvatore to sign the Personal Services Agreement for financial assistance to the Cromwell Landing Park Project, STEAP GRANT #2011-19.

N. APPROVAL OF MINUTES

1. Special Meeting June 14, 2017

Motion made by R. Newton seconded by E. Wenners and *unanimously carried* to approve the minutes of June 14, 2017.

2. Special Meeting June 28, 2017

Motion made by E. Wenners seconded by A. Waters and *carried* to approve the minutes of June 28, 2017.

Aye: T. Tokarz, A. Waters, E. Faienza, R. Newton, E. Wenners

Abstained: S. Slade (unable to attend this meeting)

3. Regular Meeting July 12, 2017

Motion made by E. Wenners seconded by A. Waters and *carried* to approve the minutes of July 12, 2017.

Aye: T. Tokarz, A. Waters, E. Faienza, R. Newton, E. Wenners

Abstained: S. Slade (unable to attend this meeting)

4. Special Meeting August 23, 2017

Motion made by R. Newton seconded by E. Wenners and *unanimously carried* to approve the minutes of August 23, 2017.

5. Special Meeting August 29, 2017

Motion made by R. Newton seconded by E. Wenners and *unanimously carried* to approve the minutes of August 29, 2017.

O. APPOINTMENTS

1. Mattabassett District

- a. Doug Sienna, Reappointment, Term expires September 2020

2. Senior Services Commission

- a. Luella Landis, fill vacancy, Term expires April 2019

3. Board of Appeals

- a. Roy Rowland, to fill vacancy, term expires November 2017

4. Planning and Zoning

- a. John Keithan, alternate, Term expires November 2017

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried* to approve appointments 1-4.

P. RESIGNATIONS

1. CWPCA

a. Ken Slade

Motion made by R. Newton seconded by S. Slade and *unanimously carried* to accept Mr. Slade's resignation with thanks.

Q. TOWN COUNCIL COMMISSION LIAISON REPORTS

S. Slade-Thanked Fire Commissioner Bob Donahue for planning Monday's 911 Ceremony.

R. ADJOURNMENT

Motion made by S. Slade seconded by R. Newton and *unanimously carried* to adjourn the meeting at 10:55p.m.


Respectfully submitted,

A handwritten signature in cursive script that reads "Re Matus". The signature is written in dark ink and is positioned above a horizontal line.

Re Matus
Secretary

**Engineering Department
Town of Cromwell
Cromwell, CT**

Memorandum

To: Anthony Salvatore –Town Manager
cc: Lou Spina – Director of Public Works
From: Jon Harriman 
Date: 9/8/2017
Re: Capital Improvement Projects Status Update

Raymond Place Project:

Contractor is completing driveways and applying finishing touches to restoration work and punch list. Driveways should be completed within the next two weeks (there are 146 of them).

Willowbrook Road:

Bids were opened Friday September 8th – Baltazar is the apparent low bidder. Construction to begin this fall with the replacement of the culvert carrying Willow Brook under Willowbrook Road.

Reconstruction of Coles Road:

A public information meeting was held on Tuesday September 5th. 30% design plans will be forwarded to DOT District 1 for comment. Construction is anticipated in 2019.

North Road Extension culvert over Coles Brook:

The DOT is preparing the contract with Cardinal Engineering – negotiations have been completed. Design of the replacement culvert to start soon – anticipate construction in 2019.

Lower Main Street – new entrance to Frisbee Park

The curb cut has been approved by DOT. An area of the park needs to be graded to take correct uneven terrain – it is close to wetlands and in the flood plain. Town staff will be bringing the proposal to grade this area flat to the inland wetlands commission and Planning & Zoning this month.

Library Renovation/Expansion

Town staff will be holding an internal meeting on September 8th to discuss possible changes to the conceptual layout prior to giving the architect a notice to proceed with construction plans.

Valor Green

Public works has completed the work that will now allow the American Legion to install the paver walk and area surrounding the flag pole.

Evergreen Park Walking Trail

Public works has completed the walking trails through the wooded area of the park.

Salvatore, Anthony

From: Popper, Stuart
Sent: Monday, September 11, 2017 4:40 PM
To: Salvatore, Anthony
Subject: EDC Update


Hello Tony,

Cromwell Landing Park

The BSC Group has finished the fieldwork for the bathometric survey and is putting it to paper this week. They plan on having the analysis done for the rebuilding of the sea wall with brown stone by 9/22. This analysis should be sufficient for them to generate plans and cost figures for the construction of the wall and to have a preliminary meeting with DEEP Officials to discuss permits. Once we have the plan and details for the sea wall we will meet with Eversource to discuss the possible acquisition of brown stone from their nearby property.

Property on Field Road

The former Milane Property on Field Road was purchased by the Carrier Group for the future development of 75 single family homes. The Zone Change for the property was approved in July by the PZC. The Carrier Group will be back in front of the PZC with their Special Permit and Site Plan application in the late fall or early winter. Please confirm with Joan the sales price, Webster paid \$1.5 and sold is to \$3.5?



River Road

Conversations continue between the property owners and the developers.

120 County Line Drive

We hope to have the Developer before the EDC later this month and Town Council next month with their request for a Tax Abatement for the development of a 365,000 square foot warehouse building.

Stuart B. Popper, AICP
Director of Planning and Development
Town of Cromwell
860-632-3422
Fax 860-632-3477

Incident Statistics Report

07/01/2017 00:00 Thru 07/31/2017 23:59

Call Type Description	Total for Period
911 Hang Up Call	6
Administrative Matter	7
Alarm - All types	23
ALARM-FALSE BILLABLE	33
Animal Complaint	34
Assist Motorist	23
Assist Other Agency	35
Car Seat Installation	7
Civil Matter	4
Credit Card/ATM Fraud	3
Criminal Mischief / Vandalism	7
Dis Conduct/BOP	2
Domestic Incident	7
Drug/Narcotic Violation	3
DUI	3
Dumping	2
Escort	2
Fight/Disturbance	1
Fingerprinting	22
Follow Up	3
FOLLOW UP OFF SUPP	1
IV Protocol / P.A.	15
Harassing Phone Calls	3
Identity Theft	2
Injured / Intox Person	1
Juvenile Incident	3
9 Assist	1
Larceny - From Building	4
Larceny - From MV	10
Larceny -Shoplifting	8
Larceny- Other	3
Medical Emergency	47
Missing Person	1
Motor Vehicle Accident	29
Motor Vehicle Parking Violation	3
Motor Vehicle Theft	2
Motor Vehicle Violation	139
Neighborhood PRIV PROP	6
Neighbor Dispute	1

Incident Statistics Report

07/01/2017 00:00 Thru 07/31/2017 23:59

Call Type Description	Total for Period
Noise Complaint	25
Nursing Home Fax Report	3
Property Check	216
Property Lost/Found	15
Record Only Call	16
Road Cond/TCS Out	20
Runaway	2
See Complainant	34
Suspicious Activity	69
TEST CALL	4
Threaten/Harass/Intimidation	1
Town Ordinance	3
Traffic Assignment	3
Unfounded Complaint	19
Untimely Death	1
Unwanted Person	3
Well Being Check	25
Total:	965

Incident Statistics Report

08/01/2017 00:00 Thru 08/31/2017 23:59

Call Type Description	Total for Period
911 Hang Up Call	3
Administrative Matter	11
Alarm - All types	26
ALARM-FALSE BILLABLE	40
All Other Offenses	4
Animal Complaint	38
Assist Motorist	24
Assist Other Agency	31
Civil Matter	6
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	2
Domestic Incident	6
Drug - INFRACTION only	1
Drug/Narcotic Violation	1
DUI	5
Escort	4
Fight/Disturbance	2
Fingerprinting	30
FV Protocol / P.A.	8
Harrassing Phone Calls	2
Identity Theft	2
Impersonation	1
Juvenile Incident	6
K-9 Assist	3
Larceny - From Building	2
Larceny - From MV	6
Larceny -Shoplifting	6
Larceny- Other	3
Medical Emergency	72
Missing Person	1
MV Accident	29
MV - Recovered	2
MV Abandoned	1
MV Parking Violation	9
MV Theft	3
MV Violation	209
MVA NR PRIV PROP	6
Neighbor Dispute	2
Noise Complaint	7

Incident Statistics Report

08/01/2017 00:00 Thru 08/31/2017 23:59

Call Type Description	Total for Period
Nursing Home Fax Report	3
Property Check	213
Property Lost/Found	12
Property Seized	2
Pursuit in Progress	1
Record Only Call	16
Road Cond/TCS Out	7
Runaway	2
See Complainant	36
Sex Assault Rape	1
Suicide	1
Suspicious Activity	54
TEST CALL	4
Threaten/Harass/Intimidation	6
Town Ordinance	1
Traffic Assignment	12
Unfounded Complaint	14
Unwanted Person	1
Well Being Check	15
Total:	1017

Anthony J. Caruso
20 Nooks Hill Road
Cromwell, CT 06457
860-635-4013

To Cromwell Council Members;

I have resided at the above address for 45 years. I would like it to be documented that I am in favor of designating the property at 35 Nooks Hill Road as permanently restricted open space. This is a peaceful neighborhood, and I would like it to be left as such. Please keep it as a natural habitat, with no more threats of destroying the natural beauty of this area in the future. Thank You.

Sincerely,

Anthony J. Caruso

From: Linda Polke slot44@gmail.com
Subject: Fwd: Library
Date: September 12, 2017 at 11:08 PM
To: Jay Polke jpolke@comcast.net



----- Forwarded message -----

From: **JENNIFER SLIFER** <jenslifer@prodigy.net>
Date: Tue, Sep 12, 2017 at 9:50 PM
Subject: Library
To: Linda Polke <slot44@gmail.com>

September 12, 2017

To Whom it May Concern,

As an avid user of the Cromwell Belden Public Library, I am writing to express my disappointment in the current library hours. Closing three nights a week at 5:00 p.m. makes it impossible for me and many other patrons to utilize the library.

According to the website, ... "From the original modest collection of books, to ever increasing access to online databases (including Consumer Reports, Chilton's Auto Manuals, World Book Encyclopedia) and the ability to download eBooks and audio books, the library has been a cultural, educational, and informational resource for the Cromwell community." The library is not a resource when it's only open during business hours. The library is not a town hall office thus it should be open longer and more days.

The lack of Saturday hours and the lack of evening hours creates a hardship for families. Most students in the Cromwell Public Schools (grades 3-12) have a computer (Chromebook or iPad) that they are expected to use for homework. Some students do not have internet access at home and so rely on the library for internet access. Working parents are unable to get a child to the library before 5 p.m. thus creating a hardship for students and families.

Additionally, as a taxpayer, I am extremely dismayed that I can not use the library most days as I work past 5 p.m. I am a regular user of the library services and can't figure out why my tax dollars are not supporting a full service library. I understand that there have been recent personnel changes but the changes were anticipated and hiring should have started before employees departed.

The appropriate course of action would be to restore the library hours, including Saturdays, and use the taxpayers money to support a full time library system. Starting immediately, the library should be open on Wednesday - Friday from noon to 8 so patrons can use the service.

Respectfully Submitted,
Jennifer Slifer