

**TOWN OF CROMWELL - TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416  
SPECIAL MEETING MINUTES**

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Thursday, August 4, 2022 - 5:00 p.m.

**Present:** Acting Mayor S. Fortenbach, Councilman Demetriades, Councilwoman J. Donohue, Councilwoman P. Luna, Councilman J. Henehan (by phone), Councilman A. Waters

**Also Present:** Town Manager Salvatore

**A. CALL TO ORDER**

Acting Mayor Fortenbach called the meeting to order at 5:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

The Town Council stood to recite the Pledge of Allegiance.

**C. FINANCIAL**

**1. Tax Refunds**

**Motion** made by A. Waters and **seconded** by J. Demetriades to approve Tax Refunds #1-10.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**D. NEW BUSINESS**

**1. Review Draft RFP for Climate Culture Study/Survey/Investigation**

Councilman Demetriades said that Attorney Olson did a great job drafting the RFP. There was discussion regarding the steps that will follow if an issue is identified. It was suggested that a work plan be put in place and that a follow up/update should be brought to the Town Council. The Council requested that the discussion/appointment of a Selection Committee be added to the next Town Council Meeting agenda.

**Motion** made by J. Demetriades and **seconded** by A. Waters to approve the RFP for the Climate Culture Study/Survey/Investigation.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**2. Discuss and Create a Charge for the Football Field Committee**

Deputy Mayor Fortenbach explained that the ultimate solution is to relocate the football field to the high school so the high schoolers can play on their home turf. The end goal is to have a new track, a field for football, lacrosse and soccer that will be regularly used throughout the year. This Committee will identify the needs of the community based on the population and the use of the field. They will ultimately select a consultant that determines the size of the field we need and where it will be located. It was decided that the name of this Committee will be the Athletic Field Committee as the Athletic Field will have multiple uses. There was discussion regarding jurisdiction of the field. After a brief discussion, it was decided that a Memorandum of Understanding will be drafted between the Town and the Board of Education.

**Motion made by J. Donohue and seconded by J. Demetriades to create an Athletic Field Committee to investigate and determine the needs and best use of the Athletic Field at the High School.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**E. APPROVAL OF MINUTES**

**Motion made by J. Demetriades and seconded by A. Waters to table the Approval of Meeting Minutes of June 8<sup>th</sup>, June 14<sup>th</sup>, June 22<sup>nd</sup>, and July 19<sup>th</sup> of 2022 to the Town Council Meeting of August 10, 2022.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**F. RESIGNATIONS**

**1. LGBTQ Committee, Sarah Backe**

**Motion made by J. Demetriades and seconded by A. Waters to accept the resignation of Sarah Backe from the LGBTQ Committee with regret.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**2. LGBTQ Committee, Lana Dupont**

**Motion made by J. Demetriades and seconded by A. Waters to accept the resignation of Lana Dupont from the LGBTQ Committee with regret.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**3. Senior Services Commission, Luella Landis**

**Motion made by J. Demetriades and seconded by A. Waters to accept the resignation of Luella Landis from the Senior Services Commission with regret.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**G. APPOINTMENTS AND REAPPOINTMENTS**

**1. Appointments:**

**a. Athletic Field Committee, Dan Brisson (R), regular member**

**Motion made by P. Luna and seconded by A. Waters to appoint Dan Brisson to the Athletic Field Committee as a regular member.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**b. Athletic Field Committee, Rino Ferrarese (D), regular member**

**Motion made by P. Luna and seconded by A. Waters to appoint Rino Ferrarese to the Athletic Field Committee as a regular member.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**c. Athletic Field Committee, Kelly Franklin (R), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Kelly Franklin to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**d. Athletic Field Committee, Robert Andrew Guyon, Jr. (R), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Robert Andrew Guyon, Jr. to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**e. Athletic Field Committee, Jason LeBlanc (R), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Jason LeBlanc to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**f. Athletic Field Committee, Kelly Maher (U), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Kelly Maher to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**g. Athletic Field Committee, Matthew Zabroski (R), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Matthew Zabroski to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**2. Reappointments:**

**a. Senior Services Commission, Steve Falco (R), regular member for a term expiring 7/2024**

**Motion** made by A. Waters and **seconded** by P. Luna to reappoint Steve Falco to the Senior Services Commission as a regular member for a term expiring 7/2024.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**b. Senior Services Commission, Pat Snow (D), regular member for a term  
expiring 7/2024**

**Motion** made by P. Luna and **seconded** by A. Waters to reappoint Pat Snow to the Senior Services Commission as a regular member for a term expiring 7/2024.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**c. Zoning Board of Appeals, Steven Wygonowski (R), alternate member for a term  
expiring 11/2023**

**Motion** made by J. Demetriades and **seconded** by A. Waters to reappoint Steve Wygonowski to the Zoning Board of Appeals as an alternate member for a term expiring 11/2023.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**H. INFORMATIONAL ITEMS**

**1. CIRMA Members' Equity Distribution Check**

Town Manager Salvatore explained that in his 7 years as Town Manager, we have received \$400,000 back in total from CIRMA.

**2. Osprey Nest at Pierson Park**

Town Manager Salvatore included two memos from Animal Control Officer (ACO) Cheryl Gagnon in the Agenda Packet for the Town Council. He explained that we are continuing to track the osprey and are looking for ways to remedy the situation. He informed the Council that we are no longer looking at installing spikes because according to the research conducted by ACO Gagnon, this would enhance their nesting capabilities. He assured the Council that we are monitoring the osprey and will keep them up to date on the situation and any remedies.

**I. ADJOURN**

**Motion** made by J. Donohue and **seconded** by P. Luna to adjourn.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**The meeting adjourned at 5:30 p.m.**

Respectfully submitted,



Amanda Calve  
Secretary