

**TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY, JULY 10, 2019
7:00 P.M. TOWN HALL COUNCIL CHAMBERS**

RECEIVED FOR RECORD
JUL 12 2019 03:45P
JENN AHLQUIST
TOWN CLERK
CROMWELL, CT

MINUTES

Present: Mayor Faienza, Deputy Mayor R. Newton, F. Emanuele, J. Donohue,
A. Waters, J. Demetriades

Absent: M. Johnson

Also Present: Town Manager A. Salvatore, Senior/Human/Youth Services Director A. Saada, Revenue Collector D. Sienna, Chief of Police D. Lamontagne, Finance Director M. Sylvester, and Director of Public Works L. Spina

A. CALL TO ORDER

Mayor Faienza called the Regular Meeting to order at 7 p.m.

B. PLEDGE OF ALLEGIANCE

J. Demetriades led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Mayor Faienza added under K. Financial, 4. Discussion and action to approve Interdepartmental Transfers as attached to minutes. Change M. New Business to Resignations, 1. Mattabassett District Representative, a. Tom Tokarz.

Motion made by R. Newton seconded by A. Waters and unanimously carried to amend the agenda.

Motion made by F. Emanuele seconded by A. Waters and unanimously carried to approve the agenda as amended.

D. NEW BUSINESS

1. Discussion and possible action for Tax Deferral Appeal.

Director A. Saada presented the request. Town Manager Salvatore recommended that the deferral be granted.

Motion made by R. Newton seconded by A. Waters and unanimously carried to approve the exception and grant the Tax Deferral.

2. Discussion and possible action for Revenue Collector to collect \$20.00 for immediate lean releases.

Revenue Collector D. Sienna presented the request.

Motion made by A. Waters seconded by R. Newton and unanimously carried

to allow the Revenue Collector to impose the cost of \$20.00 to immediately release liens; pending statue review.

E. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS

None

F. CITIZEN COMMENTS

1. Rich Waters, South Street - Spoke regarding road paving.

G. MAYOR'S UPDATE

Mayor Faienza reported:

- The Regular August Town Manager's Meeting will be canceled.
- A Special Meeting will be held toward the end of August for the Town Manager's yearly review, which is per his contact. If you need information please let me know and it will be provided. Tony will submit his annual self-evaluation.
- Traveler's Championship was a great success, I have heard nothing but great things.
- The 2019 Mayor's Gala will be held on September 28th at the TPC's new clubhouse. Proceeds from this year's event will benefit Adelbrook of Cromwell. The award recipients this year are Rich Donohue for Humanitarian/Civil Award. Rich Donohue for all he does for our town when it comes to the Arts, History and giving of his time. The second award is for Volunteerism and that will be presented to two individuals that have done a great deal to help make our town a better place; Jeff and Heather Polke.
- The Grand Opening of Connecticut Dermatology, 1 Willowbrook Road, Suite #2 is being held next Thursday July 18th at noon.

H. TOWN MANAGER'S UPDATE

Town Manager Salvatore reported:

- Gave kudos to all that were involved in the Traveler's Championship.
- Congratulated the Finance Department for receiving the GFOA Certificate of Achievement for Excellence in Financial Reporting for FY ending in 2018.
- Presented image of message board that will be installed at RT3 and 372.
- Presented image of sign that will be installed at County Line Road.
- The Christmas tree was replaced and electricals installed on WW1 Green across from the Police Department.
- Informed the Council that a Vietnam-era Veterans Recognition will be held on July 22nd at CHS at 5:00 p.m.
- Last Wednesday's movie night was a great success. The Recreation Department will be alternating movies and concerts on Wednesday evening throughout the summer.
- The area was leveled and seeded in the overflow parking area of Frisbee Park.

- They are looking at options to either replace or remove the wall on the corner of Iron Gate and Main Street.
- A staff meeting was held earlier in the week. It was the best one yet. He was pleased to report that Staff is really working together to provide better services to the town.
- The Library opened Monday. Kudos to Library Director Canney and Asst. Public Works Director Harriman for their efforts during the construction.
- Human Services had a two-day food drive at the new Shop-Rite. Over 600 pounds of food was collected along with some cash.
- Our recent Medical Insurance change over didn't go as smoothly as he would have liked. They are still working to iron out some issues.
- CIRMA our Worker's Compensation carrier notified us that we will be receiving a refund check for a little over \$49,000 because of a good experience year.
- He is pleased to report he contacted the DOT regarding the need of a review of the Route 9, exit 19 area to reduce the congestion in that area. They will review the request and have issued a (proposed) project number. They wish to provide updates to the Town Manager only.

1. CHIEF OF POLICE'S UPDATE

Chief Lamontagne reported:

- June statistics provided
- Officer Lima graduated the academy June 26th and in the FTO program.
- Officer Dean and Officer Chater have completed their FTO program and are now on their own.
- We are currently in the process of hiring 3 officers for the October academy.
- We have hired a dispatcher who is a former employee.
- Travelers Golf Tournament- a tremendous event that was a muddy event midweek. We altered some of the parking and on Saturday and Sunday traffic was changed which helped significantly in assisting exiting traffic. Thank you: all the members of the Cromwell Police Department, Cromwell Public Works Department, all the police agencies who helped, the National Guard, Arborio Corporation. A special thank you to Margie Dellafiore and Mary Niver who processed all of the payroll. I want to commend Captain Kevin VanderSloot for all the pre-tournament scheduling, coordinating and assistance he provided the tournament. The behind the scenes operation was exceptional.
- Officer Carlson and Officer Wobrock assisted on the river with Middletown fireworks.

J. FINANCE DIRECTOR'S UPDATE

Finance Director Sylvester reported:

- They are working on closing out FY 18/19
- An operating surplus is expected due to tax collection, building permits and state aid exceeded budgeted amount.
- The Auditors are on site this week.

K. FINANCIAL

1. Budget Reports

2. Tax Refunds

Motion made by A. Waters seconded by J. Demetriades and *unanimously carried* to approve tax refunds 1-6.

3. Discussion and action to approve \$8,550 appropriation from Capital Non-Recurring for 2019 Bulletproof Vest Grant Partnership Grant (50% will be reimbursed to the Town).

Chief Lamontagne presented the request.

Motion made by F. Emanuele seconded by R. Newton and *unanimously carried* to approve \$8550.00 appropriation form CNR for Bulletproof Vest Grant Partnership Grant.

4. Discussion and action to approve Interdepartmental Transfers as attached to minutes.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve the Interdepartmental Transfers as attached to minutes.

L. PUBLIC WORK'S DIRECTOR UPDATE

Director Spina reported:

- DPW Facility - Relocation of transfer station is progressing; anticipate making applications to inland wetlands and planning & zoning this month.
- Coles Road - ready to advertise for bids as soon as DOT project authorization letter is received - should be here any day now. Hope to start later this year.
- North Road Extension Bridge Replacement - variance approved by ZBA last night (lot size reduction on private property to accommodate bridge). 90% design plans submitted to DOT last week. Construction in 2020.
- Library - renovated portions of the library are now open. Expansion should complete early August

- Cromwell Landing - We had to remove 31 trees late last month that were diseased with Emerald Ash Borer. We did treat some that we hope to save.
- Valor Green -the Veteran's Memorial is substantially complete. Most of work done prior to July 4th.
- Dog Park - crews out repairing the walking trail.

M. RESIGNATIONS

1. Mattabassett District
 - a. Tom Tokarz

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to accept Mr. Tokarz' s resignation with regret.

N. APPROVAL OF MINUTES

1. Regular Meeting, May 8, 2019 -Tabled

Motion made by R. Newton seconded by F. Emanuele and *carried* to remove from the table.

This item was tabled to give M. Johnson a chance to find an item that he was questioning. Since he is not in attendance this evening the Council decided to approve the minutes.

Aye: A. Waters, E. Faienza, R. Newton, F. Emanuele, J. Demetriades

Abstained: J. Donohue (was not a member of the Council at this meeting)

Motion made by R. Newton seconded by F. Emanuele and *carried* to approve the minutes of May 8, 2019.

Aye: A. Waters, E. Faienza, R. Newton, F. Emanuele, J. Demetriades

Abstained: J. Donohue (was not a member of the Council at this meeting)

2. Regular Meeting, June 12, 2019

Motion made by R. Newton seconded by A. Waters and *unanimously carried* To approve the minutes of June 12, 2019.

O. COUNCIL LIAISON REPORTS

A. Waters-Historical Society

J. Donohue-Fire Commission

E. Faienza-Working with Chairman Camilleri and the Board of Education on a Cultural Diversity Program on a Community level.

R. Newton -Cromwell Water Pollution Control Authority

F. Emanuele-Board of Education

J. Demetriades-Planning and Zoning, Committee to Support People with Disabilities, LGBTQ Committee and the Cromwell Creative District.

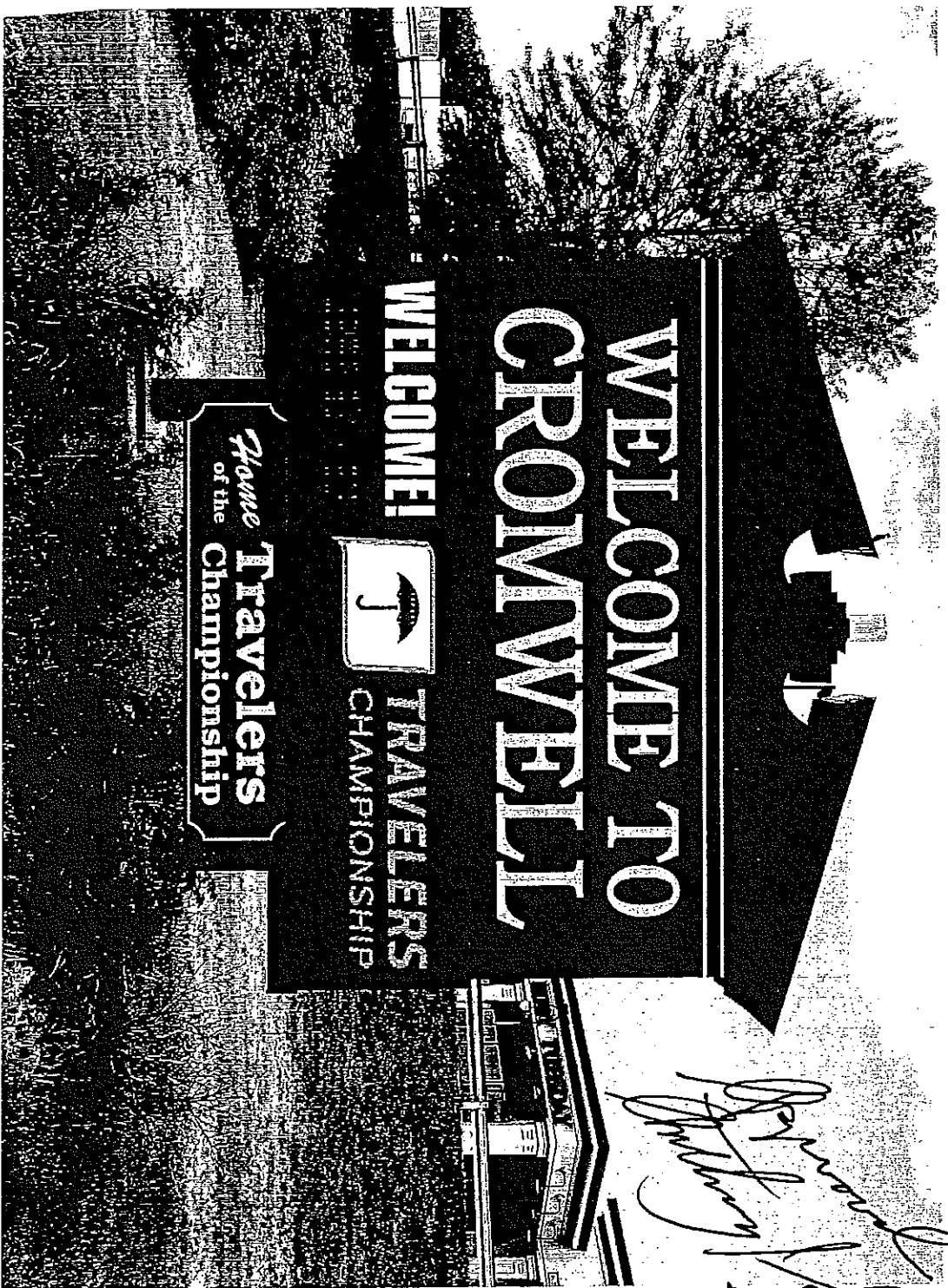
P. ADJOURN

Motion made by J. Donohue seconded by A. Waters and *unanimously carried* to adjourn at 8:21 p.m.

Respectfully submitted,

Re Matus

Re Matus
Secretary



*Permit/Asst for
6/19/2019*

Photo rendering is only conceptual. Actual size ratio and color may differ slightly from finished sign.

Customer Approval: ☐ APPROVED ☐ APPROVED AS NOTED ☐ REVISE & RESUBMIT

PRINT SIGN DATE

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60 Westfield Drive
Plainville, CT 06479
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Design option : B3
Main

- ☒ Pantone 294 c
- ☒ Pantone 285 op
- ☐ Pantone 7401 op
- ☒ Black
- ☐ White

Rider panel

- ☒ Pantone 477 c
- ☐ Pantone 7401 op

Town of Cromwell

Project Address:
Cromwell, CT

SPI WO #: 49229
Issue Date: May 22, 2019

Salesperson: Bruce Cormeau
Designer: KRC

DRAWINGS ARE NOT TO SCALE
UNLESS OTHERWISE NOTED

SPI Revisions:
Rev1 KRC 05/30/2019
Rev2 KRC 06/19/2019

SIGN TYPE
Exterior

PAGE
3 of 4

Town of Cromwell

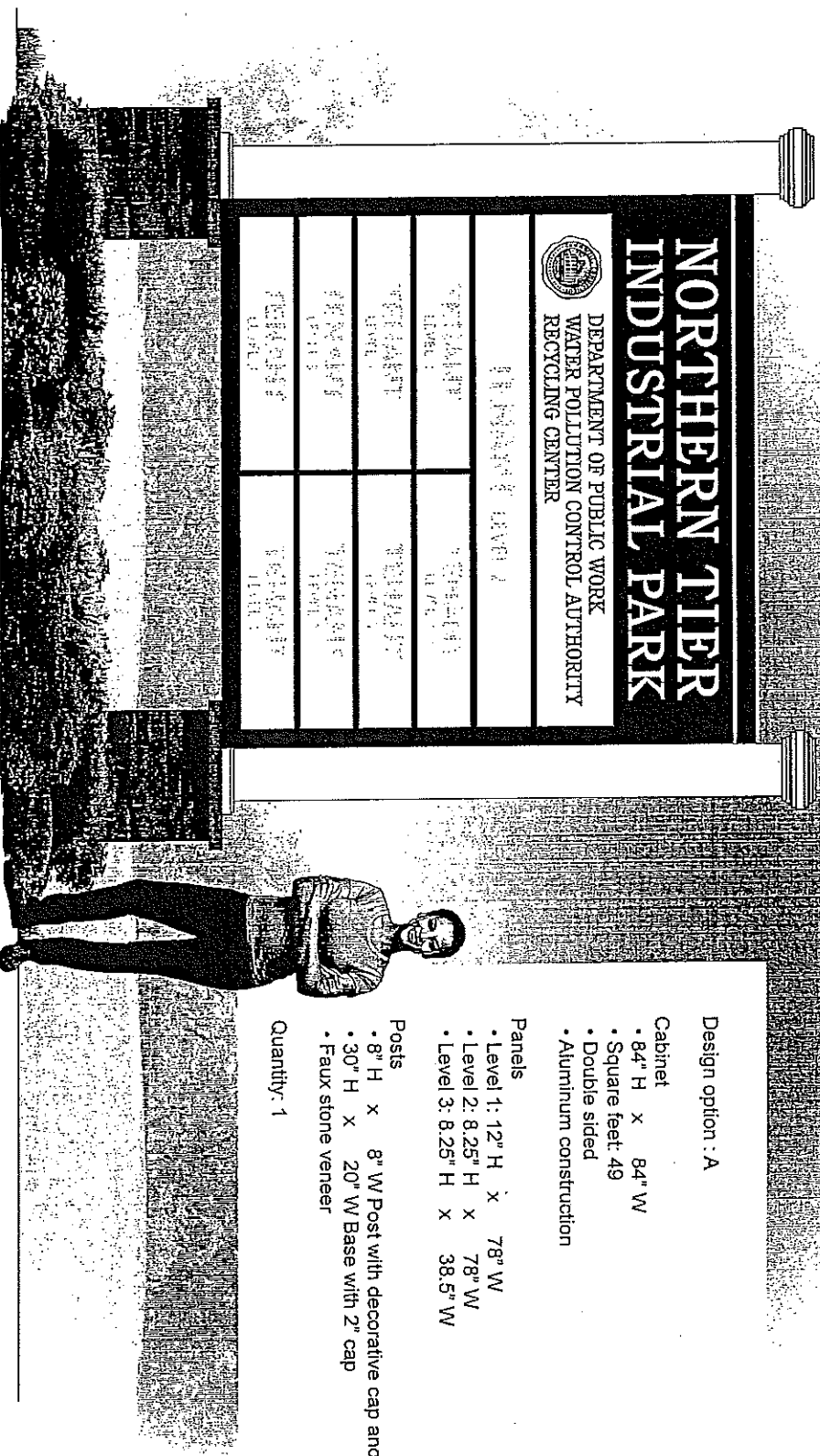
Project Address:
Cromwell, CT

SPI WO #: 17156
Issue Date: June 18, 2019

Salesperson: Bruce Couriveau
Designer: KRC

DRAWINGS ARE NOT TO SCALE
UNLESS OTHERWISE NOTED

SPI Revisions:



Design option : A

Cabinet

- 84" H x 84" W
- Square feet: 49
- Double sided
- Aluminum construction

Panels

- Level 1: 12" H x 78" W
- Level 2: 8.25" H x 78" W
- Level 3: 8.25" H x 38.5" W

Posts

- 8" H x 8" W Post with decorative cap and footer
- 30" H x 20" W Base with 2" cap
- Faux stone veneer

Quantity: 1

Customer Approval: ☐ APPROVED ☐ APPROVED AS NOTED ☐ REVISE & RESUBMIT

PRINT

SIGN

DATE

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860.229.1812



SIGN TYPE
Monument

Salvatore, Anthony

From: Washburn, Marissa <Marissa.Washburn@ct.gov>
Sent: Wednesday, June 26, 2019 9:32 AM
To: 'Robert Haramut'; Salvatore, Anthony
Cc: Wynkoop, Edgar A; Sabourin, Edward
Subject: RE: Cromwell RT 9 Project

Good Morning Robert and Town Manager Salvatore,

This email is to inform you that the CTDOT's Highway Management Unit (formerly the Project Development Unit) has initiated a review of the Route 9 Exit 19 area with the intention of scoping congestion improvements. While we have begun to gather information and analyze the existing conditions in the area, there is currently no schedule for when our analysis will be complete or when conceptual improvements may be identified. The HMU will periodically provide updates to the Town of Cromwell via Town Manager Salvatore as our progress develops and we encourage the Town to reach out to us if they have any questions. This concept can be referenced as PP_033_006 (proposed project) in all future communications.

Thank you,
Marissa

Marissa L Washburn P.E.
Project Manager
Highway Management Unit
Connecticut Department of Transportation
2800 Berlin Turnpike, Room 4414
Newington, CT 06131
Phone: (860) 594-3358

From: Robert Haramut <RHaramut@rivercog.org>
Sent: Thursday, May 23, 2019 1:15 PM
To: Washburn, Marissa <Marissa.Washburn@ct.gov>
Cc: Wynkoop, Edgar A <Edgar.Wynkoop@ct.gov>
Subject: Cromwell RT 9 Project

Hi Marissa,

A while back, at the annual capital program meeting, you mentioned contacting the PCU regarding potential future projects. The Cromwell Town Manager and others in town have concerns about the RT 9 exit 19 ramp with RT 371/RT 3 and delay at this intersection. I think this may have been studied as part of project 82-279 in the early 2000s but cannot seem to find any specifics. Can the PCU take a look at the intersection and provide any thoughts on what could possibly be done to alleviate congestion in this area? Anthony Salvatore is the Town Manager and can be reached at asalvatore@cromwellct.com or (860) 632-3412 if you wish to speak with him directly regarding his specific concerns. He says the right off the ramp followed by the right onto RT 3 creates much of the delay problems in the area. Any suggestions on how to proceed would be appreciated. If you have any questions or need additional information, please contact me. Thanks.

Rob

Robert Haramut, Senior Transportation Planner

Incident Statistics Report

06/01/2019 00:00 Thru 06/30/2019 23:59

Call Type Description	Total for Period
911 Hang Up Call	11
Administrative Matter	12
Alarm - All types	29
ALARM-FALSE BILLABLE	44
All Other Offenses	2
Animal Complaint	40
Assist Motorist	28
Assist Other Agency	28
Car Seat Installation	4
CAR WASH	54
Civil Matter	1
Credit Card/ATM Fraud	2
Criminal Mischief / Vandalism	1
Dis Conduct/BOP	1
Domestic Incident	5
Drug/Narcotic Violation	1
DUI	3
Escort	3
Family Offenses, Nonviolent	3
Fingerprinting	31
FV Protocol / P.A.	5
Harrassing Phone Calls	1
Identity Theft	6
Impaired / Intox Person	3
Juvenile Incident	6
K-9 Assist	6
Larceny - From Building	4
Larceny - From MV	1
Larceny -Shoplifting	22
Larceny- Other	5
Medical Emergency	60
MV Accident	34
MV Abandoned	2
MV Parking Violation	19
MV Theft	1
MV Violation	143
MVA NR PRIV PROP	16
Neighbor Dispute	2
Noise Complaint	14

Incident Statistics Report

06/01/2019 00:00 Thru 06/30/2019 23:59

Call Type Description	Total for Period
Nursing Home Fax Report	3
Property Check	279
Property Lost/Found	17
Property Seized	1
Record Only Call	12
Road Cond/TCS Out	13
See Complainant	35
Serve Warrant INFO	8
Suspicious Activity	52
TEST CALL	3
Threaten/Harass/Intimidation	1
Town Ordinance	1
Traffic Assignment	27
Trespassing	5
Unfounded Complaint	17
Untimely Death	2
Unwanted Person	6
Weapon Law Violations	1
Well Being Check	14
Total:	1150

TOWN OF CROMWELL

DATE: JULY 9, 2019

TO: ANTHONY SALVATORE, TOWN MANAGER

FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR

RE: INTERDEPARTMENTAL TRANSFERS

Marianne

I would like to request Town Council and Board of Finance approval for the following interdepartmental transfers.

To: Elections (Registrar of Voters)	\$650.00
From: General Expense	\$650.00

To: Legal Expense	\$10,000.00
From: Insurance Expense	\$10,000.00

To fund unanticipated expenses due to additional requirements in the Elections Department and regarding legal matters.

Thank you.

Anthony Salvatore
Marianne Sylvester
7/10/19