

10-26-16A10:10 RCVD

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
WEDNESDAY OCTOBER 19, 2016
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
10-26 2016 at 10:10 AM
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Lucretia...
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, F. Emanuele, A. Waters, T. Tokarz, E. Wenners, S. Slade
Absent: Deputy Mayor R. Newton,
Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester,
Director of Public Works L. Spina, Captain K. VanderSloot, Town
Engineer J. Harriman, Public and Press

A. CALL TO ORDER

Mayor Faienza called the Special Meeting to order at 7:17 p.m.

B. PLEDGE OF ALLEGIANCE

Boy Scouts led the Pledge of Allegiance

C. APPROVAL OF AGENDA

Motion made by E. Wenners seconded by A. Waters and *unanimously carried* to approve the agenda. (Item New Business #4 was moved to right after Approval of Agenda)

N. NEW BUSINESS

4. Authorize Town Manager to appoint Recreation/Youth Services Director. Town Manager Salvatore advised that approximately 40 applications were received. The applications were vetted by senior staff; ten were selected for interviews. The interview panel consisted of the Recreation Director from Southington, Dick Nobile, Chairman Recreation Commission and Director of Public Works Spina (they will be working together for field preparation and scheduling). Three candidates were selected for second interviews; Chief LaMontagne assisted with the second interviews. As a result of the interview process the individual selected by the Town Manager to be brought before the Council for their approval is Christopher Rusack.

S. Slade asked to give the present Recreation Director the opportunity to state her opinion of the candidate before the vote was taken. An extremely positive opinion of the candidate was given by S. Schein. Ms. Schein stated that he will be an asset to the community.

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to authorize Town Manager to appoint Christopher Rusack as Cromwell's Recreation/Youth Services Director, contingent on a successful background check and at a date to be determined by the Town Manager.

On behalf of the Council Mayor Faienza thanked Ms. Schein for all of her years of service to the Town.

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT

None

E. CITIZEN COMMENTS

1. E. Kulo, Lakespur Drive -spoke regarding the Community Garden - is not in favor of issuing the plots by lottery. (Town Manager Salvatore stated that the the same plots would be issued as long as next year's application is received in a timely manner.)
2. M. DeBishop, Summerwind -spoke regarding the Community Garden -stated that they all received a letter stating that everything had to be cleared out by October 30th and not October 25th as previously stated.
3. P. McHugh, Skyview Drive -thanked the Scouts for attending this evenings Council meeting and taking an interest in the town government.
4. M. Grylls, Cedarland Court -spoke regarding the Community Garden -she recently moved to Cromwell was excited to obtain a garden plot.
5. D. Unsworth, Greenway Drive -Spoke regarding the Community Garden - sent letters to the Council with suggestions for the garden.

F. MAYOR'S REPORT

Mayor Faienza reported:

- The last business visit was to Phoenix Farms. It was a very informative visit and a lot was learned about the farm.
- Charter Revision is meeting tonight; this meeting will be to primarily review what they have done so far.
- Sue Schein's retirement information went out to the Council this week.
- The meetings of the area Mayor's continue. Some of the topics discussed are regionalization and sharing equipment.
- The parking lot looks amazing. He thanked all that were involved in the project for a job well done.
- The Mayor's Ball was a huge success. This year's recipients are the Middlesex Cancer Center and the Valor Green project.
- Halloween on Main Street is this coming Saturday. The day will be capped off with fireworks.
- The joint meeting of the Council, Board of Finance and Board of Education will be held on Monday, October 24th.

G. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- Gave Kudos to Public Works and Engineering Departments for the work they did on the parking lot. The extension resulted in 17 new parking stalls. The five trees that were taken down were replaced with 13 trees; this includes replacing the diseased Christmas tree.

- Approximately 1/3 of Hoffman Farm is being hayed by a farmer that has an agreement to do so with the town. Our town crew will be cutting down the briars and will start working on the walking trail.
- A walking path was installed from Community Field Road to parking lot near the PBA Building.
- He and Finance Director Sylvester attended the Bonding Presentation; he feels that it went well.
- The Raymond Road project is going well. Eversource has 60 residents that responded they are interested in gas lines; they need 66 positive responses to move forward.
- The Football Field lights are in and are working well. They had a ceremony last week before the game.
- The reconstruction on the truck is going well; he and Public Works Director Spina went on a road trip to view the progress on the truck. The new tri-axel is in.
- The information regarding the Cromwell Outboard Association that was requested is in the packet.

H. CHIEF OF POLICE'S REPORT

Captain VanderSloot presented the Chief's report in Chief LaMontagne's absence.

- The Monthly Incident Report was distributed for the month of September.
- The Department is all set for Halloween on Main next Saturday.
- Kudos to Sgt. Parsons for his fine police work on September 20th; while on patrol he noticed that dome lights were on in a vehicle parked in a resident's driveway very late at night. This observation resulted in him stopping a person riding a bike. After finding coins and cash a several other items an arrest was made for breaking into several vehicles in the neighborhood.
- The Department will be switching over their 911 System; it will be rebuilt and reinstalled sometime around next May.

I. PUBLIC WORK DIRECTOR'S REPORT

Public Works Director Spina reported:

- Town Hall Parking Lot Expansion - Project is nearly complete. We are waiting on contractor to install irrigation. This should get done within the next 10 to 14 days.
- Pierson Park Lighting Project - work is complete, everything working as expected.
- Pierson Park Walkway -Highway crews are constructing a path from Community Field Rd. to parking lot near PBA Building. Project will be completed by week's end in time for the Trick or Trunk this Saturday.
- Elevator Modernization - tentative start date is Monday, November 14. Work is expected to be complete within 6 to 8 weeks.
- Downtown Drainage Project - Complete, punch list grass

- Willowbrook Road - FEMA LOMR review comments received - consulting engineer addressing comments. This is the first permitting hurdle.
- Raymond Place - storm pond within Watrous Park is 90% complete. Crews started installing water main and drainage on Sunset Drive. Eversource gas is nearing the commitment needed to bring gas to the neighborhood (60 of 66 needed).
- River access road - A team of UCONN environmental engineering students will be conducting a phase 2 investigation and possible remediation design for the area north of the developed park over the course of the academic year. Engineering department is working on survey and geometric design of roadway. Jon Harriman is meeting with DOT soon to review intersection feasibility.
- Coles Road (LOTICIP) - proposal endorsed by River COG. Have received initial comments from DOT, awaiting DOT approval of grant. Will be soliciting RFQ for engineering firm to design once grant is approved.
- North Road Extension Bridge over Coles Brook - Have received 8-24 approval from P&Z. Will be soliciting qualifications from engineering firms for bridge replacement design in the very near future.

J. FINANCE DIRECTOR'S REPORT

Finance Director Sylvester reported:

- Attended a bonding meeting today with Town Manager Salvatore to reaffirm our AAA rating. They are hoping to hear back the end of next week.
- The Bond Sale will be held in the middle of November.
- The Auditor's were on site the Month of September. Assistant Finance Director DeVoe did a great job working with the Auditors. Ms. DeVoe also did a great job keeping the bond process going in her absence.

K. FINANCIAL

1. Budget Reports

2. Tax Refunds

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve tax refunds 1 - 111.

3. To consider and act upon a resolution recommending a supplemental appropriation of \$1,716,000, to be funded from borrowings to the extent not defrayed from grant receipts, for costs related to the replacement of the North Road Extension Bridge (Bridge No. 05939) in Cromwell and related work, and, if approved, referring such recommendation to the Board of Finance for its consideration; calling a Special Town Meeting to consider and act upon a resolution with respect to the appropriation and borrowing authorization for the project if approved by the Board of Finance; and making various determinations in connection therewith. (see Resolution)

Town Engineer J. Harriman presented the request. During discussion the Town Council amended the resolution to correctly identify the name of the bridge as

North Road Extension Bridge. Finance Director Sylvester explained the financial process of the request

Motion made by F. Emanuele seconded by E. Wenners and *unanimously carried* to approve upon a resolution recommending a supplemental appropriation of \$1,716,000, to be funded from borrowings to the extent not defrayed from grant receipts, for costs related to the replacement of the North Road Extension Bridge (Bridge No. 05939) in Cromwell and related work, and, if approved, referring such recommendation to the Board of Finance for its consideration; calling a Special Town Meeting to consider and act upon a resolution with respect to the appropriation and borrowing authorization for the project if approved by the Board of Finance; and making various determinations in connection therewith. (see Resolution)

4. To authorize the Mayor to set the time/date of the Special Town Meeting to approve a supplemental appropriation in the amount of \$1,716,000.

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried* to authorize the Mayor to set the time/date of the Special Town Meeting to approve a supplemental appropriation in the amount of \$1,716,000.

5. Discussion and action to approve the agreement for Engineering Services between the Town of Cromwell and Cardinal Engineering for intersection realignment at County Line Drive and Shunpike Road for the Northern industrial Tier.

- a. Authorize Town Manager to sign agreement.
- b. Discussion and authorization to re-appropriate LoCIP funds previously designated for construction inspection services to engineering services to pay for agreement between the Town of Cromwell and Cardinal Engineering.
- c. Discussion and authorization for a bid waiver for agreement between the Town of Cromwell and Cardinal Engineering.

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve the agreement for Engineering Services between the Town of Cromwell and Cardinal Engineering for intersection realignment at County Line Drive and Shunpike Road for the Northern industrial Tier.

Motion made by T. Tokarz seconded by A. Waters and *unanimously carried* to authorize Town Manager to sign agreement.

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to re-appropriate LoCIP funds previously designated for construction inspection services to engineering services to pay for agreement between the Town of Cromwell and Cardinal Engineering.

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* for authorization for a bid waiver for agreement between the Town of Cromwell and Cardinal Engineering.

L. STAFF REPORTS

None

M. UNFINISHED BUSINESS

1. Continue discussion and possible action on Solid Waste Report. - Tabled
Left on table.

2. To consider and act upon Library Expansion Project. -Tabled
Left on table.

N. NEW BUSINESS

1. Discussion and action on request from resident at 31 River Road to purchase a piece of Town owned property that borders her property.

Motion made by S. Slade seconded by A. Waters and *unanimously carried* to approve to have the Town Manager open discussions with the resident of 31 River Road for the purchase of town property.

2. Authorize Town Manager to hire P/T Transfer Station Employee at his discretion at either P/T level B or E.

Motion made by F. Emanuele seconded by S. Slade *and unanimously carried* to authorize Town Manager to hire P/T Transfer Station Employee at his discretion at either P/T level B or E.

3. Authorize the Town Manager to hire P/T Building Maintenance Maintainer at minimum wage.

Motion made by S. Slade seconded by A. Waters *and unanimously carried* to authorize Town Manager to hire P/T Building Maintenance Maintainer at minimum wage.

O. APPROVAL OF MINUTES

1. Special Meeting, September 14, 2016

Motion made by F. Emanuele seconded by T. Tokarz *and carried* to approve the minutes of the Special Meeting of September 14, 2016.

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, S. Slade

Abstained: E. Widders (was not present for this meeting)

2. Regular Meeting, September 14, 2016

Motion made by S. Slade seconded by T. Tokarz *and carried* to approve the minutes of the Regular Meeting of September 14, 2016.

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, S. Slade

Abstained: E. Widders (was not present for this meeting)

3. Special Meeting, September 30, 2016

Motion made by F. Emanuele seconded by T. Tokarz *and carried* to approve the minutes of the Special Meeting of September 30, 2016.

Aye: T. Tokarz, F. Emanuele, E. Faienza, E. Wenners, S. Slade

Abstained: A. Waters (was present but recused himself from the meeting)

4. Special Meeting, October 6, 2016

Motion made by T. Tokarz seconded by E. Wenners *and carried* to approve the minutes of the Special Meeting of October 6, 2016.

Aye: T. Tokarz, F. Emanuele, E. Faienza, E. Wenners, S. Slade

Abstained: A. Waters (was present but recused himself from the meeting)

P. RESIGNATIONS

None

Q. APPOINTMENTS

None

R. TOWN COUNCIL COMMISSION LIAISON REPORTS

A. Waters -Historical Society and Senior Commission

F. Emanuele -Senior Commission and Youth Services.

E. Wenners -Spoke about the correspondence that was received from Mrs. Terry regarding the Valor Green Improvements.

S. Slade -Fire Commission and Recreation Commission.

S. ADJOURNMENT

Motion made by S. Slade seconded by F. Emanuele *and unanimously carried* to adjourn the Special Meeting 8:57 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Re Matus". The signature is written in dark ink and is positioned above a horizontal line.

Re Matus
Secretary

Incident Statistics Report

09/01/2016 00:00 Thru 09/30/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	7
Administrative Matter	9
Alarm - All types	18
ALARM-FALSE BILLABLE	39
All Other Offenses	3
Animal Complaint	29
Assist Motorist	19
Assist Other Agency	28
Burglary	7
Car Seat Installation	1
Civil Matter	1
Counterfeit/Forgery	2
Credit Card/ATM Fraud	4
Criminal Mischief / Vandalism	4
Dis Conduct/BOP	1
Domestic Incident	7
DUI	2
Escort	4
Fight/Disturbance	4
Fingerprinting	27
FV Protocol / P.A.	3
Identity Theft	3
Impaired / Intox Person	2
Juvenile Incident	14
Larceny - From Building	5
Larceny - From MV	10
Larceny - MV Parts/Access	1
Larceny -Purse-snatch	2
Larceny -Shoplifting	13
Larceny- Other	3
Medical Emergency	49
Missing Person	1
MV Accident	34
MV Parking Violation	18
MV Violation	162
MVA NR PRIV PROP	8
Neighbor Dispute	1
Noise Complaint	12
Nursing Home Fax Report	5

Incident Statistics Report

09/01/2016 00:00 Thru 09/30/2016 23:59

Call Type Description	Total for Period
Property Check	158
Property Lost/Found	8
Property Seized	1
Record Only Call	14
Road Cond/TCS Out	12
See Complainant	35
Serve Warrant INFO	1
Suspicious Activity	64
TEST CALL	8
Threaten/Harass/Intimidation	5
Traffic Assignment	5
Unfounded Complaint	4
Unwanted Person	2
Well Being Check	13
Total:	892

Mertie Terry
589 Main Street
Cromwell, CT 06416

October 19, 2016

Cromwell Town Manager, Anthony J. Salvatore
Cromwell Town Mayor, Enzo Faienza
Members of the Town Council

Dear Friends:

As many of you know I am a ardent supporters of Veterans- serving as a member of the NUVeterans retiree and employees group, Administrator with James Neeland of the CTVets facebook web page, was instrumental along with NUVets in bringing the Wall That Heals to Oxford Connecticut – and serving with many others from NU at the Rocky Hill Veterans Home and Hospital.

So, I am asking that you revisit your decision to place a “piece of equipment” (I understand a helicopter or something) on our Memorial Green.

I am dead set against it.

First, our memorial green is beautiful as it is – I agree that the memorial wall that is currently being constructed, will not detract from the purpose of the green or it beauty. It is a piece of history and inspires reflection.

BUT to place a piece of “equipment” there on that beautiful green I believe will detract from the peace and tranquility and pristine appearance of that tract of town land.

Second – you ride by the VFW in Rocky Hill – do you honestly think the tank portrays what we want on our green? I think not.

I am sorry that I cannot attend your meeting in person but I have some prior commitments so I must use this method of communication instead.

Please take my comments into consideration at your next meeting - I believe and have heard that many of our townspeople will agree with me on this issue. Thank you.

Mertie Terry

Mertie Terry