

TOWN OF CROMWELL  
TOWN COUNCIL  
SPECIAL MEETING  
TUESDAY APRIL 25, 2017  
6:30 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING  
5-2-2017 at 2:36 PM  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.  
*Paula Conacchio, Asst.*  
TOWN CLERK

MINUTES

Present: Deputy Mayor R. Newton, F. Emanuele, E. Widders, S. Slade, T. Tokarz

Absent: Mayor E. Faienza, A. Waters

Also Present: Town Manager A. Salvatore, Director of Public Works L. Spina, Director of Finance M. Sylvester, Director of Recreation C. Rusack, Town Engineer J. Harriman, Public and Press

**A. CALL TO ORDER**

Deputy Mayor Newton called the Special meeting to order at 6:34 p.m.

*Deputy Mayor Newton called for a moment of silence to honor Retired Police Sgt. Michael Wren Sr. who passed last week. Sgt. Wren served and protected the Town of Cromwell for 26 years.*

**B. PLEDGE OF ALLEGIANCE**

F. Emanuele led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

Motion made by F. Emanuele seconded by E. Widders and *unanimously carried* to approve the agenda.

**D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT**

None

**E. CITIZEN COMMENTS**

1. T. Hasbrouck, Nooks Hill Road -Against Town selling 35 Nooks Hill Road; stated that it would not be feasible financially for the town.
2. T. Faraci, Cromwell -Against selling 35 Nooks Hill Road.
3. E. Corciullo, Glenwood Terrace -Against selling 35 Nooks Hill Road
4. M. Cannata, Nooks Hill Road -Against selling 35 Nooks Hill Road -feels that it would be a negative cash flow to the town.
5. E. Pratesi, Pondview Drive - Against selling 35 Nooks Hill Road.
6. D. Monnes, Reiman Drive -(Middletown Land Trust) -would like to see the property remain as open space.
7. K. Kasek, Pondview Drive -against selling the land for financial reasons.
8. L. Haddad, Nooks Hill Road -would like the property kept for open space.
9. A. Varricchio, Kowal Drive -against charging Cromwell Residents to use the Pavilion.

10. A. Kelly, Willowbrook Road - Against charging residents to use the pavilion.
11. R. Waters, South Street -Against selling the property.
12. L. McGee, Nooks Hill Road - against selling the property.
13. T. Pentlicki, Nooks Hill Road -selling 35 Nooks Hill Road would be a bad investment for the town.
14. D. Hasbrouck, Nooks Hill Road -Would like to keep the property as open space.
15. O. Mulet-Quinones- Nooks Hill Road -Against selling the property would like it to remain open space.
16. E. Corcuillo, Glenwood Terrace, Believes that there should be a charge to use the pavilions.
17. A. Varricchio, Kowal Drive - Disagrees with Mrs. Corcuillo.
18. T. Hasbrouck, Nooks Hill Road -stated again that he is against selling the Town Property at 35 Nooks Hill Road.

**F. MAYOR'S REPORT**

Mayor Faienza was unable to attend this meeting.

**G. TOWN MANAGER'S REPORT**

Town Manager Salvatore reported:

- Sewer Administrator-Agreement reached with Unions to change unions.
- Choose vendor for Coles Road (Cardinal Engineering)
- Raymond Road Project -Eversource starting gas project
- Departments will be participating in Cromwell High School student's job shadow program
- Community Garden -has been tilled and three loads of loam were brought in. The garden was expanded
- Dog Park-Highway Crew working on drainage. Will get the Dog Park open ASAP.
- Downtown Merchants Association
- Attended the Fire Dept. Flag Ceremony to honor the Police Department.
- River Road Property/Maher -moving forward with negotiations to sell a piece of town property. This will come to the Council in the near future
- Shred-it day -57 Cromwell Residents participated
- DARE Graduation is May 5<sup>th</sup> at 2 p.m. at CMS
- National Day of Prayer Ceremony -May 4<sup>th</sup> -Town Hall Lobby
- Finance Department received Certificate of Excellence for FY ending 2016
- Referendum May 2<sup>nd</sup> at CHS from 12 noon -8 p.m.
- Charter Revision Public Hearing & Meeting tomorrow at 7 pm.
- Cromwell Landing Project is in the planning stages.
- Gilead filed a law suit against the Mayor, Town Manager and the Town of Cromwell. It is being handled appropriately.

- He received a complaint along with a FOIA request from the American Atheist Organization regarding the town's Christmas Tree Pick-up.

#### **H. CHIEF OF POLICE'S REPORT**

Town Manager Salvatore presented Chief LaMontagne's report in her absence.

- Monthly Incident report was distributed for March.
- The Department received approximately 2,850 calls this year.
- Mitchell Brooks is in the Academy and doing well.
- Ryan Wobrock was sworn in on April 3<sup>rd</sup> and entered the Academy on April 7<sup>th</sup>.
- A Prescription Take Back Day will be held on April 29<sup>th</sup> from 10 a.m. until 2 p.m. at the Police Department.
- They are currently in the Distracted Driving High Visibility Enforcement Grant.
- The Department is gearing up for this year's Traveler's Championship.
- Reported unfortunate passing of Michael Wren. He was a 26 Year Veteran and a Sergeant since 2005.

#### **I. PUBLIC WORK DIRECTOR'S REPORT**

Public Works Director L. Spina reported:

- Raymond Place - Eversource gas contractor to begin later this week. Drainage is 95% complete, water is complete. Roadway reconstruction to begin in two weeks.
- Willowbrook Road - Should be going out to bid in June/July for a fall start of construction. This fall would consist of the replacement of Willowbrook Culvert which would then be paved 300 feet either side of the structure. A winter shut-down would be followed by lower Willowbrook Road improvements in the spring of 2018. Road would not be left disturbed over the winter.
- North Road Extension Culvert - negotiations with Cardinal Engineering with the assistance of the DOT have begun. Design should begin in June. 2018/2019 construction anticipated.
- Coles Road reconstruction - Contract with Cardinal Engineering was just signed. Geotechnical borings along the roadway should begin very soon followed by field survey. Anticipate 2018 construction.
- Spring Paving - highway staff is currently working to replace storm drains on Marlsal, Scott Lane, Winthrop, Alexander and Sanford. Purchase order has been issued. Expecting Tilcon week of May 30<sup>th</sup>.
- Dog Park - Highway staff is currently working there to improve conditions. Scope of work includes installation of concrete pavers in most used/vulnerable areas. Supported by stone base for improved drainage.

#### **J. FINANCE DIRECTOR'S REPORT**

Finance Director M. Sylvester reported:

- Budget Reports were distributed with the packets. A Quarterly summary sheet was included for ¾ of the year.
- It appears that we may have a few areas with a surplus.

- Hopefully the snow storms are over for the year; when all the information is in they will determine whether a transfer will be necessary.
- They continue to watch the legal expense line.
- State aid is questionable; they are taking a cautious approach.
- If the responsibility of the teacher's pensions falls to the town supplemental tax bills may have to be sent out.
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#### K. FINANCIAL

##### 1. Tax Refunds

**Motion** made by E. Wenners seconded by T. Tokarz and *unanimously carried* to approve tax refunds 1 -7 .

##### 2. Approve interdepartmental transfer, pending Town Council approval

###### a. \$30,000 from Employee Benefits to Legal Expense

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to approve pending Board of Finance approval.

###### b. \$40,000 from Public Works - Other to Highway

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to approve pending Board of Finance approval.

#### L. STAFF REPORTS

None

#### M. UNFINISHED BUSINESS

##### 1. Continue discussion and possible action on Solid Waste Report. - Tabled

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to remove from the table.

Public Works Director L. Spina gave a brief overview of the report and spoke about two items that were recommended in the report that the Town put in place. Mr. Spina felt that there was nothing else found in the report needs to be addressed.

**Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to remove from agenda.

##### 2. Discussion and possible action for use of Town Facilities (including Pavilion) -Tabled.

**Motion** made by E. Wenners seconded by S. Slade and *unanimously carried* to remove from the table.

Recreation Director C. Rusack presented further information as requested by the Council.

Town Manager Salvatore confirmed that all fees collected will go into a specific account and will be used to make repairs and improvements to the Pavilions.

A brief discussion followed. Mr. Newton read a letter from A. Waters into the record since Mr. Waters was unable to attend the meeting. Mr. Waters is against charging residents to use the Pavilion.

**Motion** made by E. Wenners seconded by T. Tokarz and *carried* to leave fee schedule to reserve the pavilion as was previously approved by the Council.  
Aye: T. Tokarz, F. Emanuele, R. Newton, E. Wenners  
Nay: S. Slade (was in favor of collecting the \$100.00 deposit to cover any damages but not in favor of charging Cromwell Residents to use the Pavilion)

3. Discussion and action to authorize Town Manager to sell town owned property at 35 Nooks Hill Road.-Tabled

Mr. Newton read a letter from A. Waters since he was unable to attend the meeting. Mr. Waters is against selling 35 Nooks Hill Road.

**Motion** made by E. Wenners seconded by S. Slade and *unanimously carried* to remove from the table.

**Motion** made by S. Slade seconded by E. Wenners and *unanimously carried* to not sell the Town owned property at 35 Nooks Hill Road.

#### N. NEW BUSINESS

1. Discussion and possible action for Farmer's Market use of Frisbie Park.

**Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to give permission to the Farmers Market to use Frisbie Park for the 2017 season.

2. Discussion and possible action amending Chapter 40, Recreation and Youth Services Commission.

Town Manager Salvatore distributed an updated copy to the Council that incorporated changes that were request at the Public Hearing. He asked that this item be tabled until the May Meeting to give the Council time to review the revised copy.

**Motion** made by S. Slade seconded by T. Tokarz and *unanimously carried to table.*

#### O. APPROVAL OF MINUTES

1. Regular Meeting March 8, 2017

**Motion** made by E. Wenners seconded by T. Tokarz and *unanimously carried* to approve the minutes of March 8, 2017.

2. Special Meeting March 23, 2017

**Motion** made by F. Emanuele seconded by E. Wenners and *unanimously carried* to approve the minutes of March 23, 2017.

3. Special Meeting April 11, 2017

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to approve the minutes of April 11, 2017.

#### P. RESIGNATIONS

1. Board of Assessment Appeals
  - a. Jay Polke

**Motion** made by S. Slade seconded by E. Wenners and *unanimously carried* to accept Mr. Polke's resignation with regret.

**Q. APPOINTMENTS**

1. Conservation Commission

- a. Amanda Drew, Regular Member, Term expires January 2018.

**Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to appoint Ms. Drew as a Regular Member to the Conservation Commission.

2. Committee to Support People

- a. Heidi Neumann-Venetianer, Term Expires June 2018.
- b. John Flanders, reappointment, Term expires June 2019.

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to appoint Ms. Neumann-Venetianer and re-appoint Mr. Flanders to the Committee to Support People with Disabilities.

3. Senior Services Commission

- a. Linda Polke, reappointment, term expires April 2019
- b. Mary Konopka, reappointment, term expires April 2019
- c. Helen Zalewski, reappointment, term expires April 2019
- d. Pat Alsup, reappointment, term expires April 2019
- e. Teresa Fucini, reappointment, term expires April 2019

**Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to reappoint a - e to the Senior Services Commission.

4. Economic Development Commission

- a. Stanley Stachura, reappointment, term expires March 2021
- b. Robert Jahn, reappointment, term expires March 2021

**Motion** made by F. Emanuele seconded by T. Tokarz and *unanimously carried* to reappoint Mr. Stachura and Mr. Jahn to the Economic Development Commission.

5. Board of Finance

- a. Jon Dzurka, alternate re-appointment, term expires December 2018.

**Motion** made by F. Emanuele seconded by E. Wenners and *unanimously carried* to re-appoint Mr. Dzurka as an alternate to the Board of Finance.

6. Inland Wetlands and Watercourses Agency

- a. John Whitney, Regular Member, Term expires December 2019.

**Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to appoint Mr. Whitney as a regular member to the Inland Wetlands and Watercourses Agency.

7. Recreation Commission

a. Mark Carroll, reappointment, Term expires December 2017.

**Motion** made by F. Emanuele seconded by T. Tokarz and *unanimously carried* to reappoint Mr. Carroll to the Recreation Commission.

**R. TOWN COUNCIL COMMISSION LIAISON REPORTS**

S. Slade -Fire Commission, Frank Seidel resigned because he is moving out of town.

**S. ADJOURNMENT**

**Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to adjourn the Special Meeting at 9:00 p.m.

Respectfully submitted,

Re Matus

Re Matus  
Secretary

## Incident Statistics Report

03/01/2017 00:00 Thru 03/31/2017 23:59

Call Type Description	Total for Period
911 Hang Up Call	9
Administrative Matter	17
Alarm - All types	8
ALARM-FALSE BILLABLE	39
All Other Offenses	1
Animal Complaint	22
Assist Motorist	22
Assist Other Agency	26
Burglary	1
Car Seat Installation	2
Civil Matter	4
Counterfeit/Forgery	3
Credit Card/ATM Fraud	1
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	1
Domestic Incident	7
Drug - INFRACTION only	1
Drug/Narcotic Violation	1
DUI	4
Escort	1
Fight/Disturbance	1
Fingerprinting	30
FV Protocol / P.A.	11
Harrassing Phone Calls	3
Identity Theft	6
Juvenile Incident	1
Larceny - From Building	6
Larceny - From MV	9
Larceny -Shoplifting	3
Larceny- Other	2
Medical Emergency	49
MV Accident	36
MV - Recovered	2
MV Abandoned	1
MV Parking Violation	9
MV Theft	3
MV Violation	135
MVA NR PRIV PROP	6
Noise Complaint	1



## Incident Statistics Report

03/01/2017 00:00 Thru 03/31/2017 23:59

Call Type Description	Total for Period
Nursing Home Fax Report	3
Property Check	67
Property Lost/Found	13
Record Only Call	29
Road Cond/TCS Out	18
ROBBERY	1
Runaway	1
See Complainant	30
Serve Warrant INFO	1
Suspicious Activity	51
TEST CALL	3
Threaten/Harass/Intimidation	2
Town Ordinance	7
Traffic Assignment	2
Unfounded Complaint	6
Untimely Death	2
Unwanted Person	3
Well Being Check	13
<b>Total:</b>	<b>738</b>