

*Gloria Brendersgast, Asst*  
TOWN CLERK

**TOWN OF CROMWELL  
TOWN COUNCIL  
SPECIAL MEETING  
BUDGET WORKSHOP  
THURSDAY, MARCH 3, 2016  
TOWN HALL ROOM 224/5 7:00 P.M**

**MINUTES**

Present: Mayor E. Faienza, Deputy Mayor R. Newton, Counselors F. Emanuele,  
A. Waters, T. Tokarz, E. Widders, S. Slade

Absent:

Also Present: Town Manager A. Salvatore, Finance Director M. Sylvester, Town Clerk J. Ahlquist, Registrars B. Anderson, A. Kelly, Tax Collector D. Sienna, Assessor S. Baron, Health Director W. Bell, Senior/Human Services Director J. Hollister, Library Director E. Branciforte, Chief D. LaMontagne, Captain K. VanderSloot Public and Press

**A. CALL TO ORDER**

Mayor Faienza called the meeting to order at 7 p.m.

**B. CITIZENS COMMENTS**

1. P. Alsup, Geer Street
2. C. Cannito, Blackhaw Drive
3. H. Zalewski, Geer Street

**C. BUDGET WORKSHOP**

**a. Discussion and Action on General Fund Budget Requests:**

**1. Any unfinished business from February 29, 2016 Budget Workshop**

*#16 General Expense was tabled on February 29<sup>th</sup> and will be discussed last.*

**b. Discussion and Action on General Fund Budget Requests:**

**2. Town Clerk -\$199,254**

Town Clerk J. Ahlquist presented the request.

**Motion** made by A. Waters seconded by F. Emanuele to approve \$199,254.

Ms. Ahlquist requested that \$1.00 be added to Part-Time Wages as a place holder. Town Manager Salvatore agreed with the request.

**Amended Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to add \$1.00 to Part-time wages and approve **\$199,255.**

**3. Elections Department -\$78,449**

Registrars B. Anderson and A. Kelly presented the request.

**Motion** made by F. Emanuele seconded by A. Waters and *unanimously carried* to approve **-\$78,449.**

*Capital Request discussion: Lap-top computers.*

**8. Finance/Treasurer Department -\$363,304**

Finance Director M. Sylvester presented the request.

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to approve **-\$363,304**

**9. Tax Collector -\$166,409**

Tax Collector D. Sienna presented the request.

**Motion** made by F. Emanuele seconded by A. Waters and *unanimously carried* to approve **-\$166,409.**

**10. Assessor's Office -\$224,099**

Assessor S. Baron presented the request.

**Motion** made by seconded by and *unanimously carried* to approve **-\$224,099.**

*Capital Request discussion: Revaluation*

**38. Health Department -\$179,416**

Health Director W. Bell presented the request.

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to approve **-\$179,416.**

**39. Human Services Administration -\$113,708**

Senior/Human Service Director J. Hollister presented items 39, 40 and 41.

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to approve **-\$113,708.**

**40. Senior Services-\$93,333**

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to approve **-\$93,333.**

**41. Transportation Service -\$112,045**

**Motion** made by A. Waters seconded by T. Tokarz and *unanimously carried* to approve **-\$112,045.**

**44. Library -\$570,285**

Library Director E. Branciforte presented the request.

**Motion** made by F. Emanuele seconded by A. Waters and *unanimously carried* to approve **-\$570,285.**

*Capital Request discussion: Architectural services*

**35. Emergency Management -\$19,950**

Chief of Police D. LaMontagne presented items 35, 36 and 37.

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to approve **-\$19,950.**

**36. Police** -\$3,156,791

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve **-\$3,156,791.**

**37. Animal Control** -\$81,907

**Motion** made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve **-\$81,907.**

**45. Employee Benefits** -\$3,367,742

**Motion** made by \_\_\_\_\_ seconded by \_\_\_\_\_ and *unanimously carried* to approve **-\$3,367,742.**

**46. Debt Service** -\$3,838,112

Finance Director Sylvester advises that some adjustments were made.

**Motion** made by A. Waters seconded by S. Slade and *unanimously carried* to approve **-\$3,588,112.**

**c. Any other Budget matter.**

**16. General Expense** -\$883,400 –tabled

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to take off the table.

Town Manager Salvatore recommended that \$60,000 be added to C.N.R. Fund Transfer for the repair of 2 dump trucks

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve **\$943,400.**

**d. Approve Grand Total of General Fund Budget**

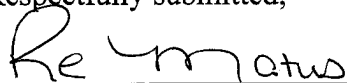
**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve **\$15,992,447.**

*This represents a 2.16% increase (without CNR) or a 2.61% increase over what was approved at last year's referendum.*

**D. ADJOURNMENT**

**Motion** made by R. Newton seconded by S. Slade and *unanimously carried* to adjourn the Special Meeting at 8:36 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Re Matus  
Secretary

**CAPITAL PLAN  
2017**

<u>DEPARTMENT</u>	<u>REQUEST 2016 - 2017</u>	<u>AMOUNT</u>	<u>Town Mgr RECOMM.</u>	<u>T/C RECOMM.</u>	<u>B/F RECOMM.</u>
ASSESSOR					
	2017 Revaluation	350,000	350,000	350,000	-
		350,000	350,000	350,000	-
ELECTIONS					
	Laptop Computers	13,500	13,500	13,500	-
		13,500	13,500	13,500	-
REDEVELOPMENT COMMISSION					
	Study-access to Riverfront	10,000	-	10,000	-
		10,000	-	10,000	-
ECONOMIC DEVELOPMENT					
	Phase II Environmental Assessment	30,000	30,000	-	-
		30,000	30,000	-	-
BUILDING INSPECTION					
	4WD Vehicle	30,000	-	-	-
	Scanning Service	50,000	-	-	-
		80,000	-	-	-
PUBLIC WORKS ADMIN.					
	Small Utility Vehicle (SUV)	30,000	30,000	30,000	-
		30,000	30,000	30,000	-
ROAD IMPROVEMENT FUND					
	Road Improvements	300,000	150,000	150,000	-
		300,000	150,000	150,000	-
TRANSFER STATION					
	Canopy/Covers for Dumpsters	120,000	-	-	-
		120,000	-	-	-

# CAPITAL PLAN 2017

HIGHWAY	ICE Grant-Equipment Share	38,900	38,900	38,900	-
	Repairs to Dump Truck (2)	160,000	80,000	160,000	-
		198,900	118,900	198,900	-
VEHICLE MAINTENANCE	Motorized Bridge Attachment	19,000	-	-	-
		19,000	-	-	-
BUILDING MAINTENANCE	Town Hall parking lot ( <i>other funding</i> )	375,000	375,000	375,000	-
	Counter replac.-Twn Clk&PW ofcs	30,000	-	-	-
	A/C Unit at Police Department	33,000	33,000	33,000	-
		438,000	408,000	408,000	-
PARKS & GRNDS	Pierson Park Lighting ( <i>other funding</i> )	130,000	130,000	130,000	-
	John Deere Multit-Use Mower	40,000	-	-	-
	T590 Bobcat Compact Track Loader	50,000	-	-	-
	Zero Turn Mower (2@\$14,000)	28,000	28,000	28,000	-
		248,000	158,000	158,000	0
RECREATION	Replacement Van	22,000	22,000	22,000	-
		22,000	22,000	22,000	-
POLICE	Police Vehicles	87,000	37,000	37,000	-
		87,000	37,000	37,000	-
LIBRARY	Archetectural Services ( <i>other funding</i> )	300,000	300,000	300,000	-
		300,000	300,000	300,000	-
	<b>GRAND TOTAL</b>	2,246,400	812,400	872,400	-