

TOWN OF CROMWELL  
TOWN COUNCIL  
REGULAR MEETING  
WEDNESDAY JUNE 14, 2017  
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING  
6-28-2017 at 12:34 M.  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.  
*Jean Ahlgren*  
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, E. Wenners,  
S. Slade (left the meeting at 9:51 p.m.) A. Waters, T. Tokarz

Absent: F. Emanuele

Also Present: Town Manager A. Salvatore, Chief of Police D. LaMontagne, Director of  
Public Works L. Spina, Director of Finance M. Sylvester, Tax Collector D. Sienna, Town  
Engineer J. Harriman, Town Attorney K. Olson, Public and Press

**A. CALL TO ORDER**

Mayor Faienza called the Regular Meeting to order at 7:14 p.m.

**B. PLEDGE OF ALLEGIANCE**

E. Wenners led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to  
approve the agenda as posted.

Mayor Faienza called for a moment of silence for the victims and families of the  
tragedies in Virginia.

**D. NEW BUSINESS #1**

1. Discussion and possible action on the 2017 Charter Revision as presented by  
the Charter Revision Commission.

Vice Chairman P. Beaulieu presented the 2017 Charter Revision to the Council.

Town Attorney Olson was present to explain the thought behind the Revisions.

The Council was given the opportunity to ask questions and give their opinion  
of what they would like to include in the Charter Revisions.

The next step is for the Town Council to hold a Public Hearing to give the  
residents a chance to give their input on the revisions.

Copies of the bulleted changes are attached to the minutes.

**Motion** made by R. Newton seconded by S. Slade and *unanimously carried* to  
authorize Mayor Faienza to set the time and date of the Public Hearing.

**E. COMMISSION CHAIRMAN REPORTS/LIASION REPORT**

Board of Education liaison P. Sousa updated the Council on recent Board of  
Education's activities.

#### **F. CITIZEN COMMENTS**

1. A. Kelly, Willowbrook Road -Spoke highly of Youth Services Administrator A. Hale and thanked her for her support of children and their families over the years.

#### **G. MAYOR'S REPORT**

Mayor Faienza reported:

- He attended the Pension Committee Meeting and reports that our pension fund is presently 92% funded.
- He is working with Health Director Bell, DEEP and Representative Carpino regarding the problem with Rocky Hill Vault.
- He presented a proclamation to Dr. Talty at her Retirement Reception.
- He attended the Flag Day Ceremony at ECS; the staff and students do a wonderful job.
- The Traveler's Championship starts next week. The Travelers is committed to our community and various charities in the area.

#### **H. TOWN MANAGER'S REPORT**

Town Manager Salvatore reported:

- They have completed the upgrade to the electricity at Frisbee Park.
- The Director of Public Works is in the process of hiring a painting contractor for the Gazebo at Frisbee Park.
- The parking lot at Frisbee Park will be paved within the next few weeks.
- He is upset with social media; the Public Works Department and Police Department do a wonderful job. The latest topic is the Rose Garden which was supposed to be maintained by a group of volunteers. Since they neglected to keep the garden groomed it has fallen to the Town Staff to maintain. Staff is trying to catch up due to the wet weather we have experienced.
- Willow Brook Road is in the stage of obtaining the final permits.
- 30% of the design process has been completed for Coles Road.
- Presented an update regarding the North Road Culvert.

#### **I. CHIEF OF POLICE'S REPORT**

Chief of Police LaMontagne reported:

- The Monthly Statistic report was distributed for May.
- So far this year approximately 4,300 calls for service were received.
- Next Monday Officer Mitchell Brooks will be graduating from the Academy.
- Officer Wobrock is doing well at the Academy.
- Sgt. Kogut was recognized by MADD as a highest arresting officer.
- Officer Perricone is doing a fantastic job and was also recognized by MADD.
- Chief gave kudos to Officers Gary and Perricone for their drug arrest.

- Larcenies continue; vehicles are still be left unlocked, some with the keys left in the vehicle. Chief once again urges residents not to keep valuables in their car, remove keys and keep their cars locked.
- Tomorrow the Department will be running a DUI Checkpoint.
- Chief commended Captain VanderSloot for his work on the Traveler's Championship.

#### **J. PUBLIC WORK DIRECTOR'S REPORT**

Director of Public Works Spina reported:

- Pavement Management Project - Reconstruction and resurfacing of Alexander Dr., Winthrop Ave, Sanford, Scott Lane and Marsal continues. Paving crew is expected to start this Friday.
- Splash Pad Canopy - Installation completed a couple weeks ago. The area disturbed has had topsoil put down and has been seeded. We will re-assess this coming Monday.
- Dog Park Improvements - completed a few weeks ago. Park was opened the Friday of Memorial Day weekend. It seems to be holding up well.
- Major Reconstruction Projects - Jon Harriman has provided a summary and is here if there are any questions

#### **K. FINANCE DIRECTOR'S REPORT**

Director of Finance Sylvester reported:

1. Budget Reports were distributed for the month of May.

- An operating surplus is expected; tax collections came in strong and the Town Clerk's Office did very well.
- The Department is in the process of closing out Purchase Orders.
- A refunding opportunity will be taken advantage of since interest rates are at pre-election rates. This should provide a savings of in between \$250,000 - \$400,000.

#### **L. FINANCIAL**

1. Tax Refunds

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to approve tax refunds 1 - 3.

2. Interdepartmental Transfers

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Interdepartmental Transfers as attached to the minutes.

3. Discussion and action to appropriate, within the CNR Fund, an additional \$22,000 for work related to the tennis court repairs in Watrous Park.

**Motion** made by R. Newton seconded by E. Wenners and *unanimously carried* to appropriate, within the CNR Fund, an additional \$22,000 for work related to the tennis court repairs in Watrous Park.

4. Discussion and action to authorize the Tax Collector to proceed with collection/refund as per his recommendation on account 00230600 dated June 8, 2017.

Tax Collector Sienna presented the request.

**Motion** made by E. Wenners seconded by R. Newton and *unanimously carried* to authorize the Tax Collector to proceed with collection/refund as per his recommendation on account 00230600 dated June 8, 2017.

#### **M. STAFF REPORTS**

Director of Planning and Development/EDC Coordinator S. Popper submitted a written report.

#### **N. UNFINISHED BUSINESS**

None

#### **O. NEW BUSINESS #2**

1. Discussion and action on 2017 Local Senior Tax Deferral Appeal.

Senior/Human Services Director A. Saada provided a memo to the Council regarding the Tax Deferral appeal.

Town Manager Salvatore agreed with Ms. Saada's recommendation.

**Motion** made by R. Newton seconded by S. Slade and *unanimously carried* to uphold Ms. Saada's recommendation to approve the appeal.

2. Union Grievance

Officer F. DiMaio and Union President Sgt. R. Bengtson were present for the grievance.

##### **a. NIPSEU -Police Union**

Union Attorney Eric Brown presented the Union's side of the grievance.

In his opinion the discipline was double jeopardy since Officer (Detective) DiMaio was previously disciplined for the same incident.

Chief LaMontagne presented the Town's side of the grievance.

Copies of the Chief's current discipline and copies of Officer DiMaio's previous disciplines were distributed to the Council and Attorney Brown.

Information was provided regarding the number of case loads that

Detective Bialko, Detective Young and Detective DiMaio were assigned.

Detectives Bialko and Young are current with the cases assigned to them and were assigned over two times the amount of cases then Detective

DiMaio. Also, Detective DiMaio was negligent in not Maintaining a Case log.

The Councilors were given the opportunity to ask questions of Attorney Brown and Chief LaMontagne regarding the grievance.

Counselors Slate and Waters were in favor of tabling this item until the Town's Labor Attorney's opinion is received.

Town Manager's Salvatore recommendation is to uphold the Chief's opinion because any discipline over 5 days has to go to the Department of Labor. Officer DiMaio will not serve any days off of the 10 day suspension until a decision is reached by the Department of Labor.

After a lengthy discussion the consensus of the Council was to have Town Manager Salvatore obtain an opinion from Town Labor Attorney K. Weinstock regarding Attorney Brown's allegation of the double jeopardy claim.

**Motion** made by R. Newton seconded by E. Wenners and *unanimously carried* that we uphold the action of the Chief of Police with the caveat that the Town Manager will communicate with the Town Attorney for his opinion and get this transmitted to us forthwith.

Counselor Slade left the meeting at 9:51 p.m.

3. Update regarding the South Street trestle/culvert.

Town Engineer J. Harriman presented the update.

A short discussion followed. The consensus of J. Harriman and the Town Council was to keep an eye on it and do nothing at this time.

4. Update on Cromwell Landing Project.

Town Manager A. Salvatore and Town Engineer Harriman presented the update.

5. Discussion and action to approve Economic Development Coordinator's Contract.

Town Manager Salvatore presented the item.

**Motion** made by T. Tokarz seconded by R. Newton and *unanimously carried to* approve the Economic Development Coordinator's contract.

6. Update on Library Expansion Project.

Town Manager Salvatore and Town Engineer Harriman presented the item. Finance Director Sylvester presented the financial impact the Expansion would have on taxes. If \$10 Million dollars goes out to bond (for road-improvements, Library Expansion and Public Works & Sewer facility) for every \$100,000 it would be an additional \$55.00 cost to taxpayers for 20 years.

J. Harriman advised that the plan is to completely remodel the present library and then expand into the Courtyard.

Mayor Faienza explained the difference of the two plan layouts that were presented to the Council. Layout A4-a included room for a Board and Commission Meeting Room. Layout A4 would provide for a removable space for a meeting room.

Town Manager stated the reason this is on the agenda is for the Council to confirm \$ 3.6 Million Dollars that the past council approved.

Mayor Faienza would like to see a multi-purpose room for the community and our Boards and Commissions. The Library Commission is on board with the removal meeting room space.

A. Waters stated that we don't know what is in store with the State of Connecticut and when this will end and he understands that if we wait it will cost us more. Since we don't know what it is in store we should save for a rainy day and proceed with caution.

M. Sylvester the funding for this grant must be to the state by June 30<sup>th</sup> and confirmed and the funding has to be in place by March of 2018. We will lose the grant if we don't commit. Long range planning must be considered; the schools are looking for projects also. The long-range planning must be kept in focus along with the short range planning.

The consensus of the Council was to continue moving forward.

**P. APPROVAL OF MINUTES**

1. Regular Meeting, May 10, 2017

**Motion** made by R. Newton seconded by E. Wenners and *unanimously carried* to approve the minutes of May 10, 2017.

**Q. RESIGNATIONS**

None

**R. APPOINTMENTS**

1. Planning and Zoning

a. David Fitzgerald, Alternate, reappointment, term expires December 2017.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve Mr. Fitzgerald's reappointment.

2. Committee to Support People with Disabilities.

a. Meagan Ribera-reappointment, Term Expires June 2019

b. Jeannine Marron-reappointment, Term Expires June 2019

c. Lucille Wrzos- reappointment, Term Expires June 2019

d. Laurie Cantwell- reappointment, Term Expires June 2019

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to approve appointments a, b, c and d.

**S. TOWN COUNCIL COMMISSION LIAISON REPORTS**

T. Tokarz - I/W, EDC and Redevelopment had a joint meeting.

A. Waters - EDC and Redevelopment

R. Newton -CWPCA

**T. ADJOURNMENT**

*Mayor Faienza declared the Regular Meeting adjourned at 11:00 p.m.*

Respectfully submitted,

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Re Matus  
Secretary

## CRC Highlights Final Draft

- The elected members of the Council will serve staggered four-year terms with half of their membership up for election every two years instead of the current two-year terms. The Commission more clearly defined the process of filling a vacancy on the Council. Both the Mayor and members of the Council will continue to serve without compensation.
- In recognition of the rigorous professional requirements of their offices, the elected Tax Collector and the Town Clerk will become appointed positions effective Jan. 1, 2018. The same individuals elected to those roles in the November 2017 municipal election will be appointed for the positions as of January 1, 2018.
- Future Town Managers will be required to establish residency within six months of their employment, unless the Council grants an exception by super-majority. This clarifies requirements currently included in the Charter.
- The town's Administrative officers and their responsibilities were identified and more clearly defined.
- The Commission affirmed the continuation of the seven regular appointed boards and commissions. The composition, purposes and terms of office of each board will now be established by the Council thru administrative ordinances rather than by detailed requirements in the Charter.
- Special revenue funds, e.g. dog license fund, sidewalk fund, sewer funds will require only review by the Board of Finance and final approval by the Council, instead of the current requirement for a special town meeting.
- The Commission considered, but rejected, suggestions of eliminating the Board of Finance and/or reducing their term of office. The powers, duties, and terms of office of the Board will remain unchanged.
- The annual budget proposed by the Board of Finance to the Annual Budget Referendum will be voted on as three (3) separate questions, i.e., Bonded Debt, Board of Education, and General government, which has been the practice for many years but is not clearly required by the current Charter.



## Incident Statistics Report

05/01/2017 00:00 Thru 05/31/2017 23:59

Call Type Description	Total for Period
911 Hang Up Call	10
Administrative Matter	52
Alarm - All types	18
ALARM-FALSE BILLABLE	41
Animal Complaint	32
Assist Motorist	22
Assist Other Agency	30
Burglary	1
Civil Matter	1
Criminal Mischief / Vandalism	5
Dis Conduct/BOP	1
Domestic Incident	12
Drug Equipment Violation	1
Drug/Narcotic Violation	1
DUI	2
Dumping	1
Escort	3
False Pretenses/Swindling	1
Family Offenses, Nonviolent	1
Fight/Disturbance	2
Fingerprinting	26
FV Protocol / P.A.	17
Identity Theft	6
Impaired / Intox Person	2
Juvenile Incident	8
Larceny - From Building	7
Larceny - From MV	11
Larceny - MV Parts/Access	1
Larceny -Shoplifting	6
Larceny- Other	1
Medical Emergency	59
MV Accident	30
MV Parking Violation	12
MV Theft	3
MV Violation	138
MVA NR PRIV PROP	7
Noise Complaint	9
Nursing Home Fax Report	4
Prescription Forgery	2

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**TOWN OF CROMWELL**

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DATE: JUNE 1, 2017  
TO: ANTHONY SALVATORE, TOWN MANAGER  
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR  
RE: INTERDEPARTMENTAL TRANSFERS

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I would like to request Town Council and Board of Finance approval for the following interdepartmental transfer:

To: Public Works - Parks Maintenance	\$25,000.00
From: Public Works - Transfer Station	\$17,000.00
From: Public Works - Admin.	\$8,000.00

To cover unanticipated work necessary for irrigation systems and fencing.

Thank you.

**CROMWELL BELDEN LIBRARY EXPANSION AND RENOVATION**  
TOWN OF CROMWELL  
SCHEMATIC DESIGN PHASE  
**OPINION OF PROBABLE CONSTRUCTION COST**

20,175 SQUARE FEET

Description	Cost per SF	S.F.	Extended Total
Light Interior Renovation	\$ 70.00	4,500	\$ 315,000.00
Heavy Interior Renovation	\$ 115.00	9,545	\$ 1,097,675.00
New Construction	\$ 340.00	4,395	\$ 1,494,300.00
<b>Construction Cost:</b>			<b>\$ 2,906,975.00</b>
			<b>\$3,197,672.50</b>
(10% Range for SD Estimate)			

Soft Costs	Total
Printing	600.00
Finance Cost (assumed 5%; Cromwell to confirm)	145,348.75
Legal Fees	10,000.00
A&E Fees (Clerk of the Works and CM)	240,000.00
ENVIRONMENTAL	10,000.00
Owner Contingency (5%)	145,348.75
Permit Fee (State only; .26/1,000)	755.81
FF&E ,Technology & RELOCATION FEES	200,000.00
<b>Soft Cost Total:</b>	<b>752,053.31</b>

**Total Project Cost: \$ 3,659,028.31 (Const + Soft)**

LIBRARY GRANT FUNDS: \$ (1,000,000.00)  
TOWN FUNDS: \$ (2,610,590.00)  
MIDDLESEX COUNTY FOUNDATION: \$ (7,000.00)  
FUNDRAISING: \$ 41,438.31



SILVER / PETRUCCI + ASSOCIATES  
Architects - Engineers - Interior Designers