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4/20 2016 at 1:04 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY APRIL 13, 2016
7:00 PM TOWN HALL ROOM 224/5

Gloria Brenden Gast, Asst.
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, E. Widders, S. Slade,
A. Waters, T. Tokarz

Absent: F. Emanuele

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester,
Captain K. VanderSloot, Director of Public Works L. Spina,
Engineer J. Harriman, Senior/Human Services Director J. Hollister,
Labor Attorney K. Weinstock, Public and Press

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7 p.m.

B. PLEDGE OF ALLEGIANCE

S. Slade led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by R. Newton seconded by S. Slade and *unanimously carried*
to approve the agenda.

D. EXECUTIVE SESSION

1. Town Manager report on negotiations with respect to collective bargaining
agreements.

2. Discuss the lease, sale or purchase of real estate by the Town of Cromwell.

Motion made by R. Newton seconded by E. Widders and *unanimously carried* to
adjourn to Executive Session.

Town Manager Salvatore and Finance Director Sylvester were invited into
Executive Session for items 1 & 2. Labor Attorney Weinstock was invited into
Executive Session for item #1. Public Works Director Spina was invited into
Executive Session for item #2.

Motion made by R. Newton seconded by E. Widders and *unanimously carried* to
come out of Executive Session at 8:38 p.m.

3. Action on Executive Session items if necessary.

1. Town Manager report on negotiations with respect to collective bargaining
agreements.

Motion made by R. Newton seconded by E. Widders and *unanimously carried* to
approve proposed contact with labor union UPSEU #33 and authorize the Town
Manager to sign the contact.

2. Discuss the lease, sale or purchase of real estate by the Town of Cromwell.
Motion made by S. Slade seconded by E. Wenners and *unanimously carried* for the Town Council to allow the Mayor the authority to develop a committee of no more than five individuals to study 2 River Road.

E. COMMISSION CHAIRMAN REPORTS/LIASON REPORTS

Board of Education liaison P. Sousa presented an update of recent Board of Education activities.

F. CITIZEN COMMENTS

1. M. Johnson, Pleasant Street -Spoke regarding items L.3, O6 and O9.

G. MAYOR'S REPORT

Mayor Faienza reported:

- We had a great business tour last month. Biological Industries, Atlantic Ventilating and Equipment and Complete Automotive Repair were visited. S. Popper is in the process of setting up next month's visits. An e-mail with next month's schedule will be sent out when it is confirmed.
- Charter Revision had their first meeting last week. Mike Camilleri is the Chairman, Paul Beaulieu is the Vice Chairman and Shirley Banic is the Secretary. They will be meeting on the 1st and 3rd Wednesday of the month and will host their first public hearing on Wednesday May 4th at 7 p.m. in Room 224/5.
- Please e-mail Mike directly at mjcamilleri13@gmail.com with any of your proposals or ideas for the Charter.
- The American Legion Post 105 has invited the entire Council to attend and participate in the Memorial Day Service and Parade at 6 p.m. on Monday, May 30th.
- Cromwell Division of the Chamber meets tomorrow at Adelbrook Behavioral & Developmental Services, 60 Hicksville Road in the Unity Dining Hall at 7:45 a.m.

H. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- The Manager's Office remains busy.
- He sent a letter to the Mayor of Middletown regarding the agreement that the Town of Cromwell has with the City of Middletown regarding Industrial Park Road. He also congratulating Mayor Drew on FedEx moving to Middletown.
- He referred to information in this month's packet that the Finance Department was awarded Excellence in Financial Reporting for 14/15. He gave kudos to Finance Director Sylvester, Assistant Finance Director DeVoe, the Finance Department Staff and Department Heads in other areas for their excellence in recordkeeping.

- He continues to work on improving the Community Garden. It is too late this year to make changes but the process will be reviewed before the next growing season.
- The Dog Park continues to remain closed due to drainage issues. They are working on determining what type of ground cover will work best in the future at the Dog Park.
- Four candidates were interviewed for the UCONN IPP Interns position. The committee was impressed with all candidates and following UCONN's protocol we will make an offer to one of them on April 15th.

I. CHIEF OF POLICE'S REPORT

Captain Kevin VanderSloot reported:

- The Monthly Incident Report was distributed for March.
- Distracted Drivers Enforcement in full effect.
- Officers Perricone, Molina and Augenstein are all doing great.
- The Officer that was assaulted is still out of work but doing well.
- The Police Department is hosting a Drug-take-back on April 30th.
- There is an internet exchange location in the Police Department Parking lot where individuals can go to complete sales transactions in a safe environment.
- A Social Media event occurred on April 5th regarding a suspicious white van in the area where vehicles were being broken into. Captain VanderSloot reminded residents not to keep valuables in their vehicles and to make sure that their vehicles are locked.

J. PUBLIC WORK DIRECTOR'S REPORT

Public Works Director Spina reported:

- Watrous Park Splash Pad - Materials delivered to site last week and construction is scheduled to start this Friday.
 - Downtown Drainage Project - Construction is scheduled to start around May 9th. This is the date that the 60 days allowed by contract begins.
 - Highway Department - Street Sweeping Program has just completed the first pass thru town. Asphalt plant is scheduled to open on April 15.
 - Received a proposal from Costello Construction for milling work to be done. I'm waiting on Tilcon to come to provide a proposal for resurfacing. I will schedule this work prior to end of fiscal year.
 - Seasonal employees start on Monday, April 18th. One will be assigned to the Sewer Department and the other 3 will report to Park's and Grounds.
 - This Monday, Mr. Salvatore and I met with a representative from Southeastern Employment Services, Inc. They help prepare young adults for employment. All salary and insurance is provided through their federally funded program. They offered to provide us with eight weeks of labor. Employee will work with our Building Maintenance and Park's Departments.
- A. Waters questioned the hiring process; a heated discussion followed.

K. FINANCE DIRECTOR'S REPORT

Finance Director Sylvester reported:

- Mayor Faienza congratulated Ms. Sylvester for receiving the Excellence in Financial Reporting Award.
- The Budget Reports are through the end of March. The Quarterly Reports closely summarize where we are three quarters of the way through the year.
- Year end projections are that some departments will have potential surpluses due to staffing changes. Ms. Sylvester is watching some areas closely that may need transfers such as the Library due to staffing changes. The Legal Expense line is also being watched as it may run a little over.

L. FINANCIAL

1. Tax Refunds

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve tax refunds 1-7.

2. To consider and act upon a resolution recommending an appropriation, to be funded from borrowings, for costs related to improvements to various Town infrastructure and facilities, including various road and storm drainage improvements in the Raymond Place area; repairs to the elevator at the Town Hall complex; parking lot improvements at the Town Hall complex, Cromwell Middle School, and Cromwell High School; and lighting improvements including conversion of streetlights to LED lighting, lighting improvements at Pierson Park, and at Pierson Park football field, and , if approved, referring such recommendation to the Board of Finance for its consideration.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve resolution recommending an appropriation, to be funded from borrowings, for costs related to improvements to various Town infrastructure and facilities, including various road and storm drainage improvements in the Raymond Place area; repairs to the elevator at the Town Hall complex; parking lot improvements at the Town Hall complex, Cromwell Middle School, and Cromwell High School; and lighting improvements including conversion of streetlights to LED lighting, lighting improvements at Pierson Park, and at Pierson Park football field, and , if approved, referring such recommendation to the Board of Finance for its consideration.

3. To consider and act upon a resolution recommending an appropriation, to be funded from borrowings, for costs related to the acquisition of a tri-axel dump truck and related equipment for use by the Cromwell Public Works Department, and, if approved referring such recommendation to the Board of Finance for its consideration.

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried* to approve a resolution recommending an appropriation, to be funded from borrowings, for costs related to the acquisition of a tri-axel dump truck and related equipment for use by the Cromwell Public Works Department, and, if

approved referring such recommendation to the Board of Finance for its consideration

4. To consider and act upon a resolution recommending an appropriation, to be funded from borrowings, for costs related to replacement of windows at Edna C. Stevens Elementary School, and, if approved referring such recommendation to the Board of Finance for its consideration.

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve resolution recommending an appropriation, to be funded from borrowings, for costs related to replacement of windows at Edna C. Stevens Elementary School, and, if approved referring such recommendation to the Board of Finance for its consideration.

5. To consider and act upon a resolution calling a Special Town Meeting to consider and act upon resolutions with respect to such of the appropriations and borrowing authorizations for the various capital projects considered above as reapproved by the Board of Finance, and to make various determinations in connection therewith.

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve resolution calling a Special Town Meeting to consider and act upon resolutions with respect to such of the appropriations and borrowing authorizations for the various capital projects considered above as reapproved by the Board of Finance, and to make various determinations in connection therewith.

M. STAFF REPORTS

Director of Planning and Development S. Popper submitted a written report that was included in the agenda packet.

N. UNFINISHED BUSINESS

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. - Tabled

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to remove from the table.

No action taken.

2. Continue discussion and possible action on Solid Waste Report. - Tabled
Left tabled

3. Discussion and possible action on street light conversion. -Tabled

Motion made by R. Newton seconded by T. Tokarz and *unanimously carried* to remove from the table.

Public Works Director Spina presented an update to the Council. He contacted five other towns who have purchased their streetlights and was told that they have no regrets. Mr. Spina feels comfortable moving forward with the street light conversion.

R. Newton requested that a new financial chart is needed before the Council votes on this issue. The consensus of the Council was to table this until they have an opportunity to review the new financial chart.

Motion made by R. Newton seconded by E. Wenners and *unanimously carried to table*.

Mayor Faienza called for a break at 10:10 p.m. The meeting resumed at 10:14 p.m.

O. NEW BUSINESS

1. Discussion and possible action on sharing of new bus with the Town of Portland.

Director Senior/Human Services J. Hollister presented the request.

Motion made by R. Newton seconded by A. Waters and *unanimously carried to approve sharing a new bus with the Town of Portland and authorize Town Manager to sign off on any needed agreements.*

2. Discussion and action to approve Fair Housing Resolution.

Director Senior/Human Services J. Hollister presented the request.

Motion made by R. Newton seconded by A. Waters and *unanimously carried to approve the Fair Housing Resolution.*

3. Discussion and action to approve agreement for Emergency Medical Dispatch.
Captain K. VanderSloot presented the request.

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried to approve the agreement for Emergency Medical Dispatch with the Cromwell Fire District.*

- a. Authorize Town Manager to sign agreement.

Motion made by A. Waters seconded by S. Slade and *unanimously carried to authorize the Town Manager to sign the agreement.*

4. Discussion and action to apply for LOTCIP Grant to reconstruct area of Coles Road.

Motion made by A. Waters seconded by S. Slade and *unanimously carried to authorize applying for the LOTCIP Grant to reconstruct area of Coles Road.*

5. Discussion and possible action on conducting a public hearing pertaining to request from the Cromwell Fish and Game Club for a private shooting permit to shoot on Sundays.

Motion made by S. Slade seconded by A. Waters and *unanimously carried to approve public hearing pertaining to request from the Cromwell Fish and Game Club for a private shooting permit to shoot on Sundays.*

- a. Authorize Mayor to set time and date of Public Hearing.

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried to authorize Mayor to set time and date of Public Hearing.*

6. Resolution to authorize Town Manger to sign agreement with the State DOT for reconstruction of Willowbrook Road-Project No. 33-129.

Engineer J. Harriman presented the request.

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve resolution authorizing Town Manager to sign First Supplemental Agreement with the State DOT for reconstruction of Willowbrook Road-Project No.33-129

7. To consider and act upon Library Expansion Project.

After discussion the consensus of the Council was to table until further information is received. Library Commission Chair Marie Roberta will be invited to the May Council Meeting to discuss the need for the Library Expansion Project.

Motion made by R. Newton seconded by A. Waters and *unanimously carried to table*.

8. Discussion and possible action to allow the Cromwell Outboard Association to sub-lease their parking area to the Cromwell Farmers Market.

Motion made by S. Slade seconded by E. Wenners and *unanimously carried* to allow the Cromwell Outboard Association to sub-lease their parking area to the Cromwell Farmers Market.

9. Discussion and possible action to allow the Cromwell Farmers Market to use Frisbee Park for 2016 season.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to allow the Cromwell Farmers Market to use Frisbee Park for the 2016 season.

P. APPROVAL OF MINUTES

1. Special Meeting, Budget Workshop, February 29, 2016.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Special Meeting Minutes of February 29, 2016.

Aye: R. Newton, E. Wenners, E. Faienza, A. Waters, T. Tokarz

Abstained: S. Slade (unable to attend this meeting)

2. Special Meeting, Budget Workshop, March 3, 2016.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Special Meeting Minutes of March 3, 2016 as amended.

Page 3 #45, added; Motion made by R. Newton seconded by E. Wenners.

3. Regular Meeting, March 9, 2016.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Regular Meeting Minutes of March 9, 2016.

4. Special Meeting, March 16, 2016.

Motion made by A. Waters seconded by T. Tokarz and *carried* to approve the Special Meeting Minutes of March 16, 2016.

Aye: R. Newton, E. Wengers, E. Faienza, A. Waters, T. Tokarz
Abstained: S. Slade (unable to attend this meeting)

5. Special Meeting, March 28, 2016.

Motion made by A. Waters seconded by T. Tokarz and *carried* to approve the Special Meeting Minutes of March 28, 2016.

Aye: S. Slade, E. Wengers, E. Faienza, A. Waters, T. Tokarz
Abstained: R. Newton (unable to attend this meeting)

Q. RESIGNATIONS

None

R. APPOINTMENTS

1. Inland Wetlands

a. Scott Lamberson, reappointment, term expires 12/2019

b. William Yeske, reappointment, term expires 12/2019

c. G. Alden Nettleton, reappointment, term expires 12/2019

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve Inland Wetland appointments a, b and c.

S. TOWN COUNCIL COMMISSION LIAISON REPORTS

A. Waters -Historical Society


E. Wengers -Board of Finance

S. Slade -ZBA

T. ADJOURNMENT

Motion made by S. Slade seconded by T. Tokarz and *unanimously carried* to adjourn the Regular Meeting at 11:00 p.m.

Respectfully submitted,



Re Matus
Secretary

Incident Statistics Report

03/01/2016 00:00 Thru 03/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	13
Administrative Matter	32
Alarm - All types	26
ALARM-FALSE BILLABLE	27
All Other Offenses	3
Animal Complaint	31
Assault, Simple	1
Assist Motorist	26
Assist Other Agency	36
Burglary	1
Car Seat Installation	2
Civil Matter	1
Counterfeit/Forgery	1
Credit Card/ATM Fraud	2
Criminal Mischief / Vandalism	3
Dis Conduct/BOP	3
Domestic Incident	1
Drug - INFRACTION only	1
DUI	2
Escort	4
Fingerprinting	28
Follow Up	2
FV Protocol / P.A.	3
Identity Theft	5
Impaired / Intox Person	1
Juvenile Incident	7
Larceny - From Building	3
Larceny - From MV	6
Larceny - MV Parts/Access	1
Larceny -Purse-snatch	1
Larceny -Shoplifting	17
Larceny- Other	4
Medical Emergency	46
MV Accident	29
MV Abandoned	1
MV ACCIDENT PRIV PROP	9
MV Parking Violation	7
MV Theft	2
MV Violation	127

Incident Statistics Report

03/01/2016 00:00 Thru 03/31/2016 23:59

Call Type Description	Total for Period
Noise Complaint	6
Nursing Home Fax Report	3
Patient Dispute	1
Property Check	115
Property Lost/Found	8
Property Seized	1
Record Only Call	13
Road Cond/TCS Out	11
ROBBERY	1
See Complainant	33
Serve Warrant INFO	4
Suspicious Activity	66
TEST CALL	2
Threaten/Harass/Intimidation	4
Tobacco Sales	15
Town Ordinance	1
Traffic Assignment	7
Trespassing	3
Unfounded Complaint	8
Unwanted Person	4
Well Being Check	13
Total:	834