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TOWN CLERK'S OFFICE
CROMWELL, CONN.

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY NOVEMBER 9, 2016
7:00 PM TOWN HALL ROOM 224/5

Gloria Prudergast, Asst
TOWN CLERK

MINUTES

Present: Mayor Faienza, Deputy Mayor R. Newton, F. Emanuele, A. Waters, T. Tokarz
E. Weners, S. Slade

Absent:

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester, Director
of Public Works L. Spina, Chief of Police D. LaMontagne, Public and Press

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7:16 p.m.

B. PLEDGE OF ALLEGIANCE

S. Slade led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by T. Tokarz seconded by F. Emanuele and *unanimously carried* to
approve the agenda.

Kelly Drew presented \$206.00 that she made selling lemonade to the Town
Council. Ms. Drew raised these funds to benefit the Human Services Department
for the food bank.

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT

None

E. CITIZEN COMMENTS

1. J. Monarca, Timber Hill Road -Spoke about the Community Garden and felt
that some of the soil was removed when the garden was tilled.
2. A. Halibozek, Christian Hill Road -Inquired regarding the COA lease and the
cost per year that the COA would be paying. (Mayor Faienza replied that the
annual cost would be \$3,000.)

F. MAYOR'S REPORT

Mayor Faienza reported:

- Business visitations continue. S. Popper is working on firming up the next
round of visitations. The Councilors will be notified of the date and
businesses that will be visited.
- The Town Manager's goals and objectives will be discussed at the December
Meeting. The Councilors were asked to bring suggestions to the December
Meeting.

- There was a wonderful turnout for the election. The registrars and their workers were commended for a job well done.
- The Cromwell Division is meeting tomorrow at Adelbrook.
- A recap meeting was held for the Cromwell Merchants Halloween on Main. There will be some changes to next year's program.
- The Mayor's Ball was a great success. The Middlesex Cancer Center and the Valor Green restoration will each receive a check for \$1,500. The Councilors were invited to attend the presentation on November 29th at 3 p.m. in the Town Hall Lobby.
- The Veteran's Day Program will be held this Friday, November 11th at 11 a.m. in the Town Hall Gym. All are invited to attend.
- Charter Revision is meeting this evening; they are in the process of finalizing their recommendations for a possible May Referendum.

G. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- Followed up on question asked during citizen comments regarding the Outboard Association Lease that was approved by Referendum. He met with the COA and gave them a copy of the 5 year lease that was prepared by our Town Attorney. The cost of the lease is \$3,000 per year. It is in the hands of the COA and they have until the end of December to sign it.
- The Dog Park grass is totally destroyed. They will monitor it over the winter. If there is no erosion during that time they will leave it alone.
- The Community Garden was cleaned up. Everything was removed and the ground was tilled. Winter Rye will be planted and the garden will be re-tilled next spring.
- Interviews were held for the Library Director's position.
- CRT (provides Meals on Wheels) informed the town that we will have to contribute \$26,000 to the program or it will be cut by 30%. CRT was awarded the contract by a not-for-profit organization effective October 1st. A few weeks later they notified us of the shortfall in funds.
- They continue to work on the bonding.
- There were zero problems on Election Day. The Registrars, Public Works Department and Police Department were commended for a job well done.
- The Tax Collector is still out on leave. His staff is doing an outstanding job. He took over the responsibilities of the office with the Assessor's and Finance Director's assistance.
- They are starting the Fall and Winter Programs; there are a lot of Winter Programs.
- They were successful in receiving a grant for Coles Road. This will be a 2018 project.
- They will be working on the street lights in a week or so.

H. CHIEF OF POLICE'S REPORT

Chief LaMontagne reported:

- The Monthly Incident Statistics Report was distributed for October.
- The Department has received approximately 9,000 calls for service so far this year.
- Officer Augenstein is doing well in the FTO program.
- Officer Molina resigned.
- Police K-9 Chino is retired due to his age. Officer Carlson is interested in serving as Cromwell's next K-9 Officer and is in the process of researching K-9's.
- The Cromwell Police Department's face book page is up and running.
- Detectives Young and Bialko were commended for the fantastic job they did investigating the robbery on Friday night.
- The RFQ/RFP for the carport was advertised.
- On November 21st a Community Conversation -Opiate Addiction Prevention will be held at Cromwell High School at 6:00 p.m. The program is for students and parents.

I. PUBLIC WORK DIRECTOR'S REPORT

Public Works Director Spina reported:

- Elevator Modernization is scheduled to start on Tuesday, November 15th.
- Curbside Leave Collection - to begin on November 21st.
- Tri-Axle was delivered last week and put into service.
- We currently have three vehicles being advertised on Public surplus auction, as well as several small pieces of equipment that have been sitting in yard for several years.
- Parks & Building Maintenance staff - just finished winterizing restrooms and other outdoor facilities this week with the exception of the PBA building. That will be done after Thanksgiving Eve Football Game.
- Highway Yard - received 500 tons of pretreated road salt last week. This brings us to about 75% capacity.
- The first rehabilitated truck (Highway Department) is due back sometime next week. At that point, they will take the second truck for rehabilitation.

J. FINANCE DIRECTOR'S REPORT

Finance Director Sylvester reported:

- Standard and poor's reaffirmed our AAA Credit Rating with a stable outlook going forward.
- The auditor's are still working to tie up some loose ends.

K. FINANCIAL

1. Budget Reports

Finance Director Sylvester reported that the reports cover through the end of October and there are no areas of concern with revenue or expenditures.

2. Tax Refunds

None

3. Discussion and action to authorize the Town to apply for and receive the DUI Law Enforcement grant.

Chief LaMontagne presented the request.

- a. Appropriate \$33,900 within the Capital/Non-Recurring Fund. (The Town will receive 75% reimbursement.)

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to authorize the Town to apply for and receive the DUI Law Enforcement grant. and appropriate \$33,900 within the Capital/Non-Recurring Fund.

L. STAFF REPORTS

EDC S. Popper - written report

M. UNFINISHED BUSINESS

1. Continue discussion and possible action on Solid Waste Report. - Tabled
Left on table.
2. To consider and act upon Library Expansion Project. -Tabled
Left on table.

N. NEW BUSINESS

1. Set dates and times for 2017 Town Council Meetings.

Motion made by S. Slade seconded by R. Newton and *unanimously carried* to set the 2017 Town Council Meeting dates to the second Wednesday of each month at 7:00 p.m.

O. APPROVAL OF MINUTES

1. October 19, 2016, Special Meeting

Motion made by R. Newton seconded by E. Wenners *carried* to approve the minutes of the Special Meeting of October 19, 2016.

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, E. Wenners, S. Slade

Abstained: R. Newton (was unable to attend this meeting)

2. October 19, 2026, Regular Meeting

Motion made by T. Tokarz seconded by F. Emanuele and *carried* to approve the minutes of the Regular Meeting of October 19, 2016.

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, E. Wenners, S. Slade

Abstained: R. Newton (was unable to attend this meeting)

3. October 24, 2016, Special Joint Meeting

Motion made by F. Emanuele seconded by S. Slade and *carried* to approve the minutes of the Special Joint Meeting of October 24, 2016.

Aye: T. Tokarz, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade

Abstained: A. Waters (did not attend this meeting).

P. RESIGNATIONS

None

Q. APPOINTMENTS

1. Mattabassett District

a. Thomas Tokarz, Term expires September 2019

Motion made by R. Newton seconded by E. Wenners and *carried* to approve re-appointing Thomas Tokarz as Cromwell's representative to the Mattabassett District.

Aye R. Newton, A. Waters, F. Emanuele, E. Faienza, E. Wenners, S. Slade

Abstained: T. Tokarz

2. Planning and Zoning Commission

a. Nicholas Demetriades, Alternate, Term Expires December 2017

Motion made by T. Tokarz seconded by F. Emanuele and *unanimously carried* to approve appointing Nicholas Demetriades as an alternate member to the Planning and Zoning Commission.

3. Water Pollution Control Authority

a. Alice Kelly, Term expires January 2021.

Motion made by S. Slade seconded by F. Emanuele and *unanimously carried* to approve re-appointing Alice Kelly to the Water Pollution Control Authority.

4. Zoning Board of Appeals

a. Steven Wygonowski, Alternate, Term expires November 2017

Motion made by E. Wenners seconded by S. Slade and *unanimously carried* to approve appointing Steven Wygonowski as an alternate member to the Zoning Board of Appeals.

R. TOWN COUNCIL COMMISSION LIAISON REPORTS

A. Waters -Veteran's Day Ceremony

Town Manager Salvatore reported that the Valor Green Project is going very well. The Town will be assisting with this project.

S. ADJOURNMENT

Motion made by S. Slade seconded by F. Emanuele and *unanimously carried* to adjourn the Regular Meeting at 8:26 p.m.

Respectfully submitted,



Re Matus
Secretary

Incident Statistics Report

10/01/2016 00:00 Thru 10/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	8
Administrative Matter	18
Alarm - All types	22
ALARM-FALSE BILLABLE	44
All Other Offenses	4
Animal Complaint	33
Assist Motorist	26
Assist Other Agency	34
Car Seat Installation	3
Civil Matter	1
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	4
Domestic Incident	5
DUI	5
Dumping	2
Escort	2
Fingerprinting	20
FV Protocol / P.A.	14
Identity Theft	3
Impaired / Intox Person	7
Juvenile Incident	4
Larceny - From Building	5
Larceny - From MV	2
Larceny -Shoplifting	19
Larceny- Other	14
Medical Emergency	53
Missing Person	2
MV Accident	43
MV Abandoned	1
MV Parking Violation	10
MV Theft	1
MV Violation	120
MVA NR PRIV PROP	8
Noise Complaint	14
Nursing Home Fax Report	2
Property Check	125
Property Lost/Found	8
Property Seized	2
Record Only Call	10

Incident Statistics Report

10/01/2016 00:00 Thru 10/31/2016 23:59

Call Type Description	Total for Period
Report of Gunshot	2
Road Cond/TCS Out	10
See Complainant	30
Serve Warrant INFO	1
Suspicious Activity	63
TEST CALL	7
Traffic Assignment	5
Unfounded Complaint	8
Unwanted Person	6
Well Being Check	12
Total:	844