

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY SEPTEMBER 14, 2016
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
9-15 2016 at 1:49 M.P
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Jean Ahlquist
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, S. Slade,
F. Emanuele, A. Waters, T. Tokarz

Absent: E. Wenners

Also Present: Town Manager A. Salvatore, Chief of Police D. LaMontagne, Public Works
Director L. Spina, Assistant Finance Director S. DeVoe, Public and Press

A. CALL TO ORDER

Mayor Faienza called the Regular Meeting to order at 7:07 p.m.

B. PLEDGE OF ALLEGIANCE

F. Emanuele led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the amended agenda as posted.

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT

None

E. CITIZEN COMMENTS

1. R. Jahn, Woodside Road - Asked for clarification on a Executive Session motion and on F7.

F. MAYOR'S REPORT

Mayor Faienza reported:

- Business Tours will be on September 28th at 9 a.m. Phoenix Farms will be visited in conjunction with State Rep. Carpino. Edgewood Party Rentals will also be visited.
- The October 12th Council Meeting will be canceled and held on October 19th as a Special Meeting.
- A Joint Meeting of the Board of Education, Board of Finance and Town Council will be held in October. The proposed date is October 24th at 7:00 p.m.
- The 2nd Annual Mayor's ball is set for Saturday October 1st at the TPC River Highlands. This year's proceeds will benefit the Middlesex Hospital Cancer Center and the American Legion for Valor Green.
- The Mayors and Town Managers meetings continue.
- Cromwell Works will be held tomorrow, September 15th.
- The Cycle for Life Event will be held Sunday September 18th.

- He attended a Pension Committee meeting; the pension is in great shape and almost 100% funded.
- The new Town Website is up and running; Mayor Faienza thanked all who worked on the site.
- Police Appreciation day is September 20th. The Downtown Merchants are recognizing the Department by offering a free breakfast, lunch and dinner.

G. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- Stated that he was unhappy with comments made at the River Road Sub-Committee Public Hearing that were critical of Town Staff. He commented that speakers should not make statements that are not factual.
- He is in the process of replacing three positions; Library Director, Recreation Director and the Senior/Human Services Director.
- Work will start tomorrow morning on the Town Hall Parking Lot. Employees will be shuttled from Pierson Park.
- Assistant Finance Director DeVoe will give an update on the refund of Town Bonds.
- A meeting was held with the Farmer's Market Organizers regarding a Farmer's Market Charity Event that will be held on November 5th. It was agreed upon that since this does not fall under the category of the Farmer's Market all vendors will be required to obtain the necessary permits.
- The Raymond Road project has started; Eversource gave a presentation to the residents in the area about possibly bringing gas lines to the area if there is enough interest.
- They are working on the Walking Trail at Evergreen Hill Park.
- The Community Gardens will be plowed under on October 15th.
- Our UCONN IPP Intern is working out very well. He is busy working on H/R projects.
- The Office Assistant/Floater position is also working out very well. He will be filling in for an employee who will be taking an extended absence in the Finance Department.
- He complimented Chief LaMontagne and the Department for doing an excellent job during the Traveler's Championship.
- He thanked staff for the hours they worked to bring our new web-site forward.
- The re-organization is working well. In the future he will be looking to move additional revenue collections to the tax office.
- The elevator has been experiencing more and more difficulties. The parts are on order and the work should begin around the 20th of October.
- Sad news was received this week that our part-time Transfer Station Employee, Fred Gengler Sr. passed away.

H. CHIEF OF POLICE'S REPORT

The monthly incident report was distributed for July and August.

Chief LaMontagne reported:

- The Cromwell Merchant's Association is hosting a Police Appreciation Day on October 20th.
- Fred Gengler Sr. passed away; his son was a former Cromwell Police Officer. The arrangements are scheduled for Friday at 10 a.m. at the Cromwell Funeral Home.
- Officer Augenstein is graduating from the Police Academy tomorrow evening.
- Officer Molina is in the final stages of the FTO program.
- Officer Bianchi resigned and is going to another Police Department; Chief wished him well.
- The Traveler's Championship went off without a hitch. Chief LaMontagne thanked Captain VanderSloot and the Department for doing a phenomenal job. Chief also thanked the outside agencies and the Public Works Department for their assistance.
- Two major motorcycle accidents occurred in July. Mid-State assisted with the investigations.
- There was a high visibility and distracted driver event that resulted in over 30 infractions being issued.
- They had a sobriety check point that resulted in 7 infractions being issued.
- The Department is working the Cromwell Merchants for their Halloween on Main Street Program that will be held on October 22nd. Main Street will be closed during the event.
- The Department's Facebook page is nearly complete and should be up and running in a few weeks.

I. PUBLIC WORK DIRECTOR'S REPORT

Public Works Director Spina reported:

- Repaving of Middle School Parking lot and entrance of High School was completed the first week of August.
- Pierson Park Lighting Project - work is ongoing. Field lights are up and electrical should be tied in by week's end. Then they will shift to parking lot.
- Downtown Drainage Project -work was completed near the end of July. There are a couple items we have asked contractor to come back and repair for us.
- Raymond Place Reconstruction - notice to proceed has been issued and work started on September 6th. Contractor will be working in Watrous Park first, constructing a retention pond and then to Sunset Ave. There was a public hearing in town hall last night. Eversource is looking to get residents of this area to consider switching to natural gas.
- Elevator Modernization - materials have been ordered and work is tentatively expected to begin on October 17th.
- Town Hall Parking Lot Expansion - work is ongoing. Tilcon will be here tomorrow morning to begin the reclaiming of existing asphalt. Then the whole area will be re-graded and resurfaced.

J. FINANCE DIRECTOR'S REPORT

Assistant Finance Director DeVoe reported:

- Auditors are on site this week.
- The 15/16 Budget is closed.
- Revenue came in tight. Expenditures came in positive because of staffing changes and a mild winter.
- We will end the year with a surplus; the amount of the surplus will be announced when the audit report is complete.

K. FINANCIAL

1. Budget Reports

No action taken

2. Tax Refunds

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve the Tax Refund.

3. Discussion and action to approve Tax Collector's recommendation to refund overpayment of \$2,549.16 to Kyle D. and Tracey Flynn.

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve Tax Collector's recommendation to refund overpayment of \$2,549.16 to Kyle D. and Tracey Flynn.

4. Consider and act upon a proposed authorization for the issuance of bonds to refund all or a portion of the Town's \$6,680,000 General Obligation Bonds, Issue of 2008 and \$6,730,000 General Obligation Bonds, Issue of 2010.

Assistant Finance Director S. DeVoe presented the request.

Motion made by F. Emanuele seconded by A. Waters and *unanimously carried* to adopt the attached resolution; proposed authorization for the issuance of bonds to refund all or a portion of the Town's \$6,680,000 General Obligation Bonds, Issue of 2008 and \$6,730,000 General Obligation Bonds, Issue of 2010.

5. Discussion and action to apply for and sign the 2016 Emergency Management Performance Grant.

Chief LaMontagne presented the request.

Motion made by S. Slade seconded by A. Waters and *unanimously carried* to approve applying for and authorizing the Town Manager to sign the 2016 Emergency Management Performance Grant.

6. Discussion and action to appropriate \$15,000 within the CNR Fund for repairs to the roof in the atrium of Town Hall.

Public Works Director Spina presented the request.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to waive bidding process and to approve the appropriating appropriate \$15,000 within the CNR Fund for repairs to the roof in the atrium of Town Hall.

7. Discussion and action to appropriate \$3,200 from General Fund fund balance to the Economic Development budget to support the fireworks planned for the Halloween festivities on Main Street.

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve appropriation of \$3,200 from General Fund fund balance to the Economic Development budget to support the fireworks planned for the Halloween festivities on Main Street.

Mayor Faienza called for a recess from 8:14 p.m. until 8:20 p.m.

L. STAFF REPORTS

None

M. UNFINISHED BUSINESS

1. Continue discussion and possible action on Solid Waste Report. - Tabled
Left on table
2. To consider and act upon Library Expansion Project. -Tabled
Left on table

N. NEW BUSINESS

1. Presentation Cromwell Landing Park Concept Plan.
Director of Planning and Development S. Popper presented the item.
Several options were discussed. There is \$323,000 in transferred STEAP funds that can be used for the project. R. Newton recommended that all phases and ideas should be presented to the Council so they can determine what they would like done and discuss if additional funds should be appropriated to increase the scope of the project.
Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to endorse the concept and authorize the Town Manager to move forward.
2. Discussion and action to amend Library Director's job description.
Town Manager Salvatore presented the amendments to the Library Director's job description. After discussion the original changes were approved as well as some additional minor changes were made in the job description.
Motion made by R. Newton seconded by T. Tokarz and *unanimously carried* to approve the Library Director's Job Description as amended.

O. APPROVAL OF MINUTES

1. Regular Meeting July 13, 2016
Motion made by S. Slade seconded by T. Tokarz and *carried* to approve the minutes of July 13, 2016.
Aye: T. Tokarz, A. Waters, E. Faienza, R. Newton, S. Slade
Abstained: F. Emanuele who was not present at this meeting
Motion carried

2. Special Meeting August 24, 2016
Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*
to approve the minutes of August 24, 2016.

3. Special Meeting August 31, 2016
Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*
to approve the minutes of August 31, 2016.

P. RESIGNATIONS

1. Senior Services Commission
Eleanor Corciullo

Motion made by R. Newton seconded by S. Slade and *unanimously carried*
to accept Ms. Corciullo's resignation with regret.

Q. APPOINTMENTS

None

R. TOWN COUNCIL COMMISSION LIAISON REPORTS

F. Emanuele -Board of Education and Charter Revision

E. Faienza -Library Commission

R. Newton -CWPCA

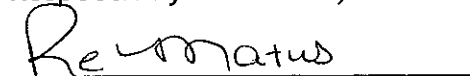
S. Slade -Fire Commission and ZBA

A. Salvatore -advised the Council that he put in a recommendation to the Charter Revision Commission to change the Director of Finance's title to Chief Financial Officer. He feels that the CFO title is a more appropriate title because of the additional Treasurer duties she received and it would also avoid confusion with the Board of Education's newly titled Director of Finance. If the recommendation comes back with a positive response from the Charter Revision Commission the request will be brought to the Council.

S. ADJOURNMENT

Motion made by S. Slade seconded by F. Emanuele and *unanimously carried*
to adjourn the Regular Meeting at 9:00 p.m.

Respectfully submitted,



Re Matus
Secretary

Incident Statistics Report

07/01/2016 00:00 Thru 07/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	9
Administrative Matter	32
Alarm - All types	13
ALARM-FALSE BILLABLE	54
All Other Offenses	10
Animal Complaint	39
Assault, Simple	1
Assist Motorist	24
Assist Other Agency	24
Burglary	1
Car Seat Installation	1
Civil Matter	2
Counterfeit/Forgery	1
Criminal Mischief / Vandalism	14
Dis Conduct/BOP	2
Domestic Incident	10
Drug/Narcotic Violation	1
DUI	2
Escort	4
Fight/Disturbance	2
Fingerprinting	21
FV Protocol / P.A.	9
Harrassing Phone Calls	3
Identity Theft	1
Larceny - From MV	13
Larceny - MV Parts/Access	6
Larceny -Shoplifting	8
Larceny- Other	4
Liquor Law Violation	1
Medical Emergency	44
MV Accident	59
MV Parking Violation	3
MV Theft	9
MV Violation	156
MVA NR PRIV PROP	14
Noise Complaint	14
Nursing Home Fax Report	2
Prescription Forgery	1
Property Check	288

Incident Statistics Report

07/01/2016 00:00 Thru 07/31/2016 23:59

Call Type Description	Total for Period
Property Lost/Found	12
Property Seized	2
Record Only Call	8
Road Cond/TCS Out	9
See Complainant	40
Serve Warrant INFO	1
Suspicious Activity	69
TEST CALL	8
Threaten/Harass/Intimidation	3
Traffic Assignment	18
Trespassing	1
Unfounded Complaint	20
Unwanted Person	1
Well Being Check	18
Total:	1112

Incident Statistics Report
08/01/2016 00:00 Thru 08/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	11
Administrative Matter	15
Alarm - All types	35
ALARM-FALSE BILLABLE	36
All Other Offenses	2
Animal Complaint	44
Assault, Simple	1
Assist Motorist	32
Assist Other Agency	18
Burglary	5
Civil Matter	3
Counterfeit/Forgery	3
Credit Card/ATM Fraud	5
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	1
Domestic Incident	2
Drug/Narcotic Violation	1
DUI	1
Escort	2
Fingerprinting	31
Follow Up	1
FV Protocol / P.A.	5
Harrassing Phone Calls	1
Identity Theft	1
Impaired / Intox Person	6
Juvenile Incident	2
Larceny - From Building	3
Larceny - From MV	8
Larceny - MV Parts/Access	2
Larceny -Shoplifting	17
Larceny- Other	6
Medical Emergency	54
Missing Person	1
MV Accident	42
MV Parking Violation	8
MV Theft	1
MV Violation	165
MVA NR PRIV PROP	13
Neighbor Dispute	1

Incident Statistics Report

08/01/2016 00:00 Thru 08/31/2016 23:59

Call Type Description	Total for Period
Noise Complaint	10
Nursing Home Fax Report	5
Property Check	131
Property Lost/Found	15
Record Only Call	11
Road Cond/TCS Out	26
See Complainant	38
Serve Warrant INFO	3
Suspicious Activity	62
TEST CALL	5
Threaten/Harass/Intimidation	8
Town Ordinance	2
Traffic Assignment	10
Trespassing	1
Unfounded Complaint	11
Untimely Death	1
Unwanted Person	2
Well Being Check	10
Total:	938

RESOLUTION OF TOWN COUNCIL

RESOLVED, that the Town Council of the Town of Cromwell hereby adopts the resolution presented to this meeting authorizing the issuance of bonds to refund all or a portion of the Town's \$6,680,000 General Obligation Bonds, Issue of 2008 and \$6,730,000 General Obligation Bonds, Issue of 2010. A copy of the full text of the resolution shall be inserted in or attached to the minutes of this meeting and made a part thereof.

Attachment to Town Council minutes:

1. Refunding Bond Resolution

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF CROMWELL**

AUTHORIZING THE ISSUANCE OF REFUNDING BONDS FOR PAYMENT OF THE OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON THE TOWN OF CROMWELL'S \$6,680,000 GENERAL OBLIGATION BONDS, ISSUE OF 2008 AND \$6,730,000 GENERAL OBLIGATION BONDS, ISSUE OF 2010, AND COSTS RELATED THERETO

RESOLVED,

(a) That the Town of Cromwell issue its refunding bonds, in an amount not to exceed SIX MILLION FIVE HUNDRED THOUSAND DOLLARS (\$6,500,000), the proceeds of which are hereby appropriated: (1) to the payment in whole or in part, as to be determined by the Town Manager and the Director of Finance/Treasurer of the Town, of the outstanding principal of and interest and any call premium on the Town's \$ 6,680,000 General Obligation Bonds, Issue of 2008 (consisting at original issue of \$5,766,000 General Purpose Bonds and \$914,000 School Bonds) and \$6,730,000 General Obligation Bonds, Issue of 2010 (consisting at original issue of \$3,046,000 General Purpose Bonds and \$3,684,000 School Bonds), including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, bond insurance premiums, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. Such payment of the bonds to be refunded pursuant to this resolution may be accomplished, without limitation, through the funding of one or more escrows, and the application of the balance held in such escrows, together with the investment earnings thereon. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(b) That the Town Manager and the Director of Finance/Treasurer of the Town shall sign the bonds by their manual or facsimile signatures. The Town Manager and the Director of Finance/Treasurer of the Town are authorized to determine the bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions, form and other details of the refunding bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds and escrow agent with respect to any refunding escrow or escrows to be funded with proceeds of the bonds; to designate a law firm as bond counsel to approve the legality of the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the

refunding. The Town Manager and the Director of Finance/Treasurer of the Town are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Town Manager and the Director of Finance/Treasurer of the Town are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Town Manager, the Finance Director/Treasurer, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's outstanding \$6,680,000 General Obligation Bonds, Issue of 2008 and \$6,730,000 General Obligation Bonds, Issue of 2010, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with holders of the bonds to be refunded, underwriters, trustees, escrow agents, bond insurers and others to facilitate the issuance of the refunding bonds, any escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2017.