

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY JANUARY 14, 2015
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
01/20/2015 at 2:52 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Gloria Prendergast, Asst.
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, Councilors A. Waters,
A. Spotts, M. Terry, F. Emanuele, S. Banic

Absent:

Also Present: Town Manager J. Sistare, Chief of Police A. Salvatore, Tax Collector
D. Sienna, Director of Planning and Development/EDC S. Popper,
Director of Public Works L. Spina, Public and Press

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7 p.m.

B. PLEDGE OF ALLEGIANCE

Counselor Terry led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by F. Emanuele seconded by A. Spotts to approve the agenda.

Motion made by S. Banic seconded by A. Waters and *unanimously carried* to
amend the agenda and add Appointments C. 3. Appoint John Whitney as a Regular
Member to I/W.

Main Motion unanimously carried to approve agenda as amended.

D. PRESENTATIONS

Mayor Faienza made the following presentations:

1. Liam Kenney - 2014 Youth Leadership Award.
2. Frank Thomas - Recognition of Years of Service.

E. COMMISSION CHAIRMAN REPORTS/LIAISON REPORTS

None

F. CITIZEN COMMENTS (*Rules at the end of the agenda)

1. A. Kelly, Willowbrook Road and Chairman of the CWPCA and P&Z -Ms. Kelly spoke about the need for improved technology in Room 224/5, the misinformation in the Chronicle regarding putting a Sewerage Treatment Plant in Pierson Park and her opinion of item N.1

G. MAYOR'S REPORT

Mayor Faienza reported:

- Responded to Ms. Kelly's comments; He and Town Manager Sistare are looking into options to update the technology in room 224/5.

- He and Town Manager Sistare contacted both the Editor and the Chronicle writer about the article and asked for a correction in the next edition. The article was completely false and alarmed many Cromwell residents.
- The Search Subcommittee for a Town Manager has met twice. They decided to go with MRI (the firm that was used to hire the present Town Manager) since they know the lay of the land and they offered their services free. The Committee made several changes to the search criteria such as; concentrating on in-state applicants, the search committee will see all Connecticut applications, the background check will be done by the Cromwell Police, applications may be sent directly to the Mayor, the ad includes that Cromwell has a AAA bond rating, the essay questions were revised and the candidates profile was tweaked. After MRI vets the applicants the number will be reduced and the remaining candidates will be asked to answer the essay questions. When the essay round is complete the numbers will be reduced and brought before the entire Town Council who will at time become the Search Committee.
- Mayor Faienza advised that he will call a Special Meeting at the end of the month to act upon naming the Acting Town Manager. It is expected that the Acting Town Manager will start on February 2nd.
- Mayor Faienza congratulated Al Waters on behalf of the Council for receiving the honor of being named the Knights of Columbus Man of the Year for 2014. The Knights will hold a reception on the 30th at 2 p.m. in the Town Hall Lobby and also a program in the evening at their hall on Main Street. (Mr. Waters advised that the tickets are sold out). The public is invited to attend the Town Hall Program.

H. TOWN MANAGER'S REPORT

Town Manager Sistare reported:

- A meeting was held with Jack Hanley from ESCO, our Streetlight vendor, Marianne Sylvester, Lou Spina and himself. ESCO will come to the next Council Meeting and provide additional information. Andy Merola from CCM will also attend the meeting since CCM sponsors the Streetlight program and vetted the list of vendors.
- The budget process has started; he will meet with Department Heads to review their budgets in the next few weeks.
- A Solid Waste Consultant has been hired; he will be making a presentation to the Council at a future meeting.
- He is working on a new field use policy for out of town field usage with Sue Schein and Lou Spina and it will be coming to the Council at a future meeting. All funds collected will be put in a fund and used for upkeep of the fields (similar to the Picnic Funds).

I. CHIEF OF POLICE'S REPORT

Chief Salvatore reported:

- The Monthly Incident Report for December was distributed.
- The Department received over 13,000 calls for 2014.
- Gave kudos to the Records Division and the Captain for updating the UCR information into the new system. This is a lot of extra work that needs to be done by March so the Town will be able to apply for Federal Grants.
- The Detectives are working on a bank robbery that occurred at Season's Credit Union. There are also some embezzlements cases they are working on.

J. PUBLIC WORKS DIRECTOR'S REPORT

Public Works Director Spina reported:

- He is working on his first Cromwell budget.
- F. Thomas retired; three in-house applications for the position were received.
- F. Thomas will be working one day a week for training purposes.
- Cardinal Engineering is reviewing the design for County Line Road and Benesch Engineering is reviewing the design for Willowbrook Road.
- The Christmas tree pick-up will be done by the end of the week.
- He is having an Assessment done on all of the Town's playgrounds next week.

K. FINANCIAL

1. Budget Reports

Budget Reports presented by Town Manager Sistare in Finance Director Sylvester's absence. All seems to be in good order.

2. Tax Refunds

Motion made by A. Spotts seconded by F. Emanuele and *unanimously carried* to approve tax refunds 1 - 10.

L. STAFF REPORTS

S. Popper's written report attached to the minutes.

M. UNFINISHED BUSINESS

1. Discussion and action regarding Regional Communications Center Feasibility Study for the Towns of Berlin, Cromwell, Newington, Rocky Hill and Wethersfield Final Report.-*Tabled*

Motion made by A. Waters seconded by S. Banic and *unanimously carried* to remove from the table.

Mayor Faienza asked Chief Salvatore for an update on the progress of the Feasibility Study. Chief Salvatore stated that he is not aware of any progress.

Motion made by R. Newton seconded by A. Spotts and *unanimously carried* to take no action.

2. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. -*Tabled*
Left on table
3. Discussion and possible action to approve proposed Streetlight Program. *Tabled*
Left on table
4. Discussion and action to approve request from the Mattabassett District to install odor monitors on town property. -*Tabled*
Left on table

N. NEW BUSINESS

1. Discussion and action to approve revision to Ordinance 211-21D (2)-Article VII-
VI Tax Relief Deferral Program for Elderly and Disabled Homeowners of
deferred taxes when property is sold.
Tax Collector D. Sienna presented the request and stated that the Article
should read VI.
Discussion followed as to how much time other towns give for the deferred
taxes to be repaid and requested that more information be collected before
the Council acts on this request.

Motion made by A. Waters seconded by M. Terry and *unanimously carried to table*.

- a. Authorize Mayor Faienza to set the time and date of a public hearing.
No action taken.

2. Discussion and action to approve proposed amendments to Ordinance Chapter
76 regarding Notice of Intent to renew liquor permit.
Chief Salvatore presented the request.

Motion made by R. Newton seconded by A. Spotts and *unanimously carried* to approve proposed amendments to Ordinance Chapter 76 regarding Notice of Intent to renew liquor permit.

- a. Authorize Mayor Faienza to set the time and date of a public hearing.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to authorize Mayor Faienza to set the time and date of a public hearing.

3. Discussion and action regarding Resolution Endorsing Reuse of STEAP Grant funds.

Director of Planning & Development/EDC S. Popper presented the request. The intent of this request is to repurpose the STEAP fund balance of \$300,000 from two previous projects and use it to make improvements to Cromwell Landing Park.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Resolution Endorsing Reuse of the STEAP Grant funds and authorize the Town Manager to sign the Grant request.

4. Request from the American Legion to add a memorial to Valor Green.
American Legion Post 105 member A. Salvatore presented the request on behalf of the American Legion members that were unable to attend the Town Council Meeting. Chief Salvatore advised the intent was to build a Memorial Stone Wall, additional parking along Prospect Street and walking paths to the Memorial. The Legion would also like to include military hardware in the Memorial. The consensus of the Council was that one piece of hardware may be more appropriate for the Green than 3 pieces.

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve concept of adding a memorial to Valor Green.

5. Discussion and action to accept Colesbrook property on Commerce Drive in lieu of back taxes and interest.
Tax Collector Sienna presented the request. Mr. Sienna stated that the small piece in question should have been accepted along with previous piece that was already accepted.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to accept Colesbrook property on Commerce Drive in lieu of back taxes and interest.

O. APPROVAL OF MINUTES

1. Special Meeting December 10, 2014.

Motion made by A. Spotts seconded by A. Waters and *carried* to approve the minutes of the December 10, 2014 Special Meeting.

Aye: A. Spotts, A. Waters, R. Newton, E. Faienza, M. Terry, S. Banic

Abstained: F. Emanuele (was unable to attend the meeting).

2. Regular Meeting December 10, 2014.

Motion made by A. Spotts seconded by A. Waters and *carried* to approve the minutes of the December 10, 2014 Regular Meeting.

Aye: A. Spotts, A. Waters, R. Newton, E. Faienza, M. Terry, S. Banic

Abstained: F. Emanuele (was unable to attend the meeting).

3. Special Meeting December 17, 2014.

Motion made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve the minutes of the December 17, 2014 Special Meeting.

P. RESIGNATIONS

None

Q. APPOINTMENTS

1. CWPCA

- a. Eric Zeilor, reappointment, term expires January 2018

Motion made by R. Newton seconded by A. Spotts and *unanimously carried* to reappoint Mr. Zeilor to the CWPCA.

- b. Timothy Griffin, reappointment, term expires January 2019

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to reappoint Mr. Griffin to the CWPCA.

2. Inland Wetlands

- a. Wynn Muller, reappointment, term expires December 2018

Motion made by M. Terry seconded by A. Spotts and *unanimously carried* to reappoint Mr. Muller to Inland Wetlands.

- b. Amanda Drew, Regular Member, term expires December 2018.

Motion made by A. Spotts seconded by R. Newton and *carried* to appoint Ms. Drew to Inland Wetlands as a Regular member (to fill vacancy). (Previously an Alternate)

Aye: A. Spotts, A. Waters, R. Newton, E. Faienza

Nay: M. Terry, F. Emanuele, S. Banic

Motion carries to appoint Ms. Drew as a Regular Member to the I/W Agency.

- c. John Whitney, Regular Member, term expires December 2018.

No action taken since vacancy was filled by Ms. Drew. (Mr. Whitney will remain an alternate)

R. TOWN COUNCIL COMMISSION LIAISON REPORTS

S. Banic -Inland Wetlands (Safehome)

F. Emanuele -P&Z (Shunpike & Court Street) and the Youth Advisory Board - (Working on getting more summer activities and transportation for the youth.)

M. Terry -ZBA (GKN)

R. Newton -CWPCA (will hold their Budget Hearing on January 27th.)

A. Waters -Historical Society (very nice job with their programs)

A. Spotts -Library Commission (Working on Grant Proposal)

S. GOOD & WELFARE

None

T. ADJOURNMENT

Motion made by A. Spotts seconded by A. Waters and *unanimously carried* to adjourn the Regular Meeting at 8:30 p.m.

Respectfully submitted,

Re Matus
Re Matus
Secretary

Rules for Citizen Comments:

1. Each speaker will have a total of 3 minutes to speak on the issues of their choice;
2. The Mayor shall recognize only one speaker at a time;
3. The purpose of the Citizen Comment period is to give the residents of Cromwell, or others, the opportunity to make comments regarding matters of public concern, town policies or actions of the town, and to ask questions of the Council or Town Staff. All questions and comments will be taken under advisement and questions raised may be answered this evening or addressed at a later date. There will be no open debate with the Council members during the public comment period and all questions and comments shall be directed to the Mayor;
4. The Mayor shall have the right to discontinue recognition of any speaker whom the Mayor believes is not using proper decorum for a public meeting; is verbally abusive of a member, or members of the Council, Town Staff, or the public; becomes belligerent; or uses profanity.

Incident Statistics Report

12/01/2014 00:00 Thru 12/31/2014 23:59

Call Type Description	Total for Period
911 Hang Up Call	8
Administrative Matter	5
Alarm - All types	61
All Other Offenses	3
Animal Complaint	21
Assault, Aggravated	1
Assault, Simple	5
Assist Motorist	32
Assist Other Agency	38
Bribery	1
Burglary	3
Car Seat Installation	1
Civil Matter	2
Credit Card/ATM Fraud	4
Criminal Mischief / Vandalism	5
Dis Conduct/BOP	1
Domestic Incident	8
DUI	4
Fingerprinting	34
Follow Up	11
FV Protocol / P.A.	10
Harrassing Phone Calls	4
Identity Theft	2
Juvenile Incident	6
K-9 Assist	3
Larceny - From Building	1
Larceny - From MV	3
Larceny - Embezzlement	3
Larceny -Shoplifting	17
Larceny, Bad Checks	1
Larceny- Other	2
Medical Emergency	77
Missing Person	1
MV Accident	53
MV - Recovered	2
MV Abandoned	3
MV Parking Violation	14
MV Violation	151
Noise Complaint	4

Incident Statistics Report

12/01/2014 00:00 Thru 12/31/2014 23:59

Call Type Description	Total for Period
Nursing Home Fax Report	1
Patient Dispute	4
Property Check	62
Property Lost/Found	4
Property Seized	3
Record Only Call	7
Road Cond/TCS Out	11
See Complainant	19
Serve Warrant INFO	1
Suspicious Activity	63
TEST CALL	12
Threaten/Harass/Intimidation	1
Town Ordinance	1
Traffic Assignment	5
Unfounded Complaint	8
Untimely Death	1
Unwanted Person	3
Well Being Check	8
Total:	819

To: Town Council

From: Stuart B. Popper Economic Development Coordinator

Date: January 14, 2015

Re: EDC Report

1. New Businesses & Construction Update:

- The wetlands application for the construction of the new SHS 74,000 square foot office building was approved by the IWWA on Wednesday January 7, 2015.
- The proposed addition to the GKN facility at 1000 Corporate Row was approved by the Zoning Board of Appeals at their meeting on Tuesday January 13, 2015.
- An application for a site plan modification has been submitted to the PZC for the development of a new 11,000 sf. medical office building at 1 Willowbrook Road.
- A new sushi restaurant is proposed for the former Senor Pancho's site in the Cromwell Cross Roads Shopping Center.
- Pet Smart is under construction in the sites of the former Curves and Dollar Stores in the Cromwell Commons Shopping Center.

2. Discover Cromwell 2015 Guide

We continue working with the publisher by supplying data and information and reviewing draft copies of the Discover Cromwell 2015 Guide.

3. Cromwell Downtown Merchants Association

We continue working with the Cromwell Downtown Merchants Association planning for the 3rd Annual Memorial Day Car Show event in May.

4. Middlesex Chamber of Commerce Cromwell Division

We continue to work with the Chamber. I will be attending the Cromwell Division meeting at Chicago Sam's on Thursday January 15, 2015.

5. Business Visitations

We have been visiting an average of three businesses per month since March of 2014. We will be scheduling our next visitations for the week of January 19, 2015.