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**TOWN OF CROMWELL  
TOWN COUNCIL  
SPECIAL MEETING  
BUDGET WORKSHOP  
MONDAY MARCH 2, 2015  
TOWN HALL ROOM 224/5 7:00 P.M**

**MINUTES**

**Present:** Mayor E. Faienza, Deputy Mayor R. Newton, Counselors Waters, Spotts, Terry, Emanuele and Banic.

**Absent:**

**Also Present:** Acting Town Manager A. Salvatore, Finance Director M. Sylvester, Town Clerk D. DiProto, Building Official D. Jolley, Recreation Director S. Schein, Director Public Works L. Spina, Director of Planning and Development/EDC Coordinator S. Popper, Public and Press

**A. CALL TO ORDER**

Mayor Faienza called the meeting to order at 7 p.m.

**B. CITIZENS COMMENTS**

None

**C. NEW BUSINESS**

1. Discussion and action to approve Captain's upgrade.

Mayor Faienza presented this item. This request is being made at this time to compensate the Captain's position for some of the additional duties due to the Chief's appointment as Acting Town Manager. Since this would have been a budget request and become effective in July this upgrade will be permanent upgrade effective March 2, 2015 to Level E-6 Step 6-7.

**Motion** made by M. Terry seconded by A. Spotts and *unanimously carried* to approve the Captain's upgrade to Level E-6, Step 6-7 effective retroactively back to March 2, 2015.

**D. BUDGET WORKSHOP**

**a. Discussion and Action on General Fund Budget Requests:**

**1. Town Manager \$264,114**

**Motion** made by F. Emanuele seconded by R. Newton and *unanimously carried* to approve \$264,114.

**2. Town Clerk \$233,120**

**Motion** made by F. Emanuele seconded by A. Spotts to approve.

Town Clerk advised the Council the Filming of Land Records line item can be changed to \$25,000, which is a reduction of \$8,000.

**Motion** made by M. Terry seconded by S. Banic to increase the Town Clerk's (and Tax Collector's) salary by \$5,000 to \$80,246 for the Town Clerk. Discussion followed regarding if the salary for the Elected Officials can be adjusted to the qualifications they bring to the position. Acting Town Manager Salvatore was asked to research this matter.

**Motion** made by R. Newton seconded by A. Waters and carried to table.

Aye: S. Banic, F. Emanuele, E. Faienza, R. Newton, A. Waters, A. Spotts

Nay: M. Terry

*Motion to table carried.*

**7. Building Inspection \$212,897.**

Building Official D. Jolley presented the request.

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to approve **\$212,897.**

**42. Youth Services \$106,540**

Recreation Director S. Schein presented the request.

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve **\$106,540.**

**43. Recreation \$264,928**

Recreation Director S. Schein presented the request.

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve **\$264,928.**

**22. Committee to Support People with Disabilities \$100**

Recreation Director S. Schein presented the request. Ms. Schein advised the Council that this committee has not met for many months. She advised that when there is an open position on the Recreation Commission she will suggest filling the vacancy by appointing a member of the Committee to Support People.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve **\$100.**

**27. Public Works Administration \$246,164.**

Public Works Director Spina presented Public Works Requests # 27 - #34.

*The Capital Improvement request of \$30,000 for the Pavement Management Study was discussed.*

**Motion** made by A. Spotts seconded by S. Banic and *unanimously carried* to approve **\$246,164.**

**28. Engineering \$200,180**

**Motion** made by F. Emanuele seconded by A. Spotts and to approve.

After a short discussion the consensus of the Council was to add an Easement Line of \$2,500.

**Motion** made by R. Newton seconded by S. Banic and *unanimously carried* to approve adding \$2,500 Easement Line and approving **\$202,680**  
*The Capital Improvement request of \$200,000 for the Drainage at the Police Department was discussed.*

**29. Solid Waste Removal \$582,345**

**Motion** made by F. Emanuele seconded by M. Terry to approve.

After a short discussion \$11,107 was added to the Reimbursement Program Line.

Mayor Faienza advised the Council that \$100,000 is in the Revenue Line for Transfer Station Household Permits at \$40.00 per household. The consensus of the Council was to discuss the Solid Waste Report at another meeting.

**Motion** made by R. Newton seconded by S. Banic to add \$11,107 to the Reimbursement Program line and approve the total of **\$593,452.**

**30. Highway Department \$1,247,137**

On behalf of the Council Mayor Faienza thanked the members of the Public Works Department for the excellent job they are doing keeping our roads clear.  
*The Capital Improvement request of \$125,000 Mason Dump Truck request was discussed.*

**Motion** made by A. Spotts seconded by R. Newton and *unanimously carried* to approve **\$1,247,137.**

**31. Vehicle Maintenance \$338,122**

**Motion** made by F. Emanuele seconded by R. Newton and *unanimously carried* to approve \$338,122.

**32. Building Maintenance \$567,863**

*The Capital Improvement requests of \$100,000 for the Town Hall Shingles and \$23,000 for HVAC Software was discussed.*

**Motion** made by S. Banic seconded by M. Terry to approve.

After discussion regarding the Wages Line the consensus of the Council was to reduce the line by \$2,000 due to changes in personnel.

**Motion** made by R. Newton seconded by S. Banic and *unanimously carried* to reduce the Wage Line by \$2,000 and approve **\$565,863.**

**33. Parks & Grounds \$350,271**

**Motion** made by A. Spotts seconded by F. Emanuele and to approve.

After discussion the Council agreed to add \$10,000 to Part Time Wages Line and \$6,000 to the Capital Line for Security System/Watrous Park.

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to add \$10,000 to Part Time Wages Line and \$6,000 to Capital Line for Security System/Watrous Park and approve **\$366,271.**

**34. Public Works – Other Expense \$491,376**

A short discussion followed regarding the cost of the delivery fee portion for the Electric Bills. The consensus of the Council was to table this item until the cost of the delivery fee was determined.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to table.

Mayor Faienza called for a recess from 8:44 p.m. to 8:49 p.m.

**4. Economic Development \$20,400**

Director of Planning & Development & EDC Coordinator S. Popper presented items #4 - # 26.

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to approve \$20,400.

**5. Town Planner \$142,087**

The consensus of the Council was to table this item until after the Executive Session on March 5, 2015.

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to table.

**6. Development Compliance \$88,570**

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to approve \$88,570.

**23. Planning Commission \$3,225**

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve \$3,225.

**24. Zoning Board of Appeals \$1,535**

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to approve \$1,535.

**25. Inland Wetlands \$2,185**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve \$2,185.

**26. Conservation Commission \$1,510**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve \$1,510.

**12. Donations & Dues \$39,820**

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve \$39,820.

**13. Legal Expense \$175,081**

M. Terry was concerned that the amount for the Labor Attorney was not a good estimate because three union contracts will be negotiated next year. After discussion the consensus was to leave the line item as is with the understanding that there may be a request for additional funds if necessary.

**Motion** made by F. Emanuele seconded by R. Newton and *unanimously carried* to approve **\$175,081.**

**14. Central Service \$142,300**

**Motion** made by A. Spotts seconded by S. Banic and *unanimously carried* to approve **\$142,300.**

**16. General Expense \$717,343**

**Motion** made by F. Emanuele seconded by A. Spotts to approve.

A. Spotts requested to remove the \$10,000 put aside for this year's Riverport Festival and to add \$150,000 to the C.N.R. Fund Transfer for a car-port at the Police Department.

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to remove \$10,000 from the Riverport Item lines and add \$150,000 to C.N.R. Fund Transfer for a car-port at the Police Department and approve **\$857,343.**

**17. Town Council \$32,925**

**Motion** made by M. Terry seconded by A. Spotts and *unanimously carried* to approve **\$32,925.**

**18. Board of Finance \$1,650**

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve **\$1,650.**

**20. Charter Revision Committee \$0**

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to approve **\$1.00** to keep the line item open.

**21. Board of Assessment \$1,250**

**Motion** made by A. Waters seconded by S. Banic and *unanimously carried* to approve **\$1,250.**

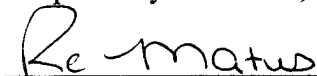
**b. Any other Budget matter.**

None

**D. ADJOURNMENT**

**Motion** made by S. Banic seconded by A. Waters and *unanimously carried* to adjourn the Special Meeting at 9:36 p.m.

Respectfully submitted,



Re Matus, Secretary