

TOWN OF CROMWELL  
TOWN COUNCIL  
REGULAR MEETING  
WEDNESDAY JUNE 10, 2015  
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING  
6-12 2015 at 12:32 M.  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.

Jean Ahlgren East  
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, A. Waters, A. Spotts,  
M. Terry, F. Emanuele, S. Banic

Absent:

Also Present: Town Manager A. Salvatore, Captain D. LaMontagne, Finance Director  
M. Sylvester, Public Works Director L. Spina, Town Engineer J. Harriman,  
Health Director W. Bell, Town Labor Attorney K. Weinstock, Public and Press

**A. CALL TO ORDER**

Mayor Faienza called the Regular Meeting to order at 7:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

Dick Newton led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

Motion made by R. Newton seconded by M. Terry to approve the agenda.

Mayor Faienza added the following amendment:

R. Appointments, 1. CWPCA, a. Ken Slade.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to  
approve the agenda as amended.

**D. EXECUTIVE SESSION**

1. Group Homes

2. Purchase of Property

a. Highway/Sewer Facility

3. Action if necessary.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to  
adjourn to Executive Session at 7:02 p.m. for the purpose of Strategy for Group  
Homes and Purchase of Property, Highway/Sewer Facility.

Acting Town Manager A. Salvatore was invited into Executive Session for both  
matters and Public Works Director L. Spina, Town Engineer J. Harriman and  
the members of the CWPCA were invited into Executive Session for #2. Purchase  
of Property.

Motion made by R. Newton seconded by S. Banic and *unanimously carried* to  
come out of Executive Session at 7:51 p.m.

No Action Taken

#### **E. GRIEVANCE**

##### **1. IBPO - Local #357 -Step 2**

IBPO President Sgt. Detective K. Vandersloot presented the Union's position.

Town Labor Attorney K. Weinstock presented the Town's position.

The Councilors were given the opportunity to ask follow up questions.

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to uphold the Union's position.

#### **F. COMMISSION CHAIRMAN REPORTS/LIAISON REPORTS**

None

#### **G. CITIZEN COMMENTS (\*Rules at the end of the agenda)**

1. S. Jasiocki, Shadow Lane - Spoke regarding the Town Manager Search.

2. A. Kelly, Willowbrook Road - Spoke in favor of O.5.

3. M. Johnson, Pleasant Street -Spoke about the Welcome to Cromwell Signs.

#### **H. MAYOR'S REPORT**

Mayor Faienza reported:

- Last month's Business Visit Tour to Scoville's, FibreDust and the Tea Roses Tea Room was excellent.
- The next Business Tour will be on June 17 and will visit The Computer Company, Brother's Automotive and Mountainview Landscaping.
- Spoke about the Mayor's Ball which will be held at the Crowne Plaza on October 10, 2015. Proceeds will benefit the Cromwell Food Bank and the Cystic Fibrosis Foundation.
- The construction on County Line road is ongoing.
- The first Farmer's Market will be held this Friday night.
- L&S Communication's Grand Opening will be on Saturday the 13<sup>th</sup> at 9 a.m. in Crossroad's Plaza.
- The Cromwell Division of the Chamber will be held tomorrow at Autumn Lake Healthcare on Main Street.

#### **I. TOWN MANAGER'S REPORT**

Acting Town Manager Salvatore reported:

- Complimented Public Works Director Spina and the Highway Crew for the outstanding work they are doing paving town roads, Blackhaw and Sequoia Drive were especially difficult and they did an excellent job. Even with the overtime cost and the cost of materials the town realized a savings of approximately \$30,000 because of the Highway Crews efforts.
- The Bulky Waste pick up that was discussed as a possibility this spring will be looked at again for the fall because of all the road work that is needed.
- The Town's finances are in good shape; the fiscal year will close out in good shape even with the cameras, carpets and work on the parking lot projects that will be completed this fiscal year.

- Lois DiBerardino from the Finance Department and Shirley Jasion announced that they will retire at the end of this month. It will be a challenge to replace them because of their institutional knowledge and excellent job performance over the years.

#### **J. CHIEF OF POLICE'S REPORT**

Chief Salvatore reported:

The Monthly Statistics were distributed for May.

- The Department has received nearly 5,000 calls for service this year.
- They are working on the Burger King robbery.
- They are in the hiring process to replace Office Borgeson. They will award five points to candidates that served in the military or are residents of Cromwell.
- The Department is busy preparing for the Traveler's Championship.

#### **K. PUBLIC WORKS DIRECTOR'S REPORT**

Public Works Director Spina reported:

- Thanked the Acting Town Manager Salvatore for recognizing his staff for the road work they are doing.
- Complemented Town Engineer Harriman for checking on the progress of the road work while he was on vacation. Engineering Technician Mike Shewokis was also acknowledged for his diligence watching over the progress of the road work both early in the morning and after hours at night.
- The preliminary design for Willowbrook Road is complete and a Public Hearing was held. The Public comment period will end on June 12<sup>th</sup>.
- Work on County Line Road is coming along.
- Shady Lane and Northwood Estates are active work zones.
- The new playground equipment was installed at Watrous Park.

#### **L. FINANCIAL**

##### **1. Budget Reports**

Finance Director Sylvester presented the Budget Reports.

- The operating budget will end on a positive note.
- The transfers on tonight's agenda will clean up any line item deficits.
- The Highway and Building Maintenance budgets are still pretty tight; she is keeping an eye on them. Additional transfers may become necessary and will be done in August or September.
- Tax Collections are very strong and will come in at a surplus of \$200,000-\$300,000 over the budgeted amount.

##### **2. Tax Refunds**

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to approve Tax Refunds 1 -7.

3. Discussion and action to approve Interdepartmental transfers as approved by the Board of Finance at their meeting of May 28, 2015.

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve Interdepartmental transfers as approved by the Board of Finance at their meeting of May 28, 2015.

4. Discussion and action to approve request for the additional interdepartmental transfer to support the Historical Society (\$10,000) from Employee Benefits to Donations and Dues.

**Motion** made by M. Terry seconded by F. Emanuele and *unanimously carried* to approve interdepartmental transfer to support the Historical Society (\$10,000) from Employee Benefits to Donations and Dues.

5. Discussion and action to allocate \$22,273 from the 2015 LoCIP available funds to construction costs associated with the County Line Drive Improvements Project and appropriate within the LoCIP fund.

**Motion** made by A. Spotts seconded by S. Banic and *unanimously carried* to approve allocating \$22,273 from the 2015 LoCIP available funds to construction costs associated with the County Line Drive Improvements Project and appropriate within the LoCIP fund.

6. Discussion and action to appropriate \$9,000 within the Capital/Non-Recurring Fund for the purchase of bullet-proof vests. (50% (\$4,500) to be reimbursed through the Bullet-Proof Vest (BPV) grant.

**Motion** made by M. Terry seconded by S. Banic and *unanimously carried* to approve appropriation of \$9,000 within the Capital/Non-Recurring Fund for the purchase of bullet-proof vests. (50% (\$4,500) to be reimbursed through the Bullet-Proof Vest (BPV) grant.

#### **M. STAFF REPORTS**

Town Engineer J. Harriman presented a status report on the Raymond Place project. The design process is nearly 95% complete and they are hoping to be done with the permitting within 8 or 9 months. The approximate cost of construction is \$4.5 million dollars.

#### **N. UNFINISHED BUSINESS**

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. -*Tabled*  
*Left on table.*

2. Continue discussion and possible action on Solid Waste Report. -*Tabled*  
*Left on table.*

*Mayor Faienza called for a recess from 9:03 p.m. - 9:10 p.m.*

## O. NEW BUSINESS

1. Hearing Officer J. Hollister's recommendations for Tax Relief Program for Elderly and Disabled Homeowners Appeals.

- a. Discussion and action on Appeal.

Acting Town Manager Salvatore discussed this matter with J. Hollister and agrees with her recommendation.

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to approve J. Hollister's recommendation to approve the appeal.

2. Discussion and action to approve the following:

- a. Affirmative Action Policy Statement

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Affirmative Action Policy Statement.

- b. ADA Notice

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to approve the ADA Notice.

- c. ADA Municipal Grievance Procedure

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to approve the ADA Municipal Grievance Procedure and authorize Acting Town Manager Salvatore to sign a, b and c.

3. Discussion and action to approve Resolution authorizing the Acting Town Manager to sign letter dated June 12<sup>th</sup> to the DOT stating that as a result of the public informational meeting held on May 27, 2015 the Willowbrook Road Reconstruction project should proceed to final design.

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to authorize Acting Town Manager Salvatore to sign letter dated June 12<sup>th</sup> to the DOT stating that as a result of the public informational meeting that was held on May 27, 2015 the project should proceed to final design.

4. Discussion and action to authorize Acting Town Manager Salvatore to sign Natural Gas Contract with Yankee Gas Services DBA as Eversource Energy for Gas Main Extension on County Line Drive.

**Motion** made by A. Waters seconded by S. Banic and *unanimously carried* to authorize Acting Town Manager Salvatore to sign Natural Gas Contract with Yankee Gas Services DBA as Eversource Energy for Gas Main Extension on County Line Drive.

5. Discussion and action to approve agreement regarding compromise of blight liens for 2 Helena Drive.

Health Director Bell presented the request.

**Motion** made by S. Banic seconded by F. Emanuele and *unanimously carried* to approve agreement regarding compromised of blight liens for 2 Helena Drive.

6. Discussion and action to approve FFY 2014 MOA Homeland Security Grant Program Cromwell resolution authorizing Acting Town Manager Anthony Salvatore to act on behalf of the town.

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to approve FFY 2014 MOA Homeland Security Grant Program Cromwell resolution authorizing Acting Town Manager Anthony Salvatore to act on behalf of the town.

7. Discussion and action to approve the Youth Services Grant.

**Motion** made by A. Waters seconded by S. Banic and *unanimously carried* to approve the Youth Services Grant and authorize Acting Town Manager Salvatore to sign the grant.

8. Discussion and action to appoint Health Director as the Burning Official effective July 1, 2015.

Acting Town Manager Salvatore presented the request.

**Motion** made by A. Waters seconded by A. Spotts to appoint Health Director as the Burning Official effective July 1, 2015.

Health Director Wes Bell approached the Council and asked that they not appoint him to this position because he has no knowledge of the job and hasn't been trained. He stated that after checking he found that Fire Marshals are appointed as Burning Officials; he couldn't find any Health Directors that serve in that position.

Acting Town Manager Salvatore stated that he was surprised that Mr. Bell didn't contact him to discuss this matter as he offered in his letter to Mr. Bell dated June 2<sup>nd</sup>. The Open Burning Official duties were performed by the Health Department until the Fire Marshall requested that they be assigned to him. Now that the Fire Marshall no longer wants that responsibility Acting Town Manager Salvatore recommends returning that duty to the Health Department.

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to table.

#### **P. APPROVAL OF MINUTES**

1. Public Hearing May 13, 2015

**Motion** made by R. Newton seconded by S. Banic and *unanimously carried* to approve the Public Hearing minutes.

2. Regular Meeting, May 13, 2015

**Motion** made by S. Banic seconded by F. Emanuele and *unanimously carried* to approve the Regular Meeting Minutes of May 13, 2015.

#### **Q. RESIGNATIONS**

1. Senior Services Commission
  - a. James Gere

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to accept Mr. Gere's resignation with regret.

**R. APPOINTMENTS**

1. Cromwell Water Pollution Control Authority

a. Ken Slade

**Motion** made by R. Newton seconded by A. Spotts and *unanimously carried* to approve Mr. Slade's appointment.

**S. TOWN COUNCIL COMMISSION LIAISON REPORTS**

E. Faienza - Congratulated A. Waters on the Memorial Day Program and Parade stating that it was the biggest and best ever. He also thanked Mr. Waters for asking him to speak during the program because this is something he really enjoys doing.

Mayor Faienza also thanked the Downtown Merchants for all the work that they put into this year's Car Show. It was extremely well attended and a wonderful event.

R. Newton - P&Z (attended on behalf of F. Emanuele)

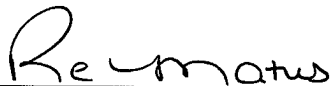
A. Waters - Memorial Day Parade

A. Spotts - Board of Education

**T. ADJOURNMENT**

**Motion** made by F. Emanuele seconded by A. Waters and *unanimously carried* to adjourn the Regular Meeting at 9:45 p.m.

Respectfully submitted,



Re Matus  
Secretary

Rules for Citizen Comments:

1. Each speaker will have a total of 3 minutes to speak on the issues of their choice;
2. The Mayor shall recognize only one speaker at a time;
3. The purpose of the Citizen Comment period is to give the residents of Cromwell, or others, the opportunity to make comments regarding matters of public concern, town policies or actions of the town, and to ask questions of the Council or Town Staff. All questions and comments will be taken under advisement and questions raised may be answered this evening or addressed at a later date. There will be no open debate with the Council members during the public comment period and all questions and comments shall be directed to the Mayor;
4. The Mayor shall have the right to discontinue recognition of any speaker whom the Mayor believes is not using proper decorum for a public meeting; is verbally abusive of a member, or members of the Council, Town Staff, or the public; becomes belligerent; or uses profanity.

## Incident Statistics Report

05/01/2015 00:00 Thru 05/31/2015 23:59

Call Type Description	Total for Period
911 Hang Up Call	15
Administrative Matter	32
Alarm - All types	61
All Other Offenses	11
Animal Complaint	41
Assault, Simple	5
Assist Motorist	30
Assist Other Agency	35
Burglary	3
Car Seat Installation	2
Civil Matter	2
Criminal Mischief / Vandalism	10
Dis Conduct/BOP	1
Domestic Incident	10
DUI	4
Dumping	1
Escort	4
Family Offenses, Nonviolent	1
Fingerprinting	14
Follow Up	1
FV Protocol / P.A.	12
Harrassing Phone Calls	3
Identity Theft	13
Impaired / Intox Person	2
Juvenile Incident	7
K-9 Assist	1
Larceny - From MV	1
Larceny -Shoplifting	10
Larceny- Other	2
Medical Emergency	48
MV Accident	40
MV - Recovered	2
MV Abandoned	2
MV ACCIDENT PRIV PROP	6
MV Parking Violation	7
MV Theft	1
MV Violation	195
Noise Complaint	16
Nursing Home Fax Report	2



## Incident Statistics Report

05/01/2015 00:00 Thru 05/31/2015 23:59

Call Type Description	Total for Period
Poss >1/2 marj	3
Property Check	65
Property Lost/Found	7
Prostitution	1
Record Only Call	2
Road Cond/TCS Out	21
ROBBERY	1
See Complainant	24
Suspicious Activity	49
TEST CALL	2
Threaten/Harass/Intimidation	8
Traffic Assignment	7
Trespassing	1
Unfounded Complaint	14
Unwanted Person	2
Well Being Check	17
<b>Total:</b>	<b>877</b>