

TOWN OF CROMWELL  
TOWN COUNCIL  
REGULAR MEETING  
WEDNESDAY JULY 8, 2015  
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING  
7/10 2015 at 1:13 P.M.  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.

*Gloria Prendergast, asst.*  
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, Councilors A. Waters,  
M. Terry, S. Banic

Absent: A. Spotts, F. Emanuele

Also Present: Acting Town Manager A. Salvatore, Director of Finance M. Sylvester,  
Assessor S. Baron, Public Works Director L. Spina, Town Engineer J. Harriman, Tax  
Collector D. Sienna, Public and Press.

**A. CALL TO ORDER**

Mayor Faienza called the Regular Meeting to order at 7:01 p.m.

**B. PLEDGE OF ALLEGIANCE**

M. Terry led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to  
approve the agenda.

Mayor Faienza changed New Business to letter O and Executive Session to letter  
P, which changed the order of the remaining agenda as shown in the minutes.

**Motion** made by S. Banic seconded by M. Terry and *unanimously carried* to  
approve the agenda as amended.

**D. PRESENTATION OF RESOLUTIONS**

1. Introduction of Art Simone, Director Mattabassett District.
2. Lois DiBerardino
3. Shirley Jasion

**E. EXECUTIVE SESSION**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried*  
to adjourn to Executive Session at 7:15 p.m.

Acting Town Manager Salvatore was invited into Executive Session for items 1 & 2.  
Public Works Director Spina, Town Engineer J. Harriman and Members of the  
CWPCA were invited into Executive Session for Item 2. Mayor Faienza advised that  
item 2 would be addressed first.

1. Strategy Group Homes.
2. Purchase of Property
  - a. Highway/Sewer Facility

**Motion** made by M. Terry seconded by A. Waters and *unanimously carried* to come out of Executive Session at 8:15 p.m.

3. Action if necessary.

No action taken on item 1 or 2.

#### **F. COMMISSION CHAIRMAN REPORTS/LIAISON REPORTS**

None

#### **G. CITIZEN COMMENTS (\*Rules at the end of the agenda)**

1. B. Jahn, Woodside Road - Spoke regarding L. 3 and the Phase II Environmental analysis of the Town Property adjacent to Riverport Park at Frisbee Landing.
2. B. Coughlin, Glenwood Terrace -Stated that she would like to see the Riverport Park at Frisbee Committee Landing Committee honored with a plaque. Spoke regarding the Farmer's Market and the amount of people it is bringing into Downtown Cromwell.
3. A. Kelly, Willowbrook Road, Spoke in favor of the Farmer's Market request and questioned if Cromwell is business friendly and also spoke regarding the choice of paint color the Mattabassett chose.
4. M. Johnson, Pleasant Street -Flowers -Welcome to Cromwell signs.

*Mayor Faienza called for a short recess from 8:33 p.m. - 8:36 p.m.*

#### **H. MAYOR'S REPORT**

Mayor Faienza reported:

- Last month's Business tour was very interesting and informative. They visited The Computer Company, Brother's Auto Body and Mountain View Landscaping. They were very well received. To answer Ms. Kelly's comment; Cromwell is very business friendly.
- Stuart Popper is in the process of setting up the Business Tours for August.
- He attended Tuesdays P&Z meeting. They are discussing the Zoning Regs for the Downtown Zone and Floating Zones.

#### **I. TOWN MANAGER'S REPORT**

Acting Town Manager reported:

- The infrastructure for lighting was put in on County Line Road.
- A copy of the Redevelopment Agency Minutes for the Council's information.
- They are working to fill the two vacant positions.
- The F/Y 14/15 budget finished in the black.
- Lou Gagnon, Commander of the American Legion, will attend a Council Meeting in the future to discuss the improvements to Valor Green.
- Additional security cameras are being installed in the building.
- A resident representing a group that has a Garden Plot on Evergreen Hill Park requested that they be allowed to keep bees on site to help the gardens. The

consensus of the Council was to approve this request as long as the hive is kept a proper distance away from the gardeners. The resident is working with a certified Bee Keeper.

#### **J. CHIEF OF POLICE'S REPORT**

Chief Salvatore reported:

- The Monthly incident report was distributed for the Month of June.
- The Department has received over 5,500 calls for service so far this year.
- The Traveler's Championship went off without a hitch again this year. Changes were made to a parking area and it worked well.
- Route 3 will be paved within the next 2 - 3 weeks. The entire length will be done with the exception of the bridge in front of K-Mart.
- The hiring process has begun to replace Office Borgeson's position.
- Two Sergeants and a Record Clerk are out due to illness.

#### **K. PUBLIC WORKS DIRECTOR'S REPORT**

Public Works Director Spina reported:

- Road Restorations are close to being completed.
- After receiving all invoices from Tilcon there is approximately \$140,000 left in bond money. He will be looking to see what other roads can be done.
- They are in the process of sending out a RFP for a Pavement Management Study.
- The Gas Main has been extended down County Line Road.
- The Town will be auctioning off seven surplus vehicles.
- The purchase order for the new dump truck has been issued.
- They are reviewing contracts for roof replacement.

#### **L. FINANCIAL**

##### **1. Budget Reports**

Finance Director Sylvester presented the Budget Reports.

- Budget reports that are in the packet are expenditures made through the end of June. It does not include everything for the fiscal year however since they are in the process of finalizing payroll and processing invoices.
- They will be closing out accounts within the next six weeks definitely by the end of August
- The Fiscal year will end in the black.
- Revenue came in strong especially in the area of Tax Collection, supplemental vehicles and prior year collections. The budgeted amount was exceeded by approximately \$300,000 - \$350,000.
- Departmental revenue also came in strong. With pretty much all the areas coming in above or at the budgeted amount.
- Expenditures will be continued to be monitored until all the invoices have been paid.

2. Tax Refunds

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to approve the tax refund.

3. Discussion and action to appropriate remaining STEAP Grant funds of approximately \$300,000, from two existing STEAP grants, and use the new STEAP Grant to make improvements to Cromwell Landing Park.

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to appropriate remaining STEAP Grant funds of approximately \$300,000, from two existing STEAP grants, and use the new STEAP Grant to make improvements to Cromwell Landing Park.

a. Authorize the Acting Town Manager to sign the new STEAP Grant.

**Motion** made by A. Waters seconded by R. Newton to authorize the Acting Town Manager to sign the new STEAP Grant.

**Motion** to rescind the previous motion made by A. Waters seconded by R. Newton and *unanimously carried to rescind*.

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to authorize the Acting Town Manager to sign any and all documents related to this STEAP Grant.

4. Discussion and action to approve applying for the Public Health Emergency Preparedness Grant.

**Motion** made by A. Waters seconded by M. Terry and *unanimously carried* to approve applying for the Public Health Emergency Preparedness Grant.

a. Authorize Acting Town Manager Salvatore to sign the grant.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to authorize Acting Town Manager Salvatore to sign the grant.

**M. STAFF REPORTS**

July Economic Development Coordinator Report. (Attached to minutes.)

**N. UNFINISHED BUSINESS**

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. -*Tabled*

Left on table.

2. Continue discussion and possible action on Solid Waste Report. -*Tabled*

Left on table.

3. Discussion and action to appoint Health Director as the Burning Official effective July 1, 2015. -*Tabled*

Left on table.

## **O. NEW BUSINESS**

### **1. Farmer's Market**

#### **a. Discussion and Possible Action**

Jeff and Heather Polke presented a request to have all peddlers' fees waived and an expedited permit process for the Farmer's Market

A lengthy back and forth discussion followed.

The consensus of the Council was to see if the Health fees could be waived and that any requests for permits received by Wednesday could be processed in time for that Friday's Farmer's Market.

## **P. EXECUTIVE SESSION**

### **1. Tax Assessment Appeals #1.**

### **2. Tax Assessment Appeals #2.**

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to adjourn to Executive Session at 9:56 p.m.

Acting Town Manager Salvatore, Assessor Baron and Finance Director Sylvester were invited into Executive Session for items 1 & 2.

**Motion** made by S. Banic seconded by R. Newton and *unanimously carried* to come out of Executive Session at 10:19 p.m.

### **3. Action if necessary.**

### **1. Tax Assessment Appeals #1.**

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* that the Town agrees to the settlement terms in the stipulation reached between the Town and Ridgeview Health Care Center LLC.

### **2. Tax Assessment Appeals #2.**

No action taken

## **Q. APPROVAL OF MINUTES**

### **1. Regular Meeting June 10, 2015**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Regular Meeting Minutes of June 10, 2015.

## **R. RESIGNATIONS**

### **1. Board of Education**

#### **a. Lauren Griffin**

**Motion** made by A. Waters seconded by M. Terry and *unanimously carried* to accept Ms. Griffin's resignation with regret.

**S. APPOINTMENTS**

1. Board of Education

a. Megan Midgley, to fill a vacancy, Term expires 11/15.

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to appoint Megan Midgley to fill a vacancy on the Board of Education.

**T. TOWN COUNCIL COMMISSION LIAISON REPORTS**

A. Waters -Economic Development Commission

**U. ADJOURNMENT**

**Motion** made by S. Banic seconded by R. Newton and *unanimously carried* to adjourn the Regular Meeting at 10:27 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Re Matus". The signature is written in dark ink and is positioned above a horizontal line.

Re Matus  
Secretary

**To:** Town Council  
**From:** Stuart B. Popper Director of Planning and Development  
**Date:** June 24, 2015  
**Re:** Economic Development Coordinator Report for July

**1. New Businesses in Town:**

- 800 Corporate Row LLC has purchased 800 Corporate Row. Renewal by Anderson of Southern New England will be using the building to house its Connecticut operations. Renewal by Andersen sells, installs, and services energy-efficient replacement windows.
- Plummer All Season Landscaping LLC has leased and moved into 224 Shunpike Road.

**2. Business Visitations:**

We had very good business visitations on Wednesday June 17, 2015 at:

- The Computer Company at 15 Commerce Drive
- Brothers Auto Body at 50 County Line Drive
- Mountain View Landscaping at 1100 Corporate Row

**3. Planning and Zoning Commission**

The following application was approved by the Planning and Zoning Commission at the June 16, 2015 meeting:

- Application #15 -05: Request to grant a 180 day extension of time for the filing of the mylars. Proposed Resubdivision at 40 Sebethe Drive. NADEKA LLC is the Applicant and SNH Medical Offices Property Trust is the Owner.

**4. Inland Wetlands and Watercourse Agency**

The IWWA will consider the following applications at the July 1, 2015 meeting:

- Application # 15-05: Request to construct a parking lot in the Upland Review Area at 24 Shunpike Road. Mattabesset Realty, LLC is the Applicant and the Owner.
- Application # 15-10: Request to conduct Course maintenance in the Wetlands and the Upland Review Area at the TPC River Highlands Golf Course at 1 Golf Club Road. GZA GeoEnvironmental is the Applicant and Tournament Players Club of CT, Inc. is the Owner.

**5. Northern Tier STEAP Grants**

The reconstruction of County Line Drive is underway.

**6. Farmers Market**

The Farmer's Market started on June 12, 2015 and is doing very well and will continue through to October 9, 2015 every Friday afternoon at Frisbee Park from 4:00 – 7:00 pm.

**7. Cromwell Downtown Merchants Association**

The CDMA is now planning for their first annual Town-wide Tag Sale on Saturday August 1, 2015.

## Incident Statistics Report

06/01/2015 00:00 Thru 06/30/2015 23:59

Call Type Description	Total for Period
911 Hang Up Call	15
Administrative Matter	45
Alarm - All types	56
All Other Offenses	4
Animal Complaint	36
Assault, Simple	1
Assist Motorist	37
Assist Other Agency	20
Burglary	2
Car Seat Installation	2
Civil Matter	4
Counterfeit/Forgery	1
Criminal Mischief / Vandalism	13
Dis Conduct/BOP	5
Domestic Incident	12
DUI	2
Escort	2
Family Offenses, Nonviolent	2
Fingerprinting	21
FV Protocol / P.A.	13
Harrassing Phone Calls	2
Identity Theft	5
Impaired / Intox Person	2
Juvenile Incident	7
K-9 Assist	1
Larceny - From Building	4
Larceny - From MV	2
Larceny - MV Parts/Access	2
Larceny -Shoplifting	8
Larceny, Bad Checks	1
Larceny- Other	9
Liquor Law Violation	1
Medical Emergency	58
MV Accident	31
MV Abandoned	1
MV ACCIDENT PRIV PROP	6
MV Parking Violation	20
MV Violation	169
Neighbor Dispute	1



## Incident Statistics Report

06/01/2015 00:00 Thru 06/30/2015 23:59

Call Type Description	Total for Period
Noise Complaint	12
Nursing Home Fax Report	1
Property Check	56
Property Lost/Found	7
Property Seized	1
Record Only Call	1
Road Cond/TCS Out	18
See Complainant	27
Suspicious Activity	61
TEST CALL	4
Threaten/Harass/Intimidation	3
Town Ordinance	1
Traffic Assignment	3
Trespassing	1
Unfounded Complaint	11
Untimely Death	1
Unwanted Person	3
Well Being Check	8
<b>Total:</b>	<b>842</b>