

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY SEPTEMBER 9, 2015
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
9-16 20 15 at 2:06 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.


TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, A. Waters, A. Spotts, M. Terry,
F. Emanuele, S. Banic

Absent:

Also Present: Town Manager A. Salvatore, Finance Director M. Sylvester, Captain D.
LaMontagne, Public Works Director L. Spina, Assessor S. Baron, Tax
Assessor S. Baron, Tax Collector D. Sienna, Superintendent of Schools
P. Tautly, Board of Education Members P. Sousa and P. Gagnon, Public
and Press

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7:08 p.m.

B. PLEDGE OF ALLEGIANCE

Town Manager Salvatore led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by R. Newton seconded by S. Banic to approve the agenda.

Mayor Faienza requested moving L3 after E1 since both issues concern the
Assessor's Office.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to
approve the agenda as amended.

D. PRESENTATION OF PROCLAMATIONS

1. Tanner Slifer

E. NEW BUSINESS (1)

1. Discussion and possible action to amend current policies for filers of Personal
Property Declarations.

Assessor Baron presented the request. Town Manager Salvatore stated that he
discussed this with Ms. Baron and supports her request.

Motion made by R. Newton seconded by A. Spotts and *carried* to amend current
policies for filers of Personal Property Declarations. (Attached to minutes)

Aye: M. Terry, E. Faienza, R. Newton, A. Waters, A. Spotts

Nay: F. Emanuele

Abstained: S. Banic

Motion carried

2. Discussion and action to approve return of Tax Payment to Sherri and Brian Pereira in the amount of \$5,372.73.

Tax Collector D. Sienna presented the request. Assessor S. Baron gave her opinion that if granted this could set a precedent since this is not a tax refund; the taxes are due February 1st with the second installment.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve return of Tax Payment to Sherri and Brian Pereira in the amount of \$5,372.73.

F. COMMISSION CHAIRMAN REPORTS/LIAISON REPORTS

Board of Education liaison P. Sousa gave an update regarding recent Board of Education activities.

G. CITIZEN COMMENTS (*Rules at the end of the agenda)

1. D. Uccello, Reiman Drive -
2. R. Latulippe, Reiman Drive -
3. L. Callahan, Reiman Drive

Each of them thanked the Town Council and Town Manager for helping the residents of Reiman Drive to bring a positive result concerning the Group Home.

4. A. Kelly, Willowbrook Road -Spoke in support of the Boat Club.
5. D. Geer, Wooded Heights -Thanked the Council for supporting his movie production in Cromwell.

H. MAYOR'S REPORT

- Welcomed Anthony Salvatore to his first official meeting as Town Manager.
- The next Business Tour will be on September 16th. They will be visiting Northeast Manufacturing at 14 Alcap Ridge.
- Responded to yearly letter from our Auditors, he stated that Marianne and her staff are doing a fantastic job.
- Participating in the Cycle for Life bike ride this coming Saturday. He challenged Mayor Drew to ride and all proceeds they raise will be donated to the Cystic Fibrosis Foundation.
- Tomorrow the Cromwell Chamber Division will meet at the Mattabassett District.

I. TOWN MANAGER'S REPORT

- Working on a conceptional plan with Public Works to put a road up to the top of the Howard Hoffman property so people could use the hill for sledding.
- Captain LaMontagne will be sworn in as Chief of Police at 5:00 p.m. in the Town Hall Gym. All are welcome to attend.
- Working with Public Works Director Spina to have a bulky waste collection this fall.
- Working to fill ZEO and Payroll Clerk positions. The Building Maintenance position has been filled.

J. CHIEF OF POLICE'S REPORT

Captain LaMontagne reported:

- The Incident Report was distributed for the Month of August.
- The Department has received approximately 7,200 calls for service so far this year.
- The Department is in the process of filling two vacancies due to the Chief's retirement and the previous SRO leaving.
- There will be two more positions that will need filling in the near future; the Captain's position and possibly a Sergeant's position.
- Dispatcher Marselli resigned. Captain LaMontagne is sad to see her leave. They are in the process of filling the open position.
- Officer Sarah Alicea was appointed as a School Resource Officer.
- Gave kudos to Officer Tolton for his investigation of the hazing incident at the High School.
- Commended Detective Young for doing a fantastic job in her 6 month investigation of a 24 hour caregiver.
- Reported that there have been multiple vehicle break-ins in town and reminded residents to not leave personal items in their cars and to make sure they are locked.

K. PUBLIC WORKS DIRECTOR'S REPORT

- A RFQ was put out for a Pavement Management Study. The top three candidates will be interviewed.
- He has been meeting with paving contractors for fall paving projects.
- The gas line has been installed on County Line.
- Update given regarding Raymond Place, Willowbrook Road, Northbrook and Shady Lane.
- A purchase order was obtained for the Roof Replacement Project.

L. FINANCIAL

1. Budget Reports

Finance Director M. Sylvester presented the Budget Reports.

- This year's budget is off to a smooth start.
- The 14/15 Budget came in with approximately a \$1,000,000 operating surplus. Some of this will be used toward the \$350,000 revaluation expense and some used to support the Willowbrook project.

2. Tax Refunds

Motion made by A. Waters seconded by A. Spotts and *unanimously carried* to approve tax refunds 1 - 37.

(3. moved up to the beginning of the agenda)

4. Authorization to use the remaining funds within the existing appropriation for the Tax Software Upgrade in the CNR Fund to upgrade the server that houses the Tax software. (Balance = \$35,400; Server Upgrade = approx \$6,500. Tax Collector D. Sienna presented the request.

Motion made by R. Newton seconded by A. Spotts and *unanimously carried* to approve authorization to use the remaining funds within the existing appropriation for the Tax Software Upgrade in the CNR Fund to upgrade the server that houses the Tax software. (Balance = \$35,400; Server Upgrade = approx \$6,500.

M. STAFF REPORTS

August Economic Development Coordinator Report. (written report submitted with the agenda packet)

N. UNFINISHED BUSINESS

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. -*Tabled Left Tabled.*

2. Continue discussion and possible action on Solid Waste Report. -*Tabled Left Tabled.*

3. Discussion and action to appoint Health Director as the Burning Official effective July 1, 2015. -*Tabled*

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to remove from the table.

Motion made by R. Newton seconded by A. Spotts and *unanimously carried* to remove from the agenda.

O. NEW BUSINESS (2)

1. Discussion and action to approve lighting for the practice field at Cromwell High School.

School Superintendent P. Taulty and Board of Education members, P.

Sousa and P. Gagnon thanked the Town Council and stated that they are enjoying the spirit of cooperation between the Board of Finance, Town Council and Board of Education.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve appropriation of \$10,000 from within the CNR Fund Fund Balance lighting for the practice field at Cromwell High School.

2. Discussion and possible action regarding Farmer's Market request.
No action taken

3. Discussion and action to approve 8-24 for improvements to Valor Green. Town Manager Salvatore advised the Council that he passed along their wishes to only have one memorial item on the green.

M. Terry advised that she has received phone calls from veterans that are concerned and do not want the green cluttered.

Motion made by A. Spotts seconded by F. Emanuele and *unanimously carried* to approve 8-24 for improvements to Valor Green.

4. Discussion and action to approve 8-24 for improvements for property if approved in earlier Executive Session.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve 8-24 for improvements for County Line Road property as approved in the earlier Executive Session.

5. Discussion and Action to authorize Director of Public Works to apply remainder of 2013 Road Improvement Bond (\$145,440.13) to make improvements to sections of the following roads as specified in 2004 Pavement Management Study: Coles Rd., North Rd., and Pasco Hill Rd. Public Works Director Spina presented the request. He stated that if funds were left after these projects are completed they would do additional roads.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to authorize Director of Public Works to apply remainder of 2013 Road Improvement Bond (\$145,440.13) to make improvements to sections of the following roads as specified in 2004 Pavement Management Study: Coles Rd., North Rd., and Pasco Hill Rd.

6. Discussion and possible action regarding Street Light Program.

Public Works Director Spina presented the item. He advised that after speaking to his counterpart in Torrington he felt comfortable enough to move ahead with the Street Light Program.

Discussion followed regarding the report. R. Newton stated that the total number of fixtures is still not identified. L. Spina asked that the Council get any questions that they would like answered to him and he would work with ESCO to have them answered before the next meeting.

Motion made by R. Newton seconded by A. Waters and *unanimously carried to table*.

P. APPROVAL OF MINUTES

1. Regular Meeting August 3, 2015

Motion made by S. Banic seconded by A. Spotts and *unanimously carried* to approve the minutes of August 3, 2015.

2. Special Meeting, September 1, 2015

Motion made by F. Emanuele seconded by S. Banic and *unanimously carried* to approve the minutes of September 1, 2015.

Q. RESIGNATIONS

1. Planning and Zoning
 - a. Fred Hayward, Alternate

Motion made by A. Waters seconded by M. Terry and *unanimously carried to* accept Mr. Hayward's resignation with regret.

R. APPOINTMENTS

1. Committee to Support People with Disabilities

a. John Flanders

Motion made by A. Waters seconded by A. Spotts and *unanimously carried to* approve Mr. Flanders appointment.

2. Planning and Zoning

a. David Fitzgerald

Motion made by A. Waters seconded by A. Spotts and *unanimously carried to* approve Mr. Fitzgerald's appointment.

S. TOWN COUNCIL COMMISSION LIAISON REPORTS

S. Banic -Inland Wetlands and Recreation Commission

E. Faienza -Planning and Zoning

M. Terry -Zoning Board of Appeals

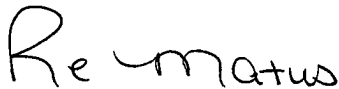
A. Waters -Mattabassett District

A. Spotts -Fire District & Riverport Festival

T. ADJOURNMENT

Motion made by S. Banic seconded by A. Spotts and *unanimously carried* to adjourn the Regular Meeting at 9:10 p.m.

Respectfully submitted,



Re Matus
Secretary

\$1,000 Maximum Filing

To be eligible to complete this form you must meet all of the requirements below. **If you answer "No" to any of the below questions you must complete the entire declaration (Pages 3,4,5,6 & 8).**

<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you over the age of eighteen (18) as October 1 st , 2015?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is your Business located at a residential address within the Town of Cromwell?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does your Business have less than \$1,000 depreciated value of Personal Property assets?

By initialing below I acknowledge the following:

_____ I understand that I will be given the minimum assessed value of 700 for the 2015 Personal Property Declaration and will be required to file every year to retain the minimum assessment. (You will receive a tax bill in July of 2016)

_____ I understand that by signing the affidavit on page 8 that my failure to provide truthful and accurate information above may result in civil and/or criminal penalties. Said penalties, without limitation, may include the Assessor's refusal to accept this affidavit in lieu of a 2015 Personal Property Declaration or my arrest for a violation(s) of the Penal Code of the State of Connecticut, including but not limited to § 53a-157b of the Connecticut General Statutes (provided below)

Home – Based Business Filing

To be eligible to complete this form you must meet all of the requirements below. **If you answer "No" to any of the below questions you must complete the entire declaration (Pages 3,4,5,6 & 8).**

<input type="checkbox"/> Yes <input type="checkbox"/> No	Are you over the age of eighteen (18) as October 1 st , 2015?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is your Business located at a residential address within the Town of Cromwell?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is your Business type a Sole Proprietor?
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does your Business comply with section 2.9.A of the Cromwell Zoning Regulations (See Below)

By initialing below I acknowledge the following:

_____ I understand that I will be given assessment of 100 for the 2015 Personal Property Declaration and will be required to complete this filing every year to retain this assessment. (You will not receive a tax bill in July of 2016)

_____ I understand that by signing the affidavit on page 8 that my failure to provide truthful and accurate information above may result in civil and/or criminal penalties. Said penalties, without limitation, may include the Assessor's refusal to accept this affidavit in lieu of a 2015 Personal Property Declaration or my arrest for a violation(s) of the Penal Code of the State of Connecticut, including but not limited to § 53a-157b of the Connecticut General Statutes (provided below).

Cromwell Zoning Requirements 2.9.A Home Office / Studio: (Use of residence for personal business purposes)

1. No Business is conducted on the premises except by computer, mail, telephone or future communication technology.
2. No Persons other than members of the family are employed.
3. No External evidence of the business is visible (This includes vehicles with signage are not visible at the resident address)
4. No Business signs are erected.
5. No Pedestrian or automobile traffic other than that is normally generated by a residence.

Sec. 53a-157b. (Formerly Sec. 53a-157). False statement in the second degree: Class A misdemeanor. (a) A person is guilty of false statement in the second degree when he intentionally makes a false written statement under oath or pursuant to a form bearing notice, authorized by law, to the effect that false statements made therein are punishable, which he does not believe to be true and which statement is intended to mislead a public servant in the performance of his official function.

(b) False statement in the second degree is a class A misdemeanor.

Incident Statistics Report

08/01/2015 00:00 Thru 08/31/2015 23:59

Call Type Description	Total for Period
911 Hang Up Call	5
Administrative Matter	15
Alarm - All types	61
All Other Offenses	8
Animal Complaint	36
Assault, Simple	3
Assist Motorist	22
Assist Other Agency	36
Car Seat Installation	3
Civil Matter	5
Counterfeit/Forgery	1
Credit Card/ATM Fraud	1
Criminal Mischief / Vandalism	12
Dis Conduct/BOP	2
Domestic Incident	10
DUI	1
Escort	4
Family Offenses, Nonviolent	1
Fingerprinting	33
Follow Up	2
FV Protocol / P.A.	7
Harrassing Phone Calls	3
Identity Theft	7
Impaired / Intox Person	4
Intoxicated Driver	1
Juvenile Incident	3
K-9 Assist	1
Larceny - From Building	2
Larceny - From MV	7
Larceny - MV Parts/Access	1
Larceny -Shoplifting	13
Larceny- Other	5
Medical Emergency	43
MV Accident	31
MV ACCIDENT PRIV PROP	2
MV Parking Violation	3
MV Theft	3
MV Violation	194
Noise Complaint	12

Incident Statistics Report

08/01/2015 00:00 Thru 08/31/2015 23:59

Call Type Description	Total for Period
Property Check	71
Property Lost/Found	5
Property Seized	2
Record Only Call	4
Report of Gunshot	1
Road Cond/TCS Out	13
ROBBERY	1
Runaway	1
See Complainant	47
Serve Warrant INFO	4
Suspicious Activity	94
Threaten/Harass/Intimidation	4
Trespassing	1
Unfounded Complaint	4
Untimely Death	1
Unwanted Person	4
Well Being Check	9
Total:	869