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TOWN CLERK'S OFFICE
CROMWELL, CONN.

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
MONDAY NOVEMBER 23, 2015
6:00 PM TOWN HALL ROOM 224/5

Gloria Brundage, Asst
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, F. Emanuele, E. Wenners, S. Slade, A. Waters (arrived during Executive Session), T. Tokarz (left the meeting during Executive Session)

Absent:

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester, Director of Public Works L. Spina, Tax Collector D. Sienna, Public and Press

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 6:00 p.m.

B. PLEDGE OF ALLEGIANCE

Ed Wenners led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Town Manager Salvatore requested that New Business N1. be withdrawn from the agenda.

Motion made by F. Newton seconded by F. Emanuele and unanimously carried to approve the agenda as amended.

D. EXECUTIVE SESSION

Motion made by E. Wenners seconded by S. Slade and *unanimously carried* to adjourn to Executive Session at 6:03 p.m. in the H/R Office. A. Waters had not yet arrived and joined Executive Session late.

Town Manager A. Salvatore was invited into Executive Session for all four items. Tax Collector D. Sienna was invited into Executive Session for #1. Finance Director Sylvester was invited into Executive Session for items 1-3.

1. Real Estate Acquisition Strategy
 - a. SHF 00373200
 - b. MC 00115300
 - c. Action if necessary.
2. Land Acquisition Strategy
 - a. Action if necessary.
3. Discuss and strategize regarding claims involving employees whose salaries are reimbursed by the WPCA.
 - a. Action if necessary.
4. Lease of Property - Boat Club
 - a. Action if necessary

Motion made by S. Slade seconded by F. Emanuele and *unanimously carried* to come out of Executive Session at 7:25 p.m.

Action:

1a.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to move forward with action on Kirby Road and use John Watts as the Attorney to settle this matter.

1b. No Action taken.

2. No Action taken.

3. No Action taken.

4. (R. Newton and A. Waters recused themselves from the Lease of Property - Boat Club discussion and left the room) No Action taken. Town Manager Salvatore is going to get this wrapped up in the next week or so and bring it back to the Council at the December Meeting.

E. COMMISSION CHAIRMAN REPORTS/LIAISON REPORTS

Board of Education P. Sousa gave an update on recent Board of Education matters.

F. CITIZEN COMMENTS

1. D. Giller, Old Colony Lane -Spoke in favor of keeping the COA lease as is.
2. R. Waters, South Street - Spoke about grass in the roadways, the Haircuts for Veterans Program and spoke in favor of keeping the COA lease as is.

G. MAYOR'S REPORT

Mayor Faienza reported:

- The business tours continue the last visit was to the Arborio Corporation. The next tour will be to Carey Manufacturing at 5 Pasco Hill Road on December 16th at 10:30 a.m.
- They will discuss the goals and objectives for Town Manager Salvatore at the December Meeting. The Councilors were asked to come prepared with their ideas.
- The Pension Committee met last week; Mayor Faienza reported that the pension is in good shape.
- The Redevelopment Agency is planning on attending the December Council Meeting with a proposal.
- Mayor Faienza advised the Council that former First Selectman Mertie Terry's son Stan received injuries while helping a neighbor with his leaves.

H. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- Chief LaMontagne has been accepted in the April through June Session of the FBI Academy. This is a big accomplishment for a small department since only 200 candidates are selected per year.
- Public Works Director Spina and his crew were commended for their work in the Bulky Waste Program. Approximately 15 tons of bulky waste was collected.
- The Prescription Drug Program that was sponsored by the Human Services Department continues to save resident money. Last year they had 127 claims with an average savings of \$122.00; so far this year they have 158 claims with an average savings of \$40.00
- Public Works is in the process of the annual Leaf Collection. Hopefully the weather will continue to cooperate.
- The Police Department remains a few employees down and is in the process of hiring.
- A Public Works employee announced his plan to retire on January 1st and they have started the process of replacing this position.
- The Town's Financials remain strong. He and the Director of Finance continue to monitor how the \$70,500 loss from the State's budget cuts will affect the town.
- A complaint was received regarding the poor condition of Kelsey Cemetery on North Road. They are in the process of researching who owns the cemetery to make sure that it is cleaned up. The Town applied for a State Cemetery Grant but was not selected to receive the Grant.
- They continue to work on the Street light program; at this point they are waiting to receive information from Eversource.
- They are working with SYSCO regarding County Line Road.
- Town Manager Salvatore wished everyone a Happy Thanksgiving.

I. CHIEF OF POLICE'S REPORT

Chief LaMontagne reported:

- The Monthly Incident Statistics Report was distributed for October.
- Dispatcher Corey Beckford who started his training program Nov. 2nd was introduced to the Councilors.
- Recruit Kyle Perricone is doing well at the Academy and is slated to graduate March 23, 2016.
- In the final stages of hiring two more officers for the December academy.
- We are participating in the national Click it or Ticket campaign from Nov. 23-30, 2015 to remind motorists to wear their seatbelts.
- A media release was put out (also on website) regarding the Winter parking ban from Nov. 15-April 15. Vehicles cannot be parked on the highways for more than an hour between the hours of 3am and 6am.
- A media release regarding the clearing of snow and ice on sidewalks within 24 hours after the cessation of a storm was put out.
- The Department is participating in Tip a Cop on Dec. 3 at the 99 Restaurant between 5pm and 9pm.

- The annual Fill a Cruiser will be held on Dec. 5 between 10am and 2pm at Stop and Shop. We are asking for donations of nonperishable food items for the Cromwell Food Bank and cash donations for the Cromwell fuel bank.

J. PUBLIC WORK DIRECTOR'S REPORT

Public Works Director Spina Reported:

- Milling and paving of Pasco Hill Rd., North Rd., and Coles Rd. was completed on November 16th.
- Annual leave collection started on November 16th and is anticipated to finish around December 4th.
- All Park restrooms and facilities have been winterized for season.
- Engineering plans to advertise the downtown drainage improvement project sometime in December/January. Construction to take place in spring of 2016.
- Sections of sidewalks at Town Hall and in front of Library have recently been replaced and sealed.
- With the Town Manager's consent, he has partnered up with Town of Portland and will be submitting a grant application to purchase shared equipment. If awarded, town will only have to come up with 20%. We are considering three pieces of equipment: a bulldozer, a crack sealing machine and a camera/crawler setup to be used to TV sanitary and storm lines.
- Highway Department has received approximately 750 tons of pre-treated salt, which leaves us with about 1,000 tons on hand for upcoming winter operations.
- The curbside bulk waste pickup was done last month. 14 tons of debris with leased rear loader were collected and an additional ton with town trucks.
- An operator within the Highway Department that has informed Town of his intent to retire on January 1, 2016. We have the job posted and intend to give a practical competitive exam to hire the best applicant. Public Works Director Spina is working with other towns to coordinate an exam.
- Over the past 12 months 3 miles or so roads have been cracked sealed. Approximately 3.25 miles of roads have been rehabilitated.

Councilor Wenners reported that Golf Club Road remains very choppy because of the organic material used to crack-seal the roads. He would like to see the old sealing method used the next time around. Public Works Director Spina reported that the organic material lasts a lot longer than the old method and invited Mr. Wenners to accompany him on a ride-along to Wethersfield (with the Town Manager's permission) to view Wethersfield's roads that have been organically crack sealed.

K. FINANCIAL

1. Tax Refunds

Motion made by A. Waters seconded by E. Wenners and *unanimously carried* to approve tax refunds 1-16.

L. STAFF REPORTS

None

M. UNFINISHED BUSINESS

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. -*Tabled Left tabled.*

2. Continue discussion and possible action on Solid Waste Report. -*Tabled Left tabled.*

N. NEW BUSINESS

1. Discussion and possible action to approve resolution combining Sewer Collections within the Tax Office.

Item withdrawn during approval of agenda.

2. Discussion and possible approval of adjustment to bulky waste disposal fees generated from Transfer Station.

Public Works Director Spina presented the request.

Motion made by F. Emanuele seconded by R. Newton and *unanimously carried* to approve adjustment to bulky waste disposal fees generated from the Transfer Station.

Before the vote was taken S. Slade asked if other companies were contacted and if this is the best pricing available. Public Works Director Spina stated that he did research this and \$77 per ton is the lowest price around.

3. Discussion and action to accept Thomas Court as a Town Road.

Public Works Director Spina presented the request stating that he and Town Engineer J. Harriman are satisfied that Thomas Court meets town road standards.

A. Waters spoke regarding the site line and recommended that the developer put stone down to keep the tall grass from growing and impacting the site line.

Motion made by R. Newton seconded by E. Wenners and *carried* to accept Thomas Court as a Town Road.

Aye: F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade

Abstained: A. Waters

4. Discussion and action to approve Hay Field License Agreement.

Town Manager Salvatore presented the request stating that the agreement would benefit both the Town and Mr. O'Toole.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Hay Field License Agreement.

O. APPROVAL OF MINUTES

1. Special Meeting, October 14, 2015

Motion made by R. Newton seconded by A. Waters and *carried* to approve the minutes of the October 14, 2015 Special Meeting.

Aye: E. Faienza, R. Newton, A. Waters

Abstained: S. Slade, E. Wengers, F. Emanuele (they were not present for this meeting)

2. Regular Meeting, October 14, 2015

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve the minutes of the October 14, 2015 Regular Meeting.

Aye: E. Faienza, R. Newton, A. Waters

Abstained: S. Slade, E. Wengers, F. Emanuele (they were not present for this meeting)

3. Special Meeting, November 9, 2015

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve the minutes of the November 9, 2015 Special Meeting.

P. RESIGNATIONS

None

Q. APPOINTMENTS

1. Mattabassett District

a. Bonnie Anderson, Term expires 9/18

Motion made by A. Waters seconded by E. Wengers and *unanimously carried* to approve appointments 1 -5.

2. Zoning Board of Appeals

a. John Whitney, to fill vacancy, term expires 11/17

3. Senior Services Commission

a. Mertie Terry, term expires April 2016

4. Board of Finance

a. Jon R. Dzurka, Alternate, Term Expires December 2016

5. Municipal Hearing Officer

a. Allan Spotts

R. TOWN COUNCIL COMMISSION LIAISON REPORTS

A. Waters -Redevelopment Agency, EDC and Historical Society

F. Emanuele -Youth Services

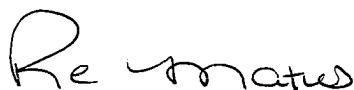
E. Wengers-EDC, Redevelopment and Board of Finance

S. Slade -Fire District and ZBA

S. ADJOURNMENT

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to adjourn the Special Meeting at 8:40 p.m.

Respectfully submitted,



Re Matus
Secretary

Incident Statistics Report

10/01/2015 00:00 Thru 10/31/2015 23:59

Call Type Description	Total for Period
911 Hang Up Call	5
Administrative Matter	11
Alarm - All types	70
All Other Offenses	2
Animal Complaint	37
Assault, Simple	2
Assist Motorist	30
Assist Other Agency	33
Burglary	2
Car Seat Installation	5
Civil Matter	3
Credit Card/ATM Fraud	1
Criminal Mischief / Vandalism	7
Dis Conduct/BOP	3
Domestic Incident	7
DUI	6
Dumping	1
Escort	8
Fingerprinting	33
FV Protocol / P.A.	10
Identity Theft	3
Impaired / Intox Person	1
Juvenile Incident	6
Larceny - From Building	10
Larceny - From MV	5
Larceny -Shoplifting	16
Larceny, Bad Checks	2
Larceny- Other	8
Medical Emergency	60
MV Accident	31
MV Abandoned	1
MV ACCIDENT PRIV PROP	10
MV Parking Violation	11
MV Violation	129
Noise Complaint	8
Property Check	95
Property Lost/Found	7
Record Only Call	8
Road Cond/TCS Out	10

Incident Statistics Report

10/01/2015 00:00 Thru 10/31/2015 23:59

Call Type Description	Total for Period
See Complainant	26
Suspicious Activity	62
Threaten/Harass/Intimidation	2
Traffic Assignment	9
Unfounded Complaint	7
Untimely Death	2
Unwanted Person	4
Weapon Law Violations	1
Well Being Check	19
Total:	829