

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY JANUARY 13, 2016
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
1/15 2016 at 12:02 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Gloria Prendergast Asst.
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, E. Weners, S. Slade,
F. Emanuele, A. Waters, T. Tokarz

Absent:

Also Present: Town Manager A. Salvatore, Chief of Police D. LaMontagne, Director of
Public Works L. Spina, Director of Finance M. Sylvester, Public and Press

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 8:11 p.m.

B. PLEDGE OF ALLEGIANCE

S. Slade led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to
approve the agenda.

D. COMMISSION CHAIRMAN REPORTS/LIAISON REPORTS

Board of Education Liaison P. Sousa gave an update on Board of Education
activities.

E. CITIZEN COMMENTS

1. S. Stachura, Geer Street - In favor of New Business items #2 and #4.
2. R. Papallo, Woodbridge Lane- Stated that she has observed several vehicles and
school busses running red lights. Ms. Papallo requested camera installations on
Route 372. (Chief LaMontagne stated that the State of Connecticut does not
have legislation that would allow cameras)
3. R. Waters, South Street - Stated that in the past a restaurant wanted to build on
the Riverfront and it wasn't allowed. He inquired why they are looking into
developing the riverfront at this time.
4. P. Sousa, asked Ms. Papallo to notify the Board of Education if she observes a
Cromwell School Bus running a red light.

F. MAYOR'S REPORT

Mayor Faienza reported:

- The Business Tours continue. The last tour was to Carey Manufacturing, it was very interesting.
- Reminded everyone that the Transfer Station will continue to accept recyclables such as brush, leaves, oil and antifreeze without a punch card.
- There will be a Grand Opening for Block Advisors tomorrow at 4 p.m.
- The Knights of Columbus Man of the Year presentation will be Friday at 2 p.m. in the Town Hall Lobby. There will also be a reception in the evening at the Knight's Hall.
- The Budget process has begun. The Budget Workshop dates will be selected at the February Meeting.

G. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- He met with Department Heads last week regarding the upcoming budget. The new format of including goals and objectives in the budget process was explained. They were asked to submit an austere budget, however if they strongly feel that something is necessary it should be included in their budget at the Manager level with detailed explanation as to why it is needed.
- He is going forward with the re-organization.
- He is going forward cleaning up several Ordinances including; The Farmer's Market and changes in the Animal Control area.
- Finance Director Sylvester 'hit it out of the park' with her efforts to refinance bonds. It will result in a savings of approximately \$150,000 over the next six years.
- He has received letters from two Unions to negotiate their contracts. He had a preliminary meeting to review the contracts with our Labor Attorney Ken Weinstock, Finance Director Sylvester and Public Works Director Spina.
- The agreements with the Cromwell Outboard Boat Association and the Hayfield Agreement with Mr. O'Toole have been signed.
- He has received several complaints regarding the poor condition that the Community Garden was left in at the end of the growing year. He will work to resolve this issue and make sure that the rules and regulations are followed going forward.
- He was asked to serve on the Executive Board of Directors for the Lower River Valley Council of Governments. He accepted the appointment.
- He appointed John Whitney, Phoenix Farm, to serve as Cromwell's representative to the Regional Agriculture Council.

H. CHIEF OF POLICE'S REPORT

Chief LaMontagne reported:

Chief asked Ms. Papallo to notify the Police if she observes School buses running a red light.

- The Monthly Statistics were distributed to the Council for December.

- So far this year there have been 300 calls for service.
- She is in the process of preparing the Police Budget.
- Recruits Palmerie and Perricone are doing very well at the Academy.
- Dispatcher Beckford resigned so they will be working to fill the open position.
- The process to hire a new officer is in the final stages.
- The Detective Division is working on the Dairy Plus robbery.
- A Press Release was distributed warning residents regarding a phone scam where the caller states that they are from the IRS.

I. PUBLIC WORK DIRECTOR'S REPORT

Public Works Director L. Spina reported:

- As reported last month, we have entered into an agreement with the Town of Glastonbury for the procurement of liquid brine to pre-wet our roads before pending storm. We have taken advantage of this over the past couple of weeks and pre-treated our bridge decking, hill, curves and problematic intersections.
- The preliminary report from pavement management consultant has been received. VHB plans to make a presentation at February meeting.
- Cromwell Downtown Drainage - currently being advertised, plans and specs pickup starts Friday the 15th and the bid opening is February 16th. Construction is scheduled to take place this summer.
- Raymond Place Project - State and Federal permits completed ahead of schedule. Could start in July of 2016 if the Town wishes to bond for this project this season. Estimated at \$4M
- County Line Drive should be complete this week - check grass in spring.

J. FINANCIAL

1. Refunds

Motion made by A. Waters seconded by E. Wenners and *unanimously carried* to approve tax refunds 1 - 19.

2. Budget Reports

Finance Director Sylvester presented the Budget Reports.

- At this time there are no concerns.
- Feels as though it appears that at this time the State reduction of \$73,296 to the Town can be absorbed within the budget.
- Discussed General Government Response to Audit's Management Letter FY 14/15 that was included in the agenda packet.

K. STAFF REPORTS

1. Economic Development Coordinator Report - December. Written report was included in agenda packet.

L. UNFINISHED BUSINESS

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. -*Tabled Left on table.*
2. Continue discussion and possible action on Solid Waste Report. -*Tabled Left on table.*

M. NEW BUSINESS

1. Discussion and action to approve allowing Town Manager Salvatore to file for and sign the 2015 Emergency Management Performance Grant (EMPG). Chief LaMontagne presented the request.

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to authorize Town Manager Salvatore to file for and sign the 2015 Emergency Management Performance Grant (EMPG)

2. Discussion and possible action to approve Economic Development's request to Fund Phase II Environmental Assessment for Frisbee Park. The estimated cost for the study is \$30,000.

Town Manager Salvatore stated that he supports this request but would like to see this presented in the budget process as a capital item. The Council agreed that this request should be included with the budget process as a Capital Request.

3. Discussion and possible action to authorize the Town Manager to submit the STEAP Grant Application for the County Line Drive Intersection Improvements in the amount of \$500,000.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to to authorize the Town Manager to submit the STEAP Grant Application for the County Line Drive Intersection Improvements in the amount of \$500,000.

4. Discussion and possible action to approve request, from the Redevelopment Agency, to fund a study to improve access to Cromwell's Riverfront. Town Manager Salvatore and Finance Director Sylvester would like to see this presented within the budget process as a capital item. The Council agreed that this request should be included with the budget process as a Capital Request.

5. Discussion and possible action to accept Deming Lane and Robbie Road as Town Roads.

Motion made by A. Waters seconded by E. Wenners and *unanimously carried* to to accept Deming Lane and Robbie Road as Town Roads.

6. Discussion and possible action to amend Freedom of Information requests, Summary of Charges to reflect Town Clerk's Basic Fee Schedule; copies of maps, surveys and certifying maps, etc.

Town Manager Salvatore presented the request.

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried* to approve amending the FOIA Summary of Charges E.3 \$5.00 for maps and \$2.00 for certifying maps.

N. APPROVAL OF MINUTES

1. Regular Meeting, December 9, 2015

Motion made by F. Emanuele seconded by A. Waters and *unanimously carried* to approve the Regular Meeting Minutes of December 9, 2015.

O. RESIGNATIONS

None

P. APPOINTMENTS

1. Sub-Registrars
 - a. Jay Doolittle, Cromwell Funeral Home
 - b. Louis Sarno, D'Angelo's Funeral Home

Motion made by A. Waters seconded by E. Wenners and *unanimously carried* to approve Mr. Doolittle and Mr. Sarno's appointments as Sub-Registrars.

Q. TOWN COUNCIL COMMISSION LIAISON REPORTS

T. Tokarz -Redevelopment Agency
A. Waters -Historical Society and Economic Development Commission
F. Emanuele -Board of Education
E. Faienza -Library Commission
R. Newton -CWPCA Special Meeting and Budget Hearing will be held on March 25th
E. Wenners -Planning and Zoning
S. Slade -Fire Commission and Parks and Recreation

R. ADJOURNMENT

Motion made by R. Newton seconded by S. Slade and *unanimously carried* to adjourn the meeting at 9:05 p.m.

Respectfully submitted,



Re Matus
Secretary

Incident Statistics Report

12/01/2015 00:00 Thru 12/31/2015 23:59

Call Type Description	Total for Period
911 Hang Up Call	7
Administrative Matter	31
Alarm - All types	38
ALARM-FALSE BILLABLE	22
All Other Offenses	7
Animal Complaint	28
Assault, Aggravated	1
Assault, Simple	2
Assist Motorist	33
Assist Other Agency	26
Car Seat Installation	1
Civil Matter	4
Counterfeit/Forgery	3
Credit Card/ATM Fraud	2
Criminal Mischief / Vandalism	4
Dis Conduct/BOP	3
Domestic Incident	3
DUI	3
Escort	2
Fingerprinting	30
FV Protocol / P.A.	9
Harrassing Phone Calls	3
Identity Theft	3
Juvenile Incident	5
Larceny - From Building	2
Larceny - From MV	6
Larceny - MV Parts/Access	2
Larceny -Shoplifting	20
Larceny- Other	7
Medical Emergency	51
MV Accident	33
MV Abandoned	1
MV ACCIDENT PRIV PROP	7
MV Parking Violation	37
MV Theft	1
MV Violation	99
Noise Complaint	5
Patient Dispute	2
Property Check	51

Incident Statistics Report

12/01/2015 00:00 Thru 12/31/2015 23:59

Call Type Description	Total for Period
Property Lost/Found	7
Property Seized	1
Record Only Call	8
Road Cond/TCS Out	8
ROBBERY	1
See Complainant	34
Suspicious Activity	63
TEST CALL	4
Threaten/Harass/Intimidation	2
Traffic Assignment	5
Unfounded Complaint	10
Untimely Death	1
Unwanted Person	7
Well Being Check	14
Total:	759