

TOWN OF CROMWELL  
TOWN COUNCIL  
REGULAR MEETING  
WEDNESDAY FEBRUARY 10, 2016  
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING  
2/19/2016 at 10:55AM.  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.

Gloria Prendergast, Asst.  
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, Councilors F. Emanuele,  
A. Waters, T. Tokarz, E. Widders, S. Slade

Also Present: Town Manager A. Salvatore, Chief of Police D. LaMontagne, Director of  
Public Works L. Spina, Director of Finance M. Sylvester, Public and  
Press

**A. CALL TO ORDER**

Mayor Faienza called the meeting to order at 7p.m.

**B. PLEDGE OF ALLEGIANCE**

A. Waters led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

Mayor Faienza added the following items to the agenda under New Business;

4b. Authorize Mayor to set time and date of Public Hearing for the 5 year  
Capital Plan.

5. Discussion and action to extend EDC Agreement to June 30, 2017 with UPSEU  
#33.

a. Authorize Town Manager to sign EDC Agreement.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to  
amend the agenda.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to  
approve the agenda as amended.

**D. COMMISSION CHAIRMAN REPORTS/LIAISON REPORTS**

None

**E. CITIZEN COMMENTS**

1. R. Niedbala, Ronald Drive -Spoke regarding the proposal from Pentagon Energy  
that was brought to the Town of Rocky Hill. Mr. Niedbala is concerned that  
they may approach the Town of Cromwell next and he is not in favor of the  
project.

**F. MAYOR'S REPORT**

Mayor Faienza reported;

- Great Business Tours last month. CT Temperature Control-Heating and Air  
Conditioning and Renewal by Anderson - Windows were the businesses visited.

- Met with the Town Manager and Ripley Manufacturing; they will attempt to assist them with the DOT and with their plans to expand.
- Met with representatives from the American Cancer Society; Relay for Life will be held on June 3<sup>rd</sup>.
- Appeared on Face the State w/Dennis House the previous Sunday; it was a great experience.
- A new officer will be sworn in on the 7<sup>th</sup> of March at 1 p.m. All are invited to attend.
- The Cromwell Division will meet tomorrow.

#### **G. TOWN MANAGER'S REPORT**

Town Manager Salvatore reported;

- He has been the full time Town Manager for about 6 months; it has been a pleasure working with staff during this time.
- He recommends keeping our Labor and Town Attorneys as they have agreed to keep the same conditions and rates.
- They are looking into possibly of having an Animal Control Shelter in the old building that the Water Division was using on Nooks Hill Road.
- He is two-thirds of the way done with the budgets; he is confident that it will be an austere budget and remains cautious with the cuts in the Governor's budget.
- Later this evening Chief LaMontagne will be asking their permission to use the Jag Grant Funds for a different purpose.
- A Special Council Meeting will be held next week to present Ordinance Changes and Job Descriptions. The Mayor will be seeking permission to set the time and date of a Public Hearing for the Ordinance changes.
- Will continue to watch the State's proposal to allow vehicles to be registered with delinquent taxes and parking tickets owed.

#### **H. CHIEF OF POLICE'S REPORT**

Chief LaMontagne reported:

- The Monthly Incident Report was distributed for January.
- The Department has had 1,000 calls for service so far this year.
- Officer Perricone will graduate the Academy on March 24<sup>th</sup>.
- Officer Molina is doing well at the Academy.
- A new officer will be sworn in on March 7<sup>th</sup> and will start the Academy on March 24<sup>th</sup>.
- A Press Release was distributed regarding the Dunkin Donuts robbery.
- On February 4<sup>th</sup> the Emergency Alert Program was updated; residents that participate in the program were asked to update their contact information.
- Chief decided to wait on using the Jag Grant to purchase body cameras until several issues are address, such as the retention of information.

#### **I. PUBLIC WORK DIRECTOR'S REPORT**

Public Works Director Spina reported:

- Cromwell Downtown Drainage - Bid opening is next Tuesday, February 16<sup>th</sup>. There has been considerable interest in project. Hopefully, it will result in competitive pricing.
- Splash Pad - A pre-construction meeting has been set tentatively for February 25<sup>th</sup>. Weather permitting; we plan to start construction in April.
- FY 17 Budgets - With assistance of staff, all Public Work's Departmental budgets were submitted in accordance with the Town Manager's imposed deadline. I will sit with Mr. Salvatore for the next step of the process tomorrow morning.
- Highway Operator Vacancy -as the third step of the screening process, the Town Manager and I evaluated an internal candidate to make sure that all requirements of job specification were met. The applicant performed well, and will be given the position. This brings Highway Department back to full staff.

#### **J. FINANCE DIRECTOR'S REPORT**

- Finance Director Sylvester reported:

##### **1. Budget Reports**

- Expenditures are on track.
- Revenue is on the tighter side; State Aid took another hit, the ECS grant was negatively adjusted and the Public Student Transportation Grant was decreased.
- Tax Collectors will lobby against proposed changes to the DMV Policy.
- Assistant Finance Director DeVoe was acknowledged for recouping over \$40,000 in insurance proceeds and over \$7,000 by identifying sixteen vehicles the Town no longer owns that were on our Insurance Policy.

#### **K. FINANCIAL**

##### **1. Tax Refunds**

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to approve tax refunds 1 - 21.

##### **2. Discussion and action to appoint auditor for fiscal years 2015-2016 and 2016-2017.**

Finance Director Sylvester presented the request.

**Motion** made by R. Newton seconded by E. Wenners and *unanimously carried* to approve Finance Director Sylvester's recommendation and reappoint our current firm, RSM from New Haven.

#### **L. STAFF REPORTS**

Economic Development Coordinator S. Popper submitted a written report.

#### **M. UNFINISHED BUSINESS**

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. -*Tabled Left on table.*

2. Continue discussion and possible action on Solid Waste Report. -*Tabled Left on table.*

#### **N. NEW BUSINESS**

1. Discussion and possible approval of inter-town agreement between the Town of Portland and the Town of Cromwell for the purchase of shared equipment through State of Connecticut, Intertown Capital Equipment Purchase Incentive (ICE) Program.

Public Works Director Spina presented the request.

**Motion** made by F. Emanuele seconded by T. Tokarz and *unanimously carried* to approve inter-town agreement between the Town of Portland and the Town of Cromwell for the purchase of shared equipment through State of Connecticut, Intertown Capital Equipment Purchase Incentive (ICE) Program.

2. Discussion and action to appoint the American Legion Post 105 Agent of the Town for the Memorial Day Ceremony.

**Motion** made by R. Newton seconded by S. Slade and *unanimously carried* to appoint the American Legion Post 105 Agent of the Town for the Memorial Day Ceremony.

3. Discussion and action to consider amending the Charter and start the process to appoint a Charter Revision Commission.

**Motion** made by R. Newton seconded by A. Waters to move forward with resolution. *Motion and second withdrawn.*

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to move forward with resolution and appoint seven members to serve.

#### **Resolution of the Cromwell Town Council**

**February 10, 2016**

**So it be resolved on this date February 10, 2016 the Cromwell Town Council has voted to move forward with the creation of a Charter Revision Commission that will consist of seven (7) members.**

4. Authorize Mayor to set Budget Workshop dates.

**Motion** made by E. Wenners seconded by R. Newton and *unanimously carried* to authorize Mayor to set Budget Workshop dates. The consensus of the Council was to accept the Mayor's recommendation and set the meeting dates of Monday February 29<sup>th</sup> and Thursday March 3<sup>rd</sup> at 7:00 p.m.

a. Authorize Mayor to set time and date of Public Hearing for the 5 year Capital Plan.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to authorize Mayor to set time and date of Public Hearing. The consensus of the Council was to accept the Mayor's recommendation and set the Public Hearing on February 29<sup>th</sup> at 6:30 p.m.

5. Discussion and action to extend EDC Agreement to June 30, 2017 with UPSEU #33.

**Motion** made by R. Newton seconded by E. Wenners and *unanimously carried* to extend EDC Agreement to June 30, 2017 with UPSEU #33.

- a. Authorize Town Manager to sign EDC Agreement.

**Motion** made by R. Newton seconded by E. Wenners and *unanimously carried* to authorize Town Manager to sign EDC Agreement.

#### **O. APPROVAL OF MINUTES**

1. Special Meeting, January 13, 2016

**Motion** made by E. Wenners seconded by A. Waters and *unanimously carried* to approve the January 13, 2016 Special Meeting Minutes.

2. Regular Meeting, January 13, 2016

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve the January 13, 2016 Regular Meeting Minutes.

#### **P. RESIGNATIONS**

1. Board of Appeals

- a. Roy Rowland

2. Inland Wetlands

- a. Madeleine Lowry

**Motion** made by A. Waters seconded by R. Newton and *unanimously carried* to accept Mr. Rowland and Ms. Lowry's resignations with regret.

#### **Q. APPOINTMENTS**

1. Library Commission (re-appointments)

- a. Martha Rennie, Term expires 2/2020

- b. Marie Roberto, Term expires 2/2020

- c. Diane Mongold, Term expires 2/2020

- d. Margaret Colella, Term expires 2/2020

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve Library Commission re-appointments a-d.

2. Board of Appeals

- a. Jay Polke (to fill vacancy), Term Expires November 2017

**Motion** made by E. Wenners seconded by S. Slade and *unanimously carried* to approve Mr. Polke's appointment to the Board of Appeals.

#### **R. TOWN COUNCIL COMMISSION LIAISON REPORTS**

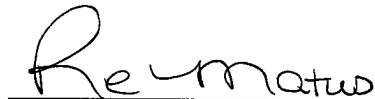
- T. Tokarz -Conservation and Redevelopment Agency

- A. Waters -Economic Development, Park & Recreation and Historical Society
- F. Emanuele - Meetings canceled
- E. Faienza- Library Meeting was canceled, COST Meeting is next week, update on the Hartford Saint Patrick's Day Parade.
- R. Newton - Planning and Zoning Site-walk and the CWPCA
- E. Weners -Board of Finance and Planning and Zoning
- S. Slade -Park and Recreation, Fire Commission. Ms. Slade will go to Chicago as Cromwell's representative of Hispanics in Elected Offices.

**S. ADJOURNMENT**

**Motion** made by R. Newton seconded by E. Weners and *unanimously carried* to adjourn the meeting at 8:55 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Re Matus", is written over a horizontal line.

Re Matus  
Secretary

Run Time: 18:49

## Incident Statistics Report

01/01/2016 00:00 Thru 01/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	11
Administrative Matter	23
Alarm - All types	43
ALARM-FALSE BILLABLE	25
All Other Offenses	2
Animal Complaint	15
Assist Motorist	32
Assist Other Agency	24
Car Seat Installation	3
Civil Matter	2
Counterfeit/Forgery	1
Credit Card/ATM Fraud	2
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	2
Domestic Incident	4
DUI	1
Escort	2
Fingerprinting	38
FV Protocol / P.A.	5
Identity Theft	4
Impaired / Intox Person	2
Juvenile Incident	6
Larceny - From Building	6
Larceny - From MV	2
Larceny -Purse-snatch	1
Larceny -Shoplifting	13
Larceny- Other	1
Medical Emergency	65
Missing Person	1
MV Accident	32
MV Abandoned	1
MV ACCIDENT PRIV PROP	12
MV Parking Violation	4
MV Theft	1
MV Violation	126
Noise Complaint	4
Nursing Home Fax Report	1
Property Check	85
Property Lost/Found	6

Run Time: 18:49

## Incident Statistics Report

01/01/2016 00:00 Thru 01/31/2016 23:59

Call Type Description	Total for Period
Property Seized	1
Record Only Call	3
Road Cond/TCS Out	11
ROBBERY	2
See Complainant	19
Suspicious Activity	47
TEST CALL	6
Threaten/Harass/Intimidation	4
Town Ordinance	1
Traffic Assignment	2
Trespassing	2
Unfounded Complaint	12
Untimely Death	1
Unwanted Person	2
Well Being Check	13
<b>Total:</b>	<b>736</b>