

TOWN OF CROMWELL  
TOWN COUNCIL  
REGULAR MEETING  
WEDNESDAY JUNE 8, 2016  
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING  
*6-15 2016 at 1:06 M.*  
TOWN CLERK'S OFFICE  
CROMWELL, CONN.  
*Jean Cehlquist*  
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, E. Wenners, S. Slade,  
F. Emanuele, A. Waters, T. Tokarz

Absent: None

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester,  
Police Captain K. VanderSloot, Public Works Director L. Spina, Director  
of Health W. Bell, Tax Collector D. Sienna, Building Official D. Jolley,  
Public and Press

**A. CALL TO ORDER**

Mayor Faienza called the meeting to order at 7:07 p.m.

**B. PLEDGE OF ALLEGIANCE**

Frank Emanuele led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

Mayor Faienza added N. New Business, #9. Discussion and action to grant permission to property owner on 6 Kirby Road to use part of the Town Right-of-Way for parking subject to ZBA and other permit processes for the Town of Cromwell.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to amend the agenda by adding New Business #9.

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to approve the agenda as amended.

**D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT**

Board of Education Liaison P. Sousa updated the Council on recent Board of Education activities.

**E. CITIZEN COMMENTS**

1. Celina Kelleher, Hicksville Road -Chairman of the PTO-Spoke regarding Food Truck fees for PTO events. They feel that they should have the same consideration as the Farmer's Market, as alllll proceeds that are collected by the PTO go back to the schools.

**F. MAYOR'S REPORT**

Mayor Faienza reported:

- They had a great business tour last month. Telservice and Dream Gardens/Pride Farms were visited.

- Stuart Popper is working on this month's visits and the Council will be informed once they are set up.
- The ad-hock committee to review River Road Property will begin their work. The committee members are; Stan Stachura, John Dimauro, Allan Spotts, Sam Slade and Ed Wenners.
- The grand opening for the Splash Pad at Watrous Park will be on June 21<sup>st</sup> at 2:00 p.m.
- The Charter Revision Commission continues to meet the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month. The 4 year staggered terms for the Mayor/Council and appointing the Town Clerk/Tax Collector were discussed.
- The Cromwell Division of the Chamber will meet tomorrow at the TPC River Highlands at 7:45 a.m. in the tent.

#### **G. TOWN MANAGER'S REPORT**

Town Manager Salvatore reported:

- He and Public Works Director Lou Spina are working on having a new audio/visual system in Room 224/5.
- They are planning on re-opening the Dog Park on or about July 1<sup>st</sup>.
- Chief of Police LaMontagne will be graduating from the FBI Academy this Friday. Kudos to Captain VanderSloot for heading the Police Department in Chief LaMontagne's absence.
- The Memorial Day Program was wonderful. The Public Works Crew was commended for all they did to make the program successful.
- They are looking at installing a floating dock at Cromwell Landing. The conceptional drawing should be ready in 2-3 weeks.
- The sale of the property at the South End of Main Street's is complete.
- The SYSCO property sale has been finalized. They hope to close in a few weeks.
- The negotiation of the Police contract continues tomorrow and the Public Works contract on Friday.
- He is attending a Mid-State meeting with the Mayor on Friday; the topic that will be discussed is regionalization.
- The Library Director will be out an additional three months.
- Recreation Director S. Schein will be retiring at the end of October.

#### **H. CHIEF OF POLICE'S REPORT**

The Monthly Incident Report was distributed for May 2016.

Captain VanderSloot reported:

- Advised the Council that today the Rocky Hill 911 was down for 8-9 hours. They moved into the Cromwell Police Department Dispatch and it all worked out well.
- They were busy working on permitting the Food Truck vendors for the PTO event.
- He reported on the recent Click-it-or ticket-it Event, Distracted Drivers and the DUI Checkpoints.

- Officer Perricone is nearly done with the FTO Program and should be on his own at the end of the month.
- Office Molina will be graduating from the Academy on June 20<sup>th</sup>.

#### I. PUBLIC WORK DIRECTOR'S REPORT

Public Works Director Spina reported:

- Watrous Park Splash Pad - installation of sidewalks being completed this week; signage posting the rules & regulations has been ordered and will be installed next week; benches and tables will be installed end of this week.
- Downtown Drainage Project - Construction has begun and ongoing. Project appears to be on schedule and expected to complete within two weeks.
- Dog Park - Assessed this afternoon; most of the replanted grass establishing itself well. There are a few areas of concern, where grass is still thin. Met with town staff and tentatively plan to reopen on July 1st.
- Road Resurfacing - Milling and resurfacing of North Rd and North Rd Extension scheduled for the last week of June. Purchase orders have been issued to contractors.
- Surplus Auction - the recent sale of old vehicles and equipment netted a total of \$14, 645.
- Sidewalk Repair - I recently had sidewalks in Town Hall parking replaced to be ADA compliant in handy-capped area. Also, having sections of sidewalk in a few areas throughout town replaced on Evergreen, Ryan Place, and West St.

#### J. FINANCE DIRECTOR'S REPORT

Finance Director Sylvester reported:

- The budget reports are through the Month of May.
- They are working to wrap up the 15/16 budget before the end June.
- The auditors will be coming in July; they will also be here in September to work on the final audit report.
- Revenue is still looking tight.
- State Aid is \$60,000-\$70,000 short. They are still hoping to receive outstanding revenue for 15/16.
- The projections for expenditures are coming in under budget.

#### K. FINANCIAL

##### 1. Budget Reports

Presented by Finance Director Sylvester during the Finance Director's report.

##### 2. Tax Refunds

**Motion** made by A. Waters seconded by S. Slade and *unanimously carried* to approve tax refunds 1 - 4.

##### 3. Discussion and action to approve Interdepartmental Transfers within the 2015-16 budget.

Finance Director M. Sylvester presented the item.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve the Interdepartmental Transfers as attached to the minutes.

**L. STAFF REPORTS**

Economic Developer Stuart Popper submitted a written report.

**M. UNFINISHED BUSINESS**

1. Continue discussion and possible action on Solid Waste Report. - Tabled  
Left on the table.

2. Discussion and possible action on street light conversion. -Tabled  
Town Manager Salvatore asked that this item come off the table for action since the funds were approved at the Special Meeting that was held prior to the Council Meeting.

**Motion** made by R. Newton seconded by S. Slade and *unanimously carried* to remove from the table.

After discussion the consensus of the Council was to take action to move the purchase of the street lights from Eversource and move forward with the LED conversion. The type of lighting that will be installed will be determined at a later date.

**Motion** made by R. Newton seconded by S. Slade and *unanimously carried* to move forward with the purchase of the street lights from Eversource and move forward with the LED conversion.

3. To consider and act upon Library Expansion Project. -Tabled  
Left on the table.

**N. NEW BUSINESS**

1. Discussion and action to release of fines on 2 Wightman Place, which is now town owned property.

Town Manager Salvatore requested that this item be withdrawn from the agenda.

*Withdrawn*

2. Discussion and action to authorize Town Manager to take steps to sell 2 Wightman Place.

Town Manager Salvatore presented the request. He advised that it will be necessary to obtain an 8-24 from P&Z. Hopefully the town will recoup the fines that are owed when the property is sold.

**Motion** made by R. Newton seconded by E. Wengers and *unanimously carried* to authorize the Town Manager to take steps to sell 2 Wightman Place.

- a. Authorize Mayor to set time and date of Special Town Meeting, if necessary.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to authorize the Mayor to set time and date of Special Town Meeting, if necessary.

3. Discussion and action to amend Chapter 99 of the Cromwell Code, Building Construction.

Building Official Dave Jolley presented the request and gave the Council an overview of the proposed changes to the fees.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve amending Chapter 99 of the Cromwell Code, Building Construction.

- a. Authorize Mayor to set the time and date of a Public Hearing.

**Motion** made by R. Newton seconded by E. Wenners and *unanimously carried* to authorize the Mayor to set the time and date of a Public Hearing.

4. Discussion and action to amend chapters 146, 150 and 151 of the Cromwell Code, Health.

Health Director W. Bell presented the request.

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to approve amending Chapters 146, 150 and 151 of the Cromwell Code, Health.

- a. Authorize Mayor to set the time and date of a Public Hearing.

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to authorize the Mayor to set the time and date of a Public Hearing.

5. Discussion and action on Town Manager's recommendation to charge out of town seniors for using our center.

Town Manager Salvatore recommended a \$25.00 annual fee for out-of-town seniors to use the Senior Center. The out-of-town seniors would be allowed to sign up for programs if space is available after the Cromwell residents sign up.

Senior/Human Services Director J. Hollister was present to answer questions. A short discussion followed. E. Wenners was concerned that out-of-town friends of the Cromwell Seniors would not be able to pay the \$25.00 and therefore not be able to attend the programs.

**Motion** made by A. Waters seconded by E. Wenners and *carried* to charge a \$25.00 annual fee for out-of-town seniors to use our Senior Center.

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, S. Slade

Nay: E. Wenners

*Motion carried*

6. Discussion and action to suspend Shadow Hill Farm (property behind Sav-Mor down to Shadow Lane) liens for a period of three years from date of sale.

Tax Collector D. Sienna and Town Manager Salvatore presented the request.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to suspend Shadow Hill Farm (property behind Sav-Mor down to Shadow Lane) liens for a period of three years from date of sale.

7. Discussion and action to authorize Town Manager to sign MOU between Cromwell and Middletown Health Departments.

**Motion** made by R. Newton seconded by E. Wengers and *unanimously carried* to authorize Town Manager to sign MOU between Cromwell and Middletown Health Departments.

8. Discussion and action on Town Manager's recommendation for General Wage Increases for Exempt Personnel, Elected Officials and Part-Time Employees.  
**Motion** made by R. Newton seconded by E. Wengers and *unanimously carried* to approve a 2.25% general wage increase for Exempt Personnel, Elected Officials and Part-time employees effective July 1, 2016.

9. Discussion and action to grant permission to property owner on 6 Kirby Road to use part of the Town Right-of-Way for parking subject to ZBA and other permit processes for the Town of Cromwell.

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to grant permission to property owner on 6 Kirby Road to use part of the Town Right-of-Way for parking subject to ZBA and other permit processes for the Town of Cromwell.

**O. APPROVAL OF MINUTES**

1. May 11, 2016 Regular Meeting

**Motion** made by R. Newton seconded by E. Wengers and *unanimously carried* to approve the May 11, 2016 minutes.

**P. RESIGNATIONS**

None

**Q. APPOINTMENTS**

None

**R. TOWN COUNCIL COMMISSION LIAISON REPORTS**

S. Slade-Fire Commission

T. Tokarz-Redevelopment Agency

**S. EXECUTIVE SESSION**

1. Discuss the lease sale or purchase or acquisition of real estate by the Town of Cromwell.

a. Action if necessary.

**Motion** made by R. Newton seconded by E. Wengers and *unanimously carried* to adjourn to Executive Session at 9:19 p.m. to discuss the lease, sale or purchase or acquisition of real estate by the Town of Cromwell.

Town Manager Salvatore was invited into Executive Session.

**Motion** made by R. Newton seconded by E. Wengers and *unanimously carried* to come out of Executive Session at 9:45 p.m.

**T. ADJOURNMENT**

**Motion** made by R. Newton seconded by T. Tokarz and *unanimously carried* to adjourn the Regular Meeting at 9:46 p.m.

Respectfully submitted,



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Re Matus  
Secretary

## Cromwell Police Department

## Incident Statistics Report

05/01/2016 00:00 Thru 05/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	18
Administrative Matter	22
Alarm - All types	31
ALARM-FALSE BILLABLE	41
All Other Offenses	1
Animal Complaint	47
Assist Motorist	27
Assist Other Agency	27
Bomb Threat	1
Car Seat Installation	3
Civil Matter	1
Counterfeit/Forgery	1
Credit Card/ATM Fraud	1
Criminal Mischief / Vandalism	3
Dis Conduct/BOP	1
Domestic Incident	9
Drug/Narcotic Violation	3
DUI	2
Dumping	1
Escort	1
Fight/Disturbance	1
Fingerprinting	24
Follow Up	1
FV Protocol / P.A.	13
Harrassing Phone Calls	1
Identity Theft	2
Impaired / Intox Person	1
Juvenile Incident	11
Larceny - From MV	5
Larceny - MV Parts/Access	1
Larceny -Shoplifting	12
Larceny- Other	3
Medical Emergency	50
Missing Person	2
MV Accident	53
MV ACCIDENT PRIV PROP	6
MV Parking Violation	7
MV Theft	1
MV Violation	148



## Cromwell Police Department

## Incident Statistics Report

05/01/2016 00:00 Thru 05/31/2016 23:59

Call Type Description	Total for Period
Neighbor Dispute	9
Noise Complaint	8
Nursing Home Fax Report	2
Property Check	85
Property Lost/Found	6
Record Only Call	8
Road Cond/TCS Out	14
See Complainant	26
Serve Warrant INFO	1
Suspicious Activity	60
TEST CALL	8
Threaten/Harass/Intimidation	3
Town Ordinance	1
Traffic Assignment	6
Unfounded Complaint	14
Untimely Death	1
Unwanted Person	5
Well Being Check	15
<b>Total:</b>	<b>855</b>

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TOWN OF CROMWELL

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DATE: MAY 24, 2016  
TO: TOWN MANAGER ANTHONY SALVATORE  
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR  
RE: INTERDEPARTMENTAL TRANSFERS

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I would like to request Town Council and Board of Finance approval for the following interdepartmental transfers.

From: Employee Benefits	\$35,000
To: Legal Expense	\$35,000

To cover anticipated deficits in Labor Relations, Town Attorney, and Special Counsel.

From: General Expense-Contingency	\$300
To: Charter Revision	\$300

For Charter Revision commission clerk.

Thank you.

*Marianne Sylvester*  
*5/24/16*