TOWN OF CROMWELL
TOWN COUNCIL SPECIAL MEETING
WEDNESDAY FEBRUARY 12, 2020
6:30 P.M. TOWN HALL COUNCIL CHAMBERS

AGENDA

RECEIVED FOR RECORD
Feb 07,2020 10:17A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

A. CALL TO ORDER

B. APPROVAL OF AGENDA

C. NEW BUSINESS
   1. Presentation Cromwell Creative District Dugout Presentation.
      a. Action if necessary

D. ADJOURN

TOWN OF CROMWELL
LEGAL NOTICE
SPECIAL TOWN MEETING
FEBRUARY 12, 2020

Notice is hereby given to electors and those qualified to vote at Town Meetings in the Town of Cromwell that a Special Town Meeting will be held on February 12, 2020, at 6:45 p.m. at the Cromwell Town Hall, Council Chambers, 41 West Street, Cromwell, CT to act upon the following:

1. To reduce the size of the Committee to Support Individuals with Disabilities to five regular members and two alternates.

Enzo Faienza, Mayor
For the Town Council

RECEIVED FOR RECORD
Feb 04,2020 02:16P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

PL

TOWN OF CROMWELL
PUBLIC HEARING
FEBRUARY 12, 2020

The Town Council of the Town of Cromwell, Connecticut will hold a Public Hearing on Wednesday, February 12, 2020 at 6:50 p.m. in the Council Chambers of the Cromwell Town Hall, 41 West Street, Cromwell, CT regarding:

Amend Code of the Town of Cromwell, § 221-2, All night parking.

Copies of the above are available for public inspection at the office of the Town Clerk, 41 West Street, Cromwell, Connecticut and will be posted on-line at www.cromwellct.com.

Enzo Faienza, Mayor
For the Cromwell Town Council

RECEIVED FOR RECORD
Feb 04,2020 02:13P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

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Feb 05,2020 08:53A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

Chapter 221

VEHICLES AND TRAFFIC

§ 221-1. Notice of Violation.

§ 221-2. Public Street~~All-night~~ parking restrictions.

§ 221-3. Parking during snowstorms restricted; penalty; impoundment.

§ 221-4. Violations and penalties.

§ 221-5. Special regulations during emergencies.

§ 221-6. Repealer.

§ 221-7. Hearing officers and hearings.

§ 221-8. Vehicles prohibited from public streets: definitions and interpretation.

§ 221-9. Vehicles prohibited from public streets: use of motorized scooters or pocket motorcycles on public streets prohibited.

[HISTORY: Adopted by the Board of Selectmen of the Town of Cromwell 12-10-1980. Amendments noted where applicable.]

CHARTER REVISION

Effective with the general election held in November 2013, the Town changed to a Town Council/Town Manager form of government. According to Charter § 11.04, any references in Town ordinances to the First Selectman" or to the "Board of Selectmen" shall now be deemed to refer to the "Town Manager" or the "Town Council," as appropriate.

GENERAL REFERENCES

Fire lanes – See Ch. 130.
Noise – See Ch. 168.
Parking for the handicapped – See Ch. 172.
Snow removal – See Ch. 204.

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§ 221-1. Notice of violation.

Whenever any vehicle is found parked in violation of any of the provisions of this chapter or any ordinances or rule or regulation of the Town of Cromwell which relates to parking, a police officer shall attach to such vehicle a notice to the owner or operator thereof stating such vehicle has been parked unlawfully and advising such owner or operator of the amount of fine or penalty. Said notice shall advise such owner or operator of his right to mail or pay to the Town Clerk of the Town of Cromwell within five days of the date when such notice is attached to such vehicle, the fine or fines for the

designated violation or violations in accordance with the fines or penalties set forth in § 221-4.

§ 221-2. Public Street~~All-night~~ parking restrictions. [Amended TOWN COUNCIL ~~BOS 7-23-1997~~]

A. No person shall park any vehicle on any public street or highway from ~~April 16 through November 14~~ for a period longer than 72 hours. The Chief of Police or his/her duly authorized representative may grant permission for an exemption for parking for a specific vehicle for a limited period, provided that the owner or operator of such vehicle has a good and compelling reason of a temporary and/or emergency nature to park for a longer period.

B. The penalty for each offense in violation of this section shall be as provided for in § 221-4.

§ 221-3. Parking during snowstorms restricted; penalty; impoundment.

A. Speedy and efficient removal of snow from the streets and public ways of the Town is hereby declared to be vital to the public health and safety.

B. Notwithstanding Section 221-2 above, i~~I~~t is hereby ordained that no vehicle shall be allowed to remain standing or parked on any street, highway or public way in the Town of Cromwell during any ice, snow, sleet or hail storm which shall have been in progress one hour.

C. The registered owner of such vehicle shall be fined the sum of $25, plus towing and storage charges. The owner of any vehicle which cannot, for whatever reason, be removed under its own power may notify the Police Department of such fact and request its removal, in which case no fine shall be imposed. Such owner shall, however, be liable for the cost of such removal. **[Amended BOS 5-10-2006]**

D. Any vehicle left so unattended may be impounded and taken by or at the discretion of a policeman to a suitable pound, to be determined by the Chief of Police or his duly authorized representative. The operator or owner of such a pound shall furnish to the Chief of Police or his duly authorized representative satisfactory evidence of insurance coverage and shall sign an agreement with the Town, absolving the Town of any and all liability and claims for damages arising from the towing or storage or any impounded vehicle(s).

E. The Chief of Police or his duly authorized representative shall cause a record to be kept of all cars so impounded, together with the name of the registered owner thereof, the location from which taken, the name of the office directing its removal and the location to which taken.

F. The owner of such vehicle may reclaim such vehicle upon showing proper evidence of ownership and upon paying both the fine referred to in Subsection C hereof and all towing and storage charges.

§ 221-4. Violations and penalties. [Amended BOS 5-19-1993; BOS 5-10-2006]

A. The penalty for overtime parking, parking double, improper position, parking in a loading or unloading zone, parking within 10 feet of a hydrant, parking in a no-parking zone, parking within 25 feet of an intersection, parking within 25 feet of a stop sign, parking on a sidewalk, obstructing a driveway, parking in an area more than 12 inches from a curb, parking in an area marked "bus stop" or impeding traffic shall be a fine of $25.

B. The penalty for violation of § 221-2, Public Street ~~All-night~~ parking restrictions, shall be $25 for each offense. The penalty for violation of § 221-3, Parking during snowstorms restricted, shall be $25 for each offense.

C. It shall be illegal to park a car on private property without the owner's permission, and the fine shall be $75 for such offense.

D. If any fine is not paid within seven days, a penalty in the amount equal to the fine shall immediately become due and payable in addition to the original fine.

§ 221-5. Special regulations during emergencies. [Amended TC 6-16-2014]

The Town Council, Town Manager, or Chief of Police or his duly authorized representative is authorized to suspend permitted parking under parking regulations and to prohibit parking temporarily in any areas where, in the opinion of any of the above, it is necessary in order to facilitate the removal of snow, the construction of public works improvements or for other good and sufficient purposes; and shall give notice of such temporary prohibition by causing to be placed suitable signs indicating that parking is prohibited and also, if practicable, by radio and newspaper. The provisions of § 221-1, concerning method of payment of penalties, and § 221-4, concerning penalties, shall apply for violations of this section.

§ 221-6. Repealer.

The prior ordinance entitled "All-Night Parking," dated December 10, 1957, in the Book of Ordinances on page 47, is hereby repealed and replaced as of the effective date of this amended chapter.

§ 221-7. Hearing officers and hearing. [Added BOS 5-8-1985; amended TOC 6-16-2014]

A. The Town Manager shall appoint not more than two persons to serve as hearing officers in all matters described in C.G.S. §§ 7-152b and 14-150, as amended, or as may be amended. Any such hearing officer shall have the minimum qualifications as established by regulations of the Commissioner of Motor Vehicles. The compensation of the hearing officers shall be set by the Town Council.

B. All hearings held by the hearing officers pursuant to the Connecticut General Statutes shall comply with the procedural requirements of said statutes and any regulations adopted thereunder.

§ 221-8. Vehicles prohibited from public streets: definitions and interpretation. [BOS 12-8-2004]

All terms used in this chapter shall be interpreted in accord with the definitions thereof set forth in Title 14 of the Connecticut General Statutes as that title may be amended or recodified from time to time, except that the following defined terms shall have the meaning indicated herein:

MOTORIZED SCOOTER

A wheeled device other than a motor vehicle consisting of a platform of metal, wood, plastic or any other material designed for recreational purposes to carry its user in an erect position and which is propelled by the use of a small motor. The term "motorized scooter" shall not be construed to include either meanings: a wheelchair or any similar device used to provide transportation for any disabled person; or a "Segway" or any similar device used to provide transportation for any person who possesses a valid motor vehicle operator's license.

POCKET MOTORCYCLE

A two-wheeled vehicle other than a motor vehicle, bicycle with a helper motor or a motorized scooter and which is propelled by an internal combustion engine, electric motor or other mechanical means; is capable of carrying a rider and/or passenger at a speed in excess of five miles per hour; and is designed to replicate the general appearance of a motorcycle, regardless of the scale of the replication.

§ 221-9. Vehicles prohibited from public streets: use of motorized scooters or pocket motorcycles on public streets prohibited.

A. No person may operate any motorized scooter or pocket motorcycle on any public street or sidewalk.

B. No person may ride as a passenger in or upon a motorized scooter or pocket motorcycle on any public street or sidewalk.

C. Any person who violates any provision of this section shall receive a citation and be fined $90. In addition to the issuance of a citation, any police officer who observes a violation of this section may take the pocket motorcycle or motorized scooter in question into the custody of the Cromwell Police Department or have it towed to a storage facility at the owner's expense, to be held until such time as adequate arrangements are made by a responsible adult for it to be transported to an appropriate location. If no such arrangements are made within 72 hours, said pocket motorcycle or motorized scooter shall be deemed to be abandoned.

RECEIVED FOR RECORD
Feb 07,2020 10:17A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY FEBRUARY 12, 2020
7:00 P.M. TOWN HALL COUNCIL CHAMBERS

AGENDA

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

D. EXECUTIVE SESSION
   1. Pending Litigation
      a. Update Gilead Matter
      b. Action if necessary

E. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS

F. CITIZEN COMMENTS

G. MAYOR'S UPDATE

H. TOWN MANAGER'S UPDATE

I. FINANCIAL/FINANCE DIRECTOR'S UPDATE
   1. Budget Reports
   2. Tax Refunds

J. CHIEF OF POLICE'S UPDATE

K. PUBLIC WORK'S DIRECTOR UPDATE

L. NEW BUSINESS
   1. Discussion and action to amend Ordinance 221-2 All night parking.
   2. Discussion and action to approve Resolution of Endorsement and Authorization, Regional Performance Incentive (RPI) Program.

M. APPROVAL OF MINUTES
   1. Regular Meeting, January 8, 2020
   2. Special Meeting, January 21, 2020
   3. Special Meeting, January 29, 2020

N. APPOINTMENTS

1. Economic Development Commission
   a. Mo Islam, Alternate, Reappointment, Term Expires 3/24
   b. Paul Warenda, Alternate, Reappointment, Term Expires 3/24
2. Inland Wetlands and Watercourses Agency
   a. Bob Donohue, Term Expires 12/23
   b. Wynn Muller, Term Expires 12/20
3. CWPCA
   a. Bob Donohue, Term Expires 1/24
4. Board of Finance
   a. Dave Adametz, Alternate, Term Expires 12/21

O. COUNCIL LIAISON REPORTS

P. ADJOURN

Rules for Citizen Comments

1. Each speaker will have a total of 3 minutes to speak on the issues of their choice;
2. The Mayor shall recognize only one speaker at a time;
3. The purpose of the Citizen Comment period is to give the residents of Cromwell, or others, the opportunity to make comments regarding matters of public concern, town policies or actions of the town, and to ask questions of the Council of Town Staff. All questions and comments will be taken under advisement and questions raised may be answered this evening or addressed at a later date. There will be no open debate with the Council members during the public comment period and all questions and comments shall be directed to the Mayor;
4. The Mayor shall have the right to discontinue recognition of any speaker whom the Mayor believes is not using proper decorum for a public meeting; is verbally abusive of a member, or members of the Council, Town staff, or the public; becomes belligerent; or uses profanity.

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2020 07 JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 TOWN MANAGER'S OFFICE	381,915	0	381,915	208,509.82	796.81	172,608.37	54.8%
002 TOWN CLERK'S OFFICE	219,242	0	219,242	137,829.99	17,280.92	64,131.09	70.7%
003 REGISTRAR OF VOTERS	79,203	0	79,203	30,408.10	10,346.50	38,448.40	51.5%
004 PLANNING COMMISSION	3,525	0	3,525	702.58	425.21	2,397.21	32.0%
005 ECONOMIC DEVELOPMENT	23,530	0	23,530	1,802.90	270.77	21,456.33	8.8%
006 BOARD OF FINANCE	1,350	0	1,350	330.07	.00	1,019.93	24.4%
008 CHARTER REVISION COMM	100	0	100	.00	.00	100.00	.0%
009 BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	210.10	.00	989.90	17.5%
010 ZONING BOARD OF APPEALS	1,250	0	1,250	320.61	85.36	844.03	32.5%
011 INLAND WETLANDS	2,300	0	2,300	610.00	55.00	1,635.00	28.9%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	.0%
013 DONATIONS AND DUES	50,522	0	50,522	43,512.00	7,000.00	10.00	100.0%
014 TOWN COUNCIL	39,905	0	39,905	37,997.00	.00	1,908.00	95.2%
015 LEGAL EXPENSE	228,764	0	228,764	126,661.86	84,588.64	17,513.50	92.3%
016 CENTRAL SERVICES	186,800	0	186,800	97,206.85	73,687.73	15,905.42	91.5%
017 INSURANCE EXPENSE	584,000	0	584,000	418,464.94	129,652.86	35,882.20	93.9%
018 GENERAL EXPENSE	554,002	2,200,000	2,754,002	2,746,239.88	2,253.82	5,508.30	99.8%
019 DEVELOPER/PLANNER	133,323	0	133,323	85,729.07	395.00	47,198.93	64.6%
020 FINANCE DEPARTMENT	421,531	0	421,531	232,522.10	5,154.53	183,854.37	56.4%
021 TAX COLLECTOR	144,353	0	144,353	75,866.25	25.00	68,461.75	52.6%
022 ASSESSOR'S OFFICE	241,994	0	241,994	143,741.75	3,664.12	94,588.13	60.9%
030 PUBLIC WORKS ADMIN.	280,940	0	280,940	156,105.99	9,556.82	115,277.19	59.0%
031 ENGINEERING	248,490	0	248,490	131,534.19	19,353.39	97,602.42	60.7%
032 SOLID WASTE REMOVAL	635,092	0	635,092	299,983.79	192,015.48	143,092.73	77.5%
033 BUILDING INSPECTION	203,710	0	203,710	113,573.13	1,953.58	88,183.29	56.7%
034 HIGHWAY DEPT.	1,366,164	0	1,366,164	560,093.80	207,855.54	598,214.66	56.2%
035 BUILDING MAINTENANCE	608,322	0	608,322	336,428.26	51,703.28	220,190.46	63.8%
036 PARKS & GROUNDS	417,968	0	417,968	236,842.06	31,897.15	149,228.79	64.3%
037 PUBLIC WORKS-OTHER	381,250	0	381,250	131,186.74	145,768.36	104,294.90	72.6%
038 VEHICLE MAINTENANCE	342,997	0	342,997	142,496.77	69,522.82	130,977.41	61.8%
040 POLICE DEPARTMENT	3,531,214	0	3,531,214	1,878,214.08	42,371.24	1,610,628.68	54.4%
041 EMERGENCY MANAGEMENT	19,050	0	19,050	6,025.00	1.00	13,024.00	31.6%
042 ANIMAL CONTROL	89,371	0	89,371	55,121.37	.00	34,249.63	61.7%
050 HEALTH DEPARTMENT	198,293	0	198,293	108,027.96	34,901.06	55,363.98	72.1%
051 HUMAN SERVICES	131,951	0	131,951	75,926.22	877.02	55,147.76	58.2%
053 SENIOR SERVICES	109,980	0	109,980	42,636.58	10,904.84	56,438.58	48.7%
054 YOUTH SERVICES	95,298	0	95,298	56,277.90	1,455.01	37,565.09	60.6%
055 TRANSPORTATION SERVICES	189,396	0	189,396	84,134.14	2,646.80	102,615.06	45.8%
060 RECREATION DEPARTMENT	252,731	0	252,731	141,730.46	10,912.13	100,088.41	60.4%
061 LIBRARY	594,581	0	594,581	327,298.04	27,969.25	239,313.71	59.8%
070 BONDED DEBT	3,704,100	0	3,704,100	599,550.00	.00	3,104,550.00	16.2%
080 EMPLOYEE BENEFITS	3,846,399	0	3,846,399	1,751,206.82	1,099,777.02	995,415.16	74.1%
090 BOARD OF EDUCATION	30,700,762	0	30,700,762	14,031,130.82	.00	16,669,631.18	45.7%
119 DEVELOPMENT COMPLIANCE	103,201	0	103,201	57,784.31	994.09	44,422.60	57.0%

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TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2020 07 JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
002 TOWN CLERK'S OFFICE	-294,000	0	-294,000	-184,452.30	-109,547.70	62.7%
021 TAX COLLECTOR	-43,807,335	0	-43,807,335	-35,570,316.88	-8,237,018.12	81.2%
022 ASSESSOR'S OFFICE	-500	0	-500	-1,189.50	689.50	237.9%
030 PUBLIC WORKS ADMIN.	-45,300	0	-45,300	-21,810.40	-23,489.60	48.1%
033 BUILDING INSPECTION	-225,000	0	-225,000	-527,406.51	302,406.51	234.4%
040 POLICE DEPARTMENT	-88,200	0	-88,200	-31,529.08	-56,670.92	35.7%
042 ANIMAL CONTROL	-750	0	-750	-225.00	-525.00	30.0%
050 HEALTH DEPARTMENT	-25,500	0	-25,500	-2,040.00	-23,460.00	8.0%
053 SENIOR SERVICES	-1,500	0	-1,500	-969.00	-531.00	64.6%
054 YOUTH SERVICES	-4,000	0	-4,000	.00	-4,000.00	.0%
060 RECREATION DEPARTMENT	0	0	0	-20.00	20.00	100.0%
061 LIBRARY	-8,000	0	-8,000	-2,065.45	-5,934.55	25.8%
206 BOARDS & COMMISSIONS	-9,250	0	-9,250	-3,485.92	-5,764.08	37.7%
207 STATE OF CONNECTICUT	-5,246,003	0	-5,246,003	-2,497,461.40	-2,748,541.60	47.6%
208 MISCELLANEOUS SOURCES	-717,040	0	-717,040	-784,021.35	66,981.35	109.3%
999 FUND BALANCE	-879,001	0	-879,001	.00	-879,001.00	.0%
TOTAL GENERAL FUND	-51,351,379	0	-51,351,379	-39,626,992.79	-11,724,386.21	77.2%

Posted Refund Transaction (s) TOWN OF CROMWELL Int Date: 02/05/2020 Date: 02/05/2020 Page: 1

Condition(s) :

Bill Dist/Susp/Bank	Name Address	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2017-03-0051699	BUSTAMANTE JOSE R	2013/2T1BU4EE7DC121631		0.00	0.00	0.00	0.00	
1	241 VICTORIA RD	51700	1/9/2020	208.14	0.00	0.00	208.14	-208.14
	HARTFORD CT 06114-2800	Sec. 12-129 Refund of Excess Payments.						
2017-03-0058825	NEWTON ELLIOT W	2017/1C4AJWAG9HL524757		539.30	0.00	0.00	539.30	
1	1151 4TH ST SW	58833	8/14/2018	647.41	0.00	0.00	647.41	-108.11
	WASHINGTON DC 20024-2612	Sec. 12-81 (20) Servicemen Having Disability Rating.						
2018-01-0000594	CONNEX CREDIT UNION	161 SKYVIEW DRIVE M-8		3,879.20	0.00	0.00	3,879.20	
1	PO BOX 477	00160800	1/16/2020	5,818.80	0.00	0.00	5,818.80	-1,939.60
	NORTH HAVEN CT 06473-9979	Sec. 12-129 Refund of Excess Payments.						
2018-01-0000967	CC CROMWELL LTD PARTNERSHIP + C/O PILO	34 SHUNPIKE ROAD		110,308.80	0.00	0.00	110,308.80	
1	10 GLENVILLE STREET, Unit 1ST	00108700	1/15/2020	120,015.99	0.00	0.00	120,015.99	-9,707.19
	GREENWICH CT 06831	Sec. 12-129 Refund of Excess Payments.						
2018-01-0000981	CENTINI FRANK S + CENTINI BETTY ANN	14 COUNTRY SQUIRE DRIVE 14A		1,748.22	0.00	0.00	1,748.22	
1	BETTY	00082000	1/22/2020	1,781.04	0.00	0.00	1,781.04	-32.82
	CROMWELL CT 06416	Sec. 12-129 Refund of Excess Payments.						
2018-01-0002799	WELLS FARGO BANK + ATTN:REFUNDS/FINANC	13 FREESTONE AVENUE		4,651.36	0.00	0.00	4,651.36	
1	PO BOX 14506	00340000	1/21/2020	6,977.04	0.00	0.00	6,977.04	-2,325.68
90	DES MOINES IA 50328	Sec. 12-129 Refund of Excess Payments.						
2018-03-0050899	BASIGALUP EDWARD A	1999/JHMCG6678XC025395		63.16	0.00	0.00	63.16	
	2108 CROMWELL HILLS DR	50899	8/7/2019	75.84	0.00	0.00	75.84	-12.68
	CROMWELL CT 06416-1865	Sec. 12-129 Refund of Excess Payments.						
2018-03-0051416	BRANNING RONALD C JR	2007/WAUMV44E87N022614		213.73	0.00	0.00	213.73	
	12 COPIOUS LN	51416	8/21/2019	250.38	7.92	5.00	263.30	-36.65
	LADERA RANCH CA 92694-1170	Sec. 12-129 Refund of Excess Payments.						
2018-03-0051696	BUSTAMANTE JOSE R	2013/2T1BU4EE7DC121631		0.00	0.00	0.00	0.00	
	241 VICTORIA RD	51696	1/9/2020	203.55	0.00	0.00	203.55	-203.55
	HARTFORD CT 06114-2800	Sec. 12-129 Refund of Excess Payments.						
2018-03-0055734	HONDA LEASE TRUST	2015/19XFB2F58FE700917		167.86	0.00	0.00	167.86	
	600 KELLY WAY	55734	12/16/2019	287.92	0.00	0.00	287.92	-120.06
	HOLYOKE MA 01040-9681	Sec. 12-129 Refund of Excess Payments.						
2018-03-0055752	HONDA LEASE TRUST	2016/2HGFC4B09GH315781		313.14	0.00	0.00	313.14	
	600 KELLY WAY	55752	12/16/2019	375.91	0.00	0.00	375.91	-62.77
	HOLYOKE MA 01040-9681							
2018-03-0055755	HONDA LEASE TRUST	2018/19XFC2F54JE204129		178.93	0.00	0.00	178.93	
	600 KELLY WAY	55755	12/16/2019	429.09	0.00	0.00	429.09	-250.16
	HOLYOKE MA 01040-9681							
2018-03-0055875	HYUNDAI LEASE TITLING TRUST	2016/5XXGU4L39GG030249		132.40	0.00	0.00	132.40	
	4100 WILDWOOD PKWY	55875	12/19/2019	397.58	0.00	0.00	397.58	-265.18
	ATLANTA GA 30339-8400	Sec. 12-129 Refund of Excess Payments.						
2018-03-0055888	HYUNDAI LEASE TITLING TRUST	2016/KNAGT4L33G5120405		0.00	0.00	0.00	0.00	
	4100 WILDWOOD PKWY	55888	12/17/2019	317.79	0.00	0.00	317.79	-317.79
	ATLANTA GA 30339-8400	Sec. 12-129 Refund of Excess Payments.						
2018-04-0080452	DAIMLER TRUST	2016/WDDLJ6HBXGA160156		896.81	0.00	0.00	896.81	
	14372 HERITAGE PKWY	80452	1/15/2020	978.01	0.00	0.00	978.01	-81.20
	FORT WORTH TX 76177-3300	Sec. 12-129 Refund of Excess Payments.						
2018-04-0080648	FINANCIAL SER VEH TRUST	2019/WBAJA7C57KWW33139		307.29	0.00	0.00	307.29	
	5550 BRITTON PKWY	80648	1/10/2020	371.31	0.00	0.00	371.31	-64.02
	HILLIARD OH 43026-7456	Sec. 12-129 Refund of Excess Payments.						
TOTAL	16			123,400.20	0.00	0.00	123,400.20	
				139,135.80	7.92	5.00	139,148.72	-15,735.60

Regional Performance Incentive (RPI) Program

Resolution of Endorsement and Authorization

(To be completed by the City or Town Clerk)

The Legislative Body* of the Town/City of _____

convened on _____(date) and adopted a resolution by

the vote of _____ to _____ which endorsed the **Regional Performance Incentive Program** proposals listed below, referenced in Connecticut General Statutes Section 4-124s. Applications can be downloaded at: http://www.rivercog.org/rpip.html

1. Lower CT River Valley Council of Governments Regional Parcel Service and Update
   Update of digital parcel maps in the 17-member municipalities of RiverCOG
2. State of Connecticut Municipal Boundaries Survey
   Statewide project being led by WestCOG to survey the state's municipal boundaries to create better digital maps statewide
3. Emergency Radio System Enhancement Project for Valley Shore PSAP and the Lower River Valley Council of Governments
   Upgrades to regional emergency communication system to benefit all RiverCOG municipalities and Colchester and Marlborough
4. Chester, Deep River and Essex Radio System Upgrades
   New radios for emergency responders in Chester, Deep River, and Essex which are compatible with the state emergency radio system
5. Regional Building Department Feasibility Study and Building Department Record Digitization Project
   Feasibility study for setting up a shared multi-town building department in the Lower Connecticut River Valley Region and digitalization of building department records in Chester and Killingworth

In addition, the Legislative Body* has authorized _____
(name and title)
to act on this endorsement by signing all necessary agreements and take all necessary actions related to this proposal to enter into a binding agreement with the Office of Policy and Management according to terms of the RPIP grant program.

Attested to by:

Name:_____

Title:_____

(City/Town Clerk)

Date:_____

*NOTE: For the purposes of the **Regional Performance Incentive (RPI) Program**, "legislative body" means the board of selectmen, town council, city council, board of alderman, board of directors, board of representatives or board of the mayor and burgesses of a municipality.

RPIP-2020

N:\New_N_Drive_Folder_Structure\Staff\Sam\Documents\RPIP_Resolution_2020_RiverCOG.doc

RECEIVED FOR RECORD
Jan 15,2020 03:32P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY JANUARY 8, 2020
7:00 P.M. TOWN HALL COUNCIL CHAMBERS

MINUTES

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, S. Fortenbach, J. Henehan, P. Ahlquist, A. Waters, J. Demetriades
Absent:
Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester, Chief of Police D. Lamontagne, Director Public Works L. Spina

A. CALL TO ORDER
Mayor Faienza called the Regular Meeting to order at 7:02 p.m.

B. PLEDGE OF ALLEGIANCE
P. Ahlquist led the Pledge of Allegiance.

C. APPROVAL OF AGENDA
Motion made by J. Henehan seconded by P. Ahlquist to approve the agenda.
Town Manager Salvatore requested that Financial #5. Discussion and action to add Capital Account.
Motion made by P. Ahlquist seconded by J. Donohue and *unanimously carried* to approve amending the agenda adding #5. Financial, Discussion and action to add Capital Account.
Main Motion to approve the agenda unanimously carried as amended.

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS
None

E. CITIZEN COMMENTS
1. R. Waters, South Street - Spoke regarding the Transfer Station and trees on town property.
2. G. Bironi, Timber Hill Road -Spoke regarding New Business #1 and #2.

F. MAYOR'S UPDATE
Mayor Faienza reported:
- Attended a Long-Range Capital Meeting; A new Senior Center and schools were discussed.
- The next business visit will be to the TPC.
- Carrier Group is having a Grand Opening for Arbor Meadows on January 16th at 3:00 p.m.
- The Cromwell Division will be meeting at the Courtyard at Marriott on January 16th

- The Town Meeting to decrease the membership on the Committee to Support People will be held before the February 12th Council Meeting

G. TOWN MANAGER'S UPDATE

Town Manager Salvatore reported:

- Scannell should be announcing who their tenant will be very soon.
- The road will be extended along the east side of the parking lot for the tenant to have a complete circle for trucks only.
- Gave an update on Cromwell Landing. We should have all permits in time for Spring
- River Road project is under review by town attorney.
- Working with EDC Coordinator S. Popper on Sustainable Connecticut.
- The Library Renovation is nearly complete; a ceremony will be planned for the very near future.
- Time Clocks are being implemented; we won't go live until all the 'bugs' are worked out.
- Requested direction from the Council whether the Water District Garage, that was turned over to the town, should be leased out or demolished. His recommendation is renovating the facility and then lease it out.

H. FINANCIAL/FINANCE DIRECTOR'S UPDATE

1. Budget Reports -thru December 26th.

- The expenses are on target and the revenue is coming in strong.

2. Tax Refunds

Motion made by A. Waters seconded by J. Henehan and *unanimously carried* to approve tax refunds 1-14.

3. Discussion regarding General Fund Fund Balance Policy.

Finance Director M. Sylvester presented the item. After discussing the item:
Motion made by J. Henehan seconded by S. Fortenbach and *unanimously carried* approve the General Fund Fund Balance Policy as discussed tonight (copy attached to minutes)

4. Schedule Budget Workshops for 20/21 Budget.

Motion made by P. Ahlquist seconded by J. Henehan and *unanimously carried* to schedule the 20/21 Budget Hearings, March 2nd and March 3rd beginning at 4:00 p.m.

5. Discussion and action to establish a Capital Account.

Motion made by P. Ahlquist seconded by J. Henehan and *unanimously carried* to approve investigating adding a Capital Account.

I. CHIEF OF POLICE'S UPDATE

Chief Lamontagne reported:

- Monthly incident report was distributed for the month of December.
- Officer Jespersen is doing well at the academy and is expected to graduate in April.
- Still attempting to hire three officers.
- Went to the Committee to Support People with disabilities last evening. It was an informative meeting with good information shared.
- Detective Jones did an exceptionally good job with a drug tampering case that occurred in a local pharmaceutical company. It was a difficult case and she did a fantastic job.

  Mayor Faienza asked that the council's appreciation is passed on to Detective Jones.

J. PUBLIC WORK'S DIRECTOR UPDATE

Public Works Director Spina reported:

- Answered the concern expressed during citizen comments regarding trees on town property.
- Christmas Tree pickup is done.
- Town wide Leaf Collection is done.
- Started work on the 20/21 Budget.
- Spoke regarding the transfer station construction and design it is completely adequate. By doing work inside, Jon Harriman, Town Engineer saved probably in-between 600,000 to 700,000 dollars.
-

K. NEW BUSINESS

1. Grievance - IUOE Local 30
   a. P. Bironi, Retroactive Wage Compensation.

Union Representative Steve Broderick presented the grievance on behalf of the Union.

Town Manager A. Salvatore presented the grievance on behalf of the Town.

The Councilors were given the opportunity to ask questions and discuss the grievance.

Motion made by J. Demetriades, with deep regret, seconded by P. Ahlquist, with regret, and *carried* to deny the grievance.

Aye: J. Demetriades, S. Fortenbach, E. Faienza, J. Donohue, J. Henehan, P. Ahlquist

Nay: A. Waters

Motion carries

2. Grievance -IUOE Local 30, Sick Time Compensation
   a. P. Bironi

Union Representative Steve Broderick presented the grievance on behalf of the Union.

Town Manager A. Salvatore presented the grievance on behalf of the Town.

The Councilors were given the opportunity to ask questions and discuss the grievance.

Motion made by P. Ahlquist, with regret, seconded by J. Donohue and *carried* to deny the grievance.
Aye: J. Demetriades, S. Fortenbach, E. Faienza, J. Donohue, J. Henehan, P. Ahlquist
Nay: A. Waters
Motion carries

3. Discussion and action to amend Ordinance 221-2 All night parking.
   a. Authorize the Mayor to set time and date of public hearing.
   Councilor Ahlquist and Chief of Police Lamontagne presented the request.

Motion made by J. Donohue seconded by J. Henehan and *unanimously carried* to approve as amended by Chief of Police.

Motion made by P. Ahlquist seconded by S. Henehan and *unanimously carried* to authorize the Mayor to set time and date of Public Hearing.

4. Presentation of Town Manager's 2020 Goals and Objectives.

J. Demetriades

- Continue to attract younger residents to live and work in town.
- Keep an internal catalog of vacant businesses in town and come up with a strategic plan.
- Work on a Sustainability Plan.
- A lot of the goals and objectives were met from last year; good job.

A. Waters

- Commended Town Manager for doing an outstanding job. Very happy with the way things are going.

S. Fortenbach

- Continue to retain and attract strong new businesses to town.
- Continue to keep roads safe with Road Improvements throughout town.
- From what he can see Town Manager Salvatore is doing a great job.

E. Faienza

- Thanked Town Manager Salvatore for his hard work and stated it is a pleasure working with him for the past five and a half years.

- Will continue working with him to keep the town moving forward.
- Continue working on the Capital Improvement Plan.

J. Donohue

- Continue to work for a project plan for a new Senior and Community Center; by obtaining grants or starting a fund that people can contribute to. Start now so when the project starts we will be ready.

J. Henehan

- EDC is doing a great job over the past five years and would like to see that continue.
- Continue to prep for a new Senior and Community Center.
- Keep running a tight look at where the money is spent.
- Keep the mill rate low.

P. Ahlquist

- Work with contracts and put out to bid
- Work with Personnel Director to make sure that all employees job descriptions are updated.
- Work out issues with Union to prevent union grievances.

L. APPROVAL OF MINUTES

1. December 11, 2019, Special Meeting

Motion made by P. Ahlquist seconded by S. Fortenbach and *unanimously carried* to approve the minutes of December 11, 2019.

2. December 11, 2019, Regular Meeting

Motion made by J. Donohue seconded by J. Demetriades and *unanimously carried* to approve the minutes of December 11, 2019.

M. EXECUTIVE SESSION

1. Negotiation Strategy, fines 2 Edgewood Road
2. Action if necessary

Motion made by J. Henehan seconded by S. Fortenbach and *unanimously carried* to adjourn to Executive Session at 9:25 p.m. for the purpose of Negotiation Strategy, 2 Edgewood Road.

Town Manager A. Salvatore was invited into Executive Session.

Motion made by J. Donohue seconded by J. Demetriades and *unanimously carried* to come out of Executive Session at 9:48 p.m.

Motion made by P. Ahlquist seconded by J. Henehan and *carried* to approve accepting $20,050 in fines for 2 Edgewood Road.
Aye: J. Demetriades, A. Waters, S. Fortenbach, J. Donohue, J. Henehan, P. Ahlquist
Abstained: E. Faienza

N. COUNCIL LIAISON REPORTS
None

O. ADJOURN
Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to adjourn at 9:49 p.m.

Respectfully submitted,

Re Matus

Re Matus
Secretary

TOWN OF CROMWELL
FUND BALANCE POLICY

Purpose:
The purpose of establishing a policy on the fund balance in the General Fund is to provide a guideline for budgeting decisions and to ensure that adequate reserves are established to fund operations by providing sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The General Fund is the primary operating fund of the Town for its non-utility related operations. The Town's Unassigned General Fund Balance is a surplus of funds which have accrued from unexpended operating budgets and unanticipated excess revenues.

Unassigned Fund Balance may be "committed" for a specific purpose by formal action of the Board of Finance. An example of Committed Fund Balance would be an appropriation for the future year's budget as determined when setting the mill rate. Amendments and modifications to the committed fund balance must also be approved by formal action of these boards. Authority to "assign" fund balance for specific purposes is delegated to the Finance Director. Assigned fund balance is an expression of intent, such as encumbrances.

For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly, unassigned fund balance. The Finance Director has the authority to deviate from this policy if it is in the best interest of the Town.

In addition, the Town of Cromwell desires to maintain its current credit rating. Rating agencies are concerned about a government's creditworthiness and the level of the General Fund fund balance is part of their evaluation. The Unassigned Fund Balance provides a measure of financial stability to bond holders and credit rating agencies, which offers the potential for lower interest costs on long-term financings.

There is no formula for determining an appropriate fund balance, however items to consider include the timing of revenue collections, the local and national economic environment, the volatility of the major revenue sources, and the degree of protection desired to mitigate current and future financial risks. It is considered a "best practice" by the Government Finance Officers Association (GFOA) to maintain an amount equal to a minimum of 60 days of operating expenses.

The Town of Cromwell recognizes the importance of maintaining an appropriate level of Fund Balance to provide the required resources to meet operating needs, to allow for unforeseen needs of an emergency nature, and to be able to respond to unanticipated opportunities. After evaluating the Town's operating characteristics, diversity of tax base, reliability on non-tax revenue sources, working capital needs, impact on bond rating, local and economic outlooks, emergency and disaster risk and other contingent issues, the Town establishes the following goals regarding the Fund Balance of the General Fund for the Town of Cromwell, Connecticut.

Policy:
The level of unassigned fund balance that the Town strives to maintain is an amount no less than 15% of the Town's general fund budget and no greater than 17%, with the intent of the Town to aim for an amount equal to 60 days of operating expenses from the current operating budget.

Any excess funds may be utilized for other municipal fiscal purposes, such as capital improvement needs or to take advantage of opportunities that would have a positive impact for the Town of Cromwell, including but not limited to land acquisition or land development rights.

If Unassigned Fund Balance falls below the targeted minimum level, it should be replenished by way of a plan developed through the budget process.

Exception to this policy may be considered for an unassigned fund balance between 12% and 15% if funds are used to support grant opportunities with the expectation of full reimbursement of the Town's appropriation within a specified period of time.

In accordance with prudent budgeting practices, the Unassigned Fund Balance will not be used on a routine basis to lower taxes or to offset normal operating expenditures.

Fund Balance Components:

a) Nonspendable – Resources not in spendable form or are legally required to remain intact.
b) Restricted – Constraint imposed or legally enforceable by external parties. For example, non-reimbursable state and federal grants, unspent bond proceeds.
c) Committed – Represent internal constraints and can only be used for specific purposes pursuant to formal action of the government's highest level of formal action. Once committed, amounts cannot be used for any other purpose unless the same decision-making authority lifts constraint. For example, appropriations to offset future year budget.
d) Assigned – Constraint is expression of intent by governing body or authorized official. For example, amounts reserved through encumbrances.
e) Unassigned – No constraints.

Approved by Town Council 1/08/2020

RECEIVED FOR RECORD
Jan 24,2020 09:09A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT
PL

TOWN OF CROMWELL
TOWN COUNCIL
EXECUTIVE SESSION
TUESDAY JANUARY 21, 2020
4:30 P.M. TOWN HALL COUNCIL CHAMBERS

MINUTES

Present: Mayor Faienza, Deputy Mayor J. Donohue, A. Waters, J. Demetriades, P. Ahlquist, S. Fortenbach
Absent: J. Henehan
Also Present: Town Manager A. Salvatore

A. CALL TO ORDER
Mayor Faienza called the Special Meeting to order at 4:35 p.m.

B. APPROVAL OF AGENDA
Motion made by A. Waters seconded by J. Donohue and *unanimously carried* to approve the agenda.

C. EXECUTIVE SESSION
1. Negotiation Strategy, fines 26 Lancaster Road
2. Action if necessary

Motion made by P. Ahlquist seconded by A. Waters and *unanimously carried* to adjourn to Executive Session at 4:36 p.m. for the purpose of Negotiation Strategy, Fines, 26 Lancaster Road.
Town Manager Salvatore was invited into Executive Session.
Motion made by J. Demetriades seconded by A. Waters and *unanimously carried* to come out of Executive Session at 4:54 p.m.
2. Action if necessary
Motion made by P. Ahlquist seconded by A. Waters and *unanimously carried* to accept $9,500; paid by 4:00 p.m., Thursday January 23, 2020

D. ADJOURN
Motion made by P. Ahlquist seconded by J. Donohue and *unanimously carried* to adjourn the Special Meeting at 4:55 p.m.

Respectfully submitted,

Anthony J. Salvatore
Acting Secretary

TOWN OF CROMWELL
TOWN COUNCIL SPECIAL MEETING
EXECUTIVE SESSION
WEDNESDAY JANUARY 29, 2020
4:30 P.M. TOWN HALL COUNCIL CHAMBERS

MINUTES

Present: Mayor Faienza, Deputy Mayor J. Donohue, A. Waters, J. Demetriades, P. Ahlquist, S. Fortenbach, J. Henehan

Absent:

Also Present: Town Manager A. Salvatore, Attorney's J. Tallberg, Olson, Durao and Curtin.

A. CALL TO ORDER

Mayor Faienza called the Special Meeting to order at 4:32 p.m.

B. EXECUTIVE SESSION

1. **Discussion on Pending Litigation**
   a. Pamela Young v. Town of Cromwell
   b. Action if necessary

Motion made by A. Waters seconded by S. Fortenbach and *unanimously carried* to adjourn to Executive Session at 4:32 p.m. for discussion on Pending Litigation, Pamela Young v. Town of Cromwell, b. action if necessary.

Town Manager Salvatore and Attorney's J. Tallberg, Olson, Durao and Curtin were invited into Executive Session.

Motion made by J. Donohue seconded by J. Henehan and *unanimously carried* to come out of Executive Session 5:41 p.m.

2. Action if necessary
   No action taken.

D. ADJOURN

Motion made by J. Donohue seconded by J. Demetriades and *unanimously carried* to adjourn at 5:42 p.m.

Respectfully submitted,

Anthony J. Salvatore
Acting Secretary

RECEIVED FOR RECORD
Jan 31,2020 10:17A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

Cromwell Public Schools

Placing Students First

Meeting: **Joint Meeting of the Cromwell Board of Education, Town Council and Board of Finance**
Date: **Thursday, February 20, 2020**
Time: **7:00 p.m.**
Place: **Edna C. Stevens School All Purpose Room**

SPECIAL MEETING

AGENDA

I. Call to Order by the Board of Ed Chair on behalf of the Mayor & Board of Finance Chair

II. Approval of Agenda

III. Discussion of the BOE Proposal regarding ECS School Project, including discussion of next steps

IV. Public Comments on agenda items

V. Adjournment