


**TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY FEBRUARY 10, 2021
7:00 P.M. TOWN HALL COUNCIL CHAMBERS**

AGENDA

Town Hall Meeting Rooms closed to the Public
Meeting live-streamed www.cromwellct.com, Quick links, live Town Meetings
Comments to Council may be e-mailed to mayor@cromwellct.com

RECEIVED FOR RECORD
Feb 03, 2021 02:36P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS
- E. MAYOR'S UPDATE
- F. TOWN MANAGER'S UPDATE
- G. FINANCIAL/FINANCE DIRECTOR'S UPDATE
 - 1. Budget Reports
 - 2. Tax Refunds
 - 3. Discussion and possible action to approve request for the Expanded DUI Law Enforcement Grant.
 - a. Approve appropriation of \$10,620 from Capital Non-Recurring of which 100% will be reimbursed back to the Town.
- H. CHIEF OF POLICE'S UPDATE
- I. PUBLIC WORKS DIRECTOR'S UPDATE
- J. CITIZEN COMMENTS -Submitted to mayor@cromwellct.com
- K. NEW BUSINESS
 - 1. Grievance, Accrued Sick Leave Payment
 - a. NAGE, Non-Sworn Police, Step 3
 - 2. Discussion and possible action regarding the concept of a Trail Bike on Town Property.
- L. APPROVAL OF MINUTES
 - 1. Regular Meeting, January 13, 2021

M. APPOINTMENTS

N. INFORMATIONAL ITEMS

O. ADJOURN

TOWN OF CROMWELL

DATE: FEBRUARY 3, 2021
TO: ANTHONY J. SALVATORE, TOWN MANAGER
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR
RE: FEBRUARY TOWN COUNCIL REPORT

I am submitting the fiscal year 2021 budget reports for the Town Council meeting on February 10th. These reports reflect activity through the end of January.

The Town is on target for expenditures. Tax collections are coming in slower this past January due to the deferral but the Tax Collector feels confident collections will be at budgeted levels by year end.

The Finance Office received a communication from the independent auditor on January 22nd regarding suggestions to improve internal controls. Please review these in conjunction with the responses I provided. Some of the suggestions we are unable to accommodate due to State statute and/or Town Charter.

Let me know if you have any questions or wish to discuss anything further.

Thank you.

TOWN OF CROMWELL

DATE: JANUARY 25, 2021
TO: ANTHONY J. SALVATORE, TOWN MANAGER
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR
RE: AUDITOR'S REPORT ON INTERNAL CONTROLS

I received the attached communication from our auditor, Joseph Centofanti with PKF O'Connor Davies, on Friday, January 22nd. Since the Town Manager is responsible for the administration of all Town affairs and departments, I am addressing my responses to the auditor's recommendations to you so that, by way of this communication, you can advise the Town Council that the appropriate actions have been taken.

First, I would like to point out that we are unable to comply with some of the recommendations due to our Town Charter and/or State Statute. In other cases, we are looking, or have already looked, into options to improve identified internal controls. Generally, the cost of internal controls should not exceed the benefits derived from them.

In the order presented by the auditor's report:

1. Outside Service Receivable

Recommendation: That the Town use prenumbered invoices or a billing software for the outside service billings. It is also recommended that the Town record the billings as account receivable at the time of billing in order that the revenues are recorded at the time of service and the outstanding balance can be properly monitored.

Response: The Finance Department will set up a procedure for accounts receivable on outside services billing. Additionally, we will look into prenumbered invoices and/or billing software.

2. Payroll Change Report

Recommendation: That a payroll change report be reviewed and approved to ensure that there were not unauthorized changes to the payroll file.

Since the Dog License Fund is primarily supported by a General Fund appropriation, we recommend that the Town consider eliminating the process for adopting a formal budget for the Dog License Fund and budget both the revenues and expenditures in the General Fund.

Response: The Town of Cromwell Charter requires these budgets to be approved at a Special Town Meeting. At such time that Charter revision is considered, this recommendation will be reviewed again.

The Dog License Fund was established in accordance with Connecticut General Statute Section 22-347. This Statute states that the "Each town treasurer or fiscal officer, as the case may be, shall keep a separate dog fund account of all fees received...". This statute also explains how these funds shall be expended. We are in compliance with this statute.

4) Recommendation: Transfer all delinquent accounts, other than real estate, to suspense after being uncollected for three years.

Response: The Tax Collector will consider implementation of this proposal.

**Report on Communication of Internal Control
Related and Other Matters Identified in the Audit**

Independent Auditors' Report

**Town Council
Town of Cromwell, CT**

In planning and performing our audit of the financial statements, we considered the Town's internal control over financial reporting ("internal control") as a basis for designing audit procedures that are appropriate in the circumstances solely for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control that we consider to be material weaknesses as defined above.

However, we identified several matters that are opportunities to strengthen internal control, improve operating efficiency or upgrade policies and procedures to best practices. The "**Recommendations to Management**" that accompanies this report summarizes our comments and recommendations regarding those matters. This report does not affect our Federal and State single audit reports or our report on the financial statements dated December 2, 2020.

This report is intended solely for the information and use of management, the Town Council, others within the entity and Federal and State awarding agencies and is not intended to be and should not be used by anyone other than those specified parties.

PKF O'Connor Davies, LLP

Wethersfield, Connecticut
December 2, 2020

Town of Cromwell, Connecticut

Recommendations to Management
For the Year ended June 30, 2020

We present for your consideration our comments and recommendations relating to the internal control and other operating and administrative matters, which came to our attention during the course of our audit.

Town

1. Police Outside Service Receivable:

Condition:

Currently, billings for police outside services are prepared manually and set to vendors for payment. The billing is not recorded as accounts receivable as billed, but is recorded at year end.

Recommendation:

We recommend that Town the use prenumbered invoices or a billing software for the police outside service billings. We also recommend that the Town record the billings as accounts receivable at the time of billing in order that the revenues are recorded at the time of service and the outstanding balance can be properly monitored.

2. Payroll:

Condition:

Currently, the Town does no produce, review and approve a payroll change report to verify that only authorized changes were made.

Recommendation:

We recommend that payroll change report be reviewed and approved to ensure that there were not unauthorized changes to the payroll file.

Board of Education

3. Payroll:

Condition:

Currently, the District's payroll system updates employee pay rates based upon the union contracts schedule loaded into the software. We noted that there was no formal documentation of the review of the rates before payroll is processed.

Recommendation:

We recommend that the review of the new pay rates be formally documented before the new year payroll is processed.

Best Practices

1. Fraud Policy

Condition:

The Town/Board of Education has not established a policy that specifically addresses fraud and the related potential consequences if it is determined that fraud has been committed.

Recommendation:

We recommend the Town develop and implement a policy to specifically address fraud, the Town's position on fraud and the consequences for noncompliance with the policy.

2. Capital Assets – Capitalization Threshold

Condition:

The Town's current capital asset threshold is \$5,000 for all classes of capital assets.

Recommendation:

We recommend that the Town consider revising the capitalization policy to be more in line with the industry standard as follows:

Equipment	\$ 5,000
Improvements	\$ 20,000
Infrastructure	\$ 100,000

3. Budgets

Condition:

Currently, the Town adopts legal budgets for the sewer assessment fund, sidewalk fund and the dog license fund. The sewer assessment fund and sidewalks fund are classified as capital projects funds and therefore have project budgets vs annual budgets. Generally accepted accounting principles prohibit reporting legal budgets in the financial statements for capital projects fund.

In addition, the dog license fund is primarily funded through transfers from the general fund and therefore does not qualify for reporting as a special revenue fund under generally accepted accounting principles.

Recommendation:

We recommend that the Town consider eliminating the process for adopting a formal budget for the sewer assessment fund and sidewalk fund. The Town can continue to appropriate funding for these projects as necessary.

Since the dog license fund is primarily supported by a general fund appropriation, we recommend that the Town consider eliminating the process for adopting a formal budget for the dog license fund and budget both the revenues and expenditures in the general fund.

4. Tax Collector:

Condition:

Currently suspense transfers are being identified by specific identification. The current industry standard practice is to transfer all non real estate delinquent accounts to suspense after being uncollected for three years.

Recommendation:

We recommend that the Town consider implementing this practice to simplify the process of recording transfers and managing delinquent balances.

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



JOURNAL DETAIL 2021 1 TO 2021 13									
FOR 2021 07									
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT		
001 GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED		
001 TOWN MANAGER'S OFFICE	394,157	0	394,157	218,216.60	1,571.83	174,368.57	55.8%		
002 TOWN CLERK'S OFFICE	206,689	0	206,689	113,338.85	9,115.54	84,234.61	59.2%		
003 REGISTRAR OF VOTERS	78,164	0	78,164	47,954.18	3,084.99	27,124.83	65.3%		
004 PLANNING COMMISSION	3,525	0	3,525	1,175.10	163.37	2,186.53	38.0%		
005 ECONOMIC DEVELOPMENT	23,911	0	23,911	9,200.50	.00	14,710.50	38.5%		
006 BOARD OF FINANCE	1,350	0	1,350	252.00	.00	1,098.00	18.7%		
008 CHARTER REVISION COMM	3,000	0	3,000	.00	.00	3,000.00	.0%		
009 BOARD OF ASSESSMENT APPEALS	1,250	0	1,250	217.80	.00	982.20	18.2%		
010 ZONING BOARD OF APPEALS	1,250	0	1,250	245.68	85.29	919.03	26.5%		
011 INLAND WETLANDS	2,300	0	2,300	320.00	100.00	1,880.00	18.3%		
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	.0%		
013 DONATIONS AND DUES	50,491	0	50,491	40,488.00	6,500.00	3,503.00	93.1%		
014 TOWN COUNCIL	41,755	0	41,755	39,215.50	.00	2,539.50	93.9%		
015 LEGAL EXPENSE	223,300	0	223,300	95,973.63	98,206.37	29,120.00	87.0%		
016 CENTRAL SERVICES	185,300	0	185,300	122,644.11	64,399.48	-1,743.59	100.9%		
017 INSURANCE EXPENSE	588,200	0	588,200	428,225.07	132,420.08	27,554.85	95.3%		
018 GENERAL EXPENSE	928,369	588,366	928,369	919,934.39	3,000.00	5,434.61	99.4%		
019 DEVELOPER/PLANNER	136,177	0	136,177	77,871.02	390.98	57,915.00	57.5%		
020 FINANCE DEPARTMENT	430,008	0	430,008	241,709.67	6,858.40	181,439.93	57.8%		
021 TAX COLLECTOR	154,103	0	154,103	78,790.28	181.25	75,131.47	51.2%		
022 ASSESSOR'S OFFICE	250,335	0	250,335	141,707.19	745.00	107,882.81	56.9%		
030 PUBLIC WORKS ADMIN.	286,541	0	286,541	158,441.00	12,376.91	115,723.09	59.6%		
031 ENGINEERING	244,623	0	244,623	126,896.77	6,873.17	110,853.06	54.7%		
032 SOLID WASTE REMOVAL	769,881	0	769,881	351,836.45	343,951.16	81,716.46	60.9%		
033 BUILDING INSPECTION	208,761	0	208,761	124,692.80	2,351.74	74,093.39	90.4%		
034 HIGHWAY DEPT.	1,411,786	0	1,411,786	594,819.58	236,865.13	580,101.29	58.9%		
035 BUILDING MAINTENANCE	634,419	0	634,419	348,190.53	50,600.69	235,627.78	62.9%		
036 PARKS & GROUNDS	446,836	0	446,836	223,419.69	37,138.27	186,278.04	58.3%		
037 PUBLIC WORKS-OTHER	394,500	0	394,500	161,785.89	141,964.71	90,749.40	77.0%		
038 VEHICLE MAINTENANCE	324,774	0	324,774	142,553.74	66,283.43	115,936.83	64.3%		
040 POLICE DEPARTMENT	3,643,667	0	3,643,667	2,063,109.07	37,940.68	1,542,617.25	57.7%		
041 EMERGENCY MANAGEMENT	19,050	0	19,050	8,948.17	1,351.83	8,750.00	54.1%		
042 ANIMAL CONTROL	89,247	0	89,247	53,716.53	.00	35,530.47	60.2%		
050 HEALTH DEPARTMENT	201,785	0	201,785	107,250.76	37,093.40	57,440.84	71.5%		
051 HUMAN SERVICES	134,809	0	134,809	68,304.16	1,045.36	65,459.48	51.4%		
053 SENIOR SERVICES	127,927	0	127,927	50,403.79	8,797.07	68,726.14	46.3%		
054 YOUTH SERVICES	108,429	0	108,429	52,200.23	5,908.26	50,320.51	53.6%		
055 TRANSPORTATION SERVICES	170,856	0	170,856	65,375.50	4,215.99	101,264.51	40.7%		
060 RECREATION DEPARTMENT	266,817	0	266,817	138,090.30	10,412.33	118,314.37	55.7%		
061 LIBRARY	617,326	0	617,326	334,506.32	22,668.44	260,151.24	57.9%		
070 BONDED DEBT	3,575,200	0	3,575,200	520,600.00	.00	3,054,600.00	14.6%		
080 EMPLOYEE BENEFITS	3,897,360	0	3,897,360	1,946,764.35	1,317,264.94	633,330.71	83.7%		
090 BOARD OF EDUCATION	31,805,990	0	31,805,990	15,560,547.89	.00	16,245,442.11	48.9%		
119 DEVELOPMENT COMPLIANCE	109,780	0	109,780	60,673.62	250.92	48,855.46	55.5%		

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2021 07 JOURNAL DETAIL 2021 1 TO 2021 13						
ACCOUNTS FOR: GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
001						
002 TOWN CLERK'S OFFICE	-294,500	0	-294,500	-362,066.33	67,566.33	122.9%
021 TAX COLLECTOR	-45,491,635	0	-45,491,635	-36,296,788.78	-9,194,846.22	79.8%
022 ASSESSOR'S OFFICE	-1,000	0	-1,000	-818.50	-181.50	81.9%
030 PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-25,744.11	-20,155.89	56.1%
033 BUILDING INSPECTION	-350,000	0	-350,000	-284,781.73	-65,218.27	81.4%
040 POLICE DEPARTMENT	-86,800	0	-86,800	-38,610.39	-48,189.61	44.5%
042 ANIMAL CONTROL	-550	0	-550	.00	-550.00	.0%
050 HEALTH DEPARTMENT	-30,000	0	-30,000	-5,890.00	-24,110.00	19.6%
053 SENIOR SERVICES	-1,500	0	-1,500	-50.00	-1,450.00	3.3%
061 LIBRARY	-5,000	0	-5,000	-505.11	-4,494.89	10.1%
206 BOARDS & COMMISSIONS	-9,500	0	-9,500	-2,905.40	-6,594.60	30.6%
207 STATE OF CONNECTICUT	-5,372,466	0	-5,372,466	-1,599,904.44	-3,772,561.56	29.8%
208 MISCELLANEOUS SOURCES	-554,741	0	-554,741	-432,197.79	-122,543.21	77.9%
999 FUND BALANCE	-363,300	0	-363,300	.00	-363,300.00	.0%
TOTAL GENERAL FUND	-52,606,892	0	-52,606,892	-39,050,262.58	-13,556,629.42	74.2%


Condition(s) : Bill Dist/Susp/Bank	Name Address	Int Date: 02/02/2021	Prop Loc/Vehicle Info. UniqueID/Reason	Date: 02/02/2021	Paid Date	Tax	Int	I/F	Total Adjusted	Overpaid Tax
2018-04-0080998	JP MORGAN CHASE BANK NA PO BOX 901098 FORT WORTH TX 76101-2098		2017/JF2SUABC5HH409385 80998		12/30/2020	0.00	0.00	0.00	0.00	
2019-01-0001933	FORE C S LLC 139 SEBETHE DRIVE CROWWELL CT 06416		Sec. 12-129 Refund of Excess Payments. 00521900		1/25/2021	24,417.32	0.00	0.00	24,417.32	-465.53
2019-03-0050047	ACAR LEASING LTD 4001 EMBARCADERO DR ARLINGTON TX 76014-4106		Sec. 12-129 Refund of Excess Payments. 2017/1G4ZRS5SS6HU132284 50047		12/22/2020	130.43	0.00	0.00	130.43	-9.59
2019-03-0051555	BROWN BRUCE E 197 WASHINGTON ST WALLINGFORD CT 06492-2323		2014/5NPEB4AC9EH877323 51555		1/8/2021	0.00	0.00	0.00	0.00	-391.24
2019-03-0053915	ENTERPRISE FM TRUST 600 CORPORATE PARK DR SAINT LOUIS MO 63105-4204		Sec. 12-129 Refund of Excess Payments. 2012/3NICN7AP8CL918172 53913		12/22/2020	215.04	0.00	0.00	215.04	-215.04
2019-03-0053967	ENTERPRISE FM TRUST 600 CORPORATE PARK DR SAINT LOUIS MO 63105-4204		Sec. 12-129 Refund of Excess Payments. 2012/3NICN7AP1CL878131 53965		12/22/2020	100.62	0.00	0.00	100.62	-20.19
2019-03-0054749	GEOGHEGAN CATHERINE B + KISSELL TIMOTH 42 CEDARLAND CT CROWWELL CT 06416-1750		Sec. 12-129 Refund of Excess Payments. 2006/1GCHK24U06E186737 54746		12/31/2020	110.80	0.00	0.00	110.80	-10.01
TOTAL						204.54	0.00	0.00	204.54	-228.55
						433.09	19.01	5.00	457.10	
						24,963.71	0.00	0.00	24,963.71	
						26,303.86	19.01	5.00	26,327.87	-1,340.15



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

To: Anthony J. Salvatore
Town Manager

From: Chief Denise Lamontagne 

Subject: DUI Law Enforcement Grant

Date: January 26, 2021

I am requesting that you add the above grant to your Town Council Agenda, February 10, 2021, to apply for and receive the above Expanded DUI Law Enforcement Grant.

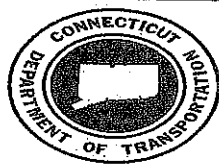
Sergeant Bengtson has prepared the grant application (copy attached) of which includes twenty-three (23) roving patrols.

Based on the figures that I have received, I am requesting an appropriation of \$10,620 from Capital Non-Recurring of which 100% will be reimbursed back to the Town.

I will be making a request to the Board of Finance at their February 2021 meeting for their approval of funding.

Attachment

cc: Marianne Sylvester, Finance Director



FY 2021 HIGHWAY SAFETY PROJECT APPLICATION

CT-DOT/HSO

CT DEPARTMENT OF TRANSPORTATION

FORM

DUJ GRANT

CFDA #

20.607

SHADED AREA FOR HSO USE ONLY

PROJECT NO.

0201-0722

PROGRAM AREA

154-AL

PROGRAM AREA
DESCRIPTION

Alcohol

REVISION:

September 17, 2020

EXPIRES

September 30, 2021

HSO Stamp
Received
Department of Transportation

Highway Safety Office

ACCEPTANCE -- IT IS UNDERSTOOD AND AGREED BY THE UNDERSIGNED THAT FUNDS RECEIVED AS A RESULT OF THIS APPLICATION IS SUBJECT TO THE REGULATIONS GOVERNING HIGHWAY SAFETY PROJECTS. THIS AGREEMENT MAY BE TERMINATED BY EITHER PARTY IN ACCORDANCE WITH TRANSPORTATION SAFETY SECTION POLICY. COPY OF POLICY OBTAINED UPON REQUEST.

PROJECT TITLE:

Comprehensive DUI Enforcement Program for Municipal Police Dept.

GOVERNMENTAL UNIT:

Town of Cromwell

ADDRESS OF GOVERNMENTAL UNIT:

41 West Street, Cromwell CT 06416

APPLICANT:

Cromwell Police Department

ADDRESS OF APPLICANT:

5 West Street, Cromwell CT 06416

FEIN:

06-600-1978

DUNS NUMBER:

08-506-6439

ANTICIPATED PROJECT STARTUP DATE:

March 26, 2021

PROJECT DIRECTOR:

Denise Lamontagne

TITLE:

Chief of Police

TELEPHONE NUMBER:

860-635-2256 ext. 7842

FAX NUMBER:

860-613-2934

SIGNATURE:

ADDRESS & ZIP CODE:

5 West Street, Cromwell CT 06416

E-MAIL ADDRESS:

chief.lamontagne@cromwellpd.com

FINANCIAL OFFICER:

Marianne Sylvester

TITLE:

Finance Director

TELEPHONE NUMBER:

860-632-3416

FAX NUMBER:

860-632-3491

SIGNATURE:

ADDRESS & ZIP CODE:

41 West Street, Cromwell CT 06416

E-MAIL ADDRESS:

msylvester@cromwellct.com

AUTHORIZING OFFICIAL:

Anthony Salvatore

TITLE:

Town Manager

TELEPHONE NUMBER:

860-632-3412

FAX NUMBER:

860-632-3435

SIGNATURE:

ADDRESS & ZIP CODE:

41 West Street, Cromwell CT 06416

E-MAIL ADDRESS:

townmanager@cromwellct.com

FOR HSO USE ONLY

APPROVED PROJECT PERIOD:

FROM:

THROUGH:

September 11, 2021

FISCAL REVIEW COMPLETED BY:

PROJECT MANAGER REVIEW COMPLETED BY:

DATE:

Christine Bisce or Anila Hafeez

Eugene Interlandi

PROGRAM COORDINATOR REVIEW COMPLETED BY:

DATE:

DATE:

Joseph T. Cristall, Jr.

REQUESTED AMOUNT:

\$10,615.02

GOVERNOR'S HIGHWAY SAFETY REP:

DATE:

HSO APPROVED \$:

TOTAL ALLOTTED:

Garrett T. Eucalitto

PROJECT TITLE	APPLICANT	
Comprehensive DUI Enforcement Program for Municipal Police Dept.	Cromwell Police Department	
	PROBLEM ID	PAGE 1 OF 3

STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION

Alcohol-impaired driving fatalities in Connecticut averaged 106 per year for the 2008-2017 ten year period. The year 2011 had the lowest reported total (94) and the year 2013 had the highest reported total (126). Alcohol-impaired driving fatalities for the latest available three years are: **2015** - 100, **2016** - 114, **2017** - 119. Alcohol-impaired driving fatalities for the 2008-2017 ten year period averaged 39% of total fatalities for the period.

DUI crashes for the latest available three years are: **2017** - 3,155, **2018** - 2,858, **2019** - 2,911.
DUI injuries for the latest available three years are: **2017** - 1,790, **2018** - 1,520, **2019** - 1,535.

63% of fatally injured drinking drivers ($BAC \geq 0.01$) occurred in crashes between the hours of 8 PM and 6 AM.

The number of statewide DUI arrests for the latest available three years are:
FY 2016/2017 - 9,659, **FY 2017/2018** - 9,252, **FY 2018/2019** - 8,390.

NOTE: For roving patrol activities, the number of enforcement officers allowed per vehicle at any one time is one per vehicle. However, core enforcement hours may be split by more than one officer. All officers who will be assigned to DUI activities should be trained in the most current Standardized Field Sobriety Test (SFST) course curriculum.

NOTE: The operation of this DUI enforcement project shall be above and beyond regular patrol activities scheduled during the program parameter times.

OBJECTIVES

To reduce the number of crashes, injuries and fatalities from impaired driving through increased high-visibility DUI enforcement activities. To communicate with the public, through media venues, the increased levels of DUI enforcement activities so drivers will realize the risks and consequences of operating a vehicle while under the influence and therefore deter that behavior.

ACTIVITIES AND PROCEDURES

This program is being offered on an expanded year-round basis and is in line with the goals and objectives as highlighted in the Connecticut Highway Safety Plan for FY 2021. Funding will be used to address various circumstances in which increased drinking and driving within the municipality is anticipated to take place. In the course of discussions with police agencies, it is evident that the incidence of impaired driving increases at certain times of the year in addition to holiday periods, such as shoreline communities that experience an increase in population during the summer months. Events such as summer festivals, country fairs, music concerts, sporting events, etc., all represent potential for a higher incidence of impaired driving.

Enforcement techniques employed should include extra DUI patrol activities and may include DUI sobriety checkpoints. A checkpoint is defined as an operation in a fixed location where motor vehicle operators are stopped and interviewed to establish if they are operating while impaired. Checkpoints may only be scheduled for a maximum of 8 hours. Saturation/roaming patrols are not considered checkpoints.

PROJECT TITLE	APPLICANT	
Comprehensive DUI Enforcement Program for Municipal Police Dept.	Cromwell Police Department	
	PROBLEM ID	PAGE 2 OF 3

STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION (CONTINUED):

**(INSERT LOCAL DUI CRASH AND CITATION STATISTICS AND LOCAL PROBLEM ID HERE)
DATA MUST INCLUDE ALCOHOL-RELATED FATAL AND INJURY CRASH DATA, DUI ARREST DATA,
TIME OF DAY AND DAY OF THE WEEK AND LOCATIONS WHERE THE PROBLEM EXISTS.**

The Cromwell Police Department is geographically located in the center of the State of Connecticut and has two major interstate highways (Interstate 91 and Route 9) passing through it, in addition to four secondary state routes (Rte. 99, Rte. 3, Rte. 372, and Rte. 524). Not including the interstate highways, the Cromwell Police Department is responsible for patrolling approximately 53 miles of local roadways.

The Cromwell Police Department is focused on prevention and enforcement of motor vehicle violations, specifically DUI. The prevention is initiated through the School Resource Officer at the High School and Middle School level through the use of the DARE Program. Further, the Cromwell Police has late evening patrols operating between 1800 and 0300 hrs. They are assigned as a supplement to the patrol division, and when available, are directly assigned to traffic enforcement.

The Cromwell Police Department participates in the Department of Transportation and Connecticut Chiefs of Police public service announcements pertaining to the "Don't Drink and Drive" campaigns. In October of 2019, an Officer from this department became certified through the NHTSA/IACP as a Drug Recognition Expert. This officer has utilized this certification in evaluating Individuals operating under the influence, both within the jurisdiction of Cromwell, as well as assisting outside law enforcement agencies. This officer will also utilize this certification to assist in the training of recruits at the CT POSTC Academy in the Standard Field Sobriety Testing, as well as ARIDE/HIVIS training classes.

A review of statistical data maintained by the Cromwell Police Department has disclosed that between January 1, 2017 and December 31, 2019, there have been 133 arrests for DUI. 54.13% took place between 2000 and 0400 hours and 57.14% occurred between Thursday evening and Sunday morning. In addition, 47.37% (63 DUI's) were made during the DUI grant's enforcement parameter times of 1700 hours to 0400 hours during the days of Thursday, Friday, and Saturday. During this same date range, there have been 1,024 motor vehicle accidents (MVA's) investigated by Cromwell Police Officers. Of the MVA's reported, 45 involved DUI operators, which represents 4.39% of the reported accidents. There were 16 injuries as a result of these 45 MVA's involving an operator charged with DUI. In addition, in 2019 this department investigated a fatal single vehicle motor vehicle crash, in which the operator and passenger died. Further investigation revealed that the deceased operator was under the influence at the time of the crash.

The primary locations for offender detection are the Rte. 372 corridor that runs east and west through town, as well as Rte. 3 and Rte. 99, which intersect with Rte. 372 and run north and south. All three routes pass through commercial venues and residential neighborhoods. 31.58% of the offenders were located on Rte. 372, 12.03% on Rte. 3, 13.53% on Rte. 99, and 15.84% on municipal roads. The Cromwell Police Department uses this statistical data in reporting motor vehicle accidents, fatalities, and injuries as a means of gauging our success in combating the DUI offender. This will continue to be our method of gauging our enforcement effort. It is the intent of the Cromwell Police Department to continue the use of saturation patrols, DUI checkpoints, continued education through the Public School system and Media outlets to lower the number of DUI offenders and DUI accidents.

PROJECT TITLE	APPLICANT	
Comprehensive DUI Enforcement Program for Municipal Police Dept.	Cromwell Police Department	
	PROBLEM ID	PAGE 3 OF 3

STATEMENT OF THE PROBLEM AND BACKGROUND INFORMATION (CONTINUED):

(INSERT LOCAL DUI CRASH AND CITATION STATISTICS AND LOCAL PROBLEM ID HERE)
DATA MUST INCLUDE ALCOHOL-RELATED FATAL AND INJURY CRASH DATA, DUI ARREST DATA,
TIME OF DAY AND DAY OF THE WEEK AND LOCATIONS WHERE THE PROBLEM EXISTS.

Select Time Period			Target Goals*
Alcohol Crashes			Calendar Year 2021
2017	2018	2019	Alcohol Crashes
19	14	12	10
Alcohol Fatalities			
2017	2018	2019	
0	0	2	
Alcohol Injuries			
2017	2018	2019	
10	2	4	
DUI Arrests			DUI Arrests
2017	2018	2019	40
53	41	39	

Crash data can be obtained from the Connecticut Crash Data Repository at:

<http://www.ctcrash.uconn.edu/>

If State Police investigated roadways run through your town, please contact Connecticut Crash Data Repository staff for your crash statistics.

Problem Identification:

List locations with the highest problems:

West Street (State Route 372)
Berlin Road (State Route 372)
Shunpike Road (State Route 3)
Main Street (State Route 99)

List day(s) of the week where data shows increased DUI:
Thursday
Friday

List time(s) of the day where data shows increased DUI:
(Thurs.) between 1700-2359 hours
(Fri.) between 2200-2359 hours

You must provide grant point of contact information for this grant
(This would be the person who is the day-to-day point of contact)

Name of Contact:	Ryan C. Bengtson
Contact Title:	Sergeant
Work Phone:	860-635-2256 ext. 7849
Cell Phone:	For HSO Use Only
FAX No.:	860-635-8248
Email Address:	sgt.bengtson@cromwellpd.com

PROJECT TITLE	APPLICANT
Comprehensive DUI Enforcement Program for Municipal Police Dept	Cromwell Police Department
	SUMMARY

BUDGET SUMMARY APPROVAL

TOTAL FEDERAL BUDGET	\$10,615.02	FEDERAL SHARE	100.00%
TOTAL MATCH BUDGET	\$0.00	NON-FEDERAL SHARE	0.00%

FEDERAL AWARD IDENTIFIER NUMBER (FAIN)	69A37519300001540CTA
	69A37520300001540CTA
	69A37521300001540CTA

COST CATEGORY	AMOUNT	BUDGET SUMMARY APPROVAL		
OFFICERS-SALARIES	\$7,880.49	<input type="checkbox"/> APPROVED	<input type="checkbox"/> CONDITION APPLY	<input type="checkbox"/> N/A
OFFICERS-FRINGS BENEFITS	\$2,734.53	<input type="checkbox"/> APPROVED	<input type="checkbox"/> CONDITION APPLY	<input type="checkbox"/> N/A
TROOPER-SALARIES	\$0.00	<input type="checkbox"/> APPROVED	<input type="checkbox"/> CONDITION APPLY	<input type="checkbox"/> N/A
TROOPER-FRINGS BENEFITS	\$0.00	<input type="checkbox"/> APPROVED	<input type="checkbox"/> CONDITION APPLY	<input type="checkbox"/> N/A
STATE POLICE-SALARIES	\$0.00	<input type="checkbox"/> APPROVED	<input type="checkbox"/> CONDITION APPLY	<input type="checkbox"/> N/A
STATE POLICE-FRINGS BENEFITS	\$0.00	<input type="checkbox"/> APPROVED	<input type="checkbox"/> CONDITION APPLY	<input type="checkbox"/> N/A
INDIRECT COST	\$0.00	<input type="checkbox"/> APPROVED	<input type="checkbox"/> CONDITION APPLY	<input type="checkbox"/> N/A
TOTAL FEDERAL BUDGET	\$10,615.02	<i>Conditionally approved amounts will only be reimbursed upon satisfying the condition mentioned below.</i> Adjustment Reason:		
ADJUSTMENT (if any)				
APPROVED GRANT AMOUNT:				

Notes:

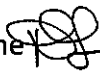


CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

MEMO

TO: Anthony Salvatore
Town Manager

FROM: Chief Denise Lamontagne 

SUBJECT: Town Council Report

DATE: February 1, 2021

In preparation for the February Town Council meeting, I am providing you the January monthly statistics. I am including a report from K-9 Officer John Carlson for activity for the month of January 2021.

Use of Force Incidents: none

Civilian Complaints: none

Training: Sgt. Kogut - Recertification
Sgt. Maslauskas – C.A.B.L.E. Basic Crisis Intervention
Det. Jones - C.A.B.L.E. Basic Crisis Intervention
Off. Ellison - C.A.B.L.E. Basic Crisis Intervention
Off. Brooks - C.A.B.L.E. Basic Crisis Intervention
Off. Dean - C.A.B.L.E. Basic Crisis Intervention
Off. Bialko – Human Trafficking (Trainor), Use of Force Seminar
Off. Camputaro – Less Lethal (Taser)
Off. Chieffo – Less Lethal (Taser)
Off. Thomasson – Less Lethal (Taser)
EMR Recertification – 8 officers
Sgt. McCarter – NCIC recertification
Off. Brooks – NCIC recertification

A report prepared by State's Attorney for the Judicial District of Waterbury Concerning the Use of Deadly Force by the Cromwell Police Department in the Town of Cromwell on March 17, 2020 was completed. S.A. Platt determined that

“...Sgt. Parsons was both objectively and subjectively justified in his use of deadly physical force on the date and time in question.”

During the month of January, to fill the dispatching position we invited the top 32 candidates from the written exam for an oral board interview. Two offers of employment were extended with only one accepting the position. We are completing backgrounds to fill the second dispatching position.

Officer Pete Pietraroia completed an extensive investigation into an embezzlement/larceny incident at a local facility. A former employee was making fraudulent purchases in excess of \$19,000 on the company's credit card. The investigation concluded in the arrest of the employee for Larceny II, 53a-123. Officer Pietraroia's fortitude in completing this case should be commended.

Off. Camputaro, Off. Chieffo and Off. Thomasson are in their 4th phase of the FTO process and should complete their field training in mid-February.



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

TO: Chief Denise Lamontagne

FROM: K-9 Officer John Carlson

SUBJECT: Monthly K-9 Activity January 2021

DATE: 02-03-2021

Beginning January 1, 2021 through January 31, 2021 I am reporting the following activities for the K-9 unit:

January 6, 2021 – Case #21-185 – K9 building search at a commercial burglary alarm – Building cleared negative results

January 7, 2021 – Case #21-202 – K9 narcotics search of a vehicle for CT State Police Troop H – Small amount of marijuana/THC products located

January 13, 2021 – K9 quarterly narcotics in-service training (Meriden K9 Unit) – 8 Hours

January 14, 2021 – K9 quarterly narcotics in-service training (Rentschler Field) – 8 Hours

January 16, 2021 – Case #21-535 – K9 narcotics vehicle search during motor vehicle stop – Negative results

January 26, 2021 – K-9 monthly patrol in-service at Meriden K9 Unit – 8 Hours

Nothing further at this time.

Incident Statistics Report

01/01/2021 00:00 Thru 01/31/2021 23:59

Call Type Description	Total for Period
911 Hang Up Call	10
Administrative Matter	27
Alarm - All types	10
ALARM-FALSE BILLABLE	25
Animal Complaint	8
Assault, Simple	1
Assist Motorist	12
Assist Other Agency	22
Burglary	1
CAR WASH	35
Criminal Mischief / Vandalism	5
Dis Conduct/BOP	1
Domestic Incident	8
DUI	1
Dumping	2
Escort	1
Family Offenses, Nonviolent	2
Fight/Disturbance	1
Fingerprinting	30
FV Protocol / P.A.	2
Harrassing Phone Calls	2
Identity Theft	3
Juvenile Incident	6
K-9 Assist	3
Larceny - From Building	1
Larceny - From MV	1
Larceny - MV Parts/Access	5
LARCENY - FROM MV/RECORD ONLY	3
Larceny -Shoplifting	18
Larceny- Other	2
Medical Emergency	22
MV Accident	33
MV Parking Violation	4
MV Theft	3
MV Violation	49
MVA NR PRIV PROP	6
Noise Complaint	6
Property Check	477
Property Lost/Found	10

Incident Statistics Report

01/01/2021 00:00 Thru 01/31/2021 23:59

Call Type Description	Total for Period
Property Seized	2
Record Only Call	13
Road Cond/TCS Out	5
See Complainant	30
Serve Warrant INFO	4
Suspicious Activity	47
TEST CALL	8
Threaten/Harass/Intimidation	1
Town Ordinance	5
Traffic Assignment	47
Trespassing	2
Unfounded Complaint	14
Untimely Death	1
Unwanted Person	2
Well Being Check	17
Total:	1056

Monthly NIBRS Statistics

01/01/2021 00:00 Thru 01/31/2021 23:59

Call Description		Curr Mth	Prev Mth	% Chg	Prev Year	% Chg	Year To Date	Year To Date 2020	% Chg
		01/ 2021	12/ 2020	Mth to Mth	01/2020	Mth to Yr	1/1 - 01/31/2021	1/1 - 01/31/2020	2021 / 2020
120	Robbery	0	0	% 0	1	% 100	0	1	% -100
13A	Aggravated Assault	0	2	% 50	0	% 0	0	0	% 0
13B	Simple Assault	5	1	% +400	2	% +150	5	2	% +150
13C	Intimidation	1	1	% 0	2	% -50	1	2	% -50
220	Burglary/Breaking and Enter	4	3	% +33.3	1	% +300	4	1	% +300
23C	Shoplifting	17	12	% +41.6	13	% +30.7	17	13	% +30.7
23D	Theft From Building	2	2	% 0	0	% +200	2	0	% +200
23F	Theft From Vehicle	1	6	% -83.3	4	% -75	1	4	% -75
23G	Theft of MV Parts or Access	3	2	% +50	0	% +300	3	0	% +300
23H	All other Larceny	3	2	% +50	2	% +50	3	2	% +50
240	Motor Vehicle Theft	3	3	% 0	1	% +200	3	1	% +200
250	Counterfeiting/Forgery	0	3	% 33.3	6	% 16.6	0	6	% -16.6
26A	False Pretenses/Swindle/Con	1	1	% 0	2	% -50	1	2	% -50
26B	Credit Card/Automatic Telle	2	2	% 0	0	% +200	2	0	% +200
26E	Wire Fraud	0	1	% 100	0	% 0	0	0	% 0
26F	Identity Theft	1	3	% -66.6	3	% -66.6	1	3	% -66.6
270	Embezzlement	0	1	% 100	0	% 0	0	0	% 0
280	Stolen Property Offenses	0	0	% 0	1	% 100	0	1	% -100
290	Destruction/Damage/Vandalis	2	1	% +100	1	% +100	2	1	% +100
35A	Drug Narcotic Violations	3	0	% +300	0	% +300	3	0	% +300
35B	Drug Equipment Violations	2	0	% +200	0	% +200	2	0	% +200
520	Weapon Law Violations	0	0	% 0	1	% 100	0	1	% -100
90C	Disorderly Conduct	4	2	% +100	3	% +33.3	4	3	% +33.3
90D	Driving under the Influence	2	1	% +100	1	% +100	2	1	% +100
90F	Family Offenses, Nonviolent	2	0	% +200	0	% +200	2	0	% +200
90J	Trespass of Real Property	3	0	% +300	0	% +300	3	0	% +300
90Z	All Other Offenses	9	4	% +125	10	% -10	9	10	% -10
Report Totals:		70	53	% +32.0	54	% +29.6	70	54	% +29.6

Matus, Re

To: Armetta, April
Subject: RE: Watrous Park Trail Proposal

From: John Sokolowski <jcsoko1010@gmail.com>
Sent: Thursday, January 14, 2021 3:56 PM
To: Popper, Stuart <spopper@cromwellct.com>
Subject: Watrous Park Trail Proposal

Stuart,
I have attached the information we discussed regarding the Watrous Park Project proposal. Could you review it and let me know if there is anything else we will need.

Thank you,

John F Sokolowski

John F. Sokolowski
61 Washington Road
Cromwell Ct 06416

Town Council Members,

I am writing this letter today regarding a proposal for the potential development of the property at Watrous Park located north of Watrous Park Road and west of the tennis courts for a beginner mountain biking trail. My name is John Sokolowski, I have been a resident of Cromwell for the past 28 years and I am a member of the Central Connecticut New England Mountain Bike Association (CCTNEMBA). We are a nonprofit volunteer trails advocacy organization that fosters the best mountain biking has to offer through trail stewardship. While working with key leaders and land managers we recreate and preserve open space to allow our members to give back to the trails and the sport we enjoy.

Attached you will find a basic proposal for the property at Watrous Park. Our goal is to develop the property for year-round use meant for activities that would include mountain biking, hiking, XC skiing, trail running and snow shoeing.

I look forward to meeting with the members of the council to discuss the proposal and answer any questions that may arise. Please feel free to contact at any time.

Thank you,

John F. Sokolowski
jcsoko1010@gmail.com
860-930-6673

WATROUS PARK PROJECT

WHAT: A trail system about 1 ½ miles in length. Built in the wooded section of the park. Suitable for-

- Mountain biking, particularly for-
 - Families with young kids
 - Beginning riders
- Walking/hiking
- XC skiing & snow shoeing

TERRAIN CHARACTERISTICS

- Currently underutilized
- Parcel size approx. 25 acres
- Flat with 2 dips
- Wooded mature trees
- Thin undergrowth
- Rock free
- Woods road and 3 short trails currently in the parcel

TRAIL CHARACTERISTICS

- Flat
- Sized for small bikes
- “Flow trail” (twisty)
- Low maintenance
- Small, safe skill-building features
- Built in accordance with sustainable trail building standards set by International Mountain Bicycling Association
 - Minimal erosion
 - Maximum safety
 - Fun for maximum number of users

COMMUNITY BENEFITS

- Encourages outdoor recreation, particularly among children & families
- Encourages off-street bike riding

LOCATION ADVANTAGES

- Parking & facilities already in place
- Suitable undeveloped space
- Park already draws families

EXPECTATIONS OF TOWN

- Only permission to build

EXAMPLES OF SIMILAR PROJECTS

- Dividend Pond Rocky Hill



**TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY JANUARY 13, 2021
7:00 P.M. TOWN HALL COUNCIL CHAMBERS**

RECEIVED FOR RECORD
Jan 21, 2021 12:01P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT *PL*

MINUTES

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, J. Henahan, P. Ahlquist,
S. Fortenbach, A. Waters, J. Demetriades

Absent:

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester,
Chief of Police D. Lamontagne, Captain F. Sifodaskalakis, Director of
Public Works L. Spina

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7:00 p.m.

Mayor Faienza called for a moment of silence for Jake Salafia and for our
Country.

B. PLEDGE OF ALLEGIANCE

S. Fortenbach led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Mayor Faienza added K. New Business 7. Discussion and action Town Manager's
Goals for 2021.

Motion made by A. Waters seconded by S. Fortenbach and *unanimously carried* to
amend the agenda, adding New Business #7. Discussion and action Town
Manager's Goals for 2021.

Motion made by S. Fortenbach seconded by J. Henahan and *unanimously carried*
to approve the agenda as amended.

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS

Board of Education update (attached to minutes)

E. MAYOR'S UPDATE

Mayor Faienza reported:

- Lapels is having a grand opening
- The Unified Command is doing everything possible to get COVID vaccines out.
- The budget process is starting for 21/22.
- Kudos to Town Employees for working to keep Town Hall open during the COVID crisis.

F. TOWN MANAGER'S UPDATE

Town Manager Salvatore reported:

- Protocol for vaccinations is changing; the Governor will give an update tomorrow.
- Held Staff meeting and asked Department Heads to keep requests low as they are unsure about the amount of State aid that we will receive. The Police Department Accountability Bill costs will be built into the Police Department Budget.
- River Landing is coming out nicely; a gazebo will be included in the project.
- The Highway/Sewer Facility was completed without having to borrow money. Kudos to the Finance Department, Public Works Department and Engineering.
- After April they will take a look at paving Sebethe; this is pending how taxes come in.
- The Library Project came in under budget

G. FINANCIAL/FINANCE DIRECTOR'S UPDATE

1. Budget Reports (*Written report submitted*)

2. 2021/22 Budget Timeframe

a. Set dates and time for Budget Workshops.

The consensus of the Council is to hold the Budget Work Shops on March 1st at 4:45 p.m. and March 3rd at 4:30 p.m.

3. Authorize Mayor to set time and date for Capital Expenditure Plan Public Hearing.

Motion made by S. Fortenbach seconded by J. Demetriades to authorize the Mayor to set the time and date for a Capital Expenditure Plan Public Hearing. It will be held on March 1st at 4:30 p.m.

4. Tax Refunds

Motion made by A. Waters seconded by S. Fortenbach and *unanimously carried* to approve 1-28.

H. CHIEF OF POLICE'S UPDATE

Chief Lamontagne reported: (*Written report submitted*)

- Provided update on shots fired incident on December 27th
- Two dispatchers are leaving; Tom Firebaugh and Mailene Downes
- They are in the process of hiring dispatchers
- The three recruits are now in the FTO program and doing well. They will be done in February.
- The 28th officer was hired and is now in the academy stage.

I. PUBLIC WORKS DIRECTOR'S UPDATE

Public Works Director Spina reported:

- The crew finished the Christmas Tree collection last week.
- Cromwell Landing is almost complete; it will be finished in the Spring.

- Update on Public Works/Sewer Building; the generator motor and CO2 were replaced; a roof access ladder will be added. The paperwork to obtain a C/O is getting closer. The Highway check is working there daily.
- A pavement management virtual meeting was held recently.

J. CITIZEN COMMENTS -Submitted to mayor@cromwellct.com

1. J. Flanders, Washington Road (attached)
2. Hunter Vooy's (attached)

K. NEW BUSINESS

1. Discussion and possible action to approve Draft Resolution Regarding Juvenile Justice, Escalating Crime, and Public Safety.

Town Manager Salvatore presented the request. After a lengthy discussion; Motion made by J. Demetriades seconded by A. Waters *to table*.

Aye: J. Demetriades, A. Waters

Nay: S. Fortenbach, E. Faienza, J. Donohue, P. Ahlquist, J. Henahan

Motion to tabled failed

Motion made by S. Fortenbach seconded by J. Henahan and *carried* to approve Resolution regarding Juvenile Justice, Escalating Crime, and Public Safety.

Aye: S. Fortenbach, E. Faienza, J. Donohue, P. Ahlquist, J. Henahan, A. Waters

Nay: J. Demetriades

Mayor Faienza called for a recess at 8:25 p.m. Meeting called back to order at 8:35 p.m.

2. Grievances, Earned Time Off Requests
 - a. NAGE, Non-Sworn Police, Step 3
 - b. NIPSUE, Police, Step 2
 - c. IUOE, Public Works, Local 30, Step 3

The three union representatives were given the opportunity to present their grievances.

Town Manager Salvatore presented for the Town.

The Council was given the opportunity to ask questions and offer comments.

After a lengthy discussion; Motion made by P. Ahlquist seconded by J. Henahan and *carried* to dismiss without prejudice as long as past practice continues following Charter and Union Contracts.

Aye: P. Ahlquist, J. Donohue, E. Faienza, S. Fortenbach, J. Henahan

Nay: A. Waters, J. Demetriades

Motion carried

3. Grievance, Medical Appointments
 - a. IUOE, Public Works, Local 30, Step 3
 - b. NAGE, Non-Sworn Police, Step 3

The two union representatives were given the opportunity to present their grievances.

Town Manager Salvatore presented for the Town.

The Council was given the opportunity to ask questions and offer comments.
Motion made by S. Fortenbach seconded by J. Donohue and *unanimously carried to deny*

4. Grievance, Call Back Compensation Step 3, IUOE
 - a. Michael Fuller
 - b. Donald L. Quick

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried to table until the February Council Meeting.*

5. Grievance, Holiday Pay, Step.3, IUOE
 - a. Joseph Grassi*Grievance withdrawn*

6. Grievance, COVID time, Step 3, IUOE
 - a. Raymond Ioroi, COVID-19

The Union was given the opportunity to present their grievance.

Town Manager Salvatore presented for the Town.

The Council was given the opportunity to ask questions and offer comments.

Motion made by J. Donohue seconded by J. Demetriades and *unanimously carried to deny.*

Mr. Ioroi was given the opportunity to bring in proper documents to Town Manager Salvatore who will review and decide.

7. Town Manager's Goals and Objectives for 21/22.
Jack Henehan
 - Continue doing phenomenal job with EDC.
 - Repurpose some buildings in town on the EDC side.
 - Continue with the Road Work Project.

- James Demetriades
- Continue to seek out grants.

- Expand hours for an existing or hire a grant writer to apply for grants.
- Revitalize and reuse of existing buildings.

Al Waters

- Over all Mr. Salvatore has done very well.
- Would like to see less grievances and more communication to settle them downstairs with the grievances.
- Get the Northern Tier, Route #3 and 99 moving.

Steve Fortenbach

- Thanked the Town Manager for doing a great job.
- Would like to see less grievances and better communication.
- Grow commercial base; develop River Road and Northern Tier.
- Red Lion; get someone to monitor any actions being taken.

Jennifer Donohue

- Thanked Town Manager Salvatore for his hard work.
- Continue to explore Town Building Facility Use; move forward and look for grants.
- Update job descriptions, policies and procedures in the next couple of months.
- Strategy; something Council can do to help communications with the Bargaining Units.

Pat Ahlquist

- Continue H/R work, the Facility use study and continue working on long range plans for a Community/Senior Center.

Enzo Faenza

- Continue to do what is necessary to facilitate everyone else's goals
- Continue to bring businesses to town.
- Continue bringing in good budgets.
- Keep the Mill Rate as low as possible.

L. APPROVAL OF MINUTES

1. Regular Meeting, December 9, 2020

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve the minutes of December 9, 2020.

2. Special Meeting, December 18, 2020

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve the minutes of December 18, 2020.

M. RESIGNATIONS

1. Senior Services Commission

a. Pat Sienna

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to accept Ms. Sienna's resignation with regret and gratitude.

N. APPOINTMENTS

1. Diversity and Inclusion Committee

a. Ann Grasso

Motion made by J. Demetriades seconded by S. Fortenbach and *unanimously carried* to approve appointing Ms. Grasso for a two-month term.

O. INFORMATIONAL ITEMS

J. Donohue spoke about continuing to provide the Board of Finance as much information as is necessary during the Budget process.

P. EXECUTIVE SESSION

1. Cromwell Outboard Association Lease, Strategy and Negotiation

a. Discussion and possible action.

A. Waters and J. Demetriades recused themselves from Executive Session.

Town Manager Salvatore was invited into Executive Session.

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to adjourn to Executive Session at 11:07 p.m.

Motion made by S. Fortenbach seconded by J. Donohue and *unanimously carried* to come out of Executive Session at 11:16 p.m.

Motion made by S. Fortenbach seconded by J. Henahan and *carried* to authorize the Town Manager to sign Outboard Association Lease amendment as presented.

Aye: P. Ahlquist, J. Donohue, E. Faienza, S. Fortenbach, J. Henahan

Abstained: A. Waters, J. Demetriades

Motion carried

Q. ADJOURN

Motion made by J. Donohue seconded by J. Henahan and *unanimously carried* to adjourn at 11:20 p.m.

Respectfully submitted,

Re Matus

Re Matus
Secretary

Matus, Re

From: Jeffrey Matrullo <jmatrulloboe@gmail.com>
Sent: Wednesday, January 13, 2021 9:34 AM
To: Faienza, Enzo; Mayor
Subject: Board of Education Updates

Enzo - Following are the BOE updates to be presented at tonight's Council meeting. Could you please read these into the record? Thank you and have a great day.

- Dr. Macri continues to monitor the pandemic-related statistics. She is in constant communication with Sal Nesci about trends within our town and contact tracing efforts, among other pandemic-related matters. Currently, ECS and WIS continue to operate in the full in-person mode, and CMS and CHS are in a hybrid approach. Dr. Macri and Mr. Nesci will re-assess the approach at CMS and CHS around January 28. Of course, the approach at any particular school could change at any time based on new developments.

- We continue to track COVID-related expenses. To date, for this fiscal year, \$1,369,752.70 in COVID-related expenses have been incurred. To date, the District has requested reimbursement of \$359,242 out of the Coronavirus Relief Fund. Additional requests for reimbursement will continue through June, 2021.

- Dr. Macri will start her budget presentations for the 2021-2022 fiscal year at our meeting on January 26.

- The Connecticut Interlocal Risk Management Agency (CIRMA) recently named Cromwell one of four winners of the 2021 CIRMA Excellence in Risk Management Award under the category of Establishing Risk Management as an Organizational Priority. CIRMA nominated us because of the robust risk management programs we have recently implemented. This award results from a collaborative effort across the District, but special thanks go to Michele DiMauro, Director of Human Resources, for making risk management an organizational priority. The award comes with a \$2,500 check. CIRMA will honor Cromwell and the other award recipients at a virtual ceremony on January 29.

Thank you,
Jeff

To: Cromwell Town Council

From John Flanders
57 Washington Rd.

Subject: Propose Resolution on Juvenile Justice

It was with grave disappointment that I read the resolution being proposed for the Town Council this evening. I want to say in the strongest possible terms that a document like this both inaccurate and proposes an unacceptable course of action and has no business being issued by our community.

To begin with the assumptions in the resolution are demonstrably inaccurate. Although we have seen some incidences in town it is important to understand that rather than an increase in crime by young people statistics show a dramatic decrease. Juvenile Justice statistics from the National Center for Juvenile Justice show that from 1996 where there were almost 8400 criminal arrests of 12 to 17 year olds by 2018 the number had fallen to just over 2000. A decrease of over three quarters. In Connecticut the numbers are at least as dramatic, between 2009 and 2017 arrests of children under 18 fell 56%, and the number of those incarcerated fell 85%. This is not an indication of a growing problem but an admirable record of success.

What is far more disturbing about the language of the resolution is its emphatic call for a "solution" that takes sons and daughters from the homes of their parents to incarceration or the care of the state. It complains that too few teens are jailed, that too few are imprisoned with adults. It laments the fact that too few are taken from their families and placed with DCF, and mourns the loss of the Connecticut Juvenile Training School despite its huge cost and history of problems. It further ignores the fact that when closed the facility, with a capacity of 200, held only 50 youths prior to its closure.

I ask if the Council truly wishes the youth of Cromwell to be taken from their families. If they want to ignore the fact improved understanding of teenaged development has promoted programs where the causes of anti social behavior are being addressed. If it wants to eliminate a system where an act of poor judgement does not result in criminal prosecution and a possible huge barrier to the future prospects of a young person from the town.

Rather, I hope the Council will continue the proven methods we are using to help our children become the good citizens we hope they will be. I hope they will follow the example of the Connecticut State Department of Education in promoting social and emotional learning and alternatives to harsh discipline for all students. I hope they will follow the example of the Board of Education who added Social Workers to the school staff to help students learn to understand their lives and to make better wiser decisions.

This leads to my final point which is procedural. The resolution states the Governor should meet with the communities who are on the ground dealing with theses problems. Cromwell Public

Schools have the responsibility for educating the youth of our community, not just in the basic three Rs, but in the important understanding of how to be a good citizen in our community. The schools are home to the youth in question for more than six hours every day, and house, and pay, for two members of the police department. For that reason it would seem natural for our educators to be consulted on a resolution of this type. To the best of my knowledge, not only was there no effort to seek input, there was no notification that it was to be considered. I find that both remarkable and disappointing.

I will tell you I am surprised and disappointed such a resolution would be made by the Cromwell I have made my home for the last 30 years. I am distressed if it is the wish of the Cromwell where I have given my time and continue to serve. Certainly we face challenges, but to consider only the possibility of locking up our youth is just wrong. I strongly urge my fellow citizens who serve on the Council to reject this monstrous resolution. Instead let us work together as a community to help educate and support our youth to develop the values and behavior that will make them the citizens of tomorrow.

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From: Hunter V <hvooy18@gmail.com>
Sent: Wednesday, January 13, 2021 2:17 PM
To: Mayor
Subject: RE: Draft Resolution Regarding Juvenile Justice, Escalating Crime, and Public Safety

Enzo Faenza

RE: Draft Resolution Regarding Juvenile Justice, Escalating Crime, and Public Safety

I find the town's resolution deeply flawed for several reasons. In no particular order, I will enumerate them in this letter.

1. The resolution makes a qualitative claim about crime in town and around the state: increasingly, juveniles are entering town in groups and stealing property; however, the resolution provides no quantitative backing to the claim.
2. The resolution claims that more lax policies regarding juvenile justice are to blame for the increase in crime. This argument is predicated on the idea that troubled youth know or care about the regulations. The resolution provides no evidence that the increase is a result of the regulatory changes. It only suggests a correlation between the trend and the rules.
3. The resolution suggests that youths are not held to account for criminal activity, which is not true. This sentiment may incite extralegal action from town residents who mistakenly believe that the law does not meaningfully protect their property. To prevent an increase in vigilante justice, the town should redraft the resolution to reflect the truth better and clarify that vigilantism will not be tolerated in town.
4. The argument that the decriminalization of various offenses leads to an increase in crime does not make sense in the context of Cromwell. The most concerning trend in town is an increase in property theft, which is not being decriminalized.
5. A set of more severe, punitive measures, suggested in the resolution, addresses the symptom of crime while blissfully ignoring its cause. Until the town and state can address its causes, this problem will not go away.

I hope the Town Council will consider my thoughts before they decide to approve the resolution.

Regards,
Hunter Vooy
6 Oak Ridge Drive