

**TOWN OF CROMWELL  
TOWN COUNCIL REGULAR MEETING  
WEDNESDAY AUGUST 12, 2020  
7:00 P.M. TOWN HALL COUNCIL CHAMBERS**  
Meeting live-streamed [www.cromwellct.com](http://www.cromwellct.com), (Quick links, live Town Meetings)

Public attendance limited due to Covid 19, and only by request to  
[mayor@cromwellct.com](mailto:mayor@cromwellct.com)

Citizen Comments to Council may be e-mailed to [mayor@cromwellct.com](mailto:mayor@cromwellct.com) and will be  
presented at the meeting

**AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS
- E. MAYOR'S UPDATE
- F. TOWN MANAGER'S UPDATE
- G. FINANCIAL/FINANCE DIRECTOR'S UPDATE
  - 1. Budget Reports
  - 2. Tax Refunds
- H. CHIEF OF POLICE'S UPDATE
- I. PUBLIC WORKS DIRECTOR'S UPDATE
- J. CITIZEN COMMENTS
- K. NEW BUSINESS
  - 1. Discussion and possible action to approve Resolution in support of School Resource Officers and the Cromwell Police Department.
  - 2. Update and possible action; Diversity and Inclusion Committee.
  - 3. Update and possible action; Ethics Statement.
- L. APPROVAL OF MINUTES
  - 1. Regular Meeting, July 8, 2020
  - 2. Special Meeting, July 11, 2020
  - 3. Special Meeting, July 15, 2020

RECEIVED FOR RECORD  
Aug 06, 2020 03:04P  
JoAnn Doyle  
TOWN CLERK  
CROMWELL, CT

PL

**M. APPOINTMENTS**

**N. RESIGNATIONS**

1. Planning and Zoning
  - a. Mo Islam
  - b. David Fitzgerald
2. Economic Development
  - a. Mo Islam

**O. INFORMATIONAL ITEMS**

**P. AJOURN**

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT



JOURNAL DETAIL 2020 1 TO 2020 13

FOR 2021 01		ACCOUNTS FOR:		TRANFRS/		REVISED		YTD EXPENDED		ENCUMBRANCES		AVAILABLE		PCT		
001 GENERAL FUND		ORIGINAL	BUDGET	ADJSTMTS		BUDGET	BUDGET		BUDGET		BUDGET		BUDGET		USED	
		APPROP														
001	TOWN MANAGER'S OFFICE	394,157	394,157	0	0	25,770.67	1,763.00	366,623.33	7.0%							
002	TOWN CLERK'S OFFICE	206,689	206,689	0	0	12,576.74	121.48	193,990.78	6.1%							
003	REGISTRAR OF VOTERS	78,164	78,164	0	0	2,844.39	11,083.00	64,236.61	17.8%							
004	PLANNING COMMISSION	3,525	3,525	0	0	94.17	167.30	3,263.53	7.4%							
005	ECONOMIC DEVELOPMENT	23,911	23,911	0	0	.00	500.00	23,411.00	2.1%							
006	BOARD OF FINANCE	1,350	1,350	0	0	.00	.00	1,350.00	.0%							
008	CHARTER REVISION COMM	3,000	3,000	0	0	.00	.00	3,000.00	.0%							
009	BOARD OF ASSESSMENT APPEALS	1,200	1,200	0	0	.00	115.80	1,084.20	9.7%							
010	ZONING BOARD OF APPEALS	1,250	1,250	0	0	13.66	167.31	1,069.03	14.5%							
011	INLAND WETLANDS	2,300	2,300	0	0	75.00	.00	2,225.00	3.3%							
012	COMM. FOR DISABLED PEOPLE	100	100	0	0	.00	.00	100.00	.0%							
013	DONATIONS AND DUES	50,491	50,491	0	0	23,741.00	22,497.00	4,253.00	91.6%							
014	TOWN COUNCIL	41,755	41,755	0	0	7,725.00	30,187.50	3,842.50	90.8%							
015	LEGAL EXPENSE	223,300	223,300	0	0	.00	17,500.00	205,800.00	7.8%							
016	CENTRAL SERVICES	185,300	185,300	0	0	33,034.24	37,045.80	115,219.96	37.8%							
017	INSURANCE EXPENSE	588,200	588,200	0	0	159,525.79	399,497.86	29,176.35	95.0%							
018	GENERAL EXPENSE	340,003	340,003	0	0	331,568.39	3,000.00	5,434.61	98.4%							
019	DEVELOPER/PLANNER	136,177	136,177	0	0	10,426.68	.00	125,750.32	7.7%							
020	FINANCE DEPARTMENT	430,008	430,008	0	0	43,558.49	8,053.00	378,396.51	12.0%							
021	TAX COLLECTOR	154,103	154,103	0	0	13,913.70	63.00	140,126.30	9.1%							
022	ASSESSOR'S OFFICE	250,335	250,335	0	0	28,214.90	.00	222,120.10	11.3%							
030	PUBLIC WORKS ADMIN.	286,541	286,541	0	0	17,763.35	11,241.16	257,536.49	10.1%							
031	ENGINEERING	244,623	244,623	0	0	14,519.22	14,104.86	215,998.92	11.7%							
032	SOLID WASTE REMOVAL	769,881	769,881	0	0	21,644.96	594,249.92	153,986.12	80.0%							
033	BUILDING INSPECTION	208,761	208,761	0	0	14,096.29	3,544.63	191,120.08	8.5%							
034	HIGHWAY DEPT.	1,411,786	1,411,786	0	0	51,498.43	261,137.35	1,099,150.22	22.1%							
035	BUILDING MAINTENANCE	634,419	634,419	0	0	46,097.54	94,422.36	493,899.10	22.1%							
036	PARKS & GROUNDS	446,836	446,836	0	0	27,357.50	48,996.53	370,481.97	17.1%							
037	PUBLIC WORKS-OTHER	394,500	394,500	0	0	4,742.28	41,308.32	348,449.40	11.7%							
038	VEHICLE MAINTENANCE	324,774	324,774	0	0	10,363.98	94,800.00	219,610.02	32.4%							
040	POLICE DEPARTMENT	3,643,667	3,643,667	0	0	260,420.69	43,544.25	3,339,702.06	8.3%							
041	EMERGENCY MANAGEMENT	19,050	19,050	0	0	192.94	3,457.06	15,400.00	19.2%							
042	ANIMAL CONTROL	89,247	89,247	0	0	14,695.20	.00	74,551.80	16.5%							
050	HEALTH DEPARTMENT	201,785	201,785	0	0	16,715.69	56,248.04	128,821.27	36.2%							
051	HUMAN SERVICES	134,809	134,809	0	0	7,449.40	913.00	126,446.60	6.2%							
053	SENIOR SERVICES	127,927	127,927	0	0	3,464.33	4,335.47	120,127.20	6.1%							
054	YOUTH SERVICES	108,429	108,429	0	0	6,530.66	4,691.43	97,206.91	10.3%							
055	TRANSPORTATION SERVICES	170,856	170,856	0	0	8,660.85	6,341.17	155,853.98	8.8%							
060	RECREATION DEPARTMENT	266,817	266,817	0	0	22,520.31	17,538.30	226,758.39	15.0%							
061	LIBRARY	617,326	617,326	0	0	61,222.86	46,474.50	509,628.64	17.4%							
070	BONDED DEBT	3,575,200	3,575,200	0	0	.00	.00	3,575,200.00	.0%							
080	EMPLOYEE BENEFITS	3,897,360	3,897,360	0	0	397,921.92	1,720,709.86	1,778,728.22	54.4%							
090	BOARD OF EDUCATION	31,805,990	31,805,990	0	0	18,060.48	.00	31,787,929.52	1.1%							
119	DEVELOPMENT COMPLIANCE	109,780	109,780	0	0	7,235.70	430.00	102,114.30	7.0%							

# TOWN OF CROMWELL, CT

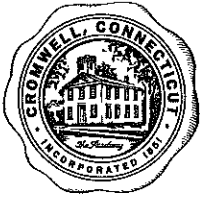
## YEAR-TO-DATE BUDGET REPORT



JOURNAL DETAIL 2020 1 TO 2020 13						
FOR 2021 01						
ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
001 GENERAL FUND						
002 TOWN CLERK'S OFFICE	-294,500	0	-294,500	-20,041.74	-274,458.26	6.8%
021 TAX COLLECTOR	-45,491,635	0	-45,491,635	-6,488,610.69	-39,003,024.31	14.3%
022 ASSESSOR'S OFFICE	-1,000	0	-1,000	.00	-1,000.00	.0%
030 PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-2,810.00	-43,090.00	6.1%
033 BUILDING INSPECTION	-350,000	0	-350,000	-13,615.23	-336,384.77	3.9%
040 POLICE DEPARTMENT	-86,800	0	-86,800	-470.00	-86,330.00	.5%
042 ANIMAL CONTROL	-550	0	-550	.00	-550.00	.0%
050 HEALTH DEPARTMENT	-30,000	0	-30,000	-385.00	-29,615.00	1.3%
053 SENIOR SERVICES	-1,500	0	-1,500	.00	-1,500.00	.0%
061 LIBRARY	-5,000	0	-5,000	.00	-5,000.00	.0%
206 BOARDS & COMMISSIONS	-9,500	0	-9,500	-154.00	-9,346.00	1.6%
207 STATE OF CONNECTICUT	-5,372,466	0	-5,372,466	.00	-5,372,466.00	.0%
208 MISCELLANEOUS SOURCES	-554,741	0	-554,741	-59,159.00	-495,582.00	10.7%
999 FUND BALANCE	-363,300	0	-363,300	.00	-363,300.00	.0%
TOTAL GENERAL FUND	-52,606,892	0	-52,606,892	-6,585,245.66	-46,021,646.34	12.5%

Posted Refund Transaction (s)

Condition(s) : Bill Dist/Susp/Bank	Name Address	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2015-03-0054332	FORD ANN O 90 KANE STREET WEST HARTFORD CT 06119	2006/1HGCN56456A169914 54337 Sec. 12-129 Refund of Excess Payments.	2/25/2020	170.39 736.09 -427.02	0.00 112.46 0.00	0.00 0.00 0.00	170.39 848.55 -427.02	-565.70 Adjusted
2018-02-0000005	2015 ESA PROJECT COMPANY LLC 1299 ORLEANS DRIVE SUNNYSIDE CA 94089	161 BERLIN ROAD 41505900 Sec. 12-129 Refund of Excess Payments.	6/29/2020	0.00 30,516.48	0.00 0.00	0.00 0.00	0.00 30,516.48	-30,516.48
2018-03-0063199	VW CREDIT LEASING LTD 1401 FRANKLIN BLVD LIBERTYVILLE IL 60048-4160	2017/WAUEAF42HN015585 63199 Sec. 12-129 Refund of Excess Payments.	6/17/2020	550.83 734.41	0.00 0.00	0.00 0.00	550.83 734.41	-183.58
TOTAL	3			721.22 31,986.98 -31,127.08	0.00 112.46 0.00	0.00 0.00 0.00	721.22 32,099.44 -31,127.08	-31,265.76 Adjusted



## Town of Cromwell Office of the Town Manager

Nathaniel White Building  
41 West St  
Cromwell, CT 06416

Anthony J. Salvatore, Sr.  
Town Manager

Phone: (860) 632-3412  
Fax: (860) 632-3435

To: Enzo Faienza  
Mayor

From: Anthony Salvatore  
Town Manager

Date: August 5, 2020

Re: Council Support of School Resource Officers and the Cromwell Police Department

During this turbulent time, there have been recommendations made by some to remove School Resource Officers from the schools and to defund the Police Department.

Over the years The Town of Cromwell and the Board of Education worked diligently to assign School Resource Officers and a Youth Detective to support the youth of the town. They are available to students to talk out problems and concerns and guide and support them. They are also on site to monitor situations to assist the School Administrators. We would be taking steps backwards if they were removed from the schools.

The Cromwell Police Department over the years has proven their worth to the town. They have more than lived up to the oath to protect and serve.

I am requesting at the Town Council Meeting of August 12<sup>th</sup>, that the Town Council make a Resolution of Support for the Cromwell School Resource Officer Program and also the Cromwell Police Department.




# CROMWELL POLICE DEPARTMENT

---

*Denise Lamontagne*  
*Chief of Police*

## MEMO

**TO:** Anthony Salvatore  
Town Manager

**FROM:** Chief Denise Lamontagne 

**SUBJECT:** Town Council Report

**DATE:** August 3, 2020

In preparation for the August Town Council meeting, I am providing you the July monthly statistics. Also, I am including a report from K-9 Officer John Carlson for activity for the month of July 2020.

Use of Force Incidents: one (1) incident involving six (6) officers  
Civilian Complaints: none  
Training: none for certified officers

Captain Kevin VanderSloot is retiring after 34 years of service to the Town of Cromwell. I have posted the position of Captain both internally and externally.

Officer Alicea completed 5 years as a School Resource Officer and has been assigned to the patrol division. Detective Pete Pietraroia will be the new School Resource Officer and is scheduled to attend SRO training in August. Officer Pamela Young will be returning to the Detective Division to replace Detective Pietraroia.

In addition, I would like to report Officer Jespersen completed his Field Training Program and is now assigned to a squad.

Originally P.O.S.T.C. scheduled the next academy for entry level officers as October 9, 2020, but recently (July 29<sup>th</sup>) POST sent an email stating they were

pushing it up to September 11, 2020. We will not have a recruit ready for the moved date and I have confirmed a position in the January/February 2021 POST academy class.



## Incident Statistics Report

07/01/2020 00:00 Thru 07/31/2020 23:59

Call Type Description	Total for Period
911 Hang Up Call	6
Administrative Matter	8
Alarm - All types	15
ALARM-FALSE BILLABLE	36
All Other Offenses	3
Animal Complaint	28
Arson	1
Assist Motorist	26
Assist Other Agency	35
Burglary	2
Car Seat Installation	3
CAR WASH	44
Civil Matter	5
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	4
Domestic Incident	10
Drug/Narcotic Violation	3
DUI	2
Dumping	1
Escort	2
False Pretenses/Swindling	1
Fight/Disturbance	1
Fingerprinting	19
FV Protocol / P.A.	5
Identity Theft	1
Impaired / Intox Person	2
Juvenile Incident	3
K-9 Assist	7
Larceny - From Building	2
Larceny - From MV	5
Larceny - MV Parts/Access	2
Larceny - Embezzlement	1
Larceny -Shoplifting	32
Larceny- Other	3
Medical Emergency	25
MV Accident	23
MV - Recovered	2
MV Abandoned	1
MV Parking Violation	1

## Monthly NIBRS Statistics

07/01/2020 00:00 Thru 07/31/2020 23:59

Call Description		Curr Mth	Prev Mth	% Chg	Prev Year	% Chg	Year To Date	Year To Date 2019	% Chg
		07/ 2020	06/ 2020	Mth to Mth	07/2019	Mth to Yr	1/1 - 07/31/2020	1/1 - 07/31/2019	2020 / 2019
100	Kidnap/Abduction	0	0	%	0	%	0	1	% -100
11A	Forcible Rape	1	0	% +100	0	% +100	2	0	% +200
11B	Forcible Sodomy	0	0	%	0	%	1	0	% +100
11D	Forcible Fondling	0	1	% 100	0	%	2	2	% 0
120	Robbery	0	1	% 100	0	%	3	1	% +200
13A	Aggravated Assault	0	0	%	0	%	2	1	% +100
13B	Simple Assault	2	3	% -33	1	% +100	20	29	% -31
13C	Intimidation	2	0	% +200	2	%	14	16	% -12
200	Arson	1	1	%	2	% -50	5	3	% +66.6
210	Extortion/Blackmail	0	0	%	0	%	1	0	% +100
220	Burglary/Breaking and Enter	2	6	% -66	1	% +100	15	11	% +36.3
23B	Purse-Snatching	0	0	%	0	%	0	1	% -100
23C	Shoplifting	30	21	% +42.8	14	% +114	115	130	% -11
23D	Theft From Building	1	1	%	6	% -83	9	21	% -57
23F	Theft From Vehicle	4	7	% -42	6	% -33	27	15	% +80
23G	Theft of MV Parts or Access	2	1	% +100	1	% +100	5	2	% +150
23H	All other Larceny	4	2	% +100	0	% +400	9	8	% +12.5
240	Motor Vehicle Theft	4	3	% +33.3	3	% +33.3	11	8	% +37.5
250	Counterfeiting/Forgery	0	0	%	2	% 50	12	8	% +50
26A	False Pretenses/Swindle/Con	0	3	% 33.3	1	% 100	10	4	% +150
26B	Credit Card/Automatic Telle	0	2	% 50	2	% 50	6	11	% -45
26E	Wire Fraud	0	1	% 100	0	%	1	6	% -83
26F	Identity Theft	2	2	%	2	%	18	17	% +5.88
26G	Hacking/Computer	0	3	% 33.3	0	%	3	0	% +300
270	Embezzlement	1	0	% +100	0	% +100	2	2	% 0
280	Stolen Property Offenses	0	0	%	0	%	1	0	% +100
290	Destruction/Damage/Vandalis	5	2	% +150	3	% +66.6	21	33	% -36
35A	Drug Narcotic Violations	2	0	% +200	1	% +100	7	10	% -30
35B	Drug Equipment Violations	1	0	% +100	1	%	9	13	% -30
510	Bribery	1	0	% +100	0	% +100	1	0	% +100
520	Weapon Law Violations	0	1	% 100	0	%	4	2	% +100
720	Animal Cruelty	0	0	%	0	%	0	0	%
90C	Disorderly Conduct	3	4	% -25	1	% +200	13	14	% -7.1
90D	Driving under the Influence	2	3	% -33	5	% -60	14	24	% -41
90F	Family Offenses, Nonviolent	1	0	% +100	1	%	4	3	% +33.3
90G	Liquor Law Violations	0	0	%	0	%	0	2	% -50
90I	Runaway	0	0	%	0	%	1	0	% +100
90J	Trespass of Real Property	3	2	% +50	1	% +200	10	19	% -47
90Z	All Other Offenses	7	6	% +16.6	4	% +75	49	42	% +16.6
Report Totals:		81	76	% +6.57	60	% +35	427	459	% -6.9



# CROMWELL POLICE DEPARTMENT

---

*Denise Lamontagne*  
*Chief of Police*

**TO:** Chief Denise Lamontagne

**FROM:** K-9 Officer John Carlson

**SUBJECT:** Monthly K-9 Activity July 2020

**DATE:** 07/31/2020

Beginning July 1, 2020 through July 31, 2020 I am reporting the following activities for the K-9 unit:

July 2, 2020 – Case #20-6166 – Narcotics vehicle search – Bane alerted to a wallet inside vehicle.

July 7, 2020 – Case #20-6329 – K9 track from stolen vehicle – Negative results

July 9, 2020 – Case #20-6438 – K9 track Newington PD – Canceled upon arrival.

July 10, 2020 – Case #20-6460 – K9 narcotics vehicle search – Negative results.

July 14, 2020 – K9 narcotics quarterly in-service training – 8 Hours

July 15, 2020 – K9 narcotics quarterly in-service training – 8 hours

July 16, 2020 – Case #20-6712 – K9 narcotics vehicle search – Bane alerted to exterior of vehicle – Drug paraphernalia, medication, and heroin was located inside vehicle – Narcotics arrest as a result.

July 19, 2020 – Case #20-6820 – K9 track from suspicious vehicle – Vehicle owner and occupants located and returned to vehicle.

July 28, 2020 – K-9 patrol monthly in-service Rentschler Field – 8 Hours

**TOWN OF CROMWELL  
TOWN COUNCIL REGULAR MEETING  
WEDNESDAY JULY 8, 2020**

**7:00 P.M. TOWN HALL COUNCIL CHAMBERS**

Meeting live-streamed [www.cromwellct.com](http://www.cromwellct.com), Quick links, live Town Meetings  
Public attendance limited due to Covid 19, and by request to [mayor@cromwellct.com](mailto:mayor@cromwellct.com)  
Comments to Council may be e-mailed to [mayor@cromwellct.com](mailto:mayor@cromwellct.com)

**MINUTES**

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, J. Henehan, S. Fortenbach,  
A. Waters, J. Demetriades  
Absent: P. Ahlquist,  
Also Present: Town Manager A. Salvatore

RECEIVED FOR RECORD  
Jul 14, 2020 11:55A  
JoAnn Doyle  
TOWN CLERK  
CROMWELL, CT

**A. CALL TO ORDER**

Mayor Faienza called the meeting to order at 7:00 p.m.  
A moment of silence was held for Robert Jahn who recently passed.

**B. PLEDGE OF ALLEGIANCE**

A. Waters led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

Motion made by J. Donohue seconded by J. Henehan and *unanimously carried*  
to approve the agenda.

**D. RESIGNATIONS**

1. Board of Education
  - a. Michael Camilleri

Motion made by A. Waters seconded by S. Fortenbach and *unanimously carried*  
to accept Mr. Camilleri's resignation with regret.

**E. APPOINTMENTS**

1. Board of Education
  - a. Lou Mendez, to fill a vacancy, term expires 11/21

Motion made by A. Waters seconded by J. Henehan and *unanimously carried*  
to appoint Mr. Mendez to fill a vacancy on the Board of Education. Term expires  
11/21

**F. NEW BUSINESS**

1. Discussion and action regarding Tax Deferral request.

Director Saada recommended to approve the request  
Motion made by A. Waters seconded by J. Donohue and *unanimously carried*  
to approve the Tax Deferral request.

2. Tax Refunds

Motion made by A. Waters seconded by J. Demetriades and *unanimously carried* to approve the tax refund.

3. TOWN COUNCIL PUBLIC FORUM

a. Discussion on Implementing a DIVERSITY AND INCLUSION COMMITTEE.

Mayor Faienza opened the forum and welcomed the following people and thanked them for their willingness to address this topic and make Cromwell even a better place to live. Mayor Faienza advised that they had begun working on this before COVID-19 and feels that there is always room for improvement.

The attendees were given a chance to introduce themselves and speak on the topic. The consensus of the Council and the attendees included:

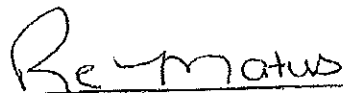
- The committee will need commitment and focus.
- Observe what resources are available and what additional resources are needed to better serve the community.
- Need outreach to the community in the areas of Health, Economic, Social Development and the students' needs in School.
- The Community needs to be educated in Government and Health.
- Every child matters.
- The community needs to learn and listen to History.
- The Town had started working on this topic before COVID-19 and continues to work with CREC.
- CREC advises that a core committee needs to be established and trained to facilitate meetings.
- The attendees all showed interest in serving on the committee.

Carol Perry  
Jennifer Beck  
Erin Omiccoli  
Katelynn Puorro  
Maricarmen Cajahuaranga  
Alice Henley  
Clare Serrantino

G. ADJOURN


Motion made by J. Donohue seconded by J. Henehan and *unanimously carried* to adjourn the meeting at 8:09 p.m.

Respectfully submitted,



Re Matus  
Secretary

**TOWN OF CROMWELL  
TOWN COUNCIL SPECIAL MEETING  
SATURDAY JULY 11, 2020  
10:00 A.M. TOWN HALL COUNCIL CHAMBERS  
MINUTES**

RECEIVED FOR RECORD  
Jul 17 2020 12:16P  
JoAnn Devle  
TOWN CLERK  
CROMWELL, CT 

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, J. Henahan, S. Fortenbach,  
A. Waters, J. Demetriades

Absent: P. Ahlquist

Also Present: Town Manager A. Salvatore

**A. CALL TO ORDER**

Mayor Faienza called the Special Meeting to order at 10:00 a.m.

**B. PLEDGE OF ALLEGIANCE**

J. Demetriades led the Pledge of Allegiance

**C. TOWN COUNCIL PUBLIC FORUM**

**a. Discussion on implementing a DIVERSITY AND INCUSION COMMITTEE.**

Mayor Faienza opened the forum and welcomed the following people and thanked them for their willingness to address this topic and make Cromwell even a better place to live. Mayor Faienza advised that they had begun working on this before COVID-19 and feels that there is always room for improvement.

The attendees were given a chance to introduce themselves and speak on the topic.

Bob VanDerzee

Sue VanDerzee

Bette Ewing

Robert McNaughton

Maricarmen Cajahuaranga

Michelle Zimitti

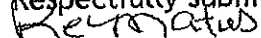
Robert Haughton

The Council members thanked them for their interest and willingness to serve on the committee.

A short discussion followed where the attendees shared ideas and stated what they felt the committee should focus on.

**D. ADJOURN**

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to adjourn the meeting at 11:31 a.m.

Respectfully submitted,  


Re Matus  
Secretary

**TOWN OF CROMWELL  
TOWN COUNCIL SPECIAL MEETING  
WEDNESDAY, JULY 15, 2020  
4:30 P.M. TOWN HALL COUNCIL CHAMBERS**

**MINUTES**

RECEIVED FOR RECORD  
JUL 17, 2020 12:16P  
JoAnn Doyle  
TOWN CLERK  
CROMWELL, CT *JD*

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, P. Ahlquist,  
J. Henahan, S. Fortenbach, J. Demetriades

Absent: A. Waters

Also Present: Town Manager A. Salvatore

**A. CALL TO ORDER**

Mayor Faienza called the meeting to order at 4:30 p.m.

**B. PLEDGE OF ALLEGIANCE**

S. Fortenbach led the Pledge of Allegiance.

**C. MAYOR'S REPORT**

Mayor Faienza reported:

- Mayor Faienza reported that he is impressed the way Cromwell made it through the Covid crisis. The Town Staff did an outstanding job keeping programs and services running.
- Fruit and Vegetables will be distributed to Cromwell and surrounding towns on July 29<sup>th</sup> at the Coles Road Fire Station.
- Amazon is moving along.

**D. TOWN MANAGER'S REPORT**

Town Manager Salvatore reported:

- Agreed with Mayor Faienza regarding the great job employees are doing to continue programs and services during the COVID crisis.
- The Belden Library continues to be way ahead of the game. The Library will open on August 13<sup>th</sup> with limited services; 10-12 curbside pickup -1 -6 open.
- Recreation and Senior Services are offering virtual programs; Recreation is offering Summer concerts and movies as well as Summer Camp.
- The Police has upped surveillance to apprehend the person who is lighting dumpster fires.
- Officer Wobrock submitted his resignation; he is moving out of state. The Department is in the process of replacing his position.
- Highway and Public Works Department finished the Spring paving projects. They are preparing Shadow Lane, Nooks Hill to Main and Amy Lane for paving. Sebethe, Alcap and Progress will also be done this year.
- Youth Services received a grant for those who need special services.

**E. TOWN COUNCIL PUBLIC FORUM**

- a. Discussion and action to implement a DIVERSITY AND INCLUSION COMMITTEE.

The Council discussed what steps should be taken to appoint a committee. Youth Services Administrator K. Puorro has been working with CREC and has some ideas to build the committee. The consensus of the Council was to move slowly and wait for Ms. Puorro to get back to them with further information.

- b. Appoint members and give charge to Diversity and Inclusion Committee.  
*Motion made by J. Donohue seconded by J. Henahan and unanimously carried to table.*

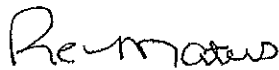
*Motion to table and second were withdrawn.*

*Motion made by J. Donohue seconded by P. Ahlquist and unanimously carried to appoint S. Fortenbach and J. Demetriades as Town Council liaisons to the committee.*

**F. ADJOURN**

*Motion made by J. Donohue seconded by S. Fortenbach and unanimously carried to adjourn at 5:20 p.m.*

Respectfully submitted,




---

Re Matus  
Secretary



**Engineering Department  
Town of Cromwell  
Cromwell, CT**

**To:** Anthony Salvatore –Town Manager  
**cc:** Lou Spina – Director of Public Works  
**From:** Jon Harriman   
**Date:** 8/4/2020  
**Re:** PW/WPCA Facility Progress Report

---

At this time the erection of the metal building is 99% complete with some remaining interior structural connections to be installed.

The building concrete is substantially complete, but the parge finish coat has not yet been finished. In the office area paint has been applied, the drop ceiling is up and flooring is going down. The building fire protection system is nearing completion in the storage garage, mechanics garage and the office areas. The HVAC system is being hung from the ceiling in the office area, and the electrical finishes and lighting are being installed.

In the mechanics bay the floor has been poured and the partition walls for the office and storage areas are going up. Interior lighting has been hung and the garage door motors installed. The plumbing of the air drops has begun and the plumbing of the natural gas lines is nearly complete. The mezzanine has been erected with the concrete floor scheduled to be placed on Wednesday. The floor in the storage bay has been poured.

A change order proposal in the amount of \$115,000 to upgrade plumbing and electric as well as slab changes to accommodate the automated wash system has been submitted for review. This change order was originally proposed at \$185,000. The change order approval is pending a third-party review of the suitability of the proposed sewage grinder pumps.

Downtown, the salt shed has been disassembled and transported to the new site. The contractor has set the concrete blocks that form the base of the salt shed. Several components of the salt shed aluminum structure are heavily damaged due to corrosion. We have heard from the vendor that replacement/repair parts are available, but are waiting for pricing on the actual repairs.

The Town received a second change order request from the design builder to remove and replace unsuitable soils below the building slab in the amount of \$146,000. This change order was rejected; Town staff observed no unsuitable

August 4, 2020

soils. The report from the geotechnical engineer (Max Welti) confirms that the soils **were** suitable.

The covered storage canopy on the west side of the building is complete, and the paintwork is nearly finished. The fire protection for this area has been installed and the first coarse of asphalt has been laid. The footings for the canopy over the fueling station have been poured, and the pad for the storage tanks has been formed.

To date the owner has made progress payments totaling \$4,133,563 to the design/builder.

In the month ahead, it is anticipated that the contractor will complete the finish details of the building structure. The construction of the interior office and storage areas will near completion. The building heating and cooling systems will be installed, and the main electrical switch gear will be connected. The design builder will continue to complete the construction of parking and driveway areas as well, and erect the salt shed if replacement parts can be delivered. The installation of the gas canopy, tanks and pump islands should also begin. The Town has begun the process of ordering furniture, fixtures and equipment looking ahead to the middle of September for delivery and installation. The design builder has indicated that the project should complete in early October.