

TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY JANUARY 8, 2020
7:00 P.M. TOWN HALL COUNCIL CHAMBERS

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS
- E. CITIZEN COMMENTS
- F. MAYOR'S UPDATE
- G. TOWN MANAGER'S UPDATE
- H. FINANCIAL/FINANCE DIRECTOR'S UPDATE
 - 1. Budget Reports
 - 2. Tax Refunds
 - 3. Discussion regarding General Fund Fund Balance Policy.
 - 4. Schedule Budget Workshops for 20/21 Budget.
- I. CHIEF OF POLICE'S UPDATE
- J. PUBLIC WORK'S DIRECTOR UPDATE
- K. NEW BUSINESS
 - 1. Grievance - IUOE Local 3f
 - a. P. Bironi, Retroactive Wage Compensation.
 - 2. Grievance -IUOE Local 30, Sick Time Compensation
 - a. P. Bironi
 - 3. Discussion and action to amend Ordinance 221-2 All night parking.
 - a. Authorize the Mayor to set time and date of public hearing.
 - 4. Presentation of Town Manager's 2020 Goals and Objectives.
- L. APPROVAL OF MINUTES
 - 1. December 11, 2019, Special Meeting
 - 2. December 11, 2019, Regular Meeting

M. EXECUTIVE SESSION

1. Negotiation Strategy, fines 2 Edgewood Road
2. Action if necessary

N. COUNCIL LIAISON REPORTS

O. ADJOURN

Rules for Citizen Comments

1. Each speaker will have a total of 3 minutes to speak on the issues of their choice;
2. The Mayor shall recognize only one speaker at a time;
3. The purpose of the Citizen Comment period is to give the residents of Cromwell, or others, the opportunity to make comments regarding matters of public concern, town policies or actions of the town, and to ask questions of the Council or Town Staff. All questions and comments will be taken under advisement and questions raised may be answered this evening or addressed at a later date. There will be no open debate with the Council members during the public comment period and all questions and comments shall be directed to the Mayor;
4. The Mayor shall have the right to discontinue recognition of any speaker whom the Mayor believes is not using proper decorum for a public meeting; is verbally abusive of a member, or members of the Council, Town staff, or the public; becomes belligerent; or uses profanity.

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2020 06 JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 TOWN MANAGER'S OFFICE	381,915	0	381,915	172,395.71	1,818.03	207,701.26	45.6%
002 TOWN CLERK'S OFFICE	219,242	0	219,242	119,410.94	18,524.32	81,306.74	62.9%
003 REGISTRAR OF VOTERS	79,203	0	79,203	26,745.83	10,356.50	42,100.67	46.8%
004 PLANNING COMMISSION	3,525	0	3,525	680.58	247.21	2,597.21	26.3%
005 ECONOMIC DEVELOPMENT	23,530	0	23,530	1,462.52	311.15	21,756.33	7.5%
006 BOARD OF FINANCE	1,350	0	1,350	241.05	.00	1,108.95	17.9%
008 CHARTER REVISION COMM	100	0	100	.00	.00	100.00	.0%
009 BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	160.10	.00	1,039.90	13.3%
010 ZONING BOARD OF APPEALS	1,250	0	1,250	306.95	99.02	1,844.03	32.5%
011 INLAND WETLANDS	2,300	0	2,300	560.00	105.00	1,635.00	28.9%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	.0%
013 DONATIONS AND DUES	50,522	0	50,522	43,512.00	7,000.00	10.00	100.0%
014 TOWN COUNCIL	39,905	0	39,905	27,085.00	10,750.00	2,070.00	94.8%
015 LEGAL EXPENSE	228,764	0	228,764	112,259.11	98,172.89	18,332.00	92.0%
016 CENTRAL SERVICES	186,800	0	186,800	80,961.97	89,997.15	15,840.88	91.5%
017 INSURANCE EXPENSE	584,000	0	584,000	417,584.94	130,532.86	35,882.20	93.9%
018 GENERAL EXPENSE	534,002	0	534,002	2,746,239.88	2,253.82	5,508.30	99.8%
019 DEVELOPER/PLANNER	133,323	0	133,323	71,461.50	220.00	61,641.50	53.8%
020 FINANCE DEPARTMENT	421,531	0	421,531	195,899.29	5,842.95	219,788.76	47.9%
021 TAX COLLECTOR	144,353	0	144,353	63,054.24	35.00	81,263.76	43.7%
022 ASSESSOR'S OFFICE	241,994	0	241,994	121,520.67	4,525.15	115,948.18	52.1%
030 PUBLIC WORKS ADMIN.	280,940	0	280,940	129,933.18	12,588.53	138,418.29	50.7%
031 ENGINEERING	248,490	0	248,490	110,805.81	20,319.14	117,165.05	52.8%
032 SOLID WASTE REMOVAL	635,092	0	635,092	245,496.17	236,231.24	153,364.59	75.9%
033 BUILDING INSPECTION	203,710	0	203,710	94,236.05	2,192.06	107,281.89	47.3%
034 HIGHWAY DEPT.	1,366,164	0	1,366,164	413,205.43	205,568.62	747,389.95	45.3%
035 BUILDING MAINTENANCE	608,322	0	608,322	285,535.07	45,660.66	277,126.27	54.4%
036 PARKS & GROUNDS	417,968	0	417,968	206,063.20	29,091.02	182,813.78	56.3%
037 PUBLIC WORKS-OTHER	381,250	0	381,250	105,173.53	170,306.57	105,769.90	72.3%
038 VEHICLE MAINTENANCE	342,997	0	342,997	117,114.78	63,479.06	162,103.16	52.7%
040 POLICE DEPARTMENT	3,531,214	0	3,531,214	1,564,537.93	42,950.21	1,923,725.86	45.5%
041 EMERGENCY MANAGEMENT	19,050	0	19,050	5,000.00	.00	14,050.00	26.2%
042 ANIMAL CONTROL	89,371	0	89,371	47,652.85	.00	41,718.15	53.3%
050 HEALTH DEPARTMENT	198,293	0	198,293	91,060.45	39,222.93	68,009.62	65.7%
051 HUMAN SERVICES	131,951	0	131,951	62,671.54	887.02	68,392.44	48.2%
053 SENIOR SERVICES	109,980	0	109,980	48,370.61	8,547.66	53,061.73	51.8%
054 YOUTH SERVICES	95,298	0	95,298	48,299.35	2,384.63	44,614.02	53.2%
055 TRANSPORTATION SERVICES	189,396	0	189,396	61,362.68	3,778.37	124,254.95	34.4%
060 RECREATION DEPARTMENT	232,731	0	232,731	121,782.58	8,779.59	122,168.83	51.7%
061 LIBRARY	594,581	0	594,581	278,835.05	26,804.73	288,941.22	51.4%
070 BONDED DEBT	3,704,100	0	3,704,100	599,550.00	.00	3,104,550.00	16.2%
080 EMPLOYEE BENEFITS	3,846,399	0	3,846,399	1,520,202.82	1,248,974.98	1,077,221.20	72.0%
090 BOARD OF EDUCATION	30,700,762	0	30,700,762	11,357,979.81	.00	19,342,782.19	37.0%
119 DEVELOPMENT COMPLIANCE	103,201	0	103,201	47,934.25	474.48	54,772.27	46.9%

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2020-06 JOURNAL DETAIL 2020-1 TO 2020-13									
ACCOUNTS FOR:	ORIGINAL	ESTIM REV	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT		
001 GENERAL FUND	ESTIM REV	ADJSTMTS	EST REV	EST REV	REVENUE	REVENUE	COLL		
002 TOWN CLERK'S OFFICE	-294,000	0	-294,000	-294,000	-144,059.74	-149,940.26	49.0%		
021 TAX COLLECTOR	-43,807,335	0	-43,807,335	-43,807,335	-26,267,282.01	-17,540,052.99	60.0%		
022 ASSESSOR'S OFFICE	-45,300	0	-45,300	-45,300	-1,110.50	610.50	222.1%		
030 PUBLIC WORKS ADMIN.	-225,000	0	-225,000	-225,000	-15,299.11	-30,000.89	33.8%		
033 BUILDING INSPECTION	-88,200	0	-88,200	-88,200	-511,522.15	286,522.15	227.3%		
040 POLICE DEPARTMENT	-750	0	-750	-750	-25,213.33	-62,986.67	28.6%		
042 ANIMAL CONTROL	-25,500	0	-25,500	-25,500	-225.00	-525.00	30.0%		
050 HEALTH DEPARTMENT	-1,500	0	-1,500	-1,500	-2,040.00	-23,460.00	8.0%		
053 SENIOR SERVICES	-4,000	0	-4,000	-4,000	-919.00	-581.00	61.3%		
054 YOUTH SERVICES	0	0	0	0	-20.00	-4,000.00	.0%		
060 RECREATION DEPARTMENT	-8,000	0	-8,000	-8,000	-1,877.05	20.00	100.0%		
061 LIBRARY	-9,250	0	-9,250	-9,250	-2,453.00	-6,122.95	23.5%		
206 BOARDS & COMMISSIONS	-5,246,003	0	-5,246,003	-5,246,003	-1,275,288.00	-6,797.00	26.5%		
207 STATE OF CONNECTICUT	-717,040	0	-717,040	-717,040	-712,754.77	-3,970,715.00	24.3%		
208 MISCELLANEOUS SOURCES	-879,001	0	-879,001	-879,001	.00	-4,285.23	99.4%		
999 FUND BALANCE						-879,001.00	.0%		
TOTAL GENERAL FUND	-51,351,379	0	-51,351,379	-51,351,379	-28,960,063.66	-22,391,315.34	56.4%		

TOWN OF CROMWELL FUND BALANCE POLICY

The purpose of establishing a policy on the fund balance in the General Fund is to provide a guideline for budgeting decisions and to ensure that adequate reserves are established to fund operations by providing sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The General Fund is the primary operating fund of the Town for its non-utility related operations. The Town's Unassigned General Fund Balance is a surplus of funds which have accrued from unexpended operating budgets and unanticipated excess revenues.

Unassigned Fund Balance may be "committed" for a specific purpose by formal action of the Board of Finance. An example of Committed Fund Balance would be an appropriation for the future year's budget as determined when setting the mill rate. Amendments and modifications to the committed fund balance must also be approved by formal action of this board. Authority to "assign" fund balance for specific purposes is delegated to the Finance Director. Assigned fund balance is an expression of intent, such as for encumbrances.

For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first, followed in order by committed fund balance, assigned fund balance and lastly, unassigned fund balance. The Finance Director has the authority to deviate from this policy if it is in the best interest of the Town.

In addition, the Town of Cromwell desires to maintain its current credit rating. Rating agencies are concerned about a government's creditworthiness and the level of the General Fund fund balance is part of their evaluation. The Unassigned Fund Balance provides a measure of financial stability to bond holders and credit rating agencies, which offers the potential for lower interest costs on long-term financings.

There is no formula for determining an appropriate fund balance. Items to consider include the timing of revenue collections, the local and national economic environment, the volatility of the major revenue sources, and the degree of protection desired to mitigate current and future financial risks.

The Town of Cromwell recognizes the importance of maintaining an appropriate level of Fund Balance to provide the required resources to meet operating needs, to allow for unforeseen needs of an emergency nature, and to be able to respond to unanticipated opportunities. The Finance Director is responsible for evaluating the Town's operating characteristics, diversity of tax base, reliability on non-tax revenue sources, working capital needs, impact on bond rating, local and economic outlooks, emergency and disaster risk and other contingent issues. Based on this information, the Finance Director will provide recommendations for

PROPOSED
12/26/2019

TOWN OF CROMWELL FUND BALANCE POLICY

Purpose:

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There is no formula for determining an appropriate fund balance, however items to consider include the timing of revenue collections, the local and national economic environment, the volatility of the major revenue sources, and the degree of protection desired to mitigate current and future financial risks. It is considered a "best practice" by the Government Finance Officers Association (GFOA) to maintain an amount equal to a minimum of 60 days of operating expenses.

The Town of Cromwell recognizes the importance of maintaining an appropriate level of Fund Balance to provide the required resources to meet operating needs, to allow for unforeseen needs of an emergency nature, and to be able to respond to unanticipated opportunities. After evaluating the Town's operating characteristics, diversity of tax base, reliability on non-tax revenue sources, working capital needs, impact on bond rating, local and economic outlooks, emergency and disaster risk and other contingent issues, the Town establishes the following goals regarding the Fund Balance of the General Fund for the Town of Cromwell, Connecticut.

Medians And Credit Factors: Connecticut Municipalities

September 3, 2019

Overview

As a whole, local government (LG) ratings in the state of Connecticut remain resilient, in our view, with strong overall credit fundamentals, characterized by high income and wealth levels and maintenance of strong reserves. In addition, many of the state's municipal ratings are supported by formal financial policies and regular budget monitoring at the local level.

Despite a tumultuous legislative session and four-month state budget impasse at the beginning of the 2018-2019 biennium that exposed municipalities to reduced statutory aid payments after local budgets were adopted, audited results for Connecticut municipalities generally remained balanced in fiscal 2018. Local governments covered the shortfalls in different ways, including mid-year budgetary adjustments, supplemental tax bills, or adopting very conservative assumptions during the budget-adoption process. The adjustments made to offset state aid reductions also resulted in available reserves increasing to an average of 13.4% of expenditures in fiscal 2018, compared with 13% in fiscal 2017.

In the long term, although the state's adopted 2020-2021 biennial budget generally keeps municipal aid flat and does not include shifting teachers' pension costs to municipalities, we believe LGs will remain susceptible to potential shifts in responsibility of pension payments as the state stabilize its financial position, while managing rising fixed costs and liabilities. We also expect the state's economic growth will remain sluggish over the next few years and continue to negatively affect local economies. Furthermore, above-average property tax rates and federal limits on local and state tax deductibility could hinder grand list growth and pressure local revenue generation to offset future reallocation of state aid payments. Finally, many LGs, including those close to the Atlantic coast, will face long-term risks associated with climate change and rising sea levels, which could impair local budgets by requiring investments in infrastructure and capital and potentially elevating debt levels. However, we believe the ability of Connecticut cities and towns to raise taxes, without statutory limits and generally low retirement costs, offsets these risks.

S&P Global Ratings maintains ratings on 96 municipalities in Connecticut. Currently, 87 of the LGs are highly rated ('AA-' or above), including 29 rated 'AAA'. Connecticut municipalities had one positive rating action (Berlin) and four negative rating actions for general obligation bonds (Derby, Ansonia, Windham, and Stratford). In addition, 96% of the portfolio ratings have a stable outlook, while 3% have negative outlooks, and 1% are positive.

PRIMARY CREDIT ANALYST

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SECONDARY CONTACT

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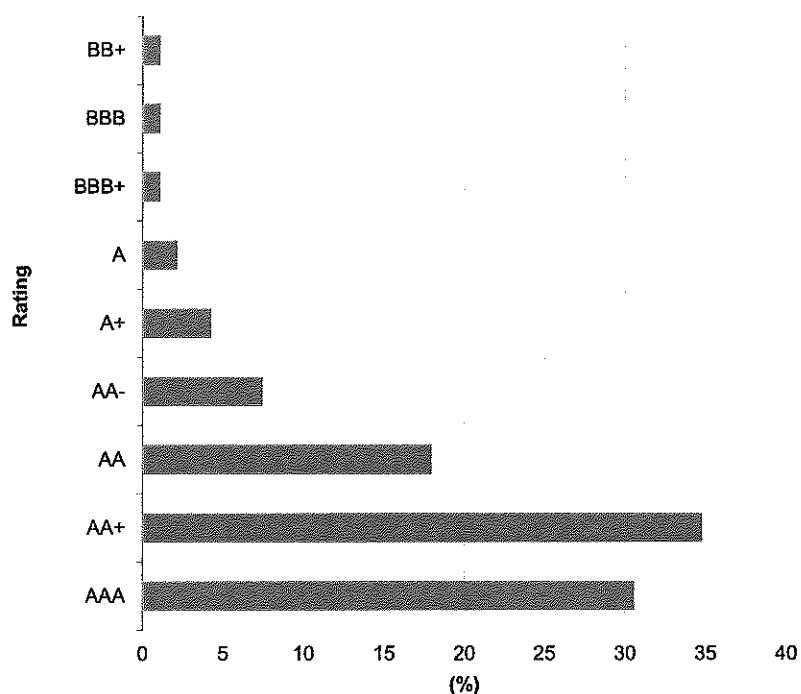
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Table 2

Connecticut Municipalities: Financial Management Assessment (cont.)

Score (%)	Rating						
	AAA	AA+	AA	AA-	A+	A	BBB+ or lower
Good	59	67	41	14	25	0	0
Standard	7	30	53	71	75	100	100

Connecticut Municipalities: Rating Distribution



Source: S&P Global Ratings.

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Table 3

Connecticut Municipalities: Ratings List

As of Aug. 30, 2019

This list was prepared by individuals on behalf of the USPF Group of S&P Global Ratings and is current as of Aug. 30, 2019. For the most up to date, accurate, and complete information on any credit ratings referenced in this list, please visit www.standardandpoors.com.

Municipalities	Rating	Outlook
Andover Twn	AA+	Stable

Medians And Credit Factors: Connecticut Municipalities

Table 3

Connecticut Municipalities: Ratings List (cont.)

As of Aug. 30, 2019

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Municipalities	Rating	Outlook
Hamden Twn	A	Stable
Hartford	BB+	Positive
Hebron	AAA	Stable
Killingly Twn	AA	Stable
Ledyard Twn	AA	Stable
Litchfield	AA+	Stable
Manchester	AA+	Stable
Meriden	AA	Stable
Middletown	AAA	Stable
Milford	AA+	Stable
Monroe	AA+	Stable
Montville Town	AA	Stable
Naugatuck Boro	AA-	Stable
Naugatuck Boro	A+	Stable
New Britain	A+	Stable
New Fairfield	AAA	Stable
New Hartford	AA	Stable
New Haven	BBB+	Negative
New London	A+	Stable
New Milford Twn	AA+	Stable
Newington Twn	AA+	Stable
Newtown	AAA	Stable
North Haven	AAA	Stable
Norwalk	AAA	Stable
Norwich	AA	Stable
Orange Twn	AAA	Stable
Plainville	AA+	Stable
Plymouth	A+	Stable
Portland	AA+	Stable
Preston	AA+	Stable
Putnam	AA	Stable
Redding Town	AAA	Stable
Ridgefield Twn	AAA	Stable

TOWN OF CROMWELL

MEMORANDUM

TO: ANTHONY SALVATORE

DATE: DECEMBER 31, 2019

CC: MAYOR ENZO FAIENZA

FROM: MARIANNE SYLVESTER

RE: 2020-2021 BUDGET TIME FRAME

Presented below is the time frame for the upcoming budget process. It considers Charter requirements, legal notice requirements, preparation time, holidays, regular meeting schedules, etc. It is based on the Annual Budget Referendum being held on the first Tuesday in May.

<u>ACTIVITY</u>	<u>TIME FRAME</u>
Dept. Requests to Town Manager (Submitted to Finance for compilation by Jan. 25 th prior to going to Town Manager)	By February 1 st (Charter)
Town Council -- Set workshop dates (Tentatively scheduled -- 1 st /2 nd week in March)	Regular February 12 th meeting
Board of Finance--Set Hearing Dates	Regular February 27 th meeting
Town Council -- Finish Work	By March 13 th
Town Council budget to Board of Finance	By Regular March 26 th meeting (Charter)
Board of Ed. budget to Board of Finance	By Regular March 26 th meeting (Charter)
Earliest possible Public Hearing	April 1 st - Wednesday
Last Possible Hearing	April 16 th - Thursday (time constraint)
Board of Finance--Finish Work	April 21 st - (time constraint, or 10 days after hearing - Charter) (Reg Mtg -- April 23 rd)
Annual Budget Referendum	May 5 th -- 1 st Tuesday in May

NOTE: Other dates to remember --

Feb. 17	Presidents Day	April 7	Board of Education Meeting
Feb. 27	Board of Finance Meeting	April 8	Town Council Meeting
March 10	Board of Education Meeting	April 10	Passover/Good Friday
March 11	Town Council Meeting	April 13-17	School Vacation
March 24	Board of Education Meeting	April 23	Board of Finance Meeting
March 26	Board of Finance Meeting		

BUDGETSCHEDULE21

January 2, 2020

Mr. Anthony J. Salvatore, Cromwell Town Manager

Town of Cromwell

41 West Street

Cromwell, Ct. 06416

Dear Sir,

I would like to request that a proposal for an amendment to Town Ordinance – All night parking restriction, 221-2, be placed on the Town of Cromwell Council Agenda, scheduled for 01/08/20, for discussion and possible action.

A copy of the proposed changes/deletions are attached and redlined.

The original, well intentioned ordinance was adopted to address efficient highway maintenance and highway safety. The strict language however has over many years resulted in unintended enforcement between November 15 and April 15, when no weather conditions existed that would justify a storm related situation. It instead has proven to be a situation where residents or their guest (s) have parked in front of a residence only to be ticketed when they where either unaware of the ordinance or had not given it a thought, as weather did not indicate any concern.

The proposed language removal does not negatively affect the Town's ability to address vehicles parked on a roadway during a storm or announced parking ban, (ref.221-3 through221-5). It will serve to make future enforcement efficient, logical, and equitable.

Thank you for your assistance,

A handwritten signature in black ink, appearing to read "Patrick M. Ahlquist", with a horizontal line extending to the right.

Patrick M. Ahlquist

Cromwell Town Council

cc/ Mayor Enzo Fiaenza

Chapter 221

VEHICLES AND TRAFFIC

- | | |
|--|---|
| § 221-1. Notice of violation. | § 221-6. Repealer. |
| § 221-2. All-night parking restrictions. | § 221-7. Hearing officers and hearings. |
| § 221-3. Parking during snowstorms restricted; penalty; impoundment. | § 221-8. Vehicles prohibited from public streets: definitions and interpretation. |
| § 221-4. Violations and penalties. | § 221-9. Vehicles prohibited from public streets: use of motorized scooters or pocket motorcycles on public streets prohibited. |
| § 221-5. Special regulations during emergencies. | |

[HISTORY: Adopted by the Board of Selectmen of the Town of Cromwell 12-10-1980. Amendments noted where applicable.]

CHARTER REVISION

Effective with the general election held in November 2013, the Town changed to a Town Council/Town Manager form of government. According to Charter § 11.04, any references in Town ordinances to the "First

Selectman" or to the "Board of Selectmen" shall now be deemed to refer to the "Town Manager" or the "Town Council," as appropriate.

GENERAL REFERENCES

Fire lanes — See Ch. 130.
Noise — See Ch. 168.

Parking for the handicapped — See Ch. 172.
Snow removal — See Ch. 204.

§ 221-1. Notice of violation.

Whenever any vehicle is found parked in violation of any of the provisions of this chapter or any ordinances or rule or regulation of the Town of Cromwell which relates to parking, a police officer shall attach to such vehicle a notice to the owner or operator thereof stating such vehicle has been parked unlawfully and advising such owner or operator of the amount of fine or penalty. Said notice shall advise such owner or operator of his right to mail or pay to the Town Clerk of the Town of Cromwell within five days of the date when such notice is attached to such vehicle, the fine or fines for the designated violation or violations in accordance with the fines or penalties set forth in § 221-4.

§ 221-2. All-night parking restrictions. [Amended BOS 7-23-1997]

- A. No person shall park any vehicle on any public street or highway for a period of time longer than one hour between the hours of 3:00 a.m. and 6:00 a.m., November 15 through April 15. This section shall not apply to a professional call nor to the operators of police, fire or other emergency vehicles. The Chief of Police or his duly authorized

representative may grant permission for all-night parking for a specific vehicle for a limited period, provided that the owner or operator of such vehicle has a good and compelling reason of a temporary and/or emergency nature to park for a longer period.

- A. B. No person shall park any vehicle on any public street or highway from April 16 through November 14 for a period longer than 72 hours. The Chief of Police or his duly authorized representative may grant permission for an exemption for parking for a specific vehicle for a limited period, provided that the owner or operator of such vehicle has a good and compelling reason of a temporary and/or emergency nature to park for a longer period.
- B. C. The penalty for each offense in violation of this section shall be as provided for in § 221-4.

§ 221-3. Parking during snowstorms restricted; penalty; impoundment.

- A. Speedy and efficient removal of snow from the streets and public ways of the Town is hereby declared to be vital to the public health and safety.
- B. It is hereby ordained that no vehicle shall be allowed to remain standing or parked on any street, highway or public way in the Town of Cromwell during any ice, snow-, sleet or hail storm which shall have been in progress one hour.
- C. The registered owner of such vehicle shall be fined the sum of \$25, plus towing and storage charges. The owner of any vehicle which cannot, for whatever reason, be removed under its own power may notify the Police Department of such fact and request its removal, in which case no fine shall be imposed. Such owner shall, however, be liable for the cost of such removal. **[Amended BOS 5-10-2006]**
- D. Any vehicle left so unattended may be impounded and taken by or at the discretion of a policeman to a suitable pound, to be determined by the Chief of Police or his duly authorized representative. The operator or owner of such a pound shall furnish to the Chief of Police or his duly authorized representative satisfactory evidence of insurance coverage and shall sign an agreement with the Town, absolving the Town of any and all liability and claims for damages arising from the towing or storage or any impounded vehicle(s).
- E. The Chief of Police or his duly authorized representative shall cause a record to be kept of all cars so impounded, together with the name of the registered owner thereof, the location from which taken, the name of the office directing its removal and the location to which taken.
- F. The owner of such vehicle may reclaim such vehicle upon showing proper evidence of ownership and upon paying both the fine referred to in Subsection C hereof and all towing and storage charges.

§ 221-4. Violations and penalties. [Amended BOS 5-19-1993; BOS 5-10-2006]

- A. The penalty for overtime parking, parking double, improper position, parking in a loading or unloading zone, parking within 10 feet of a hydrant, parking in a no-parking zone, parking within 25 feet of an intersection, parking within 25 feet of a stop sign, parking on a sidewalk, obstructing a driveway, parking in an area more than 12 inches from a curb, parking in an area marked "bus stop" or impeding traffic shall be a fine of \$25.
- B. The penalty for violation of § 221-2, All-night parking restrictions, shall be \$25 for each offense. The penalty for violation of § 221-3, Parking during snowstorms restricted, shall be \$25 for each offense.
- C. It shall be illegal to park a car on private property without the owner's permission, and the fine shall be \$75 for such offense.
- D. If any fine is not paid within seven days, a penalty in the amount equal to the fine shall immediately become due and payable in addition to the original fine.

§ 221-5. Special regulations during emergencies. [Amended TC 6-16-2014]

The Town Council, Town Manager, or Chief of Police or his duly authorized representative is authorized to suspend permitted parking under parking regulations and to prohibit parking temporarily in any areas where, in the opinion of any of the above, it is necessary in order to facilitate the removal of snow, the construction of public works improvements or for other good and sufficient purposes; and shall give notice of such temporary prohibition by causing to be placed suitable signs indicating that parking is prohibited and also, if practicable, by radio and newspaper. The provisions of § 221-1, concerning method of payment of penalties, and § 221-4, concerning penalties, shall apply for violations of this section.

§ 221-6. Repealer.

The prior ordinance entitled "All-Night Parking," dated December 10, 1957, in the Book of Ordinances on page 47, is hereby repealed as of the effective date of this chapter.

§ 221-7. Hearing officers and hearings. [Added BOS 5-8-1985; amended TC 6-16-2014]

- A. The Town Manager shall appoint not more than two persons to serve as hearing officers in all matters described in C.G.S. §§ 7-152b and 14-150, as amended, or as may be amended. Any such hearing officer shall have the minimum qualifications as established by regulations of the Commissioner of Motor Vehicles. The compensation of the hearing officers shall be set by the Town Council.
- B. All hearings held by the hearing officers pursuant to the Connecticut General Statutes shall comply with the procedural requirements of said statutes and any regulations adopted thereunder.

**TOWN OF CROMWELL
TOWN COUNCIL SPECIAL MEETING
EXECUTIVE SESSION
WEDNESDAY DECEMBER 11, 2019
6:45 P.M. TOWN HALL COUNCIL CHAMBERS**

MINUTES

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, J. Henahan, P. Ahlquist,
S. Fortenbach, A. Waters, J. Demetriades

Absent:

Also Present: Town Manager A. Salvatore, Town Labor Attorney K. Weinstock, H/R
Coordinator B. Price, Chief of Police D. Lamontagne, Director of Finance M. Sylvester

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 6:46 p.m.

B. EXECUTIVE SESSION

1. Ratify Union Contract

- a. Cromwell Police Union NIPSEU
- b. Action if necessary

2. Update Pending Litigation

- a. Pamela Young v. Town of Cromwell

Motion made by A. Waters seconded by J. Demetriades and *unanimously carried* to adjourn to Executive Session at 6:46 p.m.

Town Manager Salvatore, Labor Attorney Weinstock, H/R Coordinator B. Price, Chief of Police D. Lamontagne and Director of Finance M. Sylvester were invited into Executive Session for item 1, Ratify Union Contract.

Town Manager Salvatore and Town Labor Attorney Weinstock were invited into Executive Session for Item 2, Pamela Young v. Town of Cromwell

P. Ahlquist requested that the Council meet in Executive Session before anyone else is invited.

Amended Motion made by P. Ahlquist seconded by J. Demetriades and *unanimously carried* for the Council to adjourn to Executive Session at 6:48 p.m.

Motion made by A. Waters seconded by S. Fortenbach and *unanimously carried* to come out of Executive Session at 7:19 p.m.

Item 2.

Motion made by P. Ahlquist seconded by A. Waters and *unanimously carried* to authorize Mayor Faienza to contact Town Attorney K. Olson for her opinion.

Item 1

Motion made by S. Fortenbach seconded by J. Henahan and *unanimously carried* to go back into Executive Session at 7:20 p.m.

Town Manager Salvatore, Labor Attorney Weinstock, H/R Coordinator B. Price, Chief of Police D. Lamontagne and Director of Finance M. Sylvester were invited into Executive Session for item 1, Ratify Union Contract.

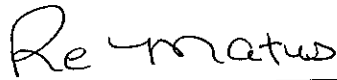
Motion made by P. Ahlquist seconded by J. Henahan and *unanimously carried* to come out of Executive Session at 7:53 pm.

Motion made by P. Ahlquist seconded by S. Fortenbach and *unanimously carried* to ratify Cromwell Police Union NIPSEU contract.

C. ADJOURN

Motion made by J. Demetriades seconded by J. Henahan and *unanimously carried* to adjourn at 7:54 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Re Matus". The signature is written in dark ink and is positioned above a horizontal line.

Re Matus
Secretary

**TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY DECEMBER 11, 2019
7:00 P.M. TOWN HALL COUNCIL CHAMBERS**

MINUTES

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, J. Henehan, P. Ahlquist,
S. Fortenbach, A. Waters, J. Demetriades

Absent:

Also Present: Town Manager A. Salvatore, Finance Director M. Sylvester, Chief D. Lamontagne, Public Works Director L. Spina, Transfer Station Operator C. Townsley, H/R Coordinator B. Price, Town Labor Attorney K. Weinstock

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7:55 p.m.

B. PLEDGE OF ALLEGIANCE

Al Waters led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Mayor Faienza added under N. Appointments, #12. CWPCA, E. Kosinski, Term expires 1/23. Shuffle order of agenda and move New Business number 1 & 2 to after the Town Manager's report. Item 2 will be heard first followed by Item 1. Town Manager Salvatore requested to round the amount requested in H.4 to \$19,975.00.

Motion made by A. Waters seconded by J. Demetriades and *carried* to appoint Charles Epstein as an alternate to the BAA (in place of the Mayor's recommendation, Matt Long).

Aye: J. Demetriades, A. Waters, J. Donohue, J. Henehan, P. Ahlquist

Nay: E. Faienza, S. Fortenbach

Motion made by J. Donohue seconded by A. Waters and *unanimously carried* to amend the agenda.

Motion made by A. Waters seconded by S. Fortenbach and *unanimously carried* to approve the agenda as amended.

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS

None

E. CITIZEN COMMENTS

1. A. Kelly, Willowbrook Road -Spoke regarding item K1.
2. R. Waters, South Street -Spoke regarding item K1 and other issues of concern.
3. B. Gurciullo -Field Road -Stated his opinion on several matters.

J. Demetriades requested a moment of silence in memory of Tom Madden who recently passed away.

F. MAYOR'S UPDATE

Mayor Faienza reported:

- The Pension Committee met in November. Our pension is in excellent shape.
- A Long-Range Planning Meeting is scheduled for next week.
- The Town Manager's Goals and Objectives will be discussed at the January Meeting.
- The Budget process will begin in January.
- He attended a meeting with local town's Mayors. The Mayor's will be meeting to discuss working together and shared services.
- The Business Visitation Meeting for January will be going to the TPC.
- The Mayor's Tree Lighting and Holiday Block Party was a huge success. He thanked everyone who was involved.
- Cromwell Division will meet at the Mattabassett District tomorrow.
- Thanked everyone who works for the town for their hard work and wished everyone a Merry Christmas and Happy New Year.

G. TOWN MANAGER'S UPDATE

Town Manager Salvatore reported:

- The CO was received for the Library Addition and Renovation. A rededication ceremony will be planned in the near future.
- The Blue-Collar Union Contract is all set to sign.
- The Police Contract will be signed tomorrow.
- They will start the Budget process in January.
- The Fire District and Town will each pay half for the Study.
- Spoke briefly regarding Sustainable Connecticut, in response to J. Demetriades request for an update. This was assigned to Stuart Popper and he will be asked to report progress at the January meeting.

K. NEW BUSINESS

2. Grievance - IUOE Local 30

a. Joe Grassi

Steve Broderick, IUOE Local 30, presented the union's position.

Lou Spina, Director of Public Works and Bonnie Price, H/R Coordinator presented the town's position.

The Council was given the opportunity to ask questions of both sides. After a lengthy discussion, regarding the language in the contract and the definition of the term "temporary".

Labor Attorney Weinstock was present and asked to give his opinion regarding the grievance. Town Manager Salvatore presented information to the Council regarding the grievance.

After further discussion:

Motion made by J. Demetriades seconded by P. Ahlquist to approve the grievance.

Further discussion followed:

The consensus of the Council was to give the union the opportunity to take a recess and discuss the option of going back to negotiate this with the town. The time-line to bring the grievance to the next step would be waived.

A recess was taken from 9:15 p.m. until 9:24 so the union could discuss their options.

J. Demetriades withdrew his motion and P. Ahlquist withdrew his second with regret to approve the grievance.

The union presented the following: The unions proposal would be a non-precedent to compensate Mr. Grassi and negotiate.

K. Weinstock advised that the union doesn't have the authority to set a non-precedent.

Motion made by P. Ahlquist to table this and negotiate and also waive the timeline. No second received.

Motion made by P. Ahlquist seconded by J. Henahan and *carried* to deny, regretfully, the grievance.

Aye: S. Fortenbach, E. Faienza, J. Donohue, J. Henahan, P. Ahlquist

Nay: A. Waters, J. Demetriades

1. Discussion and possible action to amend transfer station passes to 24 dumps per resident, per year. With 12 being for C&D/Bulk and 12 being for brush. Public Works Director Spina and Transfer Station Operator Townley presented the request.

The Council discussed this topic and decided that they would like to see an option for the seniors who seldom use the Transfer Station. Town Manager Salvatore responded that they are looking into this option.

Motion made by P. Ahlquist seconded by S. Fortenbach and *unanimously carried* to approved as proposed.

A. Waters left the meeting for the evening.

H. FINANCIAL/FINANCE DIRECTOR'S UPDATE

1. Budget Reports

- a. The expenditures are on target.
- b. Revenue is coming in strong.

2. Tax Refunds, November

Motion made by P. Ahlquist seconded by S. Fortenbach and *unanimously carried* to approve tax refunds 1 - 14.

3. Tax Refunds, December

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve tax refunds 1 - 32.

4. Discussion and action to approve applying for and receive the expanded DUI Law Enforcement Grant.

Chief D. Lamontagne presented the request.

Motion made by P. Ahlquist seconded by J. Henahan and *unanimously carried* to approve applying for and receive the expanded DUI Law Enforcement Grant.

- a. Approve appropriation of \$19,975.00 from Capital Non-Recurring of which 100% will be reimbursed back to the Town.

Motion made by J. Henahan seconded by S. Fortenbach and *unanimously carried* to approve appropriation of \$19,975.00 from Capital Non-Recurring of which 100% will be reimbursed back to the Town.

I. CHIEF OF POLICE'S UPDATE

Chief Lamontagne reported:

- Distributed the November monthly incident report.
- Updated the Council regarding the issue with B. Gurciullo, who spoke during Citizen Comments.
- Officer Jespersen is attending the Hartford Academy and doing exceptionally well. He is due to graduate in April.
- The annual fill-a-cruiser was held last weekend and was the best one ever. Thanks, were given to all the department members who participated, especially Lori Ouellette, for once again this year planning the event.
- They are doing Holiday patrols once again this year.
- The Department has one spot in the January Academy and 2 spots for the June Academy.
- Officer Perricone attended specialized training and is now one of the 65 Certified Drug Experts in the State.

J. PUBLIC WORK'S DIRECTOR UPDATE

Public Works Director Spina reported:

- **DPW Facility** - work continues, drainage system being installed, Building Dept continues to review plans, construction meeting held on Tuesday, hope to put foundation in soon.
- **Pavement Management** - resurfacing sections of Coles Rd., Evergreen Rd., and South St. completed early November.
- **Park Maintenance** - conversion/rehabilitation of baseball field at Watrous completed last month.
- **Curbside Leaf Collection** - began on November 18th. Initially we were a little out in front of schedule, but due to short holiday week and a couple of snow storms, we are behind. Goal is to complete if weather allows.

L. APPROVAL OF MINUTES

1. Regular Meeting October 9, 2019

Motion made by J. Donohue seconded by J. Demetriades and *carried* to approve the minutes of October 9, 2019.

Aye: J. Donohue, E. Faienza, J. Demetriades

J. Henahan, P. Ahlquist, S. Fortenbach were not on the Council for the meeting.

2. Special Meeting November 12, 2019

Motion made by J. Donohue seconded by S. Fortenbach and unanimously *carried* to approve the minutes of November 12, 2019.

Aye: J. Donohue, E. Faienza, J. Demetriades, J. Henahan, P. Ahlquist,
S. Fortenbach

3. Special Meeting November 20, 2019

Motion made by J. Donohue seconded by P. Ahlquist and *unanimously carried* to approve the minutes of November 20, 2019.

M. RESIGNATIONS

1. Emergency Management Director

- a. Chief Denise Lamontagne

2. Board of Finance

- a. Jon Dzurka, Alternate

Motion made by J. Donohue seconded by P. Ahlquist and *unanimously carried* to accept resignation 1 & 2 with regret.

N. APPOINTMENTS

1. Emergency Management

- a. Sal Nesci, Director, Term expires 12/21
- b. Capt. Kevin Vandersloot, Deputy, Term expires 12/21

2. Board of Assessment Appeals

- a. Julie Fitts Ritter, Alternate
- b. Charles Epstein, Alternate

3. Comcast Advisory Council
 - a. Paul Duran, Term expires 12/21
 - b. Marco Iacoveillo, Term expires 12/21
 - c. Jay Polke. Term expires 12/21
4. Director of Health
 - a. J. Wesley Bell, Term expires 12/23
5. EMS
 - a. Charles Epstein, Term expires 10/21
6. Inland Wetlands and Watercourse Agency
 - a. Dave Adametz Term expires 12/23
 - b. John Whitney, Term expires 12/23
 - c. William Yeske, Term Expires 12/23
 - d. Jeremy Zeedyk, Term expires 1/22
7. Municipal Agent for Elderly
 - a. Amy Saada, Term expires 12/21
8. Park & Recreation
 - a. Michael Holcomb, Term expires 12/23
 - b. Jim Vinchetti, Term expires 12/23
9. Planning & Zoning Alternates
 - a. John Keithan, Term expires 12/21
 - b. David Fitzgerald, Term expires 12/21
 - c. Mo Islam, Term expires 12/21
10. Zoning Board of Appeals Alternates
 - a. Brian Fisk, Term expires 11/21
 - b. Steven Wygonowski, Term expires 11/21
11. Sub-Registrar for the Town of Cromwell
 - a. Jay Doolittle, Cromwell Funeral Home, Term expires 1/23
 - b. Louis Sarno, D'Angelo Funeral Home, Term expires 1/23
12. CWPCA
 - a. Ed Kosinski, Term expires 1/23

Motion made by J. Henahan seconded by P. Ahlquist and *unanimously carried* to approve appointments 1 - 12.

O. COUNCIL LIAISON REPORTS

- J. Demetriades -Creative District
- J. Donohue -Wreaths Across America
- J. Henahan -Board of Finance
- P. Ahlquist -Wished all a Happy Holiday

Q. ADJOURN

Motion made by J. Donohue seconded by J. Henahan and unanimously carried to adjourn the meeting at 10:45 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Re Matus".

Re Matus
Secretary