

**TOWN OF CROMWELL
TOWN COUNCIL
TOWN HALL COUNCIL CHAMBERS
41 WEST STREET, CROMWELL, CT 06416**

**REGULAR MEETING AGENDA
Wednesday, October 12, 2022 at 7:00 p.m.**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF AGENDA**
- D. COMMISSION CHAIRMAN REPORTS/LIAISON REPORT/STAFF REPORTS**
 - 1. CMS Building Committee
 - 2. CWPCA
- E. MAYOR'S UPDATE**
- F. TOWN MANAGER'S UPDATE**
- G. FINANCIAL/FINANCE DIRECTOR'S UPDATE**
 - 1. Budget Report
 - 2. Tax Refunds
- H. CHIEF OF POLICE'S UPDATE**
- I. PUBLIC WORKS DIRECTOR'S UPDATE**
- J. CITIZEN COMMENTS**
- K. NEW BUSINESS**
 - 1. Status Update on Sewer Garage Rehabilitation
(discussion and possible action)
 - 2. Review Ordinance Limiting the Number of Cannabis Establishments that Distribute Cannabis Products for Recreational Use
(discussion and possible action)
- L. APPROVAL OF MINUTES**
 - 1. September 14, 2022 Regular Meeting
 - 2. September 26, 2022 Special Meeting

**TOWN OF CROMWELL
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TOWN HALL COUNCIL CHAMBERS
41 WEST STREET, CROMWELL, CT 06416**

M. RESIGNATIONS

N. APPOINTMENTS AND REAPPOINTMENTS

1. Reappointment

- a. Senior Services Commission, Bonnie Sprague (D), regular member for a term expiring 4/2024**

2. Appointments

- a. Athletic Field Committee, James Vinchetti (R), alternate member**
- b. Senior Services Commission, Linda Worden (D), regular member for a term expiring 4/2024**

O. INFORMATIONAL ITEMS

P. ADJOURN



Town of Cromwell

Office of the Town Manager

TOWN MANAGER'S REPORT

Date: 10/5/2022

To: Members of the Town Council

From: Anthony J. Salvatore, Town Manager

Subject: Town Manager's Report for 10/12/2022 Town Council Meeting

- We're moving along with Climate/Culture Study. Our Human Resources and Finance Departments compiled questions for the vendors and have scheduled interviews for October 6th.
- We are continuing to move forward with the Cromwell Middle School Project. In working with the Finance Department and our Town Attorney, we have signed contracts with the Project Manager and the Architect for the Cromwell Middle School Project. We are now working on an RFP for a Construction Manager and the Commissioning Agent. The RFP is scheduled to be posted by October 7th.
- We have had discussions with our IT Consultant regarding streaming and storing recordings of meetings on YouTube permanently so that residents and staff are able to view the meetings at any time and not only when the meetings are happening.
- Trick R Trunk is coming up on October 22 with a rain date of October 23. We had our second meeting for coordinating the event in conjunction with the Cromwell Children's Coalition.
- Went out to the Welcome to Cromwell sign and began discussions about lighting up the sign.
- We signed the IUOE Local #30 (Blue Collar) union contract, we are still waiting for the union to sign.
- A meeting was held with various department heads regarding the status of the Sewer Building. Some suggestions were made regarding options for moving forward as the Town was not awarded the STEAP grant.

TOWN OF CROMWELL

DATE: OCTOBER 4, 2022
TO: ANTHONY J. SALVATORE, TOWN MANAGER
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR
RE: OCTOBER TOWN COUNCIL REPORT

I am submitting budget reports for fiscal year 2023 for the Town Council meeting on October 12th. The reports reflect activity through the end of September.

After the first quarter in the new fiscal year, the Town is on target with expenditures and revenues. There is otherwise nothing significant to bring to the Town Council's attention.

The Finance Department is still in the midst of finalizing all end-of-year transactions for fiscal year 2022. The audit should be completed by the end of November.

Let me know if you have any questions or wish to discuss anything further.

Thank you.

TOWN OF CROMWELL, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

JOURNAL DETAIL 2022 1 TO 2022 13

ACCOUNTS FOR:		ORIGINAL		TRANSFERS/		REVISED		YTD EXPENDED		ENCUMBRANCES		AVAILABLE		PCT	
001	GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET	BUDGET	BUDGET	BUDGET					BUDGET	BUDGET	USED	
001	TOWN MANAGER'S OFFICE	387,846	0	387,846	85,037.82	3,256.10	299,552.08	22.8%							
002	TOWN CLERK'S OFFICE	215,953	0	215,953	46,636.95	20,280.69	149,035.36	31.0%							
003	REGISTRAR OF VOTERS	80,209	0	80,209	17,544.00	8,497.64	54,167.64	32.5%							
004	PLANNING COMMISSION	3,525	0	3,525	232.45	576.02	2,716.53	22.9%							
005	ECONOMIC DEVELOPMENT	22,302	0	22,302	159.99	.00	22,142.01	.7%							
006	BOARD OF FINANCE	1,350	0	1,350	.00	.00	1,350.00	.0%							
008	CHARTER REVISION COMM	3,000	0	3,000	71.50	.00	2,928.50	2.4%							
009	BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	103.00	.00	1,097.00	8.6%							
010	ZONING BOARD OF APPEALS	1,250	0	1,250	133.48	122.49	994.03	20.5%							
011	INLAND WETLANDS	1,900	0	1,900	188.50	.00	1,711.50	9.9%							
012	COMM. FOR DISABLED PEOPLE	100	0	100	41,837.00	7,500.00	100.00	.0%							
013	DONATIONS AND DUES	49,872	0	49,872	14,876.50	25,480.00	1,773.50	95.8%							
014	TOWN COUNCIL	42,130	0	42,130	32,643.00	170,231.00	29,126.00	87.4%							
015	LEGAL EXPENSE	232,100	0	232,100	85,953.43	101,997.15	22,450.42	89.3%							
016	CENTRAL SERVICES	210,401	0	210,401	304,001.16	276,522.24	27,086.60	95.5%							
017	INSURANCE EXPENSE	607,610	0	607,610	745,729.15	3,000.00	5,172.85	99.3%							
018	GENERAL EXPENSE	754,002	0	754,002	36,259.30	830.76	103,208.94	26.4%							
019	DEVELOPER/PLANNER	140,299	0	140,299	116,153.61	844.23	326,181.16	26.4%							
020	FINANCE DEPARTMENT	443,179	0	443,179	39,009.54	198.84	120,734.62	24.5%							
021	TAX COLLECTOR	159,943	0	159,943	70,370.90	231.60	176,387.50	28.6%							
022	ASSESSOR'S OFFICE	246,990	0	246,990	55,548.09	5,987.35	199,239.47	28.8%							
030	PUBLIC WORKS ADMIN.	279,922	0	279,922	55,827.87	12,235.03	178,991.10	27.6%							
031	ENGINEERING	246,354	0	246,354	136,722.14	570,366.02	171,131.84	80.5%							
032	SOLID WASTE REMOVAL	878,220	0	878,220	47,756.13	5,987.35	157,027.52	25.5%							
033	BUILDING INSPECTION	210,771	0	210,771	213,596.97	252,900.72	1,038,608.31	37.0%							
034	HIGHWAY DEPT.	1,505,106	0	1,505,106	156,533.46	90,223.69	410,214.85	31.6%							
035	BUILDING MAINTENANCE	656,972	0	656,972	97,560.30	44,331.94	309,538.76	31.4%							
036	PARKS & GROUNDS	451,431	0	451,431	126,855.52	276,860.08	45,284.40	89.9%							
037	PUBLIC WORKS-OTHER	449,000	0	449,000	37,168.35	98,962.67	194,068.98	41.2%							
038	VEHICLE MAINTENANCE	330,200	0	330,200	906,379.94	89,908.13	2,841,183.93	26.0%							
040	POLICE DEPARTMENT	3,837,472	0	3,837,472	3,322.95	741.09	16,986.66	19.3%							
041	EMERGENCY MANAGEMENT	21,050	0	21,050	28,506.83	.00	66,907.17	29.9%							
042	ANIMAL CONTROL	95,414	0	95,414	54,432.09	44,197.63	106,747.28	48.0%							
050	HEALTH DEPARTMENT	205,377	0	205,377	34,328.43	99.20	102,789.37	25.1%							
051	HUMAN SERVICES	137,217	0	137,217	30,481.44	11,748.73	94,741.83	30.8%							
053	SENIOR SERVICES	136,972	0	136,972	17,655.38	3,242.94	86,856.68	19.4%							
054	YOUTH SERVICES	107,755	0	107,755	34,482.74	7,020.46	110,560.80	27.3%							
055	TRANSPORTATION SERVICES	152,064	0	152,064	81,415.40	10,852.76	180,570.84	33.2%							
060	RECREATION DEPARTMENT	277,639	0	277,639	161,446.53	33,107.97	458,838.50	29.8%							
061	LIBRARY	653,393	0	653,393	344,275.00	1,391,341.74	3,085,224.00	10.0%							
070	BONDED DEBT	4,429,499	0	4,429,499	952,305.71	.00	1,864,480.55	55.7%							
080	EMPLOYEE BENEFITS	4,208,128	0	4,208,128	2,627,478.34	31,368.936.66	82,741.10	24.6%							
090	BOARD OF EDUCATION	33,996,415	0	33,996,415	26,016.88	1,041.02	31,368.936.66	7.7%							
119	DEVELOPMENT COMPLIANCE	109,799	0	109,799											

TOWN OF CROMWELL, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

JOURNAL DETAIL 2022 1 TO 2022 13

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001	GENERAL FUND	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED
120	CONSERVATION COMMISSION	1,210	0	1,210	.00	.00	1,210.00	.0%
	TOTAL GENERAL FUND	55,982,541	0	55,982,541	7,867,037.07	3,589,872.37	44,525,631.56	20.5%

TOWN OF CROMWELL, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2023 03

JOURNAL DETAIL 2022 1 TO 2022 13

ACCOUNTS FOR:		ORIGINAL	ESTIM REV	ESTIM REV	REVISED	ACTUAL YTD	REMAINING	PCT
001 GENERAL FUND		ESTIM REV	ADJUSTM	EST REV	EST REV	REVENUE	REVENUE	COLL
002	TOWN CLERK'S OFFICE	-372,000	0	-372,000	-106,116.96	-265,883.04	28.5%	
021	TAX COLLECTOR	-47,894,122	0	-47,894,122	-26,437,737.00	-21,456,385.00	55.2%	
022	ASSESSOR'S OFFICE	-500	0	-500	-20.50	-479.50	4.1%	
030	PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-8,212.96	-37,687.04	17.9%	
033	BUILDING INSPECTION	-350,000	0	-350,000	-106,922.02	-243,077.98	30.5%	
040	POLICE DEPARTMENT	-99,800	0	-99,800	-6,325.99	-93,474.01	6.3%	
042	ANIMAL CONTROL	-550	0	-550	-1,905.00	-550.00	7.6%	
050	HEALTH DEPARTMENT	-25,000	0	-25,000	-1,905.00	-23,095.00	30.0%	
053	SENIOR SERVICES	-500	0	-500	-150.00	-350.00	100.0%	
061	LIBRARY	0	0	0	-219.64	219.64	84.2%	
206	BOARDS & COMMISSIONS	-9,500	0	-9,500	-7,999.50	-1,500.50	2.7%	
207	STATE OF CONNECTICUT	-5,627,265	0	-5,627,265	-151,294.79	-5,475,970.21	39.4%	
208	MISCELLANEOUS SOURCES	-578,404	0	-578,404	-227,857.92	-350,546.08	.0%	
999	FUND BALANCE	-979,000	0	-979,000	-227,857.92	-979,000.00	.0%	
TOTAL GENERAL FUND		-55,982,541	0	-55,982,541	-27,054,762.28	-28,927,778.72	48.3%	

Condition(s) : Bill Dist/Susp/Bank Address	Name Address	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2020-03-0062585	VAULT TRUST 500 WOODWARD AVE FL 10 DETROIT MI 48226-3423	2018/1C4FJMDX2JD610924 62585	9/13/2022	335.40	0.00	0.00	335.40	-239.88
M017		Sec. 12-129 Refund of Excess Payments.		575.28	0.00	0.00	575.28	
2021-01-0000311	BARROS KEVIN C 40 BUCKS CROSSING CROMWELL CT 06416	11004600	8/1/2022	10,278.10	0.00	0.00	10,278.10	-692.14
1		Sec. 12-129 Refund of Excess Payments.		10,970.24	0.00	0.00	10,970.24	
2021-01-0002307	GROGAN BRIAN J 2 GATESVILLE LANE, Unit 06 CROMWELL CT 06416	10503300	9/19/2022	10,139.66	0.00	0.00	10,139.66	-9.80
1		Sec. 12-129 Refund of Excess Payments.		10,149.46	228.14	137.11	10,514.71	
2021-03-0052484	COMSTOCK MARKETING SERVICES INC. 135 SEBETHE DR STE 1 CROMWELL CT 06416	2011/1FPMHK8F89BCA57604 52484	9/21/2022	282.89	0.00	0.00	282.89	-13.15
		Sec. 12-129 Refund of Excess Payments.		296.04	0.00	0.00	296.04	
2021-03-0052485	COMSTOCK MARKETING SERVICES INC. 135 SEBETHE DR STE 1 CROMWELL CT 06416	2016/4S4BSENCXG3256847 52485	9/21/2022	484.63	0.00	0.00	484.63	-65.24
		Sec. 12-129 Refund of Excess Payments.		549.87	0.00	0.00	549.87	
2021-03-0052955	DAMATO TYLER W 289 MAIN ST APT 3 CROMWELL CT 06416	2021/1GT49NE79MT124944 52955	9/6/2022	1,158.50	0.00	0.00	1,158.50	-104.84
		Sec. 12-129 Refund of Excess Payments.		1,263.34	37.90	0.00	1,301.24	
2021-03-0054036	EXECUTIVE 2000 TRANS LLC 11 ALCAP RDG STE D CROMWELL CT 06416-1036	2011/5NPEB4AC7BH084081 54036	9/21/2022	80.82	0.00	0.00	80.82	-86.35
		Sec. 12-129 Refund of Excess Payments.		167.17	9.03	0.00	176.20	
2021-03-0054037	EXECUTIVE 2000 TRANS LLC 11 ALCAP RDG STE D CROMWELL CT 06416-1036	2012/5NPDH4AE2CH107912 54037	9/21/2022	100.62	0.00	0.00	100.62	-58.72
		Sec. 12-129 Refund of Excess Payments.		159.34	9.70	5.00	174.04	
2021-03-0054039	EXECUTIVE 2000 TRANSP LLC 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2003/4T1BE32KX3U655740 54039	9/21/2022	16.24	0.00	0.00	16.24	-68.80
		Sec. 12-129 Refund of Excess Payments.		85.04	6.04	5.00	96.08	
2021-03-0054040	EXECUTIVE 2000 TRANSPORT 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2010/4T1BF3EK1AU070180 54040	9/21/2022	69.79	0.00	0.00	69.79	-113.28
		Sec. 12-129 Refund of Excess Payments.		183.07	9.70	5.00	197.77	
2021-03-0054041	EXECUTIVE 2000 TRANSPORTATION LLC 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2012/4T1BK3DB7CJ4U57655 54041	9/21/2022	227.22	0.00	0.00	227.22	-35.38
		Sec. 12-129 Refund of Excess Payments.		262.60	13.04	0.00	275.64	
2021-03-0054042	EXECUTIVE 2000 TRANSPORTATION LLC 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2014/5TDDK3DC8ES06672 54042	9/21/2022	231.12	0.00	0.00	231.12	-118.80
		Sec. 12-129 Refund of Excess Payments.		349.92	16.71	0.00	366.63	
2021-03-0054043	EXECUTIVE 2000 TRANSPORTATION LLC 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2014/5TDDK3DC3ES485990 54043	9/21/2022	208.39	0.00	0.00	208.39	-141.53
		Sec. 12-129 Refund of Excess Payments.		349.92	16.71	5.00	371.63	
2021-03-0054044	EXECUTIVE 2000 TRANSPORTATION LLC 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2014/5TDDK3DC3ES491403 54044	9/21/2022	212.93	0.00	0.00	212.93	-136.99
		Sec. 12-129 Refund of Excess Payments.		349.92	16.71	5.00	371.63	
2021-03-0054045	EXECUTIVE 2000 TRANSPORTATION LLC 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2014/4T1BF1FK9EU368002 54045	9/21/2022	171.07	0.00	0.00	171.07	-134.05
		Sec. 12-129 Refund of Excess Payments.		305.12	14.83	0.00	319.95	
2021-03-0054046	EXECUTIVE 2000 TRANSPORTATION LLC 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2015/5TDDK3DC1FS99777 54046	9/21/2022	259.68	0.00	0.00	259.68	-153.86
		Sec. 12-129 Refund of Excess Payments.		413.54	19.39	0.00	432.93	
2021-03-0054047	EXECUTIVE 2000 TRANSPORTATION LLC 824 RANDOLPH RD MIDDLETOWN CT 06457-5237	2014/5TDDK3DCXES454284 54047	9/21/2022	203.85	0.00	0.00	203.85	-41.16
		Sec. 12-129 Refund of Excess Payments.		245.01	18.20	0.00	263.21	
2021-03-0054290	FISCHER TERRI B 36 WINTHROP BLVD CROMWELL CT 06416-1259	2003/1HGCN56313A088413 54290	9/6/2022	67.55	0.00	0.00	67.55	-33.73
		Sec. 12-129 Refund of Excess Payments.		101.28	0.00	0.00	101.28	
2021-03-0054398	FOOSE AUSTIN B 3 VINCY DR CROMWELL CT 06416-1526	2013/3VWDP7AJ5DM409415 54398	8/11/2022	196.71	0.00	0.00	196.71	-204.22
		Sec. 12-129 Refund of Excess Payments.		400.93	0.00	0.00	400.93	
2021-03-0054399	FOOSE AUSTIN B 3 VINCY DR CROMWELL CT 06416-1526	2021/1N6ED0EB7MN709115 54399	8/11/2022	774.82	0.00	0.00	774.82	-798.54
		Sec. 12-129 Refund of Excess Payments.		1,573.36	0.00	0.00	1,573.36	
2021-03-0054591	GAGNON MARGIT A 7314 STINSON AVE APT A3 GIG HARBOR CT 98335	2021/YV4162UM9M2527490 54591	8/31/2022	853.38	0.00	0.00	853.38	-77.25
		Sec. 12-129 Refund of Excess Payments.		930.63	0.00	0.00	930.63	
2021-03-0055667	HONDA LEASE TRUST 1919 TORRANCE BLVD	2020/5J8TC2H36LL039100 55667	8/31/2022	0.00	0.00	0.00	0.00	-897.51

[illegible]



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

MEMO

TO: Anthony Salvatore
Town Manager

FROM: Chief Denise Lamontagne 

SUBJECT: Town Council Report

DATE: October 3, 2022

In preparation for the October Town Council meeting, I am providing you the September monthly statistics. I am also providing you a report from K-9 Sergeant John Carlson for activity for the month of September 2022.

Response to Aggression/Resistance: two (6 officers)

Civilian Complaints: two

Training:

- Chief Lamontagne, Captain Sifodaskalakis, Sergeant's Penn, Bengtson, Parsons, Carlson, Kogut, McCarter and Maslauskas: John M. Baily Seminar (Legal Updates).
- Officer Jespersen: Traffic Crash Reconstruction (3 of 3 Accident Investigation courses).
- Detective Jones: COLLECT Recertification Training
- Dispatcher Pangaro: COLLECT, ICS-NIMS
- Chief Lamontagne, Captain Sifodaskalakis, Sergeant Penn and Detective Jones: CPCA (Decision Making).
- Officer Camputaro, Officer Chieffo, and Officer Thomasson: DUI Wet Lab
- Officer Alassiri: FTO School
- Detective Perricone and Officer Dean: Basic Crime Scene
- Beginning department wide firearms training in September and October.

On October 6, 2022 Detective Liz Jones will be the recipient of the United States Attorney's Award in recognition of her superior efforts in the investigation and prosecution of *U.S v Carl Mancini*. This case stems from a 2019 investigation into the larceny of medication Detective Jones investigated, which was eventually turned over to the federal government for prosecution.

Officer Nathan Cyr is in his 3rd phase of the Field Training program.

We hired Laura Pangaro of Middletown as a dispatcher. She started September 26th and is currently in her Field Training Program.

We do not have any viable police officer candidates from the last round of applicants. Oral boards are set for October

Officer Jespersen, who completed his Accident Reconstruction schools, is a member of the Mid-State Accident Reconstruction Squad. This squad contain members of Berlin, Newington, Rocky Hill, Wethersfield and Cromwell.

On September 17, 2022 Sergeant John Carlson and Officer Bane competed in the 2022 Connecticut K9 Olympics and won 1st place overall. Congratulations to a great team!

Detective Jones organized a back to school supply drive with WalMart, who donated 2 pallets of supplies to help support our students.

Detective Jones supported the Cromwell Health Expo and provided information on multiple topics to include Identity theft, fraud and scams.

The Cromwell Police Department is supporting Breast Cancer Awareness month by accenting their uniforms with pink undershirts.

Incident Statistics Report

09/01/2022 00:00 Thru 09/30/2022 23:59

Call Type Description	Total for Period
911 Hang Up Call	16
Administrative Matter	10
Alarm - All types	14
ALARM-FALSE BILLABLE	22
All Other Offenses	5
Animal Complaint	34
Assist Motorist	22
Assist Other Agency	18
Burglary	3
Car Seat Installation	2
CAR WASH	41
Civil Matter	3
Criminal Mischief / Vandalism	9
Dis Conduct/BOP	3
Domestic Incident	11
DUI	1
False Pretenses/Swindling	2
Fight/Disturbance	1
Fingerprinting	27
FV Protocol / P.A.	9
Harrassing Phone Calls	1
Identity Theft	5
Impaired / Intox Person	3
Juvenile Incident	9
K-9 Assist	1
Larceny - From Building	5
Larceny - From MV	3
Larceny -Purse-snatch	1
Larceny -Shoplifting	22
Larceny, Bad Checks	1
Larceny- Other	6
MEDICAL - OXYGEN REPLACEMENT	2
Medical Emergency	38
MEDICATION DISPOSAL BOX	1
MV Accident	25
MV - Recovered	1
MV Parking Violation	5
MV Theft	1
MV Violation	96

Incident Statistics Report

09/01/2022 00:00 Thru 09/30/2022 23:59

Call Type Description	Total for Period
MV VIOLATION ATTEMPTED	4
MVA NR PRIV PROP	7
Neighbor Dispute	1
Noise Complaint	3
Property Check	419
Property Lost/Found	6
Property Seized	1
Record Only Call	11
Report of Gunshot	1
Road Cond/TCS Out	9
See Complainant	31
Serve Warrant INFO	7
Suspicious Activity	58
TEST CALL	4
Town Ordinance	1
Traffic Assignment	18
Trespassing	1
Unfounded Complaint	19
Untimely Death	3
Unwanted Person	5
Well Being Check	32
Total:	1120

Monthly NIBRS Statistics

09/01/2022 00:00 Thru 09/30/2022 23:59

Call Description	Curr Mth	Prev Mth	% Chg	Prev Year	% Chg	Year To Date	Year To Date 2021	% Chg
	09/ 2022	08/ 2022	Mth to Mth	09/2021	Mth to Yr	1/1 - 09/30/2022	1/1 - 09/30/2021	2022 / 2021
100 Kidnap/Abduction	0	0	% 0	0	% 0	1	0	% +100
11A Forcible Rape	0	0	% 0	0	% 0	1	0	% +100
11D Forcible Fondling	1	1	% 0	0	% +100	7	4	% +75
120 Robbery	0	0	% 0	0	% 0	1	3	% -66
13A Aggravated Assault	0	0	% 0	0	% 0	5	0	% +500
13B Simple Assault	4	5	% -20	6	% -33	32	38	% -15
13C Intimidation	2	1	% +100	3	% -33	23	38	% -39
200 Arson	0	0	% 0	0	% 0	0	1	% -100
210 Extortion/Blackmail	0	0	% 0	0	% 0	1	0	% +100
220 Burglary/Breaking and Enter	3	4	% -25	4	% -25	20	21	% -4.7
23A Pocket-Picking	0	1	% 100	0	% 0	1	0	% +100
23B Purse-Snatching	2	0	% +200	0	% +200	2	0	% +200
23C Shoplifting	14	24	% -41	12	% +16.6	138	101	% +36.6
23D Theft From Building	5	1	% +400	2	% +150	21	16	% +31.2
23F Theft From Vehicle	4	5	% -20	1	% +300	49	16	% +206
23G Theft of MV Parts or Access	1	2	% -50	2	% -50	52	37	% +40.5
23H All other Larceny	2	2	% 0	2	% 0	19	10	% +90
240 Motor Vehicle Theft	1	2	% -50	3	% -66	19	18	% +5.55
250 Counterfeiting/Forgery	1	4	% -75	2	% -50	15	5	% +200
26A False Pretenses/Swindle/Con	5	0	% +500	0	% +500	9	10	% -10
26B Credit Card/Automatic Telle	3	2	% +50	1	% +200	18	10	% +80
26C Impersonation	0	0	% 0	0	% 0	1	3	% -66
26E Wire Fraud	0	2	% 50	1	% 100	4	4	% 0
26F Identity Theft	2	10	% -80	1	% +100	19	10	% +90
26G Hacking/Computer	0	0	% 0	1	% 100	0	1	% -100
270 Embezzlement	0	0	% 0	0	% 0	3	3	% 0
290 Destruction/Damage/Vandalis	7	6	% +16.6	7	% 0	74	41	% +80.4
35A Drug Narcotic Violations	2	0	% +200	0	% +200	14	11	% +27.2
35B Drug Equipment Violations	3	1	% +200	0	% +300	22	10	% +120
36B Statutory Rape	0	0	% 0	0	% 0	1	0	% +100
40A Prostitution	0	0	% 0	0	% 0	0	4	% -25
520 Weapon Law Violations	0	0	% 0	0	% 0	3	4	% -25
720 Animal Cruelty	0	0	% 0	0	% 0	0	1	% -100
90A Fraud-Insufficient Funds Ch	1	0	% +100	0	% +100	1	1	% 0
90C Disorderly Conduct	2	5	% -60	4	% -50	34	22	% +54.5
90D Driving under the Influence	1	1	% 0	3	% -66	25	23	% +8.69
90F Family Offenses, Nonviolent	0	1	% 100	0	% 0	4	9	% -55
90J Trespass of Real Property	3	2	% +50	5	% -40	28	35	% -20
90Z All Other Offenses	9	11	% -18	7	% +28.5	71	50	% +42
Report Totals:	78	93	% -16	67	% +16.4	738	560	% +31.7



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

TO: Chief Denise Lamontagne

FROM: K-9 Sergeant John Carlson

SUBJECT: Monthly K-9 Activity September 2022

DATE: 10/05/2022

Beginning September 1, 2022 through September 30, 2022 I am reporting the following activities for the K-9 unit:

September 14, 2022 – Case #22-10480 – K9 building search assist – Bane successfully assisted in locating a male who burglarized the Red Lion Hotel

- Accused: Harry T. Neumann (DOB-05/26/1986)
- Charges: Criminal Trespass 1st, Burglary 3rd, Criminal Mischief 3rd

September 17, 2022 – Bane participated in the CT K9 Olympics – Bane finished first place overall

Nothing further at this time.



TOWN OF CROMWELL
Nathaniel White Building
41 West Street Cromwell, CT 06416

MEMORANDUM

To: Anthony J. Salvatore, Town Manager

From: Louis J. Spina, Jr.
Director of Public Works

Date: October 5, 2022

Re: **Town Council Updates**

Here is a list of some of the projects Public Works staff is currently working on. I will attend next week's meeting should there be any questions:

- 1) I have issued a purchase order to Galasso Construction to rehabilitate the following roads: Douglas Dr., Reiman Dr., Forest Rd., South St. (Main to River), Pleasant St., and School St. All streets will be milled and resurfaced. Work to begin October 17th
- 2) Working with the field committee to create an RFP for the multi-use field/track facility at the High School.
- 3) Working on a second RFP for an athletic field master plan to assess all of the athletic fields in Town (High School, WIS, Watrous, Pierson, etc).
***There is no current funding allocation for #2 or #3.**
- 4) The West Street sidewalks grant has been finalized. Will get permits this winter and bid for spring construction.
- 5) Pierson Park grant paperwork submitted. Can begin design once that is officially secured.
- 6) The West Street sidewalks grant has been finalized. Will get permits this winter and bid for spring construction.

Memo

To: Anthony Salvatore, Town Manager
From: Stuart B. Popper, AICP
Director of Planning and Development
Date: October 4, 2022
Re: Update on the Status of the Sewer Garage Building

Background Information

At the Town Council meeting of Tuesday July 19, 2022, the Council heard the request by Ann Grasso, other members of Cromwell Creative District (CCD) and the public on the idea of the CCD rehabilitating the Sewer Garage building for the purpose of all non-profits having a space to meet and hold small events. The CCD also requested that the Town Council authorize the Town Manager to submit a STEAP Grant application to help fund the rehabilitation of the building.

The Town Council then voted to approve the request of the CCD regarding the rehabilitation of the Sewer Garage building for up to three years in order to secure appropriate funding or financing. The Council also authorized the Town Manager to apply for the STEAP Grant application to help fund the fund the rehabilitation of the building.

The Town Council asked that the Town Manager keep the Council apprised of the status of the Sewer Garage Rehabilitation and related matters.

Update on the Status of the STEAP Grant Application

Town staff prepared and submitted the STEAP Grant Application by the deadline of August 15, 2022. Unfortunately, the grant was not awarded.

Process for Moving Forward

Prior to the start of any renovation of the building, a number of procedural steps must be taken:

1) Before a building permit can be issued for any renovation work on the exterior or interior of the building, a site plan must be approved by the Planning and Zoning Commission. The site plan should show the location of the new handicapped parking spaces, the new handicapped access ramp and any other improvements to be made to the exterior of the building and the site.

2) Building Permits must be applied for and approved.

Staff also recommends that the Town Council and CCD come to an agreement as to how the building will operate and who will be responsible for building repairs, general maintenance and utilities. This would normally be in the form of a legal lease agreement.

CHAPTER _____ : RECREATIONAL CANNABIS RETAIL ESTABLISHMENTS

ARTICLE I: ORDINANCE LIMITING THE NUMBER OF CANNABIS ESTABLISHMENTS
THAT DISTRIBUTE CANNABIS PRODUCTS FOR RECREATIONAL USE

_____ - **Section 1. Authority**

This ordinance is adopted pursuant to General Statutes Sections 7-148(c)(7)(H), as amended by public act 21-1 (June 2021 special session) which allows municipalities to regulate businesses in the Town of Cromwell in the interest of public health and safety.

_____ - **Section 2. Definitions**

For purposes of this Chapter, the Town of Cromwell adopts the definitions used in Public Act 21-1 (June 2021 Special Session), as the same may be amended from time to time.

_____ - **Section 3. Recreational Cannabis Retail Establishments**

- A. There shall be no more than two (2) Cannabis Establishments that distribute any cannabis products for recreational use located within the Town of Cromwell, whether a Retailer or Hybrid Retailer establishment.
- B. Each Cannabis Establishment shall be subject to approval from the Town of Cromwell Planning and Zoning Commission in accordance with its regulations.

_____ - **Section 4. Effective Date**

This ordinance shall take effect fifteen (15) days after publication of a summary of its provisions pursuant to Connecticut General Statutes, §7-157(b).

Effective date: _____.

**TOWN OF CROMWELL - TOWN COUNCIL
TOWN HALL COUNCIL CHAMBERS
41 WEST STREET, CROMWELL, CT 06416
REGULAR MEETING MINUTES**

Wednesday, September 14, 2022 - 7:00 p.m.

Present: Mayor S. Fortenbach, Deputy Mayor J. Henehan, Councilman Demetriades, Councilwoman J. Donohue, Councilwoman P. Luna, Councilman Polke, Councilman A. Waters

Also Present: Town Manager Salvatore, Town Engineer Jon Harriman, Chief LaMontagne, Captain Sifodaskalakis, Public Works Director Lou Spina, Finance Director, Marianne Sylvester, Assistant Finance Director Sharon DeVoe

A. CALL TO ORDER

Mayor Fortenbach called the meeting to order at 7:00 p.m.

Mayor Fortenbach called a Moment of Silence for Allan Spotts.

B. PLEDGE OF ALLEGIANCE

The Town Council stood to recite the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by A. Waters and **seconded** by P. Luna to move Items 1-3 Under New Business to after Item C. Approval of Agenda.

All in favor.

L. NEW BUSINESS

1. Appointment of New Council Member

Motion made by A. Waters and **seconded** by J. Henehan to appoint Jay Polke (R) to the Town Council.

All in favor.

Discussion: Councilman Waters stated that if we had 100 people looking to fill this position Jay Polke would be his Number One choice.

Town Clerk JoAnn Doyle swore in Councilman Polke.

2. Appointment of Mayor

Motion made by A. Waters and **seconded** by J. Polke to appoint Steven Fortenbach as Mayor.

All in favor.

Town Clerk JoAnn Doyle swore in Steve Fortenbach as Mayor.

3. Appointment of Deputy Mayor

Motion made by J. Donohue and seconded by A. Waters to appoint Jack Henahan as the Deputy Mayor.

All in favor.

D. COMMISSION CHAIRMAN REPORTS/LIAISON REPORT/STAFF REPORTS

1. CMS Building Committee Update

Rosanna Glynn was in attendance to present the Building Committee Update to the Town Council.

Mayor Fortenbach read an update from the Board of Education into the record.
See Attachment A.

E. MAYOR'S UPDATE

Mayor Fortenbach reported the following:

- He spoke at the 9/11 Remembrance at Frisbee Landing. It was well attended.
- He attended the first home game at Pierson Park. Cromwell had a strong victory.
- The Farmers Market continues to the end of the month. He encouraged folks to attend.
- In response to the RFP for the Climate Culture Study, nine proposals came in. The Selection Committee consists of: Deputy Mayor Henahan, Councilman Demetriades, Finance Director Marianne Sylvester, and Sherry McGuire from Human Resources. He informed the Council that as part of the process, we need to not speak about the process or the interviews with Town Staff.
- Going forward he would like the reports of the Police Chief, Town Manager, and Public Works Director to be included in the agenda packets in writing.

L. NEW BUSINESS

- 3. Review and discuss Amendment to Zoning Regulations regarding Special Use Permit Requirement for location and operation of Medical Marijuana dispensary facilities, medical and production facilities, and adult use cannabis retail and cultivation.**

Town Manager Salvatore explained that there will be an ordinance for the Town Council to consider that will outline that there will only be two distribution centers allowed in Town and they will be controlled by the Planning and Zoning Commission. A brief discussion was held regarding the ordinance, moratoriums, and timelines. No action was taken at this time.

F. TOWN MANAGER'S UPDATE

Town Manager Salvatore reported the following:

- He attended the Mayor's Services – The staff and the police officers did an outstanding job organizing and handling the funeral procession on Sunday and Monday. He complimented Berlin and Middletown on how they handled the traffic route for the services as well.
- We signed the white-collar union contract (UPSEU - Town Hall)
- We received proposals for the Climate Culture Study/Investigation RFP, and provided copies to the Selection Committee.
- The CMS Architect and Project Manager were selected. We are in the process of having the contracts vetted by the Town Attorney.
- The legal notice for the Charter Revision will be published this week in the Rare Reminder notifying residents that the proposed changes will be in the form of three questions at the State Election on November 8th for their approval.
- Kudos to ACO Gagnon for working with Eversource on having a separate pole and platform installed to move the osprey nest off the light tower
- We heard back from the Middletown Chief of Staff regarding Industrial Park Drive – They will plow but not maintain or rebuild.

G. FINANCIAL/FINANCE DIRECTOR'S UPDATE

1. Budget Report

Finance Director Marianne Sylvester was in attendance to present her Budget Report to the Town Council.

2. Tax Refunds

Motion made A. Waters and **seconded** J. Henahan to approve Tax Refunds 1-28.

All in favor.

3. Establish a separate fund for the State Bond Grants

Motion made by A. Waters and **seconded** by J. Henahan to establish a separate fund for State Bond grants: West Street Sidewalk and Pierson Park Project.

All in favor.

A. Waters and J. Henahan rescinded their motion to establish a separate fund for State Bond grants: West Street Sidewalk and Pierson Park Project.

Motion made by A. Waters and **seconded** by J. Henahan to establish a separate fund for West Street Sidewalks State Bond Grant.
All in favor.

Motion made by A. Waters and **seconded** by J. Henahan to establish a separate fund for Pierson Park State Bond Grant.
All in favor.

4. Appropriate a budget of \$750,000 for the West Street Sidewalk Project
a. Approval of Resolution for West Street Sidewalks

Motion made by J. Donohue and **seconded** by P. Luna to appropriate a budget of \$750,000 for the West Street Sidewalks Project.
All in favor.

Motion made by J. Demetriades and **seconded** by A. Waters to approve the Resolution for West Street Sidewalks. Mayor Fortenbach read the resolution. *(See Attachment B).*
All in favor.

5. Appropriate a budget of \$1,500,000 for the Pierson Park Project
a. Approval of Resolution for Pierson Park

Motion made by P. Luna and **seconded** by J. Polke to appropriate a budget of \$1,500,000 for the Pierson Park Project.
All in favor.

Motion made by J. Henahan and **seconded** by P. Luna to approve the Resolution for Pierson Park. Mayor Fortenbach read the resolution. *(See Attachment C).*
All in favor.

6. Discussion and action to approve an increase in the amount of \$24,500 in the existing 2022-2023 appropriation of \$197,500 within the CNR Fund for Police Vehicles due to an increase in the price of these vehicles.

Motion made by J. Henahan and **seconded** by P. Luna to approve the increase of \$24,500 within the CNR Fund for Police Vehicles due to an increase in cost.

All in favor.

H. CHIEF OF POLICE'S UPDATE

Police Chief LaMontagne was in attendance to present her update to the Town Council.

She added the following to her report:

- She acknowledged several individuals that helped with Mayor Spotts' Funeral services: Sargent Carlson, Sargent Bengtson and Detective Tolton.
- She also commended the members of the Cromwell Fire Department who stood vigil during the waking hours.
- She commended Sargent Kogut who coordinated the procession with the City of Middletown Lieutenant Bartolotta and the Town of Berlin's Officer Bobock. They, along with members of the Cromwell Police Department assisted in blocking off roads helping to move the procession along flawlessly.
- She sent letters to Middletown Chief Costa and McNally of Berlin acknowledging what they did for us. It was an honor.
- She recognized the 9/11 service held and the Honor Guard that stood forth including Sergeant Penn, Sargent Kogut, Detective Perricone, and Officer Brooks. It was a great honor to standby all of them and see the Town Council there.
- They hired a dispatcher and she begins employment on Monday with the Town Manager's approval.
- They are in the process of hiring two police officers.

I. PUBLIC WORKS DIRECTOR'S UPDATE

Public Works Director Lou Spina reported:

- He congratulated Councilman Polke, Mayor Fortenbach, and Deputy Mayor Henehan.
- West Street Sidewalks Informational Meeting for impacted properties took place tonight at 6 p.m. The feedback was 50/50. There were some concerns.
- Coles Road and Country Squire – Staff went out, drainage project is in its final stages. He commended staff for an excellent job.
- Highway garage/football building demolition – hazard assessment for lead and asbestos complete – no issues identified in the three buildings.
- Capital budget earmarked for the Police Department – we reviewed proposals on the windows. They hope to complete this by late fall. He added, if there is left over money they plan to paint the interior of the building.
- Shadow Brook/Shadow Lane – NRCS has not yet named the consultant to move forward with the grant opportunity to mitigate the flooding of the Brook.

Town Engineer Jon Harriman was in attendance to provide an update on the Evergreen Sidewalks. He informed the Town Council that the preliminary design is complete and there are potential impacts to private property. We would need a legal agreement with property owners. He has reached out to two of the three impacted properties and received a firm "not interested" or "not willing to negotiate". He recommends to not do this project right now but maybe looking at it somewhere in the future. He stated that this is an obtrusive project which is the concern, and that we have tried to find a way around it and suggested maybe a retaining wall but it is not ideal because of the impact to the trees on the private property. Mayor Fortenbach agreed that we should not move forward with this project. Town Engineer Harriman suggested that he would notify the residents.

K. CITIZEN COMMENTS

Mayor Fortenbach read a letter from Mr. William Prevatte into the record. See *Attachment D*.

Mayor Fortenbach read a letter from Michael Swol, 83 Evergreen Road into the record. See *Attachment E*.

Mayor Fortenbach read a letter from George Kunze, 85 Evergreen Road into the record. See *Attachment F*.

J. EXECUTIVE SESSION

MOTION made by J. Henehan and **seconded** by P. Luna to enter Executive Session and invite Finance Director Sylvester and Town Manager Salvatore for Items 1 and 2, and Public Works Director Spina for Item 1.
All in favor.

The Town Council entered Executive Session at 8:13 p.m.

Motion made by J. Donohue and **seconded** by P. Luna to come out of executive session. The Town Council came out of Executive Session at 8:57 p.m.
All in favor.

1. Ratify IUOE, Local #30 Union Contract (possible action)

Motion made by P. Luna and **seconded** by A. Waters to approve the union contract between the Town and IUOE Local #30 as discussed.
All in favor.

2. Non-Union Employees (*possible action*)

Motion made by J. Henehan and **seconded** by A. Waters to approve Non-Union employees 3% wage increase and proposed vacation schedule and changes in personal leave as discussed retro back to 7/1/2022.

All in favor.

M. APPROVAL OF MINUTES

1. August 4, 2022 Special Meeting

Motion made by J. Donohue and **seconded** by P. Luna to approve the August 4, 2022 Special Meeting Minutes with one correction, Steve Falco is a Democrat not a Republican.

All in favor.

Abstained: J. Polke

2. August 10, 2022 Special Meeting

Motion made by J. Donohue and **seconded** by P. Luna to approve the August 10, 2022 Special Meeting Minutes.

All in favor.

Abstained: J. Polke

3. August 10, 2022 Regular Meeting

Motion made J. Donohue and **seconded** P. Luna to approve the August 10, 2022 Regular Meeting Minutes.

All in favor.

Abstained: J. Polke

4. August 23, 2022 Special Meeting

Motion made J. Donohue and **seconded** J. Henehan to approve the August 23, 2022 Special Meeting Minutes.

All in favor.

Abstained: J. Demetriades and J. Polke

N. RESIGNATIONS

None.

O. APPOINTMENTS AND REAPPOINTMENTS

None.

P. INFORMATIONAL ITEMS

The Town Manager informed the Town Council that he included the following three documents in their packets for their information.

1. GFOA Certificate of Achievement
2. CMS Award Letters for Project Manager and Architectural Services
3. Letter of Commendation to Jon Harriman

Councilman Demetriades informed the Town Council that Cromwell Children's Coalition and Cromwell Creative District are having the Rising Stars Event on Saturday at Pierson Park for 20 outstanding students who have made a difference. He encouraged all to attend.

Q. ADJOURN

Motion made by J. Donohue and **seconded** by J. Henehan to adjourn.
All in favor.

The meeting adjourned at 9:24 p.m.

Respectfully submitted,



Amanda Calve
Secretary

Calve, Amanda

Attachment A

From: Kelleher, Celina <ckelleher_boe@cromwell.k12.ct.us>
Sent: Wednesday, September 14, 2022 5:37 PM
To: Calve, Amanda; S Fortenbach (Personal)
Subject: BOE Report - 9/14/22

Good Evening,

The BOE would like to express our condolences to the council and town employees for the passing of Mayor Spotts. We said some words at the opening of our meeting and held a moment of silence in remembrance of his life and accomplishments as well as his selfless generosity.

The Facilities and Technology committee met and went over recent discussions about efficiencies between the school and town as well as the need for a building and grounds assessment.

Our regular meeting began with a reception to welcome new employees and also learned about convocation and the openings of all four schools. Everyone seems to be happy to be back to school without restrictions. Covid numbers will not be reported out going forward but will be available daily on the CPS website. We ended the year with a \$1707.51 surplus balance and subsequently made a motion to request approval from the board of finance that it be returned to the capital non account fund.

We had a presentation from ESS (Effective School Solutions) which is a company that provides mental health support services within school districts. More to come on that in the near future.

Lastly, we recognized our teacher of the year Maia Pavlik and also Director of Facilities Tommy Litwinczyk on his retirement.

Our minutes will be available on our website next week and the entire meeting is available on YouTube.

?

RESOLUTION - WEST STREET SIDEWALKS

RESOLVED, that Anthony J. Salvatore, Town Manager, Town of Cromwell, be and hereby is authorized to execute on behalf of the Town of Cromwell, a Personal Service Agreement/Grant Contract under the Department of Energy and Environmental Protection with the State of Connecticut for a \$750,000 grant for the West Street Connectivity Project.

IN ADDITION, that Anthony J. Salvatore, Town Manager, is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut.

IT IS FURTHER CERTIFIED that Anthony J. Salvatore, was appointed Town Manager, on August 17, 2015. As the Town Manager, Anthony J. Salvatore serves as the Town Manager for the Town of Cromwell and on September 14, 2022 had both the authority and the office to sign on behalf of the Town of Cromwell a Personal Service Agreement for financial assistance to make improvements/renovations to West Street, within the Town of Cromwell.

RESOLUTION - PIERSON PARK

RESOLVED, that Anthony J. Salvatore, Town Manager, Town of Cromwell, be and hereby is authorized to execute on behalf of the Town of Cromwell, a Personal Service Agreement/Grant Contract under the Department of Energy and Environmental Protection with the State of Connecticut for a \$1,500,000 grant for the Pierson Park Improvement Project.

IN ADDITION, that Anthony J. Salvatore, Town Manager, is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut.

IT IS FURTHER CERTIFIED that Anthony J. Salvatore, was appointed Town Manager, on August 17, 2015. As the Town Manager, Anthony J. Salvatore serves as the Town Manager for the Town of Cromwell and on September 14, 2022 had both the authority and the office to sign on behalf of the Town of Cromwell a Personal Service Agreement for financial assistance to make improvements/renovations to Pierson Park, within the Town of Cromwell.

Attachment D

Dear City of Cromwell Connecticut Community and Karen (Mayor Alan Spotts Wife)

I extend my deepest upmost profound condolences and profound sympathies to Mayor Spotts Wife Karen

And the entire city of Cromwell Connecticut Community for losing the Mayor of the city of Cromwell Connecticut. A legend and a community man and a married man. Who gave his life to the city of Cromwell Connecticut

Mayor Alan Spotts died from a complication of heart surgery at Hartford Hospital.

Mayor Alan Spotts is my inspiration for being the Mayor of my future city. In the near near future.

And my profound condolences and profound sympathies to the city of Cromwell Connecticut and To Town Hall and the Mayor's Office.

A piece of the heart of Mayor Alan Spotts and a piece of his legacy went to Town Hall and the Mayor's Office. And to his wife Karen and to his staff and his administration at the City of Cromwell Connecticut Town Hall and to the Mayor's Office. I hope to be in the field of public service and public safety as a future Mayor of my city and my future community.

email back as soon as possible williamfd60@outlook.com.

--- Thank you very much ---

Respectfully,
Billy Prevatte

William M. Prevatte Volunteer Advocacy Ambassador Autism Speaks Representing Connecticut
21 Timothy Drive Middletown Connecticut, 06457
(860)759-9630(cell)
williamfd60@outlook.com (email)

Attachment E

August 29, 2022

Michael Swol
83 Evergreen Road
Cromwell, CT 06416

Town Engineering & Cromwell Town Council
Cromwell Town Hall
41 West Street
Cromwell, CT 06416

RE: Evergreen Road Sidewalk Expansion

To Whom it May Concern:

I am the property owner of 83 Evergreen Road and voicing my opposition to the Evergreen Road Sidewalk Connectivity Project which is scheduled to be discussed at the upcoming Town Council Meeting on September 14th.

After carefully reviewing the provided engineering plans, I strongly oppose the project based on the significant impact it will cause to my property. The engineering plan calls for removal of 3 large oak trees and the possibility of a retaining wall system to adequately achieve the proper sidewalk grade. This project will dramatically reduce the square footage of my existing property and cause a reduction in home value.

Thank you for taking the time to review my concerns. I am available to answer questions you may have.

Sincerely,

Michael Swol

Michael Swol

September 9, 2022

George Kunze
85 Evergreen Rd.
Cromwell, CT 06416
(860) 852-3413

Town Engineering & Cromwell Town Council
Cromwell Town Hall
41 West St.
Cromwell, CT 06416

RE: Evergreen Road Sidewalk Expansion

To Whom it May Concern:

This letter is to voice my opposition to the proposed sidewalk expansion on the southerly side of Evergreen Road.

As the property owner of #85 Evergreen, I have many concerns which I had a chance to review with Hon Harriman, P.E., Town Engineer. I strongly oppose the project due to the high impact to my property in the following ways:

- A stand of six 12" diameter oak trees on the northeast corner of the property are scheduled to be removed as well as a 60' bed of mature plantings along the roadway.
- Our drilled well is within 5' of the town property line
- The existing driveway would require regrading the already steep gradient and our turn-around / parking area would require reconfiguration.
- The value of our home would drastically reduce if the project is to go forward.

Hopefully my concerns will weigh on your decision not to pursue funding for the project. Please feel free to contact me for any clarification or further discussion. I appreciate your attention to this matter.

Sincerely,



George Kunze

**TOWN OF CROMWELL
TOWN COUNCIL
TOWN HALL COUNCIL CHAMBERS
41 WEST STREET, CROMWELL, CT 06416
SPECIAL MEETING MINUTES**


Monday, September 26, 2022 at 6:00 p.m.

Present: Mayor Steve Fortenbach, James Demetriades, Jennifer Donohue,
Paula Luna, Jack Henehan, Al Waters, Jay Polke

Also Present: Town Manager Salvatore, Athletic Field Committee Members:
Rino Ferrarese, Jason LeBlanc, Kelly Maher, Kathryn Russ.

A. CALL TO ORDER

Mayor Fortenbach called the meeting to order at 6:02 p.m.

RECEIVED FOR RECORD
Oct 03, 2022 10:58A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

B. NEW BUSINESS

1. Set a charge for the Athletic Field Committee

Rino Ferrarese made a presentation to the Town Council proposing field improvements to the grass varsity soccer field of Cromwell High School. It is currently a natural grass field with a hidden track that is used for high school sports and activities. We would like to convert this natural grass field to a synthetic turf field, that will continue to allow for year-round multi-use play of various sports and activities.

Our committee is made up of representatives from Cromwell High School, the Cromwell Board of Education, Town of Cromwell administration, the Cromwell Chill Soccer Club and Cromwell town residents. Members include Rino Ferrarese, Jason LeBlanc, Kelly Maher, Kathryn Russ, Matthew Zabroski, Robert Guyon, Kelly Franklin and Dan Brisson.

We met bi-monthly back in August, and we will continue to meet in support of the project. For this project we've conducted research and evaluated surrounding towns with turf fields like Rocky Hill, Middletown, Berlin and Meriden. We reached out to these towns and most were supportive and willing to provide information. A project like this first begins with design services, to understand first what is possible, what is reasonable and what is it going to cost? We will consider the impact this field will have to neighboring sports fields at the high school that include the tennis courts, the JV soccer field and the baseball fields. We will also need to evaluate the impact on the parking lot and traffic flow. Since this field will include football, we will need to consider additional football-related utilities such as lighting, bleachers, a scoreboard, an announcer booth, restrooms, etc.

We would initially need to hire a consultant for the development of design documents and this is done through an RFP process. Once hired, the consultant would support permitting

approvals and the construction administration services for proposed site improvement as required. We would then require an RFP for construction and we might consider retaining the services of a consultant through the construction phase, as an independent third party. This was a recommendation from one of the other towns we spoke with. We've been talking, particularly with Berlin. Steve Wood is their Field Director and Jen Ochoa, their field support. Berlin has done turf projects like this - they secure grant money and they've been very helpful and willing to support us in our endeavor. They recommend hiring a consultant and keeping them on board throughout the construction process.

The cost for a design services consultant would be up to \$100,000. The timeline might be about 12-18 months, possibly a little longer. The scope of the services would include the following: Design development documents, permitting approvals, construction documents (suitable for public bidding), bidding phase consulting services and construction administration and project close-out phase.

Mayor Fortenbach asked what the \$100,000 included. R. Farrarese stated that this would include the design services portion. We would hire a consultant who would come in and evaluate the field, what it supports, what the impact is on the existing fields, and structures and support for the rest of the site. All of this would be considered design services and the \$100,000 figure is based on similar projects in other towns. Berlin High School, for, example, is converting their grass field to a turf field and they are paying about \$100,000 for their design services portion.

J. Demetriades asked what Berlin is paying for the actual field itself? R. Ferrarese said that they don't have that number yet. They are still in the bidding process for the construction. J. Demetriades also asked what the average cost was in other municipalities that have completed these types of projects as to the overall project cost. R. Ferrarese stated that it could be in the range of \$1 million to \$1.3 million for just the turf field. J. Demetriades asked, if as part of the field study, would the field expert do a study of the surrounding fields? Mayor Fortenbach believes that when a consultant is hired to do an assessment of what the needs are there, we include all of the facilities at the high school, including the practice fields, the baseball fields and the softball fields.

Mayor Fortenbach asked for a motion to set the charge for the Athletic Field Committee as read by Rino Ferrarese:

"Improve the natural grass fields to a surface that will continue to allow for year-round, multi-purpose play of various sports and activities; to include a review of all fields within the high school complex."

MOTION made by Al Waters, **SECONDED** by Paula Luna.

In favor: James Demetriades, Jenn Donohue, Steve Fortenbach, Jack Henehan, Paula Luna, Al Waters, Jay Polke. **Motion carried.**

Mayor Fortenbach asked for a motion to go into Executive Session. **MOTION** made by Jay Polke and **SECONDED** by Jack Henehan. **In favor:** James Demetriades, Jenn Donohue, Steve Fortenbach, Jack Henehan, Paula Luna, Al Waters, Jay Polke. **Motion carried.**

C. EXECUTIVE SESSION

1. Personnel Matter

a. Town Manager's Yearly Evaluation

Mayor Fortenbach asked for a motion to go into Executive Session at 6:30 p.m. to invite Town Manager Salvatore. **MOTION** made by Jay Polke and **SECONDED** by Jack Henehan. **In favor:** James Demetriades, Jenn Donohue, Steve Fortenbach, Jack Henehan, Paula Luna, Al Waters, Jay Polke. **Motion carried.**

Mayor Fortenbach asked for a motion to come out of Executive Session at 7:25 p.m. **MOTION** made by Jenn Donohue and **SECONDED** by Jack Henehan. **In favor:** James Demetriades, Jenn Donohue, Steve Fortenbach, Jack Henehan, Paula Luna, Al Waters, Jay Polke. **Motion carried.**

Mayor Fortenbach asked for a motion to approve the positive review of Town Manager Salvatore. **MOTION** made by Jack Henehan and **SECONDED** by Paula Luna.

J. Demetriades stated that in light of his feelings that a review would be better suited for after the conclusion of the culture and climate study, he will be voting no on this.

In favor: Jenn Donohue, Steve Fortenbach, Jack Henehan, Paula Luna, Jay Polke.

Opposed: James Demetriades, Al Waters. **Motion carried.**

MOTION made by Jay Polke and **SECONDED** by Jenn Donohue to grant the Town Manager the same three percent salary increase as the other Town department heads received.

J. Demetriades stated for the same reasons he had stated for the performance review; he believes that the evaluation for a raise should be awaited until the conclusion of the culture and climate study the we've approved, and be retroactive to July 1st. For that reason, he will be voting no.

In favor: Jenn Donohue, Steve Fortenbach, Jack Henehan, Paula Luna, Jay Polke.

Opposed: James Demetriades, Al Waters. **Motion carried.**

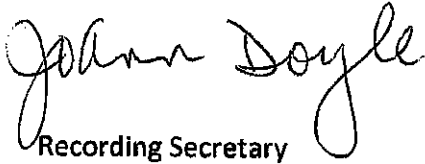
D. ADJOURN

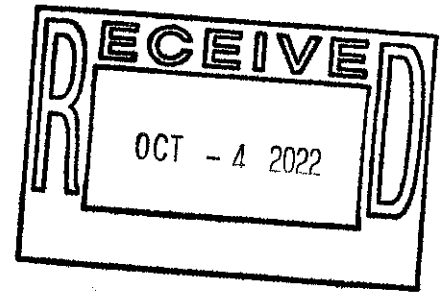
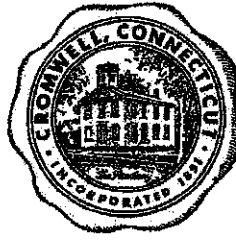
MOTION made by Jenn Donohue and **SECONDED** by Paula Luna to adjourn the meeting.

In favor: James Demetriades, Jenn Donohue, Steve Fortenbach, Jack Henehan, Paula Luna, Al Waters, Jay Polke. **Motion carried.**

The special meeting was adjourned at 7:30 p.m.

Respectfully submitted,


Recording Secretary



**Town of Cromwell
Board & Commission Application Form**

Name: James Vinchetti
Address: (Home) 3 Greendale Ave
Telephone: 860 398 3460
E-mail Address: JVIN80@hotmail.com Occupation: Carpenter

If you are not currently a registered voter in Cromwell, please register in the Town Clerk's office to serve on a board or commission. If you are registered, please check off your party affiliation below. Thank you.

Party affiliation: ☐ Democrat ☒ Republican ☐ Unaffiliated

Board or Commission of Interest: alternate on Athletic Field Committee

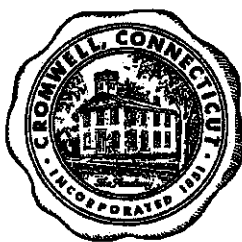
Briefly explain your reasons for being interested in serving your town in this capacity and note the qualifications you have which you think will be an asset to this Board or Commission.

Please include three (3) References with your application.

Name	Address	Phone Number
Phil Goduti	8 Newbury Place	203 605 7292
Chris Crawford	19 Vincy Drive	860 428 5909
Lon Palladino	15 Hillside	860 338 6222

Signature: [Signature] Date: 10/4/2022

Thank you for taking the time to fill out this application. Volunteers play a vital role in the Cromwell government and we appreciate your interest. Upon completing your application please forward to the Mayor's Office, 41 West Street, Cromwell, CT 06416.



**Town of Cromwell
Board & Commission Application Form**

Name: Linda Worden

Address: (Home) 3 Ayrshire Cromwell CT 06416

Telephone: 860 833 4491

E-mail Address: Lgw313@gmail.com Occupation: see attached

If you are not currently a registered voter in Cromwell, please register in the Town Clerk's office to serve on a board or commission. If you are registered, please check off your party affiliation below. Thank you.

Party affiliation: ☒ Democrat ☐ Republican ☐ Unaffiliated

Board or Commission of Interest: Senior Services Commission

Briefly explain your reasons for being interested in serving your town in this capacity and note the qualifications you have which you think will be an asset to this Board or Commission.

see attached

Please include three (3) References with your application.

Name	Address	Phone Number

Signature: see attached Date: _____

Thank you for taking the time to fill out this application. Volunteers play a vital role in the Cromwell government and we appreciate your interest. Upon completing your application please forward to the Mayor's Office, 41 West Street, Cromwell, CT 06416.

September 4, 2022

Senior Services Committee

Cromwell Town Hall

41 West St

Cromwell, CT. 06416

Members of the Committee,

I saw on the town website that the Senior Services Committee has openings for new members.

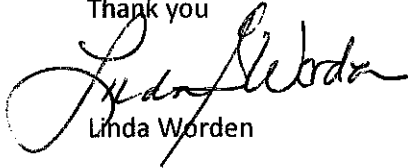
I would be interested in being considered for one of the vacancies.

We have lived in Cromwell since 2001.

I have attached a resume for your review. When I was the Executive Director of Portland VNA, I worked closely with the Senior Center providing health services and educational programs. Some of those programs are still in place.

I have spent most of my career working with seniors and am looking for a meaningful volunteer opportunity.

Thank you

A handwritten signature in black ink, appearing to read "Linda Worden", written over the printed name.

Linda Worden

3 Ayrshire

Cromwell, CT 06416

Lgw313@gmail.com

860-833-4491

Linda G. Worden
3 Ayrshire
Cromwell, CT. 06416
860-613-1445
Linda@wordeneldercare.com

Education

University of Connecticut, Masters of Public Health
St. Joseph College, Bachelor of Science in Nursing
St. Francis Hospital School of Nursing, RN Diploma

Certifications

Dementia Specialist - National Council of Certified Dementia Practitioners
Certified Geriatric Care Manager - National Academy of Certified Care Managers
Dementia Care Specialist - Alzheimer's Foundation of America

Professional Experience

President Worden Eldercare Consulting, LLC. 2003-present *retired 2018*

Director of Clinical Services- Senior Whole Health 2006-2008

- Managed all aspect of Clinical Services and Care Management for new Special Needs Medicare Advantage Plan in CT

Part Time Health Director- Town of Portland 2003-2004

Clinical Instructor- University of Connecticut School of Nursing- fall semester 2004

Portland Visiting Nurse Association- Executive Director 1997-2003

- Increased revenues from \$800K to \$2 million
- Initial Joint Commission Accreditation in 9 months
- CHAP Accreditation
- Development and implementation of all new policies and procedures for the organization
- Developed Community Program side of the business
- Implemented Volunteer Program-developed policies, training program and secured grant funding for coordinator
- Secured grant funding for programs in excess of \$150K annually
- Managed all aspects both clinical and business departments
- Recruitment, orientation and Human Resource responsibility
- Marketed agency to increase census in 5 years by 70%

Clinical Instructor-Department of Medicine-UCONN Medical School 1996-present *2005*

- Preceptor in Principles of Clinical Medicine Course 2nd year medical students
- Developed curriculum for community health curriculum for both 1st and 2nd year medical students

Olsten Health Services- Branch Director 1995-1997

- Responsible for managing all aspects home health agency branch
- Initial Joint Commission Accreditation
- Marketed services-grew client base by 50%

Hebrew Home and Hospital Home Health Care Agency- Director of Clinical Services 1994-1995

- Responsible for initial licensure of agency
- Joint Commission Accreditation in 4 months
- Development of policies/procedures/documentation systems

Capital Community Technical College- Adjunct Professor 1993-1999

- Developed curriculum and taught classes for both professionals and paraprofessional in home care and health related topics

Omni Home Health Services- Director of Patient Services 1992-1994

- Responsible for opening of new service office including physical set up, recruitment and hiring of all staff, clinical and office
- Marketing to build client base in new geographic area
- Joint Commission Accreditation

Hospice of Greater New Britain- Patient Care Coordinator 1990-1992

- Supervised clinical staff of hospice home care program
- Managed volunteer component of program
- Lead hospice interdisciplinary team
- On call for hospice clients and families

Aetna Life and Casualty/Employee Benefits Division

Administrator Medical Underwriting Unit 1989-1990

- Responsible for establishing new underwriting department for one of Aetna's largest group accounts
- Recruited and hired staff
- Worked with brokers and marketing staff
- Management of all aspects of medical underwriting

Aetna Life and Casualty/Personal Financial Security Division

Career Life Agent 1985-1989

- Independent insurance broker
- Life, Health and disability licensed
- NASD licensed
- Developed client base through marketing and cold calling
- Honors Club for sales 1987-1989

Hospice of Greater New Britain 1982-1989

- Co-founder of program including obtaining funding, community education and program development

Volunteer Coordinator 1983-1985

- Developed and implemented volunteer program including curriculum and policies
- Coordinated all aspects of volunteer program including training, placement and supervision
- Community education programs for recruiting volunteers and soliciting funds

Training Consultant/On call Nurse 1985-1989

St. Francis Hospital and Medical Center Staff RN 1974-1983

Hartford Healthcare Community and Strategic Planning Committee 2011-present 2018
 National Academy of Certified Care Managers 2008-present 2018
 National Association of Professional Geriatric Care Managers 2003-present 2018
 New England Chapter Board of Directors 2012-present 2018
 CT Alzheimer's Association Board of Directors 2010-2012
 Education Committee 2010-present 2018
 Public Policy Committee 2009-2011
 Workers' Compensation Trust Board of Directors 2007-present 2017
 Rushford Center Board of Directors 2004-present 2017
 -Chair
 River Highlands Homeowners Association Board of Directors 2004-2006
 Treasurer
 Middlesex United Way
 Loan Executive Annual Campaign 2003
 Community Impact Committee 2003-present 2006
 Chair Core Services Committee/Funding Allocations 2003-2006
 Funding Redesign Committee 2005
 Partnership Criteria Committee 2005
 RN Task Force-Middlesex Community College 2001-2003
 National Association for Home Care and Hospice- Advisory Council for Voluntary Agencies 2002-2003
 Connecticut Healthcare Workers Compensation Trust- Board of Trustees 2002-2003
 Finance Committee
 Nominating Committee
 Visiting Nurse Association of New England Board of Directors 2001-2003
 Connecticut Association for Home Care Board of Directors 2001-2003/1995-1997
 2002-present Nominating Committee
 1995-1997 Education Committee Chair
 1993-1995 Education Committee Vice-Chair
 Health Care Council-Middlesex Chamber of Commerce 1999-2006
 Chair- Education Subcommittee
 Senior Resources Advisory Council 1999-2003, 2005-2008
 Chair 2000-2002
 UCONN School of Medicine -Community Curriculum Development Committee 1995-2002
 State Public Affairs Chair 1989-1990
 Hospice of Greater New Britain-Co-Chair Planning Committee
 Hospice Council of Connecticut 1982-1992
 Board of Directors 1983-1987
 State Education Chair 1983-1987
 Hospice Resource Board of Directors 1985-1986
 National Hospice Organization
 Nominating Committee-Northeast Representative 1985-1986
 Commercial Reimbursement Task Force 1992-1993

PROGRAM DEVELOPMENT AND PRESENTATIONS

Fall Prevention

Eldercare

Caring for People with Dementia

Simple Solutions for Independent Living

Ask Me 3 Preparing for Physicians appointments-Health Literacy

Making the Move to Senior Living

Making Decisions-Best Environment for Dementia Clients

Care Across the Continuum-Long Term Care Planning

Case Management Strategies for Home Care Clinicians 2008

Management of the Complex Client-CT Association for Home and Hospice Care-2007

Measuring Outcomes- Middlesex United Way 2005

Eldercare- Connecticut Association of CPAs 2004

Community Wellness-Springboard to Business Development-National Association for Home Care

Annual Meeting 2002

Interdisciplinary Case Conference-A Collaborative Approach to Meet Client Needs and the Bottom Line

National Association for Home Care Annual Meeting 2002

Assisted Living-A Model that Works- National Association for Home Care Annual Meeting 2002

Finding Hidden Revenues in Grants- Home Health Line Private Duty Boot Camp IV 2001

Community Programs-Life Raft to Success- Visiting Nurse Association of America Annual Meeting 2001

New Nurse Orientation to Home Care Program- CT. Association for Home Care *8 hours

Hospice Inpatient Training Program *8hours

Hospice Volunteer Training Program *30 hours

Bereavement Training Program *12 hours

Hospice Volunteer Assistant Training *8 hours

Advance Directives-Implications for Nursing

Personal and Professional Challenges of Caring for the Dying

Care of the Dying for Paraprofessionals

The Hospice Concept-designed for the general public

When Life Isn't Fair-Helping Kids Cope with Grief *3hours

Helping Kids Cope with Grief and Loss *6 hours

Helping Nurses Cope with Grief

Time Management for Home Health Aids

Home New Nurse Orientation *16 hours

Juggling for RNs *6 hours

The Home Health Aid- The Professional *3 hours

Home Care in a Reorganized Environment

Fiscal Implications of Clinical Practice

Nursing in Home Care*12 hours

CNA in Home Care *12 hours

Documentation and Reimbursement in Home Care *6 hours

Developing and Implementing Community Health Presentations- UCONN School of Medicine

Family Assessment and the Impact of Family, Culture and Economics on Individual Health

Home Health Aid-What the Future Holds in a Changing Environment

Managed Care- Implications for Clinical Practice

The Role of Home Care in Long Term Care

Medicare-What Does it Really Cover

Disease Management- Implications for Health Care Providers

References Available Upon Request